



**FINANCE COMMITTEE AGENDA**  
**Meeting Rm. 1, Brookens Administrative Center**  
**1776 E. Washington St., Urbana**  
**Thursday, February 10, 2005 7:00 p.m.**

**Chair:** Brendan McGinty  
**Members:** Avery, Bensyl, Betz, Doenitz, Gross, O'Connor, Tapley, Wysocki

<u>ITEM</u>	<u>PAGE NO.</u>
<b>I. <u>CALL TO ORDER</u></b>	
<b>II. <u>APPROVAL OF AGENDA/ADDENDUM</u></b>	
<b>III. <u>APPROVAL OF MINUTES</u> – Regular Session Minutes of January 6, 2005. Performance Appraisal Subcommittee Closed Session Minutes of August 27, 2004 and September 14, 2004.</b>	1-5
<b>IV. <u>PUBLIC PARTICIPATION</u></b>	
<b>V. <u>BUDGET AMENDMENTS/TRANSFERS</u></b>	
a. <u>Budget Amendment #05-00016</u> Fund/Dept: 080-036 General Corporate – Public Defender Increased Appropriations: \$2,437 Increased Revenue: \$0 From 03/04 fund balance. End of 2003/2004 budget amendments approved. Funds placed in 2003/2004. Need to pay out of 2004/2005 fiscal year, as 2003/2004 is closed out.	6
b. <u>Budget Amendment #05-00017</u> Fund/Dept: 080-036 General Corporate – Public Defender Increased Appropriations: \$19,500 Increased Revenue: \$0 Original 03/04 PD budget was \$500. Original 03/04 Circuit Court budget was \$20,000. During 03/04 the Circuit Court decided that this expense should be paid by the PD and the remainder of the \$20,000 was transferred to the PD budget. When preparing the 04/05 budget PD was instructed to and did submit original budget from 03/04 leaving this line item short.	7
c. <u>Budget Amendment #05-00019</u> Fund/Dept: 620-120 Health-Hospital Insurance – Employee Group Insurance Increased Appropriations: \$9,900 Increased Revenue: \$9,900 Payment of monthly expenses of the flexible spending accounts. Monthly fee for each participant @ \$3.75 per participant per month and monthly fee for each debit card @ \$0.75 per card holder per month. Current participation: 181 employees.	8
d. <u>Budget Amendment #05-00020</u> Fund/Dept: 678-041 Accelerated Dispositions Grant-ICJIA – State's Attorney Increased Appropriations: \$500 Increased Revenue: \$0 Close out Accelerated Dispositions Grant from funds remaining in fund balance.	9

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- e. Budget Amendment #05-00021 10  
Fund/Dept: 080-041 General Corporate – State’s Attorney  
Increased Appropriations: \$5,297  
Increased Revenue: \$5,297  
From 03/04 fund balance. End of 2003/2004 budget amendments approved.  
Salary increase for State’s Attorney beginning July 1, 2004 – November 30,  
2005. We received notification of this pay increase after January 1, 2005.
- f. Budget Amendment #05-00022 11  
Fund/Dept: 106-010 Public Safety Sales Tax Fund – County Board  
Increased Appropriations: \$6,860  
Increased Revenue: \$0  
Final revenue figures for FY2004 require an increase to the contributions &  
grants line item in order to reflect the full 5% appropriation of revenue received  
in the prior year from ¼ cent for Public Safety Sales Tax.
- g. Budget Amendment #05-00023 12-13 & See  
Fund/Dept: 682-051 Juvenile Offender Equipment Grant – Juvenile Detention  
Center Yellow  
Attachment  
Increased Appropriations: \$11,581  
Increased Revenue: \$11,581  
Amendment is necessary to add funds received from grant to budget for FY  
2004-2005 to allow for accounting of revenue and for expenditures pursuant to  
grant agreement.
- h. Budget Transfer #05-00010 14  
Fund/Dept: 080-075 General Corporate – General County  
080-071 General Corporate – Public Properties  
Total Amount of Transfer: \$9,530  
Amount used for purchase of custodian equipment at Courthouse due to  
elimination of Service Master contract there. Difference in contract was  
indicated in salary lines but not entered into equipment line during budget  
process.
- i. Budget Transfer #05-00011 15  
Fund/Dept: 080-075 General Corporate – General County  
080-140 General Corporate – Correctional Center  
Total Amount of Transfer: \$139, 353  
To pay for salary increases pursuant to F.O.P. Corrections contract negotiations.

**VI. CHAIR’S REPORT**

- a. Recommendation for Approval of Inmate Phone Services Contract Extension (*to  
be distributed*)
- b. Bond Issue to Pay off IMRF/ERI Obligation

**VII. COUNTY ADMINISTRATOR**

- a. Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the  
Payment of Bonds – Series 1999 16-17

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- b. Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds – Series 2000 18-19
- c. Final Report FY2004 (*to be distributed*)
- e. Request for approval to negotiate Contract for Human Resource Software Management System with top ranked vendor pursuant to Champaign County RFP2005-001. (*to be distributed*)
  - 1. Appointment of Negotiating Team

**VIII. TREASURER**

- a. Monthly Report (*to be distributed*)
- b. Request to Submit Senior Secretary Position to Job Content Evaluation Committee for Re-evaluation. 20

**IX. AUDITOR**

- a. Purchases Not Following Purchasing Policy – (***FOR INFORMATION ONLY – to be distributed***)
- b. Monthly Report 21-36

**X. STATE'S ATTORNEY**

- a. Resolution and Litigation Assistance Agreement with the State's Attorney's Appellate Prosecutor. 37-43

**XI. NURSING HOME**

- a. Nursing Home Funded Depreciation 44

**XII. OTHER BUSINESS**

- a. Semi-Annual Review of Closed Session Minutes.

**XIII. DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

**XIV. ADJOURNMENT**

Champaign County Administrative Services  
1776 E. Washington St.  
Urbana, IL 61802  
217-384-3776

Barbara Wysocki  
County Board Chair  
Debra Busey and Denny Inman  
County Administrators