

FINANCE COMMITTEE MINUTES
Wednesday, October 20, 2004
Meeting Rm. 1, Brookens Administrative Center
1776 E. Washington St., Urbana

7:00 p.m.

MEMBERS PRESENT: Wysocki, Betz, Brumback, Busboom, Fabri, Hambrick, Moser, Tapley

MEMBERS ABSENT: Avery

OTHERS PRESENT: Deb Busey (County Administrator), Michael Frerichs (Auditor), Matt Hartrich (State's Attorney), Denny Inman (County Administrator), Susan Cohen, Mary Cory, Lawrence Johnson

Call to Order

Chair Wysocki called the meeting to order at 7:03 p.m. Declaring a quorum present, the Chair proceeded with the meeting.

Approval of Agenda/Addendum

MOTION by Betz to approve the agenda and addendum for the meeting; seconded by Busboom. Motion carried.

Approval of Minutes

MOTION by Betz to approve the Regular Session minutes of September 22, 2004 and Legislative Budget Hearing minutes of August 23, 2004, August 24, 2004, and August 25, 2004 as presented; seconded by Moser. Motion carried.

MOTION by Betz to approve the Closed Session minutes of September 22, 2004; seconded by Hambrick. Motion carried.

Public Participation

None.

Budget Amendments/Transfers

Budget Amendments #04-00040, #04-00041, #04-00042, #04-00043, and #1155

MOTION by Betz to recommend to the County Board approval of Budget Amendment #04-00040 from RPC County Rehabilitation Revolving Loans, Budget Amendment #04-00041 from RPC IHDA Housing Rehabilitation Program, Budget Amendment #04-00042 from RPC H.O.M.E. Program-HUD-Odd Years, Budget Amendment #04-00043 from RPC Homer Design Engineering, Budget Amendment #1155 from Highway; seconded by Moser. Brief discussion followed in regard to the repeated writing off of RPC loans and whether there exists a way to reduce the risk of default. Motion carried with one no vote.

Budget Transfer #04-00009 and Budget Amendment #04-00048

MOTION by Hambrick to recommend to the County Board approval of Budget Transfer #04-00009 from General County and Budget Amendment #04-00048 from General County; seconded by Betz. Motion carried.

County Administrator

Inducement/Reimbursement Resolution of the County of Champaign, Illinois in Connection with Industrial Development Revenue Bonds for Illini Media Company

MOTION by Betz to approve Inducement/Reimbursement Resolution of the County of Champaign, Illinois in Connection with Industrial Development Revenue Bonds for Illini Media Company; seconded by Busboom. Mary Cory, Publisher and General Manager of the Illini Media Company, gave a description of the project and opened the floor to any committee questions. The Illini Media Company wanted to acquire a building large enough to support their projects and close to campus to provide multi-media opportunities for students. To pay for the new building, Illini Media will sell their current building, use their savings, and acquire a mortgage through Hickory Point Bank. Betz stated this project is in keeping with the guidelines and is a legitimate use of funds. Motion carried.

General Corporate Fund Revenue/Expenditure Report

Busey stated this month's report is similar to recent months. The County will realize approximately 105-106% of projected revenue. Using this projection, if 100% of the current budget is spent, the year will end with a revenue positive budget of just over \$50,000. If only 98% of projected budget is spent, the year will end with savings this fiscal year and the fund balance will increase by 12.76%. Sales taxes continue to come in with stability. The income taxes have increased for the second month in a row with positive indicators for the future. A brief discussion followed on the possibility of deficits and the reality of projections. The budget for the remainder of FY2004 is stable. It is safe to estimate the fiscal year will close with a balanced or positive budget.

General Corporate Fund Budget Change Report

Busey reported the revenue and expenditure changes for this year almost match. Most of the increases in expenditure are offset by increases in revenue.

Request for Authority to Execute Sale of Stocks

Busey stated Champaign County previously owned sock in Grain Prairie Co-Op, left over from the days when the County farmed. Because the County does not farm anymore, the request is to liquidate the stock for cash. The amount will be \$596.46, which will go into Miscellaneous Revenue in the General Corporate Fund. Busey requested the committee's authority to execute the sale of stocks.

MOTION by Busboom to authorize the execution of the sale of stocks, seconded by Fabri. Motion carried.

Recommendation to add one Animal Control Director position and two Full-Time and one Part-Time Kennel Worker positions to the Approved Staffing for Animal Control Department effective December 1, 2004

MOTION by Brumback to add one Animal Control Director position and two Full-Time and one Part-Time Kennel Worker positions to the Approved Staffing for Animal Control Department effective December 1, 2004; seconded by Hambrick. Motion carried with one no vote.

Budget Recommendation for Animal Control Department for FY2005

Busey presented the budget recommendation for Animal Control Department in FY2005 that takes into consideration the additional staffing that was just approved and the cost of operating an Animal Services Facility

for the impoundment of animals in Champaign County. The animal license registrations are anticipated to increase to \$225,000. Local government revenue is anticipated to be \$130,000. This amount represents an increase of \$116,000 in revenue from the cities of Champaign and Urbana. It is equal to the amount the cities currently pay to the Humane Society for the impoundment of their animals. The contracts with the cities are being negotiated. The total revenue expected in FY2005 is \$371,503.

MOTION by Betz to approve the budget recommendation for Animal Control Department for FY2005; seconded by Brumback. A roll call vote was requested. Betz noted because the Board made the decision to not continue the relationship with the Humane Society, it is necessary for the County to provide this service. Discussion continued on this issue. Motion carried with a vote of 5 to 3. Voting aye were Wysocki, Betz, Brumback, Fabri, Hambrick. Voting nay were Busboom, Moser, Tapley.

Closed Session pursuant to 5 ILCS 120/2(c)2 to consider deliberations concerning salary schedules for one or more classes of employees

MOTION by Betz to enter into closed session pursuant to 5 ILCS 120/2(c)2 to consider salary schedules for one or more classes of employees. He further moved that the following individuals remain present: Recording Secretary, Elected Officials, County Administrators, and the County's Legal Counsel. Motion seconded by Brumback. Roll was called. The committee entered into closed session at 7:54 p.m.

The committee resumed in open session at 8:10 p.m.

Recommendation for Compensation for Non-Bargaining Employees

MOTION by Betz to approve the compensation of the equivalent of two days pay, the total expenditure of \$40,597.10 for non-bargaining employees. This budget amendment is directed to be prepared for action on the November 4, 2004 County Board meeting; seconded by Hambrick. Motion carried with one no vote.

FY2005 Budget

General Corporate Fund Update

A list of changes to the Planning & Zoning Budget was presented by Busey. The changes have been approved by the Environment & Land Use Committee. There were two programs change requests concerning Planning & Zoning at the Legislative Budget Hearings. The ELUC Committee has been considering whether Planning & Zoning should be removed from RPC. John Dimit and Busey recommended deferring this decision until further into the FY2005 budget. The Planning & Zoning FY2005 budget needs increasing to address the issues of the public hearings and the completion of the Comprehensive Zoning Ordinance Review/Revision (CZOR) Project. These line item changes were approved by ELUC. These will mean an additional expense of \$10,000 to the General Corporate Fund. There is anticipated increased revenue from the zoning use permits and zoning and subdivision fees of \$20,000 and a request for increased expenditure of \$30,000.

Busey gave the committee a list of budget changes to the FY2005 budget. The change includes personnel changes to all departments, all increases to the AFSME General Unit because that contract has been negotiated, and confirmed changes with regard to employee turnover. The net savings as compared to the Tentative Budget is \$48,304.75. The State's Attorney lost a drug grant; there will have to be a recommendation to the Policy, Personnel, & Appointments Committee to reflect the change in staffing. This would mean an additional savings. The State's Attorney had line item changes to his Support Enforcement budget as a result of negotiating the Title 4D Contract. There was a change for office rentals in the Physical Plant Budget. The total expenditure changes since adoption of the Tentative Budget is a savings of \$87,641. Revenue changes include

the loss of funding from the drug grant and some small, miscellaneous adjustments resulting in \$550. The State's Attorney did increase revenue in the negotiations with IDPA for the Support Enforcement Operation. With these changes incorporated, there is a revenue balance for the FY2005 budget. Busey requested the committee's acceptance of these changes for the FY2005 budget.

MOTION by Betz to accept the budget change requests and incorporate them into the FY2005 Final Budget; seconded by Tapley. Tapley asked how much contingency is in the budget, Busey answered the amount is \$100,000. Moser asked if the changes eliminate the need for an amendment for the township hearings, Busey stated she believed this budget would cover the expense of managing those hearings. Motion carried.

Recommendation from Justice Committee to split the Nursing Home Child Day Care Center's deficit between the Nursing Home and General Corporate budgets

The Justice & Social Services Committee recommended the deficit for the operation of the Child Day Care Child be split between the Nursing Home and General Corporate Fund budgets; the split to be determined by the number of Nursing Home employees with children enrolled in the Day Care Center. The share of the deficit attributed to the cost of non-Nursing Home employees is 53.1% or \$23,770.75. There was already \$10,000 budgeted in the General Corporate Fund FY2005 Budget for the anticipated net deficit of the Child Day Care Center from FY2004. This recommendation would increase the amount by \$13,770.75.

Discussion was held on the rate of private pay clients and clients on public aid. Hambrick explained the Justice Committee's decision to have the General Corporate Fund pay for the Day Care Center's deficit. Betz stated one of his justifications for keeping the Child Day Care Center open was as recruitment for nursing staff. Busey explained that the Child Day Care Center budget is a historically deficit budget. The Justice Committee decided the Center is a benefit to employees, so it should be divided to reflect the employees benefited.

MOTION by Hambrick to approve splitting the Nursing Home Child Day Care Center's deficit between the Nursing Home and General Corporate budgets; seconded by Betz. A roll call vote was requested. Motion carried with a vote of 6 to 2. Voting aye were Wysocki, Betz, Brumback, Fabri, Hambrick, Tapley. Voting nay were Busboom and Moser.

Treasurer
Monthly Report

MOTION by Hambrick to receive and place on file the Treasurer's monthly report for September 2004; seconded by Betz. Motion carried.

Auditor
Purchases Not Following Purchasing Policy

Provided for information.

Monthly Report

MOTION by Hambrick to receive and place on file the Auditor's monthly report for September 2004; seconded by Betz. Fabri asked for clarification on the purchase order for the antenna and mast. Frerichs explained the bid for the antenna and mast had been approved, but the items were purchased prior to a purchase order being issued. Motion carried.

Chair's Report

There were no items for the Chair's report.

Other Business

There was no other business.

Designation of Items to be Placed on County Board Consent Agenda

Budget Transfer #04-00009, Budget Amendment #04-00048, and the Authority to Execute the Sale of Stocks will be placed on the Consent Agenda.

Adjournment

Motion to adjourn by Busboom; seconded by Betz. Chair Wysocki declared the meeting adjourned at 8:14 p.m.

Respectfully submitted.

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.