

***Board Meeting Minutes-Regular Session  
March 29, 2018***

**Board Members Present:** Dr. Kathleen Buetow, Joe Gordon, Tamela Atwood, Jane Quinlan, Rich Surlles, Tom Geis, Curt Apperson, Windy Westfall

**Absent:** Julia Rietz, Andrew Killian, Mike Metzler, Justin Bouse, Carol Colburn, Nate Rath

**Staff Present:** Kari May, Executive Director

Welcome & Introductions: Dr. Buetow opened the meeting at 9:02 am. The Board welcomed Windy Westfall who attended on behalf of Mike Atkinson.

Same day additions to the Agenda: May added Multidisciplinary Team (MDT) attendance to the agenda and asked that Board members follow up with detectives and investigators to remind them of the importance of their attendance at MDT meetings during the months where they have had a case at the CAC.

Public Participation: none

Approval of Minutes: Apperson moved, Geis seconded, that the board approve the minutes for January 2018. Motion carried unanimously.

Financial Report: May presented the financial report.

Director's Report: May presented the Director's report.

Old Business: The CAC has been selected to be a charity running partner for the Christie Clinic Illinois Marathon. May again requested that the Board promote the event to solicit donations needed for counseling.

New Business:

- The Protocol for the Multidisciplinary Investigation of Child and Sexual Abuse was presented. The Culturally and Linguistically Appropriate Plan for the CAC was presented. The Strategic Plan (2018-2021) was presented. The Board requested electronic versions of the 3 plans. The Board will review and approve at the May 2018 Board Meeting.
- The Board reviewed the updated multi-year tracking of case numbers with monthly comparison for 2016, 2017 & 2018. So far in the calendar year 2018 (January – March),

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the CAC has conducted 75 forensic interviews. If the CAC continues to provide this number of interviews it is estimated that the CAC will conduct 300 forensic interviews in 2018.

Announcements: Next Board meeting will be held on May24, 2018.

Adjournment: At 9:30 am Geis moved, Quinlan seconded, that the meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,  
Kari May, Executive Director

Approved by the Board of Directors on May 24, 2018.