



**Champaign County Children's Advocacy Center
Governing Board
Regular Meeting
Thursday, April 28, 2005
1601 E. Main Street
Urbana, Illinois**

Minutes

- Members Present: Dr. Kathleen Buetow, Chairman, Carle Clinic
Chief Daniel Driscoll, Secretary/Treasurer, Mahomet Police Department
Sgt. Roy Acree, University of Illinois Police Department
Mr. Matt Burgess, Clinical Supervisor, The Mental Health Center
Ms. Lolita Dumas, Acting Site Administrator, Illinois Department of Children and Family Services
Lt. Joseph Gallo, Champaign Police Department
Mr. Joseph Gordon, Director, Probation & Court Services Department
Lt. Ed Ogle, Champaign County Sheriff's Office
Superintendent Judy Pacey, Regional Office of Education
Sgt. Jeff Wooten, Rantoul Police Department
- Members Absent: Champaign County Mental Health Board
Champaign County State's Attorney's Office
Urbana Police Department
- Others Attending: Michael Williams, Executive Director, CAC
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Call to Order

After finding a quorum present, Chairman Buetow called the meeting to order at 9:05 a.m. Introductions were made and the Board welcomed two new representatives: Ms. Lolita Dumas, Acting Site Administrator for the Urbana Field Office of the Illinois Department of Children and Family Services, and Lt. Ed Ogle, Supervisor of Investigations for the Champaign County Sheriff's Office.

Public Participation

There was no public participation.

Approval of Minutes

Superintendent Pacey offered a motion to approve the minutes of the March 24, 2005 Regular Meeting of the CAC Governing Board. The motion was seconded by Mr. Gordon. There was no further discussion. Motion approved.

Budget Report

Mr. Williams provided Board members with a copy of an application for grant funding from the Target Stores 2005 Community Giving Program. Target awards annual grants of up to \$3,000 for projects focusing on Early Childhood Reading, the Arts, and Family Violence Prevention. Mr. Williams is requesting continued funding for our child victim support group program. The application deadline is May 31, 2005. Mr. Williams reminded Board members that the CAC received a \$1,000 grant from Target Stores for our support group program in 2004. Mr. Williams requested that the Board approve submission of the grant application.

Chief Driscoll offered a motion to approve submission of the Target Stores 2005 Community Giving Program grant application. The motion was seconded by Lt. Ogle. There was no further discussion. Motion approved.

Mr. Williams recently learned that the Children's Advocacy Centers of Illinois is making a total of \$4,466.46 in grant money available to purchase equipment to be used to improve the quality of medical services being provided to abused children. Mr. Williams is working with Patty Metzler, SANE Coordinator at Carle Hospital, to put together an application for approximately \$1,136.00. If our application is approved, those funds would be used to purchase a palm pilot PC and a portable projector. Purchase of this equipment would allow Ms. Metzler and Carle personnel to make on-site educational presentations to various agencies and community groups. Applications are due by May 9, 2005. Although the application is not yet ready and could not be presented to the Board for consideration at today's meeting, Mr. Williams will make the completed application available at next month's Board meeting.

A copy of the CAC Budget Report for the month ended March 31, 2005 was provided to each of the Board members. Mr. Williams stated that there were no unusual expenditures to report for the month of March.

Director's Report

Mr. Williams reported that students from the Key Club at Centennial High School completed painting of the Secondary Waiting/Support Group room on March 25th. A total of 17 students worked on the project and Mr. Williams estimated that they put in approximately 175 hours. Mr. Williams encouraged each of the Board members to take a look at the room before leaving today's meeting. Chief Driscoll asked if there might be a

way that the CAC could recognize these students for their efforts. Superintendent Pacey suggested that we could prepare Certificates of Appreciation and, perhaps, those certificates could be presented to the students during a school awards assembly. Mr. Williams will contact the Sponsor of the Key Club to arrange for recognition of these students.

The CAC has been involved in local activities in recognition of National Child Abuse Prevention Month (April). This year's activities have included the month-long Blue Ribbon Campaign, an informational Kick-Off Event held on April 8th at Market Place Mall, and *Kid-Apalooza* (a festival celebrating the community's children) to be held from 1:00 – 4:00 p.m. this Saturday, April 30th, at Douglass Park in Champaign. Mr. Williams encouraged Board members to attend *Kid-Apalooza* if at all possible.

Over the past month, the CAC has sponsored the following training opportunities for staff and members of the Multidisciplinary Team:

- CAC Crisis Interventionist Nancy Barnes of the Mental Health Center attended *Basic Clinical Practices: Treating Child Sexual Abuse Trauma*, held in Huntsville, Alabama, from April 4-8.
- On April 18, 2005, Mr. Williams, CAC Case Manager Jill Breen, and CAC Crisis Interventionist Nancy Barnes attended "*Telling the Story: What Helps and What Heals*," a workshop featuring model, filmmaker, activist and sexual assault survivor Angela Shelton. This workshop was sponsored by Rape Crisis Services.
- CAC Case Manager Jill Breen, CAC Crisis Interventionist Paula Hetzel, Assistant State's Attorneys Michelle Brooks and Robin Stoller, and Carle Clinic Pediatric Social Worker Nancy Mings attended the *Downstate Conference on Child Abuse* held in Mt. Vernon, Illinois, on April 20th and 21st.

The following members of the MDT are scheduled to attend training in May:

- Mr. Williams will be attending the CAC Directors' Annual Retreat in East Peoria on May 4th and 5th.
- Senior Assistant State's Attorney Troy Lozar will attend *The Youngest Victims: Investigating and Prosecuting Cases Involving Preschool Children* to be presented by the National Children's Advocacy Center in Huntsville, Alabama, on May 11, 12 and 13.
- Urbana Police Department Investigator Cory Koker, Assistant State's Attorney Robin Stoller, and SAO Child Victim-Witness Counselor Kathy McGee will attend *Finding Words Illinois* (a 5-day child forensic interviewing training program) in Springfield, Illinois, during the week of May 23-28. Ms. Stoller and Ms. McGee will be attending *Finding Words* as observers.

Mr. Williams stated that, due to recent promotions at the Sheriff's Office and resignations at DCFS, we expect to have several new investigators assigned to handle cases at the Children's Advocacy Center. Because the CAC Protocol requires that

investigators conducting interviews of children at the CAC have completed a course in child forensic interviewing, Mr. Williams will work with Ms. Dumas and Lt. Ogle to ensure that their newly-assigned investigators are able to meet this requirement.

Each of the Board members was provided with a Summary of CAC Activity for the month of March. During the month of March, 21 children were interviewed at the CAC. That number includes 15 children accepted for case management services, 4 non-victim siblings/witnesses, and 2 alleged juvenile offenders. During March, the CAC also accepted one child for services who was interviewed outside the CAC. Thus far during April, 22 children have been interviewed at the Center, which includes 17 children accepted for case management services, and 5 non-victim siblings/witnesses.

Communications

Mr. Williams reported that no communications had been received on behalf of the Board.

Other Business

None.

New Business

None.

Announcements

Mr. Williams announced that the next Board meeting is scheduled for 9:00 a.m. on Thursday, May 26, 2005.

Adjournment

There being no further business, Superintendent Pacey made a motion to adjourn the meeting. The motion was seconded by Mr. Burgess and the meeting was adjourned at 9:20 a.m.

Respectfully submitted,

Michael B. Williams
Executive Director