



**Champaign County Children's Advocacy Center
Governing Board
Regular Meeting
Thursday, January 27, 2011
201 W. Kenyon Road, Suite 1
Champaign, Illinois**

Minutes

Members Present: Dr. Kathleen Buetow, Secretary/Treasurer, Carle Clinic
(In-Person) Lt. Roy Acree, University of Illinois Police Department
Ms. Tamela Atwood, Child Protection Supervisor, Illinois Department
of Children & Family Services
Sgt. Marc Beach, Rantoul Police Department
Lt. Joseph Gallo, Champaign Police Department
Ms. Juli Kartel, Director of Youth & Family Services, Community
Elements
Superintendent Jane Quinlan, Regional Office of Education
Lt. Bryant Seraphin, Urbana Police Department

Members Absent: Champaign County Mental Health Board
Champaign County Probation & Court Services Department
Champaign County Sheriff's Office
Champaign County State's Attorney's Office
Illinois State Police
Mahomet Police Department

Others Attending: Michael Williams, Executive Director, CAC
Officer Michelle Robinson, Urbana Police Department

In the absence of State's Attorney Julia Rietz, Dr. Buetow served as Acting Chair for the meeting.

Call to Order

After finding a quorum present, Dr. Buetow called the meeting to order at 9:06 a.m.



NATIONAL
CHILDREN'S
ALLIANCE®

ACCREDITED
MEMBER

Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Public Participation

There was no public participation.

Approval of Minutes

Lt. Seraphin made a motion to approve the minutes of the November 18, 2010 Annual Meeting of the Governing Board. The motion was seconded by Sgt. Beach. There was no further discussion and the motion was approved.

Review and Approval of Application for FY 2012 Victims of Violent Crime Program Grant from the Illinois Attorney General (\$20,000)

Mr. Williams provided Board members with a copy of the CAC's Application for FY 2012 grant funding from the Illinois Attorney General. Mr. Williams explained that the CAC has received grant funding from the Illinois Attorney General each year since January 2000. Our current grant, in the amount of \$16,150, is used to pay a portion of the Case Manager's salary. Mr. Williams is requesting an increase to \$20,000 for FY 2012 to help offset rising personnel costs. The grant application deadline is February 4, 2011. Mr. Williams requested permission to submit the application as presented.

Lt. Acree made a motion to approve submission of the FY 2012 Attorney General Grant Application. The motion was seconded by Superintendent Quinlan. There was no further discussion and the motion was approved.

Review and Approval of Application for FY 2012 Grant from the Champaign County Mental Health Board (\$37,080)

Mr. Williams provided Board members with a copy of the Champaign County Mental Health Board (CCMHB) FY 2012 Agency Program and Financial Plan for the Champaign County CAC. The CAC will be applying for \$37,080 from the CCMHB for FY 2012 beginning July 1, 2011. Mr. Williams reminded Board members that the CCMHB has provided funding for the CAC at this level for several years and funding from the CCMHB will again be designated for salaries, fringe benefits, and membership dues. Although information in the FY 2012 Agency Program and Financial Plan has been updated where applicable, the FY 2012 Plan is substantially similar to the current Plan. The deadline for online submission of the grant application is February 14, 2011 and Mr. Williams requested permission to submit the application as presented.

Motion made by Lt. Gallo to approve the Application for FY 2012 Grant Funding from the Champaign County Mental Health Board in the amount of \$37,080. The motion was seconded by Ms. Kartel. There was no further discussion and the motion was approved.

Budget Report

Mr. Williams provided Board members with copies of Budget Reports for the months ended November 30 and December 31, 2010. Mr. Williams stated that there

were no unusual expenditures to report for the months of November and December. Mr. Williams added that the CAC had a positive cash balance of \$26,585.53 as of December 31, 2010.

Director's Report

Mr. Williams stated that plans for the 2011 Champions4Children Walk, which will again be partnered with the Twin Cities Twosome, are progressing. The event will be held in Crystal Lake Park on Saturday, May 14, 2011. Mr. Williams is still seeking sponsorships and he asked Board members to suggest any businesses they think might be interested in sponsoring the CAC. Lt. Gallo requested that Mr. Williams send him information on sponsorships. Ms. Atwood and Lt. Acree also suggested organizations that might be interested in sponsoring the CAC. Additional information on the Walk, including registration materials, will be provided in the coming weeks.

Mr. Williams reported that Investigators Jody Ferry and Andrew Good of the Champaign County Sheriff's Office completed forensic interviewing training at the Midwest Regional CAC in Minneapolis, Minnesota, during the week of January 4-7. With the exception of a minimal registration fee (\$49) and meals, all expenses were covered by the MRCAC.

Mr. Williams announced that, for the second consecutive year, CAC Case Manager Elaine Carter secured donations of Christmas gifts from the Champaign-Urbana Optimist Club. The Optimist Club provided gifts to seven CAC families, including 17 children. Club members shopped from wish lists completed by each family, which were coordinated by Ms. Carter. The Optimist Club has agreed to provide this service for CAC families annually.

Mr. Williams reported that Colleen Hurley, a senior in Human Development and Family Studies at the University of Illinois, began her internship at the CAC earlier this week. Ms. Hurley will be interning at the CAC during the spring semester and her primary responsibility will be coordinating the child victim support group. Ms. Hurley will also be learning about the operations of the Center and providing assistance to Case Manager Elaine Carter.

On Thursday, November 16, 2010, State Representative Naomi Jakobsson visited the CAC. Among other things, Representative Jakobsson and Mr. Williams discussed the Statewide CAC Data Report for FY 2009 and FY 2010 which was recently released by DCFS and the Children's Advocacy Centers of Illinois.

Each of the Board members was provided with Summaries of CAC Activity for the months of November and December. During November, 10 children were interviewed at the CAC, which included 7 children who were accepted for case management services, 2 non-victim siblings, and 1 child from Ford County.

During December, 14 children were interviewed at the CAC, which included 9 children accepted for case management services (including 1 re-opened case), 1 child for whom the CAC did not provide follow-up services, 1 non-victim sibling, 2 children from

Ford County, and a follow-up interview with 1 child who was initially interviewed at the CAC earlier in 2010.

Thus far during the month of January, 10 children have been interviewed at the CAC, all of whom have been accepted for case management services.

Mr. Williams provided Board members with demographic information on the children who were interviewed at the CAC during 2010. A total of 183 unduplicated children were interviewed at the CAC in 2010, 126 of whom were accepted for case management services. The number of unduplicated children interviewed at the CAC in 2010 was up 1 from 2009 (182) and was approximately 15% less than the average number of unduplicated children interviewed each year from 2002-2009 (216). Mr. Williams suggested that we may be seeing a “leveling off” of the numbers from earlier years. Dr. Buetow also noted that child abuse reports are down nationally. In response to a question from Ms. Kartel, Mr. Williams stated that the number of juvenile offenders interviewed at the CAC in 2010 remains low and is consistent with previous years.

Mr. Williams also provided Monthly/Annual breakdowns of the total interviews conducted at the CAC from 2002-2010 as well as the number of children accepted for case management services each year during that period. The final statistical report in the Board package was a breakdown by agency of interviews conducted at the CAC in 2010 as well as for the period 2002-2010. Mr. Williams noted that the total number of interviews conducted in 2010 was 185, which included interviews with 2 duplicated children, and he pointed out that 64.3% of those were joint investigations between law enforcement and DCFS. From 2002-2010, a total of 1,931 interviews were conducted at the CAC; 65.3% of which were joint investigations between law enforcement and DCFS.

Lastly, Mr. Williams reported that the CAC continues to survey clients on a quarterly basis. During 2010, a total of 120 surveys were mailed to parents/caregivers and 24 responses were received; a response rate of 20.0%, which was an increase of approximately 5% over last year’s response rate. Members of the Multidisciplinary Team are also surveyed each year. The annual survey was sent to 87 members of the Multidisciplinary Team in November. A total of 36 responses were received; a response rate of 41.4%, which is an increase of approximately 8% over last year’s response rate. Mr. Williams provided the Board with the results of each survey, including the questions asked, the responses received, and any comments made by respondents. Mr. Williams stated that, whenever possible, the CAC has responded to concerns raised by clients and Team members. Lt. Gallo noted the comment from a parent that a detective had worn his gun during the interview. Mr. Williams stated that this was simply an oversight on the detective’s part. Mr. Williams also thanked Lt. Gallo and the Champaign Police Department for providing two gun lockers to the CAC.

Communications

Mr. Williams distributed to the Board a report provided by Mr. Mark Driscoll of the Champaign County Mental Health Board, which outlines the results of the site visit conducted at the CAC on November 19, 2010. Mr. Williams noted the positive conclusions in Mr. Driscoll’s report.

Mr. Williams reported that he recently received notification from the Illinois Criminal Justice Information Authority that the Authority has designated \$79,034 for continuation of our crisis intervention counseling services program. Mr. Williams stated that he would be working on grant continuation materials as well as updated contracts with our crisis intervention counselors over the next several weeks. Those materials will be presented to the Board for review and approval at the February meeting.

Old Business

None.

New Business

Sgt. Beach asked Mr. Williams if there were plans for the CAC to solicit contributions from law enforcement agencies that use the Center as had been done in the past. Mr. Williams stated he would need to discuss that issue with the Chair, State's Attorney Julia Rietz.

Announcements

Mr. Williams announced that the next meeting of the CAC Governing Board is scheduled for 9:00 a.m. on Thursday, February 24, 2011.

Adjournment

There being no further business, the meeting was adjourned at 9:37a.m.

Respectfully submitted,

Michael B. Williams
Executive Director