

***Board Meeting Minutes-Regular Session  
September 27, 2018***

**Board Members Present:** Dr. Kathleen Buetow, Mike Williams, Tamela Atwood, Jane Quinlan, Carol Colburn, Rich Surlles, Nate Rath, Curt Apperson, Mike Campbell

**Absent:** Julia Rietz, Andrew Killian, Mike Metzler, Justin Bouse/Rodney Sullivan, Tom Geis

**Staff Present:** Kari May, Executive Director

**Welcome & Introductions:** Buetow opened the meeting at 9:01 am. The Board welcomed Mike Campbell who replaced Mike Atkinson from the Illinois State Police.

**Same day additions to the Agenda:** None

**Public Participation:** none

**Approval of Minutes:** Rath moved, Apperson seconded, that the board approve the minutes for July 2018. Motion carried unanimously.

**Financial Report:** May presented the financial report.

**Director's Report:** May presented the Director's report.

**Old Business:**

- Request to County Board for Counseling and Rent Increase: May will follow up with Rietz.
- Executive Director's Performance Evaluation: see open session resumed section of these minutes.

**New Business:**

- OMS survey results reviewed
  - Initial Visit Caregiver Survey results (7/1/17-6/30/18) reviewed
  - Caregiver Follow Up Survey results (7/1/17-6/30/18) reviewed
  - MDT Satisfaction Survey results (7/1/17-6/30/18) reviewed
- MDT diversity annual diversity summary report reviewed

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**Closed Session:**

- The Board went into closed session at 9:27 and convened at 9:31 to review May's annual performance evaluation.

**Open Session Resumed at 9:32**

- Surles moved, Apperson seconded, that the board approve the May's 2018 annual performance evaluation as written by Rietz. Motion carried unanimously.

**Announcements:**

- Next Board meeting will be held on November 15, 2018. A Cultural Competency training will be held immediately following the November Board Meeting. Board members as well as MDT members are invited to attend.
- Board members will assist May in obtaining follow up signatures needed for protocol update.

**Adjournment:** At 9:37 am Surles moved, Apperson seconded, that the meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,  
Kari May, Executive Director

Approved by the Board of Directors on January 24, 2019.