



**Champaign County Children's Advocacy Center  
Governing Board  
Regular Meeting  
Thursday, May 25, 2006  
1601 E. Main Street  
Urbana, Illinois**

***Minutes***

Members Present: State's Attorney Julia Rietz, Chair  
Mr. Matt Burgess, Intensive Outreach Services Manager, Mental Health Center  
Chief Daniel Driscoll, Mahomet Police Department  
Ms. Lolita Dumas, Child Protection Manager, Illinois Department of Children and Family Services  
Lt. David Nelson, University of Illinois Police Department  
Superintendent Judy Pacey, Regional Office of Education  
Ms. Janet Wells, Adult Division Supervisor, Champaign County Probation and Court Services Department  
Sgt. Jeff Wooten, Rantoul Police Department

Members Absent: Carle Clinic  
Champaign County Mental Health Board  
Champaign Police Department  
Champaign County Sheriff's Office  
Urbana Police Department

Others Attending: Officer Matt Ballinger, University of Illinois Police Department  
Michael Williams, Executive Director, CAC

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Accredited Member

**Call to Order**

After finding a quorum present, State's Attorney Julia Rietz, Chair, called the meeting to order at 9:08 a.m.



## **Public Participation**

There was no public participation.

## **Approval of Minutes**

Superintendent Pacey offered a motion to approve the minutes of the April 27, 2006 Regular Meeting of the Governing Board. The motion was seconded by Lt. Nelson. There was no further discussion. Motion approved.

## **Approval of Target Stores 2006 Community Giving Program Grant Application**

Mr. Williams provided each of the Board members with a copy of an application for grant funding from the Target Stores 2006 Community Giving Program. Mr. Williams has requested \$3,000 to help fund our child victim support group program. Mr. Williams reminded Board members that the CAC received a Community Giving Program Grant in the amount of \$1,000 from Target Stores in 2004. We did not receive any funding from Target in 2005. Mr. Williams mailed the application on May 15<sup>th</sup>. Although the application deadline is not until May 31, 2006, applications are reviewed in the order that they are received and Target encourages applicants to apply early. Mr. Williams requested approval of the application as submitted.

Chief Driscoll offered a motion to approve the Target Stores 2006 Community Giving Program Grant Application as submitted. The motion was seconded by Lt. Nelson. There was no further discussion. Motion approved.

## **Report from Subcommittee on Relocation**

Ms. Rietz reported that the County Board recently issued a Request For Information, seeking to identify a major tenant for the old Champaign County Nursing Home. Ms. Rietz stated that she has also had discussions with County Administrator Denny Inman regarding the planned Fleet Maintenance/Highway Facility. Mr. Inman has assured Ms. Rietz that progress on the Fleet Maintenance/Highway Facility will not interfere with the operations of the CAC. The County is currently preparing contracts for construction of the Fleet Maintenance/Highway Facility and those contracts will soon be released for bids. It is expected that the County will break ground on the Fleet Maintenance/Highway Facility in late July using County employees; however, groundbreaking will not impact the CAC's operations.

In response to a question from Lt. Nelson about the economic feasibility of re-using the former Nursing Home, Ms. Rietz stated she believes re-use of the Nursing Home to be the best option and she added that tearing down or selling the Nursing Home would not be economically feasible.

## **Budget Report**

A copy of the CAC Budget Report for the month ended April 30, 2006 was provided to each of the Board members. Mr. Williams highlighted the expenditure of \$990 for the LCD projector which was purchased with our 2006 Equipment Grant from the National Children's Alliance. No other unusual expenditures were noted.

## **Director's Report**

Mr. Williams provided each of the Board members with a copy of our renewed Contract with the Champaign County Mental Health Board. The CCMHB has allocated \$74,160 to the CAC; \$37,080 for each of the next two fiscal years. Unlike past years when our Contract was classified as a Purchase of Service/Fee for Service Contract and monthly payments were based on the number of new treatment plan clients served each month, the renewed Contract is classified as a Grant Contract. As such, monthly payments will be based on the total Contract amount divided by the length of the Contract in equal installments. In addition, the renewed Contract is for two years, which eliminates the need to submit an application for FY 2008. On the other hand, the CAC will be required to submit a revised Agency Program and Financial Plan 60 days prior to the start of FY 2008.

Mr. Williams requested approval of the Contract with the CCMHB. Mr. Williams also requested that he and Ms. Rietz be authorized to execute the Contract on behalf of the CAC. Further discussion followed. Mr. Williams thanked the CCMHB for its support of the CAC and he noted that the CAC was one of only a few agencies to receive a multi-year contract. Discussion continued on securing other sources of funding for the CAC; in particular, the possibility of approaching users of the CAC (i.e., law enforcement agencies) to contribute to the Center's operating expenses. Mr. Burgess also inquired about the possibility of formulating a not-for-profit entity to explore other funding opportunities and to secure additional funding. Mr. Williams stated that numerous CACs around the country have 501(c)3 corporations that undertake fundraising efforts on behalf of their Centers.

Superintendent Pacey offered a motion to approve Contract #07-005 with the Champaign County Mental Health Board and to authorize Ms. Rietz and Mr. Williams to execute the Contract on behalf of the CAC. The motion was seconded by Chief Driscoll. There was no further discussion. Motion approved.

On May 17, 2006, Stefanie Pratt of Coldwell Banker Devonshire Realty donated \$100 to the Children's Advocacy Center. As a way to "give back to the community," Ms. Pratt donates \$100 to a community organization for every home she sells valued over \$100,000. Ms. Pratt indicated that she hopes to continue making contributions to the CAC in the future. Mr. Williams prepared a Certificate of Appreciation which he will deliver to Ms. Pratt.

Mr. Williams reported that two Detectives from the Rantoul Police Department and one Investigator with the Urbana Police Department completed child forensic interviewing training in Rock Island earlier this week. Also, six law enforcement and

DCFS Investigators have been registered for the Beyond Finding Words Conference to be held in Indianapolis, Indiana, from August 28-31, 2006.

Each of the Board members was provided with a Summary of CAC Activity for the month of April. During the month of April, 30 children were interviewed at the CAC, which included 23 children accepted for case management services and 7 non-victim siblings/witnesses. Thus far during May, 13 children have been interviewed at the Center, which includes 10 children accepted for case management services, 2 non-victim siblings/witnesses, and 1 out-of-county courtesy usage of the facility for a case from Iroquois County.

### **Communications**

Mr. Williams reported that no other communications had been received on behalf of the Board.

### **New Business**

None.

### **Announcements**

Mr. Williams announced that the next Board meeting is scheduled for 9:00 a.m. on Thursday, June 22, 2006.

### **Adjournment**

There being no further business, the meeting was adjourned at 9:25 a.m.

Respectfully submitted,

Michael B. Williams  
Executive Director