



**Champaign County Children's Advocacy Center
Governing Board
Regular Meeting
Thursday, June 23, 2011
201 W. Kenyon Road, Suite 1
Champaign, Illinois**

Minutes

Members Present: Dr. Kathleen Buetow, Secretary/Treasurer, Carle Clinic
(In Person) Lt. Roy Acree, University of Illinois Police Department
Sgt. Michael Atkinson, Illinois State Police
Ms. Tamela Atwood, Child Protection Supervisor, Illinois Department
of Children & Family Services
Ms. Juli Kartel, Director of Youth & Family Services, Community
Elements
Chief Jerry Gamble, Mahomet Police Department
Superintendent Jane Quinlan, Regional Office of Education
Detective Christina Reifsteck, Rantoul Police Department
Lt. Bryant Seraphin, Urbana Police Department
Ms. Janet Wells, Supervisor, Champaign County Probation & Court
Services Department

Members Absent: Champaign County Mental Health Board
Champaign County Sheriff's Office
Champaign County State's Attorney's Office
Champaign Police Department

Others Attending: Michael Williams, Executive Director, CAC

***In the absence of State's Attorney Julia Rietz, Chair, Dr. Buetow served as Acting
Chair for the meeting.***

Call to Order

After finding a quorum present, Dr. Buetow called the meeting to order at 9:03
a.m.



NATIONAL
CHILDREN'S
ALLIANCE®

ACCREDITED
MEMBER

Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Public Participation

There was no public participation.

Approval of Minutes

Chief Gamble made a motion to approve the minutes of the May 26, 2011 Regular Meeting of the Governing Board. The motion was seconded by Lt. Acree. There was no further discussion and the motion was approved.

Review and Approval of Application for Grant Funding from The United Methodist Church

Mr. Williams provided the Board with a copy of an application for grant funding from The United Methodist Church. The CAC has applied for a grant in the amount of \$1,485.00 which, if received, will be used to help fund our child victim support group program. Mr. Williams submitted the grant application last week in advance of the July 1 deadline.

Mr. Williams requested that the Board approve the grant application as submitted.

Lt. Seraphin made a motion to approve the application for grant funding in the amount of \$1,485.00 from The United Methodist Church. The motion was seconded by Superintendent Quinlan. There was no further discussion and the motion was approved.

Budget Report

Mr. Williams provided Board members with the CAC Budget Report for the month ended May 31, 2011. Mr. Williams stated that there were no unusual expenditures to report for the month of May and he noted that the CAC had a positive cash balance of \$8,225.61 as of May 31, 2011. The fund balance does not include a \$2,500.00 payment recently received from the Champaign Police Department or the proceeds from the Champions4Children Walk (approximately \$3,800.00) and the 1st Annual Shooter's Benefit Poker Run & Auction (\$1,445.00). In addition, we are still awaiting our Third Quarter payment from DCFS (\$17,106.25) as well as the remainder of our Fourth Quarter payment (\$8,080.99).

Mr. Williams reported that our application for continued funding was approved by the Champaign County Mental Health Board. The CAC will receive \$37,080.00 during FY 2012 beginning July 1, 2011. That amount is consistent with funding received from the CCMHB for the last several years.

Mr. Williams reported that he is in the process of preparing the Budget for County FY 2012 (beginning December 1, 2011). The proposed Budget is due no later than July 15th and Mr. Williams will review the Budget with County Administrator Deb Busey on July 21st. Mr. Williams stated that he would present the Budget to the CAC Board for approval at their next meeting. Mr. Williams will also be presenting the Budget to a Committee of the County Board in late August. Mr. Williams explained that this is a new

process designed to educate County Board members about the overall budget as well as those of individual departments.

Director's Report

On June 14th, the Children's Advocacy Centers of Illinois (CACI), along with the Champaign County CAC, the Macon County CAC and the East Central Illinois CAC, hosted a training entitled "*Complex Issues in Child Abuse Investigations.*" The training was held at ILEAS in Urbana and 108 individuals attended. The presenter was Justin Fitzsimmons, Senior Attorney with the National District Attorneys Association, and the topics presented included:

- *When a Child Takes it Back: Recantation in Case of Child Abuse*
- *The Compliant/Adolescent Victim*
- *Preparing for and Testifying in Court*

The CACI and the participating CACs each contributed to the cost of this training program. Our share was \$500. There was no registration fee for participants and lunch was provided. Mr. Williams stated that almost every agency and discipline on the CAC multidisciplinary team was in attendance and evaluations completed by participants were overwhelmingly positive. Dr. Buetow commented that the training was excellent and she added that it was a wonderful opportunity to network with the teams from other CACs. Mr. Williams stated that he and the directors of the other participating CACs hope to collaborate with the CACI to present a similar training program again next year.

Each of the Board members was provided with a Summary of CAC Activity for the month of May. During May, 19 children were interviewed at the CAC, which included 11 children accepted for case management services, 2 children for whom the CAC did not provide follow-up services, 3 non-victim siblings/witnesses, 2 juvenile suspects (ages 9 and 11), and a follow-up interview with a child who was initially interviewed at the CAC in March 2010. In addition, one child who was too young to be interviewed at the CAC (age 3) was assessed and accepted for services.

Thus far during June, 18 children have been interviewed at the CAC, which includes 13 children accepted for case management services, 1 child for whom the CAC did not provide follow-up services, and 4 non-victim siblings/witnesses.

Communications

Mr. Williams stated that no communications had been received on behalf of the Board.

Old Business

None.

New Business

None.

Announcements

Mr. Williams announced that the next meeting of the CAC Governing Board is scheduled for 9:00 a.m. on Thursday, July 28, 2011. After discussion, the Board elected to cancel the July meeting. The next regular meeting of the CAC Governing Board will be held at 9:00 a.m. on Thursday, August 25, 2011.

Adjournment

There being no further business, the meeting was adjourned at 9:17 a.m.

Respectfully submitted,

Michael B. Williams
Executive Director