



**Champaign County Children's Advocacy Center
Governing Board
Regular Meeting
Thursday, April 28, 2011
201 W. Kenyon Road, Suite 1
Champaign, Illinois**

Minutes

Members Present: Dr. Kathleen Buetow, Secretary/Treasurer, Carle Clinic
(In Person) Lt. Roy Acree, University of Illinois Police Department
Ms. Tamela Atwood, Child Protection Supervisor, Illinois Department
of Children & Family Services
Chief Jerry Gamble, Mahomet Police Department
Mr. Joseph Gordon, Director, Champaign County Probation & Court
Services Department
Ms. Juli Kartel, Director of Youth & Family Services, Community
Elements
Lt. Greg Lindemulder, Illinois State Police
Lt. Ed Ogle, Champaign County Sheriff's Office
Superintendent Jane Quinlan, Regional Office of Education
Lt. Bryant Seraphin, Urbana Police Department
Dr. Deborah Townsend, Champaign County Mental Health Board

Members Absent: Champaign County State's Attorney's Office
Champaign Police Department
Rantoul Police Department

Others Attending: Michael Williams, Executive Director, CAC

***In the absence of State's Attorney Julia Rietz, Chair, Dr. Buetow served as Acting
Chair for the meeting.***

Call to Order

After finding a quorum present, Dr. Buetow called the meeting to order at 9:07
a.m.



NATIONAL
CHILDREN'S
ALLIANCE®

ACCREDITED
MEMBER

Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Public Participation

There was no public participation.

Approval of Minutes

Dr. Townsend made a motion to approve the minutes of the March 24, 2011 Regular Meeting of the Governing Board. The motion was seconded by Chief Gamble. There was no further discussion and the motion was approved.

Review and Approval of Revisions to CAC Protocol

Mr. Williams reported that the Committee appointed by the CAC Governing Board (Ms. Rietz, Ms. Atwood, Sgt. Beach and Mr. Williams) met on April 8, 2011 to conduct the annual review of the CAC Protocol. Mr. Williams reviewed the proposed changes with the Board. The Committee suggested adding the following language to page 9:

“The Children’s Advocacy Center will provide opportunities for investigators to participate in a formalized peer review process for child forensic interviewers, both on the local and regional levels.”

In addition, all references to the Mental Health Center of Champaign County will be changed to Community Elements to reflect their recent name change. The only other proposed revision is the elimination of the word “all” in reference to SACWIS forms provided to the CAC by DCFS.

Lt. Seraphin made a motion to approve the proposed revisions to the CAC Protocol. The motion was seconded by Dr. Townsend. There was no further discussion and the motion was approved.

Budget Report

Mr. Williams provided Board members with copies of the CAC Budget Report for the month ended March 31, 2011. Mr. Williams stated that there were no unusual expenditures to report for the month of March and he noted that the CAC had a positive cash balance of \$2,264.70 as of March 31, 2011. The fund balance does not include a \$5,000.00 payment received from the National Children’s Alliance on April 18, 2011. Mr. Williams also stated that we are awaiting our Third Quarter payment from DCFS (\$17,106.25)

Director’s Report

Mr. Williams reminded the Board that the 2011 Champions4Children Walk will be held on Saturday, May 14th. Regular e-mails about the Walk have been sent to Team members and other supporters over the past month. To date, 16 individuals have registered to Walk and donations totaling \$2,835 (including \$1,750 in sponsorships) have been received. Mr. Williams encouraged Board members to register for the Walk and to

consider making a personal donation. Included in the Board packet was a poster announcing the Champions4Children Walk. Lt. Lindemulder pointed out that the poster does not include the date of the Walk. Mr. Williams apologized for the oversight and ask Board members to write in the date of the Walk (May 14th).

Mr. Williams also reminded the Board that “Shooters” in Rantoul will be hosting a Poker Run to benefit the CAC on May 21st (see flyer in Board packet). The CAC will receive a portion of registration proceeds as well as proceeds from a live auction and donations made by participants. Mr. Williams stated that he would be available on May 21st to conduct tours of the CAC for those participating in the Poker Run. In response to a question from Dr. Townsend about how we were selected as the beneficiary of the Poker Run, Mr. Williams stated that his brother, Mark, suggested the CAC to the organizers of the Poker Run. Mr. Williams asked Board members to display the poster for the Champions4Children Walk and the flyer for the Poker Run at prominent locations in their departments/agencies.

Mr. Williams reported that local peer review has been scheduled for May 17th and will be hosted by the State’s Attorney’s Office. An announcement was sent to law enforcement and DCFS supervisory personnel and a reminder e-mail will be sent next week.

Mr. Williams advised the Board that the Champaign County Children’s Advocacy Center is collaborating with the Children’s Advocacy Centers of Illinois, the East Central Illinois CAC (Charleston), and the Macon County CAC to provide training for members of the CAC Multidisciplinary Teams in Central Illinois. The presenter will be Justin Fitzsimmons, Senior Attorney with the National District Attorney’s Association’s National Center for Prosecution of Child Sexual Abuse in Alexandria, Virginia. The one-day training will be held at the ILEAS Training Center in Urbana on June 14, 2011. The topics under consideration include:

- *When a Child Takes it Back: Recantation in Cases of Child Abuse*
- *Memory & Suggestibility/Defending the Investigative Interview*
- *The Compliant Victim/Adolescent Victims*
- *Investigation and/or Prosecution of Child Sexual Abuse*
- *Forensic Interviewing Basics*

Mr. Williams stated he would provide additional details and registration information to Team members in the next few weeks. In response to a question from Lt. Seraphin, Mr. Williams stated that the local Mobile Training Unit is not involved in planning this training event.

Each of the Board members was provided with a Summary of CAC Activity for the month of March. During March, 19 children were interviewed at the CAC, which included 17 children accepted for case management services, and 2 non-victim siblings/witnesses. Thus far during April, 18 children have been interviewed at the CAC, which includes 12 children accepted for case management services, 4 children for whom the CAC did not provide follow-up services, and 2 non-victim siblings/witnesses. In

addition, one young child (5 years of age) who refused to be interviewed was assessed and accepted for services.

Communications

Mr. Williams stated that no communications had been received on behalf of the Board.

Old Business

None.

New Business

None.

Announcements

Mr. Williams congratulated Dr. Buetow on her selection as one of the *2011 Women of Distinction* by the Girl Scouts of Central Illinois. The Board joined in congratulating Dr. Buetow.

Mr. Williams announced that the next meeting of the CAC Governing Board is scheduled for 9:00 a.m. on Thursday, May 26, 2011.

Adjournment

There being no further business, the meeting was adjourned at 9:27 a.m.

Respectfully submitted,

Michael B. Williams
Executive Director