

PARSONAGE QUESTIONNAIRE

Please type or print the answers to the following question in the spaces provided. Attach additional sheets only if necessary to elaborate. Each of the questions indicated are pertinent to a proper determination by the Department. However, no one fact will necessarily determine eligibility or lack of eligibility for exemption.

1. Where is the parsonage located in relation to the church(es) served? A plot plan showing the relative location of the church and parsonage may be helpful.

2. Does the church own additional residence facilities? If so, how many? Are any of these currently exempted by the State?

3. Is the minister required, as a condition of employment, to reside in the parsonage?

4. What duties, if any, require the minister to live in close proximity to the church?

5. What duties, if any (whether religious or administrative), are performed in the parsonage itself? What is the frequency of these religious duties?

6. Is any room or other designated area in the parsonage used primarily by the minister or others for performing church functions or religious instructions?

7. Does the resident have any ownership in the parsonage? If so, please explain.

8. Does the minister pay rent to the church?

9. Please explain any other facts that tend to demonstrate that the parsonage is used, in a primary sense, for purposes which are reasonably necessary for the accomplishment and fulfillment of religious objectives or efficient administration, of the particular church or other religious institution owning the property.

I, _____,
(print name & title)

hereby attest that the answers to the above questions are accurate and complete to the best of my knowledge and belief.

Signature Date