



**Champaign County Children's Advocacy Center  
Governing Board  
Regular Meeting  
Thursday, May 28, 2009  
201 W. Kenyon Road, Suite 1  
Champaign, Illinois**

***Minutes***

Members Present: State's Attorney Julia Rietz, Chair  
(In Person) Dr. Kathleen Buetow, Secretary/Treasurer, Carle Clinic  
Tamela Atwood, Child Protection Supervisor, Illinois Department of  
Children and Family Services  
Sgt. Marc Beach, Rantoul Police Department  
Chief Jerry Gamble, Mahomet Police Department  
Amy Hurst, Intensive Outreach Services Supervisor, Mental Health  
Center of Champaign County  
Lt. Ed Ogle, Champaign County Sheriff's Office  
Superintendent Jane Quinlan, Regional Office of Education  
Dr. Deborah Townsend, President, Champaign County Mental Health  
Board  
Janet Wells, Adult Division Supervisor, Champaign County Probation &  
Court Services Department

Members Absent: Champaign Police Department  
Illinois State Police  
Urbana Police Department  
University of Illinois Police Department

Others Attending: Michael Williams, Executive Director, CAC



**Call to Order**

After finding a quorum present, State's Attorney Julia Rietz, Chair, called the meeting to order at 9:05 a.m.

NATIONAL  
CHILDREN'S  
ALLIANCE®

ACCREDITED  
MEMBER

***Champaign County Children's Advocacy Center***  
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

## **Public Participation**

There was no public participation.

## **Approval of Minutes**

Dr. Buetow made a motion to approve the minutes of the April 23, 2009 Regular Meeting of the Governing Board. The motion was seconded by Dr. Townsend. There was no further discussion and the motion was approved.

## **Budget Report**

Mr. Williams provided Board members with a copy of the Budget Report for the month ended April 30, 2009. Mr. Williams stated that there were no unusual expenditures to report for the month of April and he noted that the CAC had a positive cash balance of \$9,564.51 as of April 30, 2009. Mr. Williams also noted that we have not yet received our Fourth Quarter payment from the Illinois Department of Children and Family Services (\$17,106.25) nor have we received an anticipated payment from the Illinois Criminal Justice Information Authority (\$19,000.00). Mr. Williams stated that both of those payments are expected in the next couple of weeks.

## **Director's Report**

Mr. Williams reported that the second annual Champions for Children Walk was a great success. More than 800 walkers participated in the four-day event – more than triple the number that participated in the inaugural event last year. Six employees of the DCFS Urbana Field Office, including Tamela Atwood, walked with Mr. Williams and CAC Case Manager Elaine Carter in Charleston. Champaign County Court Reporter Joni Markel and her friends, Peg Loop and Kim Cochrane, joined Mike in Springfield on the second day of the Walk. Joni, Peg and Kim wore shirts emblazoned with “Miles for Macey” in honor of Joni’s great niece, Macey Duewer, who died in February 2004 at the age of 10 months as a result of child abuse. Joni and “Miles for Macey” raised almost \$600 for the Champaign County CAC. On Saturday, May 16<sup>th</sup>, more than 300 walkers gathered in Dixon. The final day of the Walk was on Sunday in Chicago. Governor Pat Quinn kicked off the final leg at DePaul University.

Mr. Williams reported that pledges totaling just over \$3,800 have been received by the Champaign County CAC. Mr. Williams thanked Board members who supported the Walk and the CAC by making a donation and by publicizing the Walk in their departments. Mr. Williams also noted that both the Urbana Fraternal Order of Police and the Champaign Police Officers Charities Association made generous donations. In addition, Mr. Williams recognized the Illinois Law Enforcement Alarm Systems (ILEAS) for donating over 100 cases of bottled water, Thrivent Financial for Lutherans for donating \$300 for the pre-Walk breakfast in Charleston, and Carle Foundation Physicians of Mattoon/Charleston for donating \$250 for the after-Walk luncheon in Charleston.

The CAC also wrapped up the Silent Witness and Blue Kids Cards Campaigns during April, which is also National Child Abuse Awareness Month. Mr. Williams was pleased to report that, for the first time in three years, none of the 26 wooden Blue Kids silhouettes was vandalized or stolen. In addition, Mr. Williams reported that the CAC raised just under \$400 through the sale of Blue Kids Cards at the five Champaign County El Toro Restaurants and at Illini Grill & Pancakes. Mr. Williams was pleased with the results, especially given that this was the first year for the campaign.

Ms. Rietz and Mr. Williams are continuing to plan a peer review process for investigators who conduct child forensic interviews at the Champaign County CAC. Mr. Williams reported that Marcia Milliken of the Children's Advocacy Centers of Illinois has agreed to facilitate the first peer review session. Further discussion was had about what the peer review process would entail. It was agreed that Ms. Rietz and Mr. Williams would conduct a conference call with Ms. Milliken to finalize plans for a peer review session in late-August.

Mr. Williams reported that CAC Case Manager Elaine Carter attended the Downstate Conference on Child Abuse in Mt. Vernon on April 22-23 and she completed the Illinois Victim Assistance Academy in Bloomington during the week of May 17-22, 2009. In addition, two members of the CAC Multidisciplinary Team, Dave Parsons of the Mahomet Police Department and Duane Smith of the Urbana Police Department, attended "When Words Matter" in St. Louis from May 4-7, 2009.

Mr. Williams advised the Board that the next session of Finding Words Illinois will be held in late October. Applications will be available in July and the application deadline is September 14<sup>th</sup>. Mr. Williams encouraged law enforcement and DCFS supervisors to begin planning if they have investigators who need to complete forensic interviewing training. In response to a question from Dr. Townsend, Mr. Williams stated that he has received nothing but positive feedback about Finding Words Illinois and he added that it is viewed as the standard by CACs around the state. Mr. Williams also noted the cost effectiveness of Finding Words Illinois, versus sending investigators to out-of-state training.

Mr. Williams reported that the Champaign County Mental Health Board approved our funding requests for FY 2010. The first is our regular funding request (\$37,080) and the second is a request for funding for the crisis intervention services program (\$13,442) to bridge the shortfall caused by the reduction in funding from the Illinois Criminal Justice Information Authority. Mr. Williams added that our grant monitor from the Authority will be conducting a site review at the CAC tomorrow morning. Dr. Townsend stated that the Mental Health Board was pleased to be able to continue providing funding for the CAC.

Each of the Board members was provided with a Summary of CAC Activity for the month of April. During the month of April, 22 children were interviewed at the CAC. This included 13 children accepted for case management services, 4 children for whom the CAC is not providing follow-up services, 4 non-victim siblings, and 1 out-of-county interview (Ford County). Thus far during May, a total of 10 children have been interviewed at the CAC. That number includes 4 new children accepted for case

management services, 4 children for whom the CAC is not providing case management services, a follow-up interview with a child who was initially interviewed in February 2009, and 1 out-of-county interview (Piatt County).

**Communications**

Mr. Williams stated that no communications had been received on behalf of the Board.

**Old Business**

None.

**New Business**

None.

**Announcements**

Mr. Williams announced that the next Board meeting is scheduled for 9:00 a.m. on Thursday, June 25, 2009.

**Adjournment**

There being no further business, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Michael B. Williams  
Executive Director