

***Board Meeting Minutes-Regular Session  
September 26, 2019***

**Board Members Present:** Julia Rietz, Dr. Kathleen Buetow, Mike Williams, Tamela Atwood, Donna Kaufman, Carol Schrepfer Colburn, Andrew Killian, Rich Surles, Joe McCullough, Justin Bouse, Curt Apperson, Mike Campbell

**Guests:** Dave Smysor

**Absent:** Nate Rath, Mike Metzler

**Staff Present:** Kari May, Executive Director

**Welcome & Introductions:** Rietz opened the meeting at 9:01 am.

**Same day additions to the Agenda:** None

**Public Participation:** None

**Approval of Minutes:** Apperson moved, Buetow seconded, that the board approve the minutes for May 23, 2019. Motion carried unanimously.

**Financial Report:** May presented the financial report

**Director's Report:** May presented the Director's report.

**Old Business:** Surles moved, Schrepfer Colburn seconded, that the board approve the CAC Succession Plan with the correction to the table of contents. Motion carried unanimously.

**New Business:**

- Client Survey Results – report available for review. High rate of satisfaction and high return rate.
- FY20 County fiscal year budget – approved at Champaign County Board Meeting on August 27, 2019.
- FY19 donations – reviewed report donation report for calendar year 2018 and YTD for calendar year 2019, donations are significantly down. May will send out a holiday donation request letter and will plan a fundraiser for Child Abuse Prevention month, April 2020.

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**Personnel:**

- Crystal Powell resigned and her last day was August 14, 2019.
- Jenna Gilchrist has been hired as the new Family Advocate and will start on October 7, 2019.

**Announcements:**

- The CAC will host a workshop on October 8, 2019: SHIFT: Supporting Heroes In mental health Foundational Training (provided by the Innocent Justice Foundation and funded by the Office of Juvenile Justice and Delinquency Prevention (OJJDP)
- Next Board meeting will be held on November 14, 2019.

**Adjournment:** At 9:36 am Rietz moved, McCullough seconded, that the meeting be adjourned. Motion carried unanimously.

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Respectfully Submitted,  
Kari May, Executive Director

Board Approved on 11/14/19