



**Champaign County Children's Advocacy Center  
Governing Board  
Regular Meeting  
Thursday, April 27, 2006  
1601 E. Main Street  
Urbana, Illinois**

***Minutes***

Members Present: State's Attorney Julia Rietz, Chair  
Dr. Kathleen Buetow, Secretary/Treasurer, Carle Clinic  
Mr. Matt Burgess, Intensive Outreach Services Manager, Mental Health Center  
Chief Daniel Driscoll, Mahomet Police Department  
Ms. Lolita Dumas, Acting Site Administrator, Illinois Department of Children and Family Services  
Lt. Joe Gallo, Champaign Police Department  
Lt. David Nelson, University of Illinois Police Department  
Lt. Ed Ogle, Champaign County Sheriff's Office  
Superintendent Judy Pacey, Regional Office of Education  
Sgt. Bryant Seraphin, Urbana Police Department  
Dr. Deborah Townsend, Champaign County Mental Health Board  
Ms. Janet Wells, Adult Division Supervisor, Champaign County Probation and Court Services Department

Members Absent: Rantoul Police Department

Others Attending: Officer Jeff McCracken, University of Illinois Police Department  
Michael Williams, Executive Director, CAC

Accredited Member

**Call to Order**

After finding a quorum present, State's Attorney Julia Rietz, Chair, called the meeting to order at 9:04 a.m.



## **Public Participation**

There was no public participation.

## **Approval of Minutes**

Chief Driscoll offered a motion to approve the minutes of the March 23, 2006 Regular Meeting of the Governing Board. The motion was seconded by Superintendent Pacey. Motion approved.

## **Report from Subcommittee on Relocation**

Ms. Rietz reported that the Facilities Committee of the Champaign County Board has appointed a Subcommittee on Financing to evaluate various proposals for re-use of the County Nursing Home. County Administrator Denny Inman has advised Ms. Rietz that the construction schedule for the Highway/Fleet Maintenance Facility will be delayed pending further deliberations on re-use of the Nursing Home by the County Board.

## **Budget Report**

A copy of the CAC Budget Report for the month ended March 31, 2006 was provided to each of the Board members. Mr. Williams stated that there were no unusual expenditures to report for the month of March; however, he did note that the CAC expended \$1,200.00 to register Team members for child forensic interviewing training. In addition, he highlighted an expenditure of \$2,350.25 for a laptop computer. That purchase was made with the proceeds of our 2006 Equipment Grant from the National Children's Alliance

## **Director's Report**

Mr. Williams introduced CAC Case Manager Elaine Carter to the Board. Ms. Carter began working at the CAC on April 3, 2006. Board members welcomed Ms. Carter.

On April 4, 2006, Mr. Williams met with the Champaign County Mental Health Board and reviewed implementation of our FY 06 contract. Mr. Williams also attended the CCMHB Committee of the Whole Meeting on April 19, 2006, at which time the CCMHB reviewed applications for FY 07 funding. As expected, the funding requests received exceed available funds. It is anticipated that the CCMHB will make final FY 07 funding decisions at their meeting on May 2, 2006. CCMHB staff has recommended that the CAC's application for funding be approved in full. Dr. Townsend stated that she attended the CCMHB meeting on April 4, 2006 and she complimented Mr. Williams on his presentation. Mr. Williams thanked Dr. Townsend for her kind words.

Mr. Williams reported that three DCFS Investigators and one Investigator from the University of Illinois Police Department are attending Finding Words Illinois (child forensic interviewing training program), which is being held in Springfield this week. During the week of May 22<sup>nd</sup>, two Detectives from the Rantoul Police Department and one Investigator from the Urbana Police Department will be attending child forensic interviewing training at the Rock Island County CAC.

Mr. Williams recently distributed to law enforcement and DCFS supervisors information about "Beyond Finding Words," a Conference which will be held in Indianapolis, Indiana, in August. Mr. Williams stated that he hopes to use CAC training funds to send up to five investigators to the Conference.

Each of the Board members was provided with a Summary of CAC Activity for the month of March. During the month of March, 20 children were interviewed at the CAC, which included 14 children accepted for case management services and 6 non-victim siblings/witnesses. Thus far during April, 28 children have been interviewed at the Center, which includes 21 children accepted for case management services and 7 non-victim siblings/witnesses.

Mr. Williams updated the Board on CCMHB contract billings for Contract Year 2006, which began July 1, 2005. As of March 31, 2006, we had billed our CCMHB contract for 73 new treatment plan clients. In order to meet revenue projections, billings for the period ended March 31, 2006 should have totaled approximately 79.5. This translates to a revenue shortfall of approximately \$2,275 for the Contract Year. Mr. Williams added that he expects billings for April to total at least 21 new treatment plan clients, which will eliminate the current shortfall. If Contact billings for May and June average approximately 6.0 clients each month, revenue projections for the Contract Year will be met.

In response to an inquiry from Mr. Burgess at last month's CAC Board meeting, Mr. Williams prepared and distributed to the Board monthly and annual numerical breakdowns of children interviewed at the CAC and children accepted for case management services for the years 2002-2005.

### **Communications**

Mr. Williams reported that no communications had been received on behalf of the Board.

### **New Business**

None.

### **Announcements**

Mr. Williams announced that the next Board meeting is scheduled for 9:00 a.m. on Thursday, May 25, 2006.

Ms. Dumas announced that she was recently appointed DCFS Child Protection Manager for Urbana, Decatur and Charleston. Intact and Placement Managers have also been appointed. Ms. Dumas will continue to act as Site Manager for the Urbana and Paxton DCFS offices.

Lt. Ogle announced that Channel 15 will be airing a special report tonight on “Stranger Danger”. The report contains disturbing footage of young children who willingly went with strangers, even after been cautioned not to do so by their parents.

**Other Business**

None.

**Adjournment**

There being no further business, the meeting was adjourned at 9:20 a.m.

Respectfully submitted,

Michael B. Williams  
Executive Director