

FINANCE COMMITTEE AGENDA
Meeting Rm. 1, Brookens Administrative Center
1776 E. Washington St., Urbana
Thursday, May 5, 2005 7:00 p.m.

Chair: Brendan McGinty
Members: Avery, Bensyl, Betz, Doenitz, Gross, O'Connor, Tapley, Wysocki

<u>ITEM</u>	<u>PAGE NO.</u>
I. <u>CALL TO ORDER</u>	
II. <u>APPROVAL OF AGENDA/ADDENDUM</u>	
III. <u>APPROVAL OF MINUTES</u> – April 7, 2005	1-6
IV. <u>PUBLIC PARTICIPATION</u>	
V. <u>BUDGET AMENDMENTS/TRANSFERS</u>	
a. <u>Budget Amendment #05-00038</u> Fund/Dept: 080-040 General Corporate - Sheriff Increased Appropriations: \$19,027 Increased Revenue: \$19,027 Reimbursement of overtime by the University of Illinois – Deputies were paid from Law Enforcement Overtime line item.	7
b. <u>Budget Amendment #05-00042</u> Fund/Dept: 080-040 General Corporate – Sheriff Increased Appropriations: \$7,000 Increased Revenue: \$7,000 1. Funds were donated to the CCSO from Sam’s Club for the purchase of additional police supplies. 2. Funds were donated to the CCSO from “Journey” for the purchase of “In Car” video cameras.	8
c. <u>Budget Transfer #05-00013</u> Fund/Dept: 080-026 General Corporate – County Treasurer Total Amount of Transfer: \$1,229 To cover pay increase due to re-evaluation of Senior Secretary position from April 24 – November 30, 2005.	9
VI. <u>COUNTY ADMINISTRATOR</u>	
a. General Corporate Fund FY2005 Revenue/Expenditure Projection Report (<i>To be distributed</i>)	
b. General Corporate Fund Budget Change Report	10
c. Identification of Sources of One-Time Revenue for the General Corporate Fund.	11
d. Legislative Hearing Schedule and Proposed Change to Hearing Process for FY2006 Budget.	12-15

Finance Committee Agenda, Cont'd.
Thursday, May 5, 2005
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VII. TREASURER

- a. Monthly Report *(To be distributed)*.

VIII. AUDITOR

- a. Purchases Not Following Purchasing Policy – *(FOR INFORMATION ONLY – to be distributed)*.
- b. Monthly Report. 16-40

IX. SHERIFF

- a. Approval of Agreement Among the Champaign County Board, the Sheriff of Champaign County, and the Fraternal Order of Police Illini Lodge 17 and the Illinois F.O.P. Labor Council – Correction Sergeants Division. See Separate Attachment.
- b. Request Regarding Mental Health Services for Jail/Correctional Center *(To be distributed)*.

X. CHAIR'S REPORT

XI. OTHER BUSINESS

XII. DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

XIII. ADJOURNMENT

*Champaign County Administrative Services
1776 E. Washington St.
Urbana, IL 61802
217-384-3776*

*Barbara Wysocki
County Board Chair
Debra Busey and Denny Inman
County Administrators*

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

FINANCE COMMITTEE MINUTES

Thursday, April 7, 2005

Meeting Rm. 1, Brookens Administrative Center

1776 E. Washington St., Urbana

7:00 p.m.

MEMBERS PRESENT: McGinty, Bensyl, Betz, Gross, O'Connor, Tapley, Wysocki

MEMBERS ABSENT: Avery, Doenitz

OTHERS PRESENT: Deb Busey (County Administrator), John Dimit (RPC), Michael Frerichs (Auditor), Denny Inman (County Administrator), Dan Welch (Treasurer), Judge Holly Clemons (Circuit Court), Judge Thomas Difanis (Circuit Court), Heather Fox (CASA), Judge John Kennedy (Circuit Court), George Miller (CASA), Curt Hochbein

Call to Order

Chair McGinty called the meeting to order at 7:03 p.m. The Recording Secretary called the roll. Declaring a quorum present, the Chair proceeded with the meeting.

Approval of Agenda/Addendum

MOTION by Betz to approve the agenda and addendums for the meeting and that Item V B be the first item of business; seconded by Wysocki. Motion carried.

Approval of Minutes

MOTION by Wysocki to approve the regular session minutes of February 23, 2005 and March 10, 2005; seconded by O'Connor. Motion carried.

Public Participation

Curt Hochbein, new legislative aid in Representative Naomi Jakobsson's office, introduced himself to the committee.

Budget Amendments/Transfers

MOTION by Betz to recommend to the County Board approval of Budget Amendment #05-00039 from Regional Planning Commission – Senior/Disabled Transportation Project; seconded by Wysocki. Motion carried. Tapley asked for an explanation of the budget amendment. Dimit explained there was a consortium operating the Rural Transportation Program for Seniors, including the Red Cross, Family Services, and RPC. The Red Cross pulled out of this program. This budget amendment is to enable RPC to continue to operate the program through the end of the fiscal year. Tapley stated that he hoped RPC was not hiring a consultant for this matter. Dimit stated RPC will hire a mobility consultant at IDOTS direction. It is IDOTS money that will be used to pay for this.

MOTION by Betz to recommend to the County Board approval of Budget Amendment #05-00041 from General Corporate – Circuit Court; seconded by Wysocki. Betz asked for the Chair's consent to have present members of the judiciary address the committee in support of the amendment. The Chair consented. Judge Difanis explained that CASA run across a budgetary shortfall because CASA budgeted for a grant they failed to receive for the total

amount. CASA is in desperate need of the \$24,000. These funds will enable CASA to function for seven to eight months and work out their financing for the next fiscal year. Judge Difanis stated he was not suggesting this type of action be repeated every year, only for the current emergency situation. The CASA program has been incredibly successful since they were determined the Guardian Ad Litem in abuse and neglect cases by Judge Townsend. Judges Holly Clemons and John Kennedy were also on hand to support the budget amendment. Judge Difanis encouraged the committee members to approve the funding for CASA. George Miller, member of the CASA Board of Directors, spoke in support of the CASA budget amendment. He assured the committee that CASA has not become profligate spenders. There has been a great increase in CASA's work volume. When their contract began on December 1, 2002, they were serving 267 children. CASA is currently serving 491 children. They are handling an average of two determination cases per week and now appear in two courtrooms before two judges. CASA must also provide court-required visits to 360 children who have not been assigned an advocate. There is one part-time employee supervising these visits. CASA is short-staffed due to budgetary constraints. Miller felt CASA is extraordinarily fortunate to have Jack Delamar serving for gratis as CASA's principle attorney.

Gross asked if the increase in cases was because CASA was appointed Guardian Ad Litem or because of more cases in the system. Miller stated there are simply more cases of abused or neglected children in the system. Betz strongly supported the budget amendment funding CASA. Wysocki requested details for CASA's sources of revenue. Fox explained the FY2004 funding came from grants received from local governments (City of Urbana, Cunningham Township, and the County Board), the Court Improvement Project, and different social service clubs. Over 60% of CASA's budget is funded by grants. CASA also receives contributions, both direct and in-kind. Tapley asked if CASA would request additional monies from the other municipalities to help fund the shortfall. Fox stated CASA will request more funding in the next granting period, which is July for several grants. Motion carried.

MOTION by Betz for an omnibus motion to recommend to the County Board approval of Budget Amendments #05-00043 from Capital Equipment Replacement Fund – Administrative Services, #05-00044 from Geographic Information System Fund – County Board, #05-00045 from General Corporate – General County, #05-00046 from General Corporate – General County, #05-00047 from Geographic Information System Joint Venture – Aerial Photography Project, #05-00048 from Regional Planning Commission – Visioning Project, #05-00049 from Regional Planning Commission – Credit Union Administration, #05-00050 from Regional Planning Commission – Transportation-Odd St. Years, #05-00051 from Geographic Information System Joint Venture – Topography Project, #05-00052 from Regional Planning Commission – Membership Fees-Odd Years, and #05-00053 from Regional Planning Commission – Membership Fees-Even Years; seconded by Wysocki.

Tapley asked why Budget Amendments #05-00050 and #05-00053 from Regional Planning Commission were not part of the FY2005 Final Budget. Dimit said RPC is taking on additional work as part of the Visioning Project and they need the ability to transfer money from one fund to another. The Visioning Project was not budgeted in the RPC FY2005 budget. The budget amendments represent funds from membership fees to the Visioning Project. Discussion continued over these budget amendments.

Gross asked why Budget Amendment #05-00049 was not approved as part of the FY2005 Final Budget. Dimit said the Credit Union is a free-standing agency who voted last week to enter into a contract for services with RPC to operate the Credit Union on behalf of the Credit Union Board. Gross asked for reasoning behind Budget Amendment #05-00050 from Regional Planning Commission – Transportation-Odd St. Years. Dimit said RPC did not budget enough for this line item. He has to budget for this line item across two state fiscal years. This project is the CUUATS Transportation Planning Program. Motion carried.

County Administrator

General Corporate Fund FY2005 Revenue/Expenditure Projection Report

Busey reported that revenue projections look to achieve 105% of budgeted revenue for this fiscal year. This would mean \$1,272,431 over the original budgeted revenue. The non-business licenses and permits line is projected to

achieve \$488,535 more than budgeted, largely due to recording fees. Recording fees are far ahead of where they were at this time last year. However, Busey anticipates the fee revenue will slow. The sales taxes are coming in close to on target. Income tax is coming in at slight better growth than was projected.

Busey included a new page of projected expenditures in her report this month. The one line item that looks like it might require a budget amendment is the SLEP Overtime line, which represents Law Enforcement and Corrections overtime. If these departments continue spending at the current rate, they could be about \$280,000 short. In Commodities, postage and purchase documents stamps both look like they may run short. But often times, these shortfalls will be balanced by excess monies budgeted in Services. In Services, both Gas Service and Electric Service are tracking to where there could be a shortfall this year. Busey stated it looked as though the County would spend 98.6% of the entire budget during this fiscal year. Busey anticipated ending this fiscal year with almost a \$1.4 million increase in revenue to the fund balance. This would put the fund balance at about 18.4%.

Tapley asked questions concerning the budget balance. Busey explained she took into account that the budget is not currently balanced due to budget changes since the FY2005 Final Budget was approved. Busey further explained the figures so the committee had a clear understanding of the material.

General Corporate Fund Budget Change Report

Busey stated this report is exactly the same as last month's report.

Report on Tort Immunity and Self-funded Insurance Funds

Busey provided an overview of the Tort Immunity Tax Fund and Self-funded Insurance Fund. The Self-funded Insurance Fund basically operates fairly balanced because it bills other funds for what it actually spends and it bills the Tort Immunity Fund for the General Corporate portion of expenditures for claims and insurance. In FY2000, the County began having a deficit in the Tort Immunity Fund because the revenue stream (property tax and investment interest) did not cover the actual expenses. The deficit continued to grow over the next few years. In FY2003, the County put \$500,000 from the Self-funded Insurance Fund balance into the Tort Immunity Fund because Tort Immunity had a negative fund balance. The actual shortfall in FY2003 was \$348,197. There was almost a \$300,000 shortfall again in FY2004. Busey showed what a drop of \$500,000 into the Tort Immunity Fund from General Corporate in FY2005 would look like if the County Board makes the determination to do so. The fund will go negative this year, so some money will be necessary. Busey projected a very conservation 3% increase in expenditures in FY2007-FY2009. She also projected a 10% growth for this fund in the Property Tax Levy for each of these years. This would result in a balance of revenue and expenditure by FY2009 for this fund. A \$500,000 cushion is needed in this fund, starting this fiscal year, to achieve this goal.

Tapley asked about the actuarials. Busey believed the actuarials were corrected for the present term. Tapley noted if the committee decides to pay off the early retirement incentive with bonds, it would free up some levy money that could be put towards the Tort Immunity percentage increase. Busey agreed and pointed out that the Self-funded Insurance Fund balance is at about \$900,000. Its goal balance is \$1.5 million, but the current amount is okay for now. Wysocki asked about a timeframe for the bond issue. Tapley said the IMRF/ERI Bond Issue Review Subcommittee discovered there was no benefit to issuing the bonds until December, but they are still planning to proceed at a later date. Discussion continued over these funds.

Resolution Establishing the Budget Process and Policies for Fiscal Year 2006

Busey explained this is an annual resolution of definition-based information and setting forth the County's policies regarding the budget process. It also includes direction from the Finance Committee and the County Board regarding how the budget will be prepared and presented. Busey drew the committee's attention to the outline and calendar of the budget process. The fund balance goal for General Corporate is ultimately a ninety day or 25% of

expenditure fund balance. However, the minimum fund balance requirement has been stated at forty-five days or 12.5%. There is direction stating the Contingency Fund will be budgeted at \$100,000 in the FY2006 Budget. The expenditure request anticipates allowing 1.5% growth over FY2005 budget for Commodities and Services. These budgets have not been allowed growth during the budget process for the last two years. The property tax is directed to be prepared so it does not exceed the current rate.

Tapley voiced his opinion that the Contingency Fund should be raised to 1-2% of the budget and the growth in Commodities and Services is fair and appropriate. He thought the general theme of the budget should be to repair some of fund balances that were depleted in the lean years, such as the Tort Immunity Fund. Gross asked about the tax gap on property tax. Busey said it is too soon to tell. She will use the PTELL calculation to prepare the first rate to be presented to the Finance Committee. Gross agreed with Tapley on increasing Commodities and Services to reflect the increase in energy costs. Discussion continued over the preparation of the budget. Busey suggested the committee anticipate serious requests for additional staff next year. A lot of size has been added to the County's facilities with no growth in staff for a number of years. Tapley said he did not want his comments to mean that the budget was not rational or sound; he felt Busey has done a fantastic job managing the budget. Busey stated the idea of contributing a percentage to the Contingency line instead of a dollar amount is a potentially wise idea. Tapley requested Busey categorize revenue items as either recurring or nonrecurring. Busey was willing to do so. McGinty concurred with Tapley's and Gross's comments.

MOTION by Tapley to approve Resolution Establishing the Budget Process and Policies for Fiscal Year 2006 as it appears in the April Finance Agenda booklet with an amendment setting the Contingency Fund at 1% of the total budget instead of the fixed amount of \$100,000; seconded by Bensyl.

Wysocki noted the resolution reads that the contingency amount is stated only as a goal. Both Wysocki and Gross are fine with the Contingency Fund set as a goal of 1% of the budget and at least \$100,000. Busey will set the Contingency Fund at 1% in the Tentative Budget for FY2006 and the County Board will make the decision whether to lower that amount.

Tapley and Bensyl agreed to modify their motion to approve the Resolution Establishing the Budget Process and Policies for Fiscal Year 2006 as it appears in the April Finance Agenda booklet. Motion carried.

Treasurer Monthly Report

Welch passed out his monthly report. Investment interest rates continue to go up, he invested some money today at a little over 3.25%.

MOTION by Betz to receive and place on file the Treasurer's monthly report; seconded by Gross.

Tapley asked what would be the approximate impact of a 1% move in interest rates for the County. Welch will return next month with a definitive number. Welch believed his office would realize their goal of mailing the real estate tax bills on May 2nd with a June 2nd and September the 1st due dates.

Motion carried.

Auditor Purchases Not Following Purchasing Policy

Provided for information only. Wysocki asked about the Highway item on the report. Frerichs explained the township engineer did not submit the bill until now. It was not a problem from the County Highway Department. Gross asked if there is a consequence for failing to submit a purchase order. Frerichs said the consequence is that the

failure to submit a purchase order is put on this report. Frerichs stated if the committee feels more severe consequences are in order, then they can meet them out. He explained that Highway often doesn't issue a purchase order because they cannot know if a repair will cost over \$1,000 when it is ordered, due to labor.

Monthly Report

MOTION by Betz to receive and place on file the Auditor's monthly report; seconded by Wysocki. Frerichs reported that on Monday, he received the IMRF rates for the next year. The employer rate for the regular IMRF has increased from 8.13% to 9.05%. The SLEP rate increased from 14.87% to 18.05%. These increases are less than they have been in previous years.

County Board

Recommendation for County's contribution to the Visioning Project in the amount of \$30,000 to be appropriated from the Solid Waste Fund

MOTION by Betz to approve the recommendation for County's contribution to the Visioning Project in the amount of \$30,000 to be appropriated from the Solid Waste Fund; seconded by Tapley. Betz requested a roll call vote. Tapley asked for an explanation of this recommendation. Busey explained that it was discussed at last month's Finance meeting to move \$30,000 from the Solid Waste Fund to the General Corporate Fund to provide for the County's contribution to the Visioning Project. This money was not budgeted in the FY2005 Final Budget. Therefore, a budget amendment is required to spend the money in this fiscal year, which will require eighteen votes at a County Board meeting. If the committee wanted to direct the funds to be spent in FY2006, then it should be added to the FY2006 Tentative and Final Budgets as an expenditure. The Final Budget only requires a simple majority to pass. The committee continued discussion concerning the Solid Waste Fund.

MOTION by Tapley to amend Resolution Establishing the Budget Process and Policies for Fiscal Year 2006 to include directing the County Administrator to prepare the FY2006 Budget to include the appropriation of \$30,000 for the Visioning Project from the Solid Waste Fund. No member seconded and the motion failed.

The committee discussed whether to make the appropriation a part of the FY2006 Final Budget or as a budget amendment in FY2005. Dimit explained the origin of the Visioning Project. The Visioning Project is intended to be a grassroots expression of what we desire the future to be in Champaign County, looking at a window of maybe twenty to twenty-five years into the future. It is intended to be a collaborative effort between a wide series of units of government, including the University of Illinois, the County government, the municipal governments in Champaign County (including Rantoul, Savoy, and smaller communities), and a private partnership involving the Champaign County Alliance, the Chamber of Commerce, Farm Bureau, other non-profit, semi-private entities, and representatives of the private sectors such as major employers. An RPC staff person who has been assigned to lead on this project is working with a group of nine, active individuals who represent people from many different entities. Dimit will be materially involved in the project of the way through. He stated it is important to understand that the process of the Visioning Project is a necessary exercise prior to forming a comprehensive plan. By executing the project in collaboration with others, the County does not have to provide the entirety of the funding. The Visioning Project is neither being called a comprehensive plan nor will its outcome be a comprehensive plan. The outcome of this process will help if the County Board chooses to go into a land use planning or comprehensive planning process at some point in the future. This is anticipated to be an eighteen month project. The budget amendment the committee passed tonight is only for those expenditures expected to take place between now and December 1st. The total budget will probably be \$250,000. The committee and Dimit discussed the possibility of a comprehensive plan and clarification of the discussion on this topic at the previous Finance meeting.

Motion passed with a vote of four to three. Betz, McGinty, Tapley, and Wysocki voted aye. Bensyl, Gross, and O'Connor vote nay.

Chair's Report

There was no Chair's Report.

Other Business

Wysocki asked if the County had lately heard from Elizabeth Hennessy of William Blair & Company about the bond issue. Busey reported she hears from Hennessy every week and the situation is being monitored, but the market conditions and rates have not met the County's goal at this point.

O'Connor noted Governor Blagojevich offered high praise to the Fighting Illini Men's Basketball Team from the podium in the stadium the other night.

Designation of Items to be Placed on County Board Consent Agenda

The Chair designated all budget amendments for the Consent Agenda. The Resolution Establishing the Budget Process and Policies for Fiscal Year 2006 passed unanimously, but will be a separate budget amendment on the regular agenda.

Adjournment

Meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

FUND 080 GENERAL CORPORATE

DEPARTMENT 040 SHERIFF

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-512.09 SLEP OVERTIME	231,100	231,100	250,127	19,027
TOTALS	231,100	231,100	250,127	19,027

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-337.23 REIMBURSEMENT FOR GUARDS	25,000	25,000	44,027	19,027
TOTALS	25,000	25,000	44,027	19,027

EXPLANATION: REIMBURSEMENT OF OVERTIME BY THE UNIVERSITY OF ILLINOIS - DEPUTIES WERE PAID FROM THE LAW ENFORCEMENT OVERTIME LINE ITEM.

DATE SUBMITTED:

April 6, 2005

AUTHORIZED SIGNATURE

Don Walsh

** PLEASE SIGN IN BLUE INK **

APPROVED BY PARENT COMMITTEE:

DATE:

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 080 GENERAL CORPORATE

DEPARTMENT 040 SHERIFF

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-522.90 ARSENAL & POLICE SUPPLIES	18,375	18,375	19,375	1,000
080-040-522.44 EQUIPMENT LESS THAN \$1000	1	716	6,716	6,000
TOTALS	18,376	19,091	26,091	7,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-363.10 GIFTS AND DONATIONS	0	0	1,000	1,000
080-040-363.10 GIFTS AND DONATIONS	0	0	6,000	6,000
TOTALS	0	0	7,000	7,000

EXPLANATION: 1. FUNDS WERE DONATED TO THE CCSO FROM SAM'S CLUB FOR THE PURCHASE OF ADDITIONAL POLICE SUPPLIES.

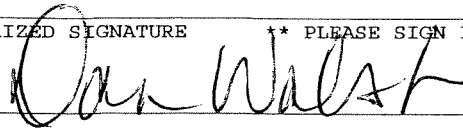
2. FUNDS WERE DONATED TO THE CCSO FROM "JOURNEY" FOR THE PURCHASE OF "IN CAR" VIDEO CAMERAS.

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

April 6, 2005



APPROVED BY PARENT COMMITTEE:

DATE:

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 05-00013

FUND 080 GENERAL CORPORATE

DEPARTMENT 026 COUNTY TREASURER

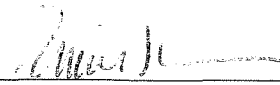
TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-026-511.03 REG. FULL-TIME EMPLOYEES	1,229.	080-026-533.07 PROFESSIONAL SERVICES

EXPLANATION: TO COVER PAY INCREASE DUE TO RE-EVALUTAION OF SENIOR SECRETARY
POSITION FROM APRIL 24 - NOVEMBER 30, 2005

DATE SUBMITTED: 7-11-05



AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: _____

General Corporate Fund FY2005 Budget Change Report

GENERAL CORPORATE FUND ORIGINAL BUDGET FOR FY2005
Budget 12/01/04

Expenditure	\$26,982,032
Revenue	\$26,982,032

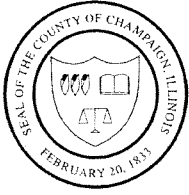
General Corporate Fund Budget As Of:		Thursday, April 28, 2005		
Expenditure	\$27,917,214	% Inc/Dec	3.47%	Revenue/Exp. (\$159,197)
Revenue	\$27,758,017	% Inc/Dec	2.88%	

EXPENDITURE CHANGES

Department	Line Item	Original Budget	Amended Budget	Difference
ESDA	533.92	\$0	\$492,113	\$492,113
Public Defender	522.03	\$5,638	\$6,445	\$807
Public Defender	533.07	\$1,800	\$3,430	\$1,630
Public Defender	533.94	\$0	\$19,500	\$19,500
State's Attorney	511.01	\$137,847	\$143,144	\$5,297
Circuit Clerk	522.01	\$40,672	\$46,172	\$5,500
Sheriff	533.40	\$100,000	\$105,600	\$5,600
Public Properties	534.72	\$28,000	\$51,039	\$23,039
Public Properties	544.31	\$0	\$3,391	\$3,391
Circuit Court	534.74	\$130,964	\$154,964	\$24,000
General County	533.07	\$79,939	\$258,579	\$178,640
General County	571.14	\$255,535	\$280,535	\$25,000
General County	581.03	\$0	\$80,452	\$80,452
General County	533.42	\$0	\$19,083	\$19,083
General County	544.33	\$0	\$51,130	\$51,130
TOTAL				\$935,182

REVENUE CHANGES

Department	Line Item	Original Budget	Amended Budget	Difference
State's Attorney	335.70	\$144,017	\$149,314	\$5,297
ESDA	331.76	\$0	\$492,113	\$492,113
General County	371.75	\$0	\$10,323	\$10,323
General County	381.81	\$0	\$26,899	\$26,899
General County	383.50	\$0	\$241,353	\$241,353
TOTAL				\$775,985



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: Brendan McGinty, Chair and MEMBERS OF FINANCE COMMITTEE

FROM: Deb Busey, County Administrator of Finance & HR Management *Deb*

DATE: April 28, 2005

RE: IDENTIFICATION OF ONE-TIME REVENUE SOURCES

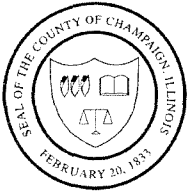
Pursuant to your request, I have reviewed the revenue sources for the General Corporate Fund, and recommend the following be identified as potential one-time revenue sources:

- Recording Fees in excess of the 10 year historical annual average – currently in excess of \$591,225
- Interest Earnings Earned above the 8 year average earning rate of 3.5%
- Inheritance Tax Earnings in excess of the 10 year historical annual average – currently in excess of \$235,748
- One time bond forfeitures in excess of \$50,000.

These one time revenue sources could be identified during the fiscal year in which they are received. Champaign County is fortunate to have a fairly diverse revenue stream for its General Corporate Fund. Often times, one revenue stream may realize a healthy increase while another suffers a loss. It is for this reason that I would recommend the one time revenues be identified in the fiscal year in which they are received, but not necessarily appropriated to one time expenditures until the following fiscal year, to ensure they will not be required to cover a potential revenue shortfall in another area.

Another potential source of revenue to be appropriated to one-time expenditures could be revenue in the General Corporate Fund balance at the end of a fiscal year which is in excess of the fund balance goal. As you will recall, this was the recommended source of revenue for the General Corporate Fund purchase of the Kronos HR Software Project.

Thank you for your consideration of this information. I will be present at your meeting if there are additional questions or issues with regard to this matter.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
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ADMINISTRATIVE SUPPORT
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SALARY ADMINISTRATION

MEMORANDUM

TO: Brendan McGinty, Chair and MEMBERS OF FINANCE COMMITTEE

FROM: Deb Busey, County Administrator of Finance & HR Management *Deb*

DATE: April 28, 2005

RE: FY2006 BUDGET PROCESS & LEGISLATIVE HEARING SCHEDULE

I am writing to request your consideration of a change in the FY2006 Budget Hearing Process. In previous years, the recipients of funds which had been identified as discretionary have presented their individual budgets to the County Board during the legislative hearing process. These include the following:

C-U Soil & Water Conservation
Champaign County Extension Services
Urbana Free Library
Regional Office of Education

Presentations at the Legislative Hearing Level for these funds consumes almost one entire evening. All of these requests are funded out of the General Corporate Fund, and the combined total of all of these requests represents approximately 2.25% of the entire General Corporate Fund budget. I would like to recommend that parameters be established by the Finance Committee at this point in the budget process for requests from each of these agencies, and that these budgets be reviewed at the administrative hearing level, as all other General Corporate Fund budgets are. Then, if there are additional requests from these agencies, above the authority established for these budgets at this time, those will be presented individually as all other budget change requests for the General Corporate Fund are presented.

If the Finance Committee agrees with this procedural change, I would recommend the authority for increases in these requests be established by one of the following alternatives:

- The authority for all other General Corporate Fund budgets – 1.5% for all commodities and services expenditures, and the percentage increase for personnel related expenses to be approved by the Finance Committee at its June meeting; or

- Total increase equal to the CPI factor to be adopted for the PTELL calculation for the FY2006 budget.

Enclosed with this Memorandum are two proposed schedules for the Legislative Hearing Process. The first schedule follows the same procedure as has been adopted in years past. The second assumes the Finance Committee concurs with the recommendation stated above, and the schedule is adjusted accordingly.

Thank you for your consideration of this information. If you have questions or concerns, please feel free to contact me.

Attachment

VERSION 1

CHAMPAIGN COUNTY FY2006 BUDGET PROCESS

CALENDAR OF LEGISLATIVE BUDGET HEARINGS

<u>PRESENTER</u>	<u>DAY/DATE</u>	<u>TIME</u>
C-U Soil & Water Conservation	Monday, August 22nd, 2005	6:30pm
Champaign County Extension Service	Monday, August 22nd, 2005	6:45pm
Urbana Public Library	Monday, August 22nd, 2005	7:00pm
Regional Office of Education	Monday, August 22nd, 2005	7:15pm
Champaign County Board of Health	Monday, August 22nd, 2005	7:30pm
RPC – GIS Consortium, Senior Services & Head Start	Tuesday, August 23rd, 2005	6:30pm
Champaign County Mental Health Board	Tuesday, August 23rd, 2005	7:00pm
Champaign County Highway	Tuesday, August 23rd, 2005	7:30pm
Champaign County Nursing Home	Tuesday, August 23rd, 2005	8:00pm
General Corporate, Public Safety Sales Tax, GIS, IMRF, Social Security and Other Related funds	Wednesday, August 24th, 2005	6:30pm

VERSION 2

CHAMPAIGN COUNTY FY2006 BUDGET PROCESS

CALENDAR OF LEGISLATIVE BUDGET HEARINGS

<u>PRESENTER</u>	<u>DAY/DATE</u>	<u>TIME</u>
Champaign County Board of Health	Monday, August 22 nd , 2005	7:00pm
Champaign County Mental Health Board	Monday, August 22 nd , 2005	7:30pm
RPC & Related Funds	Monday, August 22 nd , 2005	8:00pm
Champaign County Highway	Tuesday, August 23 rd , 2005	7:00pm
Champaign County Nursing Home	Tuesday, August 23 rd , 2005	8:00pm
General Corporate, Public Safety Sales Tax, GIS, IMRF, Social Security and Other Related funds	Wednesday, August 24 th , 2005	7:00pm

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	FY 2004				FY 2005					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/04)	BUDGET- CURRENT (AS OF 3/31/05)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
070	NURSING HOME CONSTR FUND										
	REVENUE	200,000	35,659	274,886	137	110,000	110,000	0	17,055	63,184	57
	EXPENDITURE	7,607,999	29,195	4,136,080	54	13,554,323	13,554,323	0	677,460	2,414,297	18
071	1995 JAIL BOND DEBT SERV										
	REVENUE	1,004,404	4	5,748,979	572	1,025,975	1,025,975	0	11	976,132	95
	EXPENDITURE	1,004,404	0	5,749,223	572	1,031,600	1,031,600	0	0	976,113	95
074	2003 NURS HM BOND DBT SRV										
	REVENUE	1,595,369	21	1,627,465	102	1,594,369	1,594,369	0	7,312	11,687	1
	EXPENDITURE	1,322,570	445	1,321,014	100	1,587,369	1,587,369	0	0	485	
075	REGIONAL PLANNING COMM										
	REVENUE	4,454,407	206,562	3,309,059	74	5,017,832	5,117,732	99,900	302,379	925,096	18
	EXPENDITURE	4,928,519	268,151	3,372,894	68	5,400,133	5,536,033	135,900	282,318	932,262	17
076	TORT IMMUNITY TAX FUND										
	REVENUE	505,650	747	504,535	100	537,780	537,780	0	91	2,834	1
	EXPENDITURE	797,862	23,459	797,661	100	761,690	761,690	0	20,746	55,870	7
078	JAIL CONSTRUCTION FUND										
	REVENUE	1,500	80	611	41	0	0	0	67	201	
	EXPENDITURE	115,995	27,690	109,686	95	0	0	0	0	0	

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CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	FY 2004				FY 2005						
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS					
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/04)	CURRENT (AS OF 3/31/05)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %	
080	GENERAL CORPORATE											
010	COUNTY BOARD											
	REVENUE	247,655	4,246	262,663	106	239,500	239,500	0	0	50,990	21	
	EXPENDITURE	332,380	27,438	331,662	100	335,231	335,231	0	22,328	86,290	26	
016	ADMINISTRATIVE SERVICES											
	REVENUE	150,962	4,210	149,790	99	141,728	141,728	0	4,888	13,713	10	
	EXPENDITURE	1,197,078	78,500	1,178,039	98	1,215,476	1,222,439	6,963	66,368	363,497	30	
017	COOPERATIVE EXTENSION SRV											
	REVENUE	353,408	0	352,249	100	368,137	368,137	0	0	708		
	EXPENDITURE	362,164	0	361,005	100	368,137	368,137	0	0	708		
020	AUDITOR											
	REVENUE	85,000	1	95,958	113	93,000	93,000	0	0	1		
	EXPENDITURE	279,328	20,902	278,457	100	289,575	289,575	0	22,075	81,652	28	
021	BOARD OF REVIEW											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	104,370	8,080	101,165	97	106,036	106,036	0	10,271	31,010	29	
022	COUNTY CLERK											
	REVENUE	198,690	16,003	196,645	99	200,645	200,645	0	29,492	58,093	29	
	EXPENDITURE	797,134	46,657	778,911	98	705,371	705,371	0	81,884	189,208	27	
023	RECORDER											
	REVENUE	2,006,250	129,596	2,042,574	102	1,531,520	1,531,520	0	139,210	504,617	33	
	EXPENDITURE	1,070,863	132,130	1,063,861	99	741,401	741,401	0	11,467	221,263	30	
025	SUPERVISOR OF ASSESSMENT											
	REVENUE	34,000	5,340	29,686	87	36,285	36,285	0	4,711	11,849	33	
	EXPENDITURE	331,541	24,890	326,962	99	336,622	336,622	0	21,727	80,606	24	
026	COUNTY TREASURER											
	REVENUE	419,500	14,751	603,749	144	529,500	529,500	0	251	15,433	3	
	EXPENDITURE	209,302	14,163	203,185	97	209,547	209,547	0	15,361	56,154	27	
030	CIRCUIT CLERK											
	REVENUE	1,682,500	147,975	1,817,310	108	1,855,500	1,855,500	0	143,123	430,248	23	
	EXPENDITURE	891,760	65,210	868,914	97	890,023	914,653	24,630	62,309	228,385	25	
031	CIRCUIT COURT											
	REVENUE	30,000	13	14,541	48	10,000	10,000	0	1	5,677	57	
	EXPENDITURE	835,949	56,541	803,725	96	853,333	867,349	14,016	83,761	258,876	30	
032	JURY COMMISSION											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	18,823	1,320	14,211	75	18,768	19,416	648	962	3,818	20	
036	PUBLIC DEFENDER											
	REVENUE	55,000	2,525	20,775	38	55,000	55,000	0	1,717	5,809	11	
	EXPENDITURE	797,773	57,229	793,462	99	820,634	845,527	24,893	65,218	231,099	27	

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CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	FY 2004				FY 2005					
		-BUDGET-	ACTUALS			BEGINNING (12/01/04)	-BUDGET-		-ACTUALS-		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %		CURRENT (AS OF 3/31/05)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
040	SHERIFF										
	REVENUE	694,728	82,609	646,310	93	606,538	606,538	0	35,829	189,726	31
	EXPENDITURE	4,014,224	406,757	3,995,162	100	4,065,885	4,071,006	5,121	385,756	1,123,217	28
041	STATES ATTORNEY										
	REVENUE	1,541,251	124,457	1,266,410	82	1,354,024	1,359,321	5,297	104,449	348,584	26
	EXPENDITURE	1,938,879	131,657	1,897,613	98	1,853,465	1,869,432	15,967	158,331	495,847	27
042	CORONER										
	REVENUE	17,737	1,042	20,914	118	19,500	19,500	0	1,049	2,522	13
	EXPENDITURE	360,862	33,702	343,296	95	329,194	329,194	0	31,338	86,693	26
043	ESDA/CIVIL DEFENSE										
	REVENUE	670,624	3,050	173,722	26	40,000	532,113	492,113	0	10,034	2
	EXPENDITURE	736,113	20,815	233,816	32	106,071	598,184	492,113	7,459	36,775	6
051	JUVENILE DETENTION CENTER										
	REVENUE	1,090,944	199,908	868,758	80	1,068,047	1,068,047	0	213,569	485,020	45
	EXPENDITURE	1,561,836	116,737	1,456,388	93	1,568,081	1,568,923	842	100,193	372,869	24
052	COURT SERVICES -PROBATION										
	REVENUE	684,137	99,406	432,881	63	660,057	660,057	0	109,465	255,945	39
	EXPENDITURE	1,221,993	89,155	1,139,387	93	1,223,020	1,225,056	2,036	86,381	312,729	26
057	DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	19,243	0	17,825	93	18,870	18,870	0	800	3,719	20
071	PUBLIC PROPERTIES										
	REVENUE	950,586	18,968	906,934	95	1,153,735	1,153,735	0	20,639	71,491	6
	EXPENDITURE	2,230,926	145,626	2,199,050	99	2,219,125	2,255,085	35,960	181,728	622,325	28
075	GENERAL COUNTY										
	REVENUE	14,881,128	811,642	15,311,716	103	15,460,437	15,460,437	0	1,475,663	2,822,590	18
	EXPENDITURE	2,153,120	127,630	1,949,343	91	2,561,537	2,350,498	211,039-	268,736	581,824	25
077	OFFICE ON ZONING										
	REVENUE	167,250	25,821	180,626	108	160,250	160,250	0	10,796	32,000	20
	EXPENDITURE	373,684	26,423	352,888	94	379,709	379,709	0	27,146	83,988	22
124	REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	181,892	30,315	181,675	100	187,025	187,025	0	31,388	31,388	17
130	CIRC CLK SUPPORT ENFORCE										
	REVENUE	55,930	0	76,344	136	55,930	55,930	0	6,988	23,821	43
	EXPENDITURE	43,436	2,998	35,711	82	44,883	45,765	882	2,205	8,414	18
140	CORRECTIONAL CENTER										
	REVENUE	1,012,635	78,817	898,368	89	968,800	968,800	0	80,757	207,158	21
	EXPENDITURE	5,180,832	323,522	4,867,569	94	5,190,119	5,329,522	139,403	413,898	1,547,486	29

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AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	F Y 2 0 0 4				F Y 2 0 0 5					
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS				
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/04)	CURRENT (AS OF 3/31/05)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
141	STS ATTY SUPPORT ENFORCE										
	REVENUE	352,265	45	411,432	117	373,524	373,524	0	45,474	45,474	12
	EXPENDITURE	314,979	27,959	294,599	94	340,494	344,507	4,013	24,511	71,843	21
145	SHF'S DARE/EXPLORER PROGS										
	REVENUE	0	0	375	N.A.	375	375	0	0	250	67
	EXPENDITURE	1,356	0	1,356	100	500	929	429	928	928	100
222	NAT VOTER REGISTRATN ACT										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	3,900	0	800	21	3,900	3,900	0	0	0	
TOTAL	GENERAL CORPORATE										
	REVENUE	27,382,180	0	26,780,730	98	26,982,032	27,479,442	497,410	2,428,071	5,591,753	20
	EXPENDITURE	27,565,740	0	26,070,037	95	26,982,032	27,538,909	556,877	2,184,529	7,212,611	26

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	FY 2004				FY 2005					
		-BUDGET-	ACTUALS			-BUDGET-			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/04)	CURRENT (AS OF 3/31/05)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
081	NURSING HOME										
	REVENUE	10,003,745	1,548,578	10,049,533	100	10,622,133	10,622,133	0	726,848	2,191,673	21
	EXPENDITURE	10,749,490	896,101	10,687,832	99	10,876,455	10,876,455	0	891,054	3,122,781	29
083	COUNTY HIGHWAY										
	REVENUE	1,719,169	904	1,625,777	95	1,761,953	1,761,953	0	3,447	158,190	9
	EXPENDITURE	1,896,829	125,811	1,584,270	84	2,658,088	2,658,088	0	118,769	497,399	19
084	COUNTY BRIDGE										
	REVENUE	723,780	3,789	732,356	101	751,274	751,274	0	1,139	5,363	1
	EXPENDITURE	1,122,095	29,250	999,402	89	763,710	763,710	0	5,079	57,318	8
085	COUNTY MOTOR FUEL										
	REVENUE	3,431,983	217,154	3,581,028	104	3,188,388	3,188,388	0	197,979	730,326	23
	EXPENDITURE	10,395,709	110,163	6,274,902	60	3,054,630	3,054,768	138	210,707	973,945	32
088	ILL.MUNICIPAL RETIREMENT										
	REVENUE	2,357,340	112,690	2,352,582	100	2,990,000	2,990,000	0	83,764	302,119	10
	EXPENDITURE	2,343,888	335,241	2,169,894	93	2,990,000	2,990,000	0	444,257	779,485	26
089	COUNTY PUBLIC HEALTH FUND										
	REVENUE	1,132,434	5,491	1,181,452	104	1,175,229	1,175,229	0	71,705	109,816	9
	EXPENDITURE	1,187,863	96,049	1,127,624	95	1,173,946	1,173,946	0	8,874	44,660	4
090	MENTAL HEALTH										
	REVENUE	2,658,622	3,488	2,626,870	99	2,742,180	2,742,180	0	276	11,918	
	EXPENDITURE	2,838,003	195,045	2,822,323	99	2,865,059	2,865,059	0	285,825	988,754	35
091	ANIMAL CONTROL										
	REVENUE	160,919	14,433	183,204	114	371,503	371,503	0	22,200	72,135	19
	EXPENDITURE	253,258	16,104	198,071	78	367,457	367,457	0	14,487	53,367	15
092	LAW LIBRARY										
	REVENUE	80,225	6,268	68,167	85	66,225	66,225	0	4,801	16,151	24
	EXPENDITURE	80,223	5,715	45,407	57	66,225	66,225	0	2,714	6,765	10
103	HWY FED AID MATCHING FUND										
	REVENUE	14,730	3,651	198,572	1348	9,927	9,927	0	2,808	7,624	77
	EXPENDITURE	323,281	6,343	323,279	100	0	600,000	600,000	0	12,742	2
104	HEAD START PROGRAM										
	REVENUE	6,707,912	694,709	4,675,124	70	6,924,300	6,924,300	0	423,011	1,217,639	18
	EXPENDITURE	6,148,550	582,997	4,565,283	74	6,501,575	6,501,575	0	415,167	1,277,579	20
105	CAPITAL EQP REPLACMNT FND										
	REVENUE	542,514	390	537,991	99	507,635	507,635	0	1,488	3,956	1
	EXPENDITURE	328,611	51,638	227,368	69	766,772	775,287	8,515	23,720	78,096	10
106	PUBL SAFETY SALES TAX FND										
	REVENUE	4,406,734	406,510	5,930,377	135	3,960,739	3,960,739	0	446,821	1,119,903	28
	EXPENDITURE	4,374,560	23,249	5,435,774	124	4,364,449	4,371,309	6,860	8,285	2,205,736	50
107	GEOGRAPHIC INF SYSTM FUND										
	REVENUE	331,000	202	366,747	111	331,000	331,000	0	219	53,295	16
	EXPENDITURE	286,425	19,184	276,572	97	319,711	319,711	0	17,250	69,062	22

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AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	FY 2 0 0 4				FY 2 0 0 5					
		-BUDGET-	ACTUALS			BEGINNING	BUDGET-	CHANGE	ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	(12/01/04)	CURRENT (AS OF 3/31/05)		CURRENT MONTH	YEAR-TO DATE	YTD %
108	DEVLPMNTL DISABILITY FUND										
	REVENUE	0	0	0	2,597,552	2,597,552	0	0	0		
	EXPENDITURE	0	0	0	2,597,552	2,597,552	0	0	0		
188	SOCIAL SECURITY FUND										
	REVENUE	2,173,560	126,791	2,195,676	101	2,245,000	2,245,000	0	65,516	181,760	8
	EXPENDITURE	2,165,660	159,884	2,117,356	98	2,245,000	2,245,000	0	163,250	603,605	27
301	ADMIN BLDG CONSTR FUND										
	REVENUE	1,500	54	613	41	0	0	0	85	253	
	EXPENDITURE	61,653	0	55,286	90	0	0	0	0	0	
303	COURT COMPLEX CONSTR FUND										
	REVENUE	130,000	72,681	204,924	158	8,000	8,000	0	6,857	91,436	1143
	EXPENDITURE	2,316,551	136,293	678,880	29	2,129,708	2,129,708	0	53,780	170,642	8
475	RPC ECON DEVELOPMNT LOANS										
	REVENUE	309,750	11,606	281,346	91	272,450	272,450	0	10,585	34,342	13
	EXPENDITURE	902,251	7,162	664,325	74	436,000	436,000	0	16,113	54,918	13
476	SELF-FUNDED INSURANCE										
	REVENUE	1,219,407	47,413	1,084,728	89	1,300,366	1,300,366	0	44,340	111,462	9
	EXPENDITURE	1,219,407	54,056	1,142,441	94	1,300,366	1,300,366	0	52,819	506,151	39
610	WORKING CASH FUND										
	REVENUE	5,500	131	4,602	84	5,500	5,500	0	279	2,235	41
	EXPENDITURE	5,500	0	4,602	84	5,500	5,500	0	0	0	
611	CO CLK DEATH CERT SURCHRG										
	REVENUE	3,000	174	2,810	94	4,000	4,000	0	220	464	12
	EXPENDITURE	3,000	174	2,642	88	4,000	4,000	0	220	464	12
612	SHERIFF DRUG FORFEITURES										
	REVENUE	15,000	28	11,517	77	15,200	15,200	0	52	1,126	7
	EXPENDITURE	35,000	1,030	15,370	44	35,000	35,000	0	312	1,267	4
613	COURT'S AUTOMATION FUND										
	REVENUE	184,000	13,420	163,757	89	162,500	162,500	0	13,290	38,397	24
	EXPENDITURE	459,801	4,041	336,416	73	214,977	214,977	0	3,898	66,959	31
614	RECORDER'S AUTOMATION FND										
	REVENUE	133,478	891	190,601	143	134,500	134,500	0	227	32,075	24
	EXPENDITURE	236,224	15,731	197,596	84	235,263	235,263	0	5,311	57,710	25
617	CHILD SUPPORT SERV FUND										
	REVENUE	66,000	5,273	70,068	106	62,500	62,500	0	5,203	17,820	29
	EXPENDITURE	79,927	2,357	42,157	53	80,336	80,336	0	2,631	11,140	14
618	PROBATION SERVICES FUND										
	REVENUE	211,000	21,805	235,531	112	220,000	220,000	0	27,472	69,291	31
	EXPENDITURE	204,000	12,568	149,160	73	441,202	441,202	0	15,963	37,685	9
619	TAX SALE AUTOMATION FUND										
	REVENUE	26,780	269	28,018	105	27,891	27,891	0	165	936	3
	EXPENDITURE	26,780	230	20,377	76	27,891	42,891	15,000	369	5,665	13

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AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	F Y 2 0 0 4				F Y 2 0 0 5					
		-BUDGET-	ACTUALS			-BUDGET-			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/04)	CURRENT (AS OF 3/31/05)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
620	HEALTH-HOSP. INSURANCE										
	REVENUE	4,341,300	286,451	3,426,178	79	4,302,500	4,312,400	9,900	572,233	1,357,116	31
	EXPENDITURE	4,327,618	473,492	3,425,025	79	4,302,600	4,312,500	9,900	685,024	1,363,265	32
621	STS ATTY DRUG FORFEITURES										
	REVENUE	25,000	5	16,695	67	12,000	12,000	0	268	7,781	65
	EXPENDITURE	25,000	125	17,577	70	12,000	12,000	0	102	250	2
627	PROPERTY TAX INT FEE FUND										
	REVENUE	0	85	37,027		0	0	0	136	508	
	EXPENDITURE	0	0	0		0	0	0	0	0	
628	ELECTN ASSIST/ACCESSIBLTY										
	REVENUE	83,036	0	83,228	100	0	0	0	114	275	
	EXPENDITURE	71,649	0	24,268	34	0	0	0	0	0	
658	JAIL COMMISSARY										
	REVENUE	99,200	9,950	98,195	99	98,100	98,100	0	6,585	31,142	32
	EXPENDITURE	88,700	6,462	78,446	88	88,700	88,700	0	8,363	24,159	27
659	ARRESTEE'S MEDICAL COSTS										
	REVENUE	38,175	2,562	27,084	71	35,200	35,200	0	2,579	7,054	20
	EXPENDITURE	38,000	0	21,721	57	38,000	38,000	0	0	0	
665	INTER-AGENCY TASK FORCE										
	REVENUE	0	15	251		0	0	0	41	98	
	EXPENDITURE	0	0	0		0	0	0	0	0	
670	COUNTY CLK AUTOMATION FND										
	REVENUE	31,500	1,961	26,780	85	30,500	30,500	0	2,526	6,561	22
	EXPENDITURE	81,858	1,512	30,045	37	57,273	57,273	0	2,943	12,121	21
671	COURT DOCUMENT STORAGE FD										
	REVENUE	187,000	13,433	166,610	89	165,700	165,700	0	13,613	40,001	24
	EXPENDITURE	505,465	4,332	362,059	72	268,588	268,588	0	5,403	18,066	7
672	CRT SERV DRUG FORFEITURES										
	REVENUE	535	1	20	4	535	535	0	3	8	1
	EXPENDITURE	500	0	0		500	500	0	0	0	
673	DOMESTIC VIOL PROSECUTION										
	REVENUE	228,545	25	177,024	77	275,009	275,009	0	46,000	46,000	17
	EXPENDITURE	228,545	16,741	175,821	77	233,885	233,885	0	19,201	57,190	24
675	VICTIM ADVOCACY GRT-ICJIA										
	REVENUE	38,639	0	35,596	92	39,063	39,063	0	10,343	10,343	26
	EXPENDITURE	37,590	2,870	37,590	100	38,563	38,563	0	2,955	10,786	28
676	SOLID WASTE MANAGEMENT										
	REVENUE	2,950	54	2,976	101	3,150	3,150	0	246	2,073	66
	EXPENDITURE	3,375	0	1,598	47	3,375	3,375	0	0	75	2
677	JUV INTERVENTION SERVICES										
	REVENUE	125	16	368	294	85	85	0	40	98	115
	EXPENDITURE	21,700	0	192	1	10,000	10,000	0	0	1,200	12

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CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 3/31/05

FUND	NAME	FY 2004				FY 2005					
		-BUDGET-	ACTUALS			-BUDGET-			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/04)	CURRENT (AS OF 3/31/05)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
678	ACCEL DISPOSITN GRT-ICJIA										
	REVENUE	0	0	6		0	0	0	16	18	
	EXPENDITURE	0	0	0		0	500	500	483	483	97
679	CHILD ADVOCACY CENTER										
	REVENUE	235,580	9,876	172,991	73	209,817	209,817	0	3,152	69,068	33
	EXPENDITURE	265,165	13,797	214,304	81	227,298	227,298	0	16,426	67,093	30
681	JUV INF SHARING SYS GRANT										
	REVENUE	61,419	2	16,711	27	44,919	44,919	0	37,431	37,437	83
	EXPENDITURE	61,419	852	23,920	39	44,919	44,919	0	0	0	
682	JUV OFFENDER EQUIP GRANT										
	REVENUE	0	0	0		0	11,581	11,581	9,253	9,253	80
	EXPENDITURE	125	0	119	95	0	11,581	11,581	0	0	
684	DEFENSE SERVICE ICJIA GRT										
	REVENUE	59,743	0	60,295	101	64,076	64,076	0	15,850	15,851	25
	EXPENDITURE	60,846	5,058	60,756	100	64,076	64,076	0	5,335	17,300	27
850	GEOG INF SYS JOINT VENTUR										
	REVENUE	866,758	17,510	553,355	64	824,742	824,742	0	18,337	79,781	10
	EXPENDITURE	671,000	24,226	495,013	74	800,200	800,200	0	35,945	122,240	15
TOTAL ALL FUNDS	REVENUE	80,286,897	5,785,472	93,735,707	117	83,831,329	84,450,120	618,791	5,654,549	15,873,058	19
	EXPENDITURE	38,253	4,029,377	91,296,352	8665	2,027,996	3,373,267	1,345,271	6,708,087	24,969,761	740

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3

PERIOD ENDING 3/31/05

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

ACCOUNT NUMBER ACCOUNT DESCRIPTION

B TR DOC NO TR DATE PO NO CK NO CK DATE VENDOR

ITEM DESCRIPTION

DEPT 010 COUNTY BOARD

070-010-533.70-00 LEGAL NOTICES,ADVERTISING

1 TF 127 3/21/05

SAME CATGY TFR 00127

500

070-010-544.29-00 NUR HM BLDG CONST/IMPROVE

1 TF 127 3/21/05

SAME CATGY TFR 00127

500-

DEPT 616 FAM & COMMUN DEV-ODD YRS

075-616-511.03-00 REG. FULL-TIME EMPLOYEES

1 TF 145 3/30/05

SAME CATGY TFR 00145

500-

075-616-533.12-00 JOB-REQUIRED TRAVEL EXP

1 TF 145 3/30/05

SAME CATGY TFR 00145

500

DEPT 632 CAMPUS AREA TRANSP STUDY

075-632-511.03-00 REG. FULL-TIME EMPLOYEES

1 BA 29 3/31/05

CO BD AMEND 03/31/05

6,000

075-632-533.07-00 PROFESSIONAL SERVICES

1 BA 29 3/31/05

CO BD AMEND 03/31/05

30,000

075-632-533.12-00 JOB-REQUIRED TRAVEL EXP

1 TF 121 3/16/05

SAME CATGY TFR 00121

150

075-632-533.85-00 PHOTOCOPY SERVICES

1 TF 121 3/16/05

SAME CATGY TFR 00121

150-

DEPT 644 MEMBERSHIP FEES-ODD YEARS

075-644-511.05-00 TEMP. SALARIES & WAGES

1 TF 108 3/04/05

SAME CATGY TFR 00108

500-

075-644-533.84-00 BUSINESS MEALS/EXPENSES

1 TF 108 3/04/05

SAME CATGY TFR 00108

500

24

PERIOD ENDING 3/31/05

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	TR DATE	PO NO	CK NO	CK DATE	VENDOR	ITEM DESCRIPTION	BUDGET CHANGES	NEW
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DEPT 644 MEMBERSHIP FEES-ODD YEARS

DEPT 665 UNIV IL TRAFFIC STUDY

075-665-511.05-00	TEMP. SALARIES & WAGES								*
1 TF	118	3/11/05					SAME CATGY TFR 00118	250-	
075-665-533.12-00	JOB-REQUIRED TRAVEL EXP								*
1 TF	118	3/11/05					SAME CATGY TFR 00118	250	

DEPT 666 FAM & COMMUN DEV-EVN YRS

25

075-666-511.03-00	REG. FULL-TIME EMPLOYEES								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	8,500	
075-666-522.01-00	STATIONERY & PRINTING								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	100	
075-666-522.02-00	OFFICE SUPPLIES								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	100	
075-666-522.03-00	BOOKS, PERIODICALS & MAN.								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	100	
075-666-522.06-00	POSTAGE, UPS, FED EXPRESS								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	100	
075-666-522.15-00	GASOLINE & OIL								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	50	
075-666-533.12-00	JOB-REQUIRED TRAVEL EXP								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	200	
075-666-533.29-00	COMPUTER SERVICES								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	150	
075-666-533.51-00	EQUIPMENT RENTALS								*
1 BA	31	3/31/05					CO BD AMEND 03/31/05	50	

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES										PAGE	3
PERIOD ENDING 3/31/05										BUDGET	NEW
ACCOUNT NUMBER	ACCOUNT DESCRIPTION									CHANGES	
B TR	DOC NO	TR DATE	PO NO	CK NO	CK DATE	VENDOR	ITEM DESCRIPTION				
<u>DEPT 666 FAM & COMMUN DEV-EVN YRS</u>											
075-666-533.52-00 OTHER SERVICE BY CONTRACT											*
1 BA	31	3/31/05					CO BD AMEND 03/31/05		50		
075-666-533.70-00 LEGAL NOTICES, ADVERTISING											*
1 BA	31	3/31/05					CO BD AMEND 03/31/05		50		
075-666-533.84-00 BUSINESS MEALS/EXPENSES											*
1 BA	31	3/31/05					CO BD AMEND 03/31/05		50		
075-666-533.85-00 PHOTOCOPY SERVICES											*
1 BA	31	3/31/05					CO BD AMEND 03/31/05		50		
075-666-533.92-00 CONTRIBUTIONS & GRANTS											*
1 BA	31	3/31/05					CO BD AMEND 03/31/05		3,000		
075-666-533.95-00 CONFERENCES & TRAINING											*
1 BA	31	3/31/05					CO BD AMEND 03/31/05		200		
<u>DEPT 667 PROJECT 18/CCMHB-EVN YRS</u>											
075-667-511.03-00 REG. FULL-TIME EMPLOYEES											*
1 BA	32	3/31/05					CO BD AMEND 03/31/05		5,000		
075-667-511.05-00 TEMP. SALARIES & WAGES											*
1 BA	32	3/31/05					CO BD AMEND 03/31/05		500		
075-667-522.01-00 STATIONERY & PRINTING											*
1 BA	32	3/31/05					CO BD AMEND 03/31/05		500		
075-667-522.02-00 OFFICE SUPPLIES											*
1 BA	32	3/31/05					CO BD AMEND 03/31/05		200		
075-667-522.03-00 BOOKS, PERIODICALS & MAN.											*
1 BA	32	3/31/05					CO BD AMEND 03/31/05		150		
075-667-522.04-00 COPIER SUPPLIES											*
1 BA	32	3/31/05					CO BD AMEND 03/31/05		50		

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PERIOD ENDING 3/31/05
 ACCOUNT NUMBER ACCOUNT DESCRIPTION
 B TR DOC NO TR DATE PO NO CK NO CK DATE

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

PAGE 5
 BUDGET CHANGES NEW

DEPT 668 YTH HOUSING ADVOC-EVN YRS

075-668-534.41-00 RETURN UNUSED GRANT

1 BA 33 3/31/05 CO BD AMEND 03/31/05 100 *

DEPT 669 WORKFORCE DEVELOP-EVN YRS

075-669-511.03-00 REG. FULL-TIME EMPLOYEES

1 BA 34 3/31/05 CO BD AMEND 03/31/05 10,800 *

075-669-522.01-00 STATIONERY & PRINTING

1 BA 34 3/31/05 CO BD AMEND 03/31/05 300 *

075-669-522.02-00 OFFICE SUPPLIES

1 BA 34 3/31/05 CO BD AMEND 03/31/05 300 *

075-669-522.03-00 BOOKS, PERIODICALS & MAN.

1 BA 34 3/31/05 CO BD AMEND 03/31/05 200 *

075-669-522.06-00 POSTAGE, UPS, FED EXPRESS

1 BA 34 3/31/05 CO BD AMEND 03/31/05 300 *

075-669-522.15-00 GASOLINE & OIL

1 BA 34 3/31/05 CO BD AMEND 03/31/05 100 *

075-669-533.12-00 JOB-REQUIRED TRAVEL EXP

1 BA 34 3/31/05 CO BD AMEND 03/31/05 175 *

075-669-533.51-00 EQUIPMENT RENTALS

1 BA 34 3/31/05 CO BD AMEND 03/31/05 125 *

075-669-533.70-00 LEGAL NOTICES, ADVERTISING

1 BA 34 3/31/05 CO BD AMEND 03/31/05 200 *

075-669-544.33-00 FURNISHINGS, OFFICE EQUIP

1 BA 34 3/31/05 CO BD AMEND 03/31/05 3,500 *

DEPT 736 COMM SERV BLK GRT-ODD YRS

075-736-511.03-00 REG. FULL-TIME EMPLOYEES

1 TF 135 3/23/05 SAME CATGY TFR 00135 3,400-

200

PERIOD ENDING 3/31/05

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

ACCOUNT NUMBER ACCOUNT DESCRIPTION
B TR DOC NO TR DATE PO NO CK NO CK DATE VENDOR

ITEM DESCRIPTION

DEPT 736 COMM SERV BLK GRT-ODD YRS

075-736-573.21-00 SNR/DISAB TRANS 658 MATCH

1 TF 135 3/23/05

SAME CATGY TFR 00135

3,400

*

DEPT 762 LOCAL CONTRACT SERVICES

075-762-533.07-00 PROFESSIONAL SERVICES

1 TF 108 3/04/05

SAME CATGY TFR 00108

3,500

075-762-533.95-00 CONFERENCES & TRAINING

1 TF 108 3/04/05

SAME CATGY TFR 00108

3,500-

DEPT 872 SENIOR SERVICES-ODD YEARS

075-872-511.04-00 REG. PART-TIME EMPLOYEES

1 TF 129 3/22/05

SAME CATGY TFR 00129

3,000-

075-872-533.40-00 AUTOMOBILE MAINTENANCE

1 TF 118 3/11/05

SAME CATGY TFR 00118

1,000

1 TF 129 3/22/05

SAME CATGY TFR 00129

3,000

N

Q

075-872-544.33-00 FURNISHINGS, OFFICE EQUIP

1 TF 118 3/11/05

SAME CATGY TFR 00118

1,000-

DEPT 893 SENIOR REPAIR PRG-ODD YRS

075-893-511.04-00 REG. PART-TIME EMPLOYEES

1 TF 145 3/30/05

SAME CATGY TFR 00145

250-

075-893-533.85-00 PHOTOCOPY SERVICES

1 TF 145 3/30/05

SAME CATGY TFR 00145

250

DEPT 016 ADMINISTRATIVE SERVICES

080-016-511.03-00 REG. FULL-TIME EMPLOYEES

1 BT 12 3/31/05

CO BD TFR 03/31/05

6,963

PERIOD ENDING 3/31/05
 ACCOUNT NUMBER ACCOUNT DESCRIPTION
 B TR DOC NO TR DATE PO NO CK NO CK DATE VENDOR

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

PAGE 8
 BUDGET
 CHANGES NEW

DEPT 036 PUBLIC DEFENDER

080-036-533.52-00 OTHER SERVICE BY CONTRACT

1 TF 120 3/14/05 SAME CATGY TFR 00120 100

DEPT 040 SHERIFF

080-040-522.06-00 POSTAGE, UPS, FED EXPRESS

1 TF 115 3/10/05 SAME CATGY TFR 00115 50-

080-040-522.93-00 OPERATIONAL SUPPLIES

1 TF 105 3/03/05 SAME CATGY TFR 00105 212-
 1 TF 116 3/10/05 SAME CATGY TFR 00116 217-

DEPT 041 STATES ATTORNEY

080-041-511.01-00 ELECTED OFFICIAL SALARY

1 TF 114 3/11/05 SAME CATGY TFR 00114 5,297

080-041-511.02-00 APPOINTED OFFICIAL SALARY

ω 1 TF 114 3/11/05 SAME CATGY TFR 00114 5,297- *

↳ 080-041-522.02-00 OFFICE SUPPLIES

1 TF 138 3/24/05 SAME CATGY TFR 00138 5-

080-041-533.58-00 EMPLOYEE PARKING

1 TF 138 3/24/05 SAME CATGY TFR 00138 5

DEPT 042 CORONER

080-042-522.44-00 EQUIPMENT LESS THAN \$1000

1 TF 123 3/17/05 SAME CATGY TFR 00123 311 *

080-042-533.33-00 TELEPHONE SERVICE

1 TF 123 3/17/05 SAME CATGY TFR 00123 311-

DEPT 043 ESDA/CIVIL DEFENSE

080-043-533.92-00 CONTRIBUTIONS & GRANTS

1 TF 125 3/21/05 SAME CATGY TFR 00125 117-

PERIOD ENDING 3/31/05
 ACCOUNT NUMBER ACCOUNT DESCRIPTION
 B TR DOC NO TR DATE PO NO CK NO CK DATE VENDOR

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

PAGE 9
 BUDGET
 CHANGES NEW

DEPT 043 ESDA/CIVIL DEFENSE

080-043-533.95-00 CONFERENCES & TRAINING

1 TF	125	3/21/05						SAME CATGY TFR 00125		117
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DEPT 051 JUVENILE DETENTION CENTER

080-051-522.10-00 FOOD

1 TF	133	3/23/05						SAME CATGY TFR 00133		500
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080-051-533.06-00 MEDICAL/DENTAL/MENTL HLTH

1 TF	139	3/28/05						SAME CATGY TFR 00139		46,581
1 TF	140	3/28/05						SAME CATGY TFR 00140		1,859

080-051-533.07-00 PROFESSIONAL SERVICES

1 TF	139	3/28/05						SAME CATGY TFR 00139		46,581-
1 TF	140	3/28/05						SAME CATGY TFR 00140		1,859-

080-051-534.11-00 FOOD SERVICE

1 TF	133	3/23/05						SAME CATGY TFR 00133		500-
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W DEPT 052 COURT SERVICES -PROBATION

N 080-052-533.70-00 LEGAL NOTICES, ADVERTISING

1 TF	104	3/02/05						SAME CATGY TFR 00104		100-
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080-052-533.95-00 CONFERENCES & TRAINING

1 TF	104	3/02/05						SAME CATGY TFR 00104		100
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DEPT 071 PUBLIC PROPERTIES

080-071-522.14-00 CUSTODIAL SUPPLIES

1 TF	111	3/10/05						SAME CATGY TFR 00111		618-
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080-071-522.44-00 EQUIPMENT LESS THAN \$1000

1 TF	111	3/10/05						SAME CATGY TFR 00111		220
1 TF	111	3/10/05						SAME CATGY TFR 00111		618

PERIOD ENDING 3/31/05
 ACCOUNT NUMBER ACCOUNT DESCRIPTION
 B TR DOC NO TR DATE PO NO CK NO

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

PAGE 10
 BUDGET
 CHANGES NEW

CK DATE VENDOR

ITEM DESCRIPTION

DEPT 071 PUBLIC PROPERTIES

080-071-534.70-00 BROOKNS BLDG REPAIR-MAINT

1 TF 111 3/10/05 SAME CATGY TFR 00111 220-

DEPT 075 GENERAL COUNTY

080-075-533.99-00 CONTINGENT EXPENSE

1 BT 12 3/31/05 CO BD TFR 03/31/05 6,963-

DEPT 140 CORRECTIONAL CENTER

080-140-522.06-00 POSTAGE, UPS, FED EXPRESS

1 TF 115 3/10/05 SAME CATGY TFR 00115 50

DEPT 145 SHF'S DARE/EXPLORER PROGS

080-145-522.93-00 OPERATIONAL SUPPLIES

1 TF 105 3/03/05 SAME CATGY TFR 00105 212
 1 TF 116 3/10/05 SAME CATGY TFR 00116 217

W
 W

DEPT 410 ADMINISTRATIVE

081-410-533.07-00 PROFESSIONAL SERVICES

1 TF 137 3/23/05 SAME CATGY TFR 00137 5,000

DEPT 445 PHYSICAL THERAPY

081-445-533.07-00 PROFESSIONAL SERVICES

1 TF 137 3/23/05 SAME CATGY TFR 00137 5,000-

DEPT 049 BOARD OF HEALTH

089-049-533.07-00 PROFESSIONAL SERVICES

1 TF 119 3/11/05 SAME CATGY TFR 00119 110-

PERIOD ENDING		3/31/05		CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES				PAGE	11
ACCOUNT NUMBER	ACCOUNT DESCRIPTION					ITEM DESCRIPTION	BUDGET CHANGES	NEW	
B TR	DOC NO	TR DATE	PO NO	CK NO	CK DATE	VENDOR			
<u>DEPT 049 BOARD OF HEALTH</u>									
089-049-533.84-00	BUSINESS MEALS/EXPENSES							*	
1 TF	119	3/11/05				SAME CATGY TFR 00119	110		
<u>DEPT 047 ANIMAL CONTROL</u>									
091-047-533.52-00	OTHER SERVICE BY CONTRACT								
1 TF	147	3/31/05				SAME CATGY TFR 00147	40-		
091-047-533.70-00	LEGAL NOTICES, ADVERTISING								
1 TF	147	3/31/05				SAME CATGY TFR 00147	40		
<u>DEPT 662 EARLY CHLDHD/PRE-K ODD YR</u>									
104-662-511.03-00	REG. FULL-TIME EMPLOYEES								
1 TF	107	3/04/05				SAME CATGY TFR 00107	1,500-		
1 TF	131	3/23/05				SAME CATGY TFR 00131	5,000-		
104-662-511.04-00	REG. PART-TIME EMPLOYEES								
1 TF	107	3/04/05				SAME CATGY TFR 00107	1,500		
1 TF	131	3/23/05				SAME CATGY TFR 00131	5,000		
104-662-533.12-00	JOB-REQUIRED TRAVEL EXP								
1 TF	134	3/23/05				SAME CATGY TFR 00134	500-		
104-662-533.95-00	CONFERENCES & TRAINING							*	
1 TF	134	3/23/05				SAME CATGY TFR 00134	500		
<u>DEPT 835 HD START-ENTITLMT-EVN YRS</u>									
104-835-522.15-00	GASOLINE & OIL								
1 TF	144	3/30/05				SAME CATGY TFR 00144	520		
104-835-533.01-00	AUDIT & ACCOUNTING FEES								
1 TF	134	3/23/05				SAME CATGY TFR 00134	500-		
104-835-533.30-00	GAS SERVICE								
1 TF	134	3/23/05				SAME CATGY TFR 00134	500		

3
4

PERIOD ENDING 3/31/05

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

ACCOUNT NUMBER ACCOUNT DESCRIPTION
B TR DOC NO TR DATE PO NO CK NO CK DATE

VENDOR

ITEM DESCRIPTION

DEPT 835 HD START-ENTITLMT-EVN YRS

104-835-533.84-00 BUSINESS MEALS/EXPENSES

1 TF	107	3/04/05						SAME CATGY TFR 00107	500
1 TF	122	3/17/05						SAME CATGY TFR 00122	250

104-835-533.85-00 PHOTOCOPY SERVICES

1 TF	107	3/04/05						SAME CATGY TFR 00107	500-
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104-835-533.92-00 CONTRIBUTIONS & GRANTS

1 TF	122	3/17/05						SAME CATGY TFR 00122	250-
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104-835-533.95-00 CONFERENCES & TRAINING

1 TF	144	3/30/05						SAME CATGY TFR 00144	520-
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104-835-534.76-00 PARKING LOT/SIDEWLK MAINT

1 TF	107	3/04/05						SAME CATGY TFR 00107	9,000
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104-835-544.30-00 AUTOMOBILES, VEHICLES

1 TF	107	3/04/05						SAME CATGY TFR 00107	9,000-
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DEPT 016 ADMINISTRATIVE SERVICES

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105-016-544.33-00 FURNISHINGS, OFFICE EQUIP

1 BA	30	3/31/05						CO BD AMEND 03/31/05	8,515
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DEPT 040 SHERIFF

105-040-522.90-00 ARSENAL & POLICE SUPPLIES

1 TF	128	3/21/05						SAME CATGY TFR 00128	59,800-
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105-040-544.33-00 FURNISHINGS, OFFICE EQUIP

1 TF	128	3/21/05						SAME CATGY TFR 00128	59,800
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DEPT 071 PUBLIC PROPERTIES

105-071-522.44-00 EQUIPMENT LESS THAN \$1000

1 TF	110	3/08/05						SAME CATGY TFR 00110	150
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PERIOD ENDING 3/31/05

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

ACCOUNT NUMBER ACCOUNT DESCRIPTION
B TR DOC NO TR DATE PO NO CK NO CK DATE VENDOR

ITEM DESCRIPTION

DEPT 071 PUBLIC PROPERTIES

105-071-544.33-00 FURNISHINGS, OFFICE EQUIP

1 TF 110 3/08/05
1 TF 117 3/10/05

SAME CATGY TFR 00110
SAME CATGY TFR 00117

150-
1,290-

105-071-544.34-00 MAINTENANCE EQUIPMENT

1 TF 117 3/10/05

SAME CATGY TFR 00117

1,290

DEPT 010 COUNTY BOARD

303-010-544.16-00 COURTS FACILITY CONST/IMP

1 TF 136 3/23/05

SAME CATGY TFR 00136

14,418

303-010-544.20-00 COURTHOUSE CONST/IMPROVE

1 TF 109 3/08/05
1 TF 126 3/21/05
1 TF 136 3/23/05

SAME CATGY TFR 00109
SAME CATGY TFR 00126
SAME CATGY TFR 00136

7-
8-
14,418-

303-010-544.41-00 PARKING LOT/SIDEWLK CONST

1 TF 109 3/08/05
1 TF 126 3/21/05

SAME CATGY TFR 00109
SAME CATGY TFR 00126

7
8

(w)

(O)

DEPT 030 CIRCUIT CLERK

613-030-533.07-00 PROFESSIONAL SERVICES

1 TF 113 3/09/05

SAME CATGY TFR 00113

1,275

*

613-030-533.29-00 COMPUTER SERVICES

1 TF 113 3/09/05

SAME CATGY TFR 00113

1,275-

DEPT 026 COUNTY TREASURER

519-026-544.33-00 FURNISHINGS, OFFICE EQUIP

1 BA 27 3/31/05

CO BD AMEND 03/31/05

15,000

DEPT 022 COUNTY CLERK

570-022-522.02-00 OFFICE SUPPLIES

1 TF 112 3/09/05

SAME CATGY TFR 00112

1,000-

PERIOD ENDING 3/31/05

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

ACCOUNT NUMBER ACCOUNT DESCRIPTION
B TR DOC NO TR DATE PO NO CK NO

CK DATE VENDOR

ITEM DESCRIPTION

DEPT 022 COUNTY CLERK

670-022-522.44-00 EQUIPMENT LESS THAN \$1000

1 TF 112 3/09/05

SAME CATGY TFR 00112

1,000

DEPT 179 CHILD ADVOCACY CENTER

679-179-522.02-00 OFFICE SUPPLIES

1 TF 142 3/30/05

SAME CATGY TFR 00142

47-

679-179-522.07-00 PHOTOGRAPHY SUPPLIES

1 TF 142 3/30/05

SAME CATGY TFR 00142

47

DEPT 051 JUVENILE DETENTION CENTER

681-051-522.44-00 EQUIPMENT LESS THAN \$1000

1 TF 132 3/23/05

SAME CATGY TFR 00132

6,000

681-051-533.07-00 PROFESSIONAL SERVICES

1 TF 146 3/30/05

SAME CATGY TFR 00146

5,000-

681-051-544.33-00 FURNISHINGS, OFFICE EQUIP

1 TF 132 3/23/05

SAME CATGY TFR 00132

6,000-

1 TF 146 3/30/05

SAME CATGY TFR 00146

5,000

DEPT 051 JUVENILE DETENTION CENTER

682-051-522.44-00 EQUIPMENT LESS THAN \$1000

1 TF 148 3/31/05

SAME CATGY TFR 00148

674

682-051-522.93-00 OPERATIONAL SUPPLIES

1 TF 141 3/29/05

SAME CATGY TFR 00141

40

682-051-544.31-00 RADIO EQUIPMENT

1 TF 148 3/31/05

SAME CATGY TFR 00148

674-

682-051-544.33-00 FURNISHINGS, OFFICE EQUIP

1 TF 141 3/29/05

SAME CATGY TFR 00141

40-

37

PERIOD ENDING 3/31/05
 ACCOUNT NUMBER ACCOUNT DESCRIPTION
 B TR DOC NO TR DATE PO NO CK NO

CHAMPAIGN COUNTY EXPENDITURE BUDGET CHANGES

CK DATE VENDOR

ITEM DESCRIPTION

DEPT 051 JUVENILE DETENTION CENTER

DEPT 623 GEOG INFO SYSTEM-ODD YRS

850-623-511.05-00 TEMP. SALARIES & WAGES

1 TF 118 3/11/05
 1 TF 129 3/22/05

SAME CATGY TFR 00118
 SAME CATGY TFR 00129

1,000-
 4,000-

850-623-522.93-00 OPERATIONAL SUPPLIES

1 TF 118 3/11/05
 1 TF 129 3/22/05

SAME CATGY TFR 00118
 SAME CATGY TFR 00129
 REPORT TOTAL

1,000
 4,000
 99,415.00

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6
 00

DEPT 666 FAM & COMMUN DEV-EVN YRS

075-666-334.33-00	IDHS/FAM COM DV-IND DV AC						*
1 BA	31	3/31/05	CO BD AMEND	03/31/05	11,450		
075-666-369.90-00	OTHER MISC. REVENUE						*
1 BA	31	3/31/05	CO BD AMEND	03/31/05	500		
075-666-385.11-00	FROM CSBG DEPT						*
1 BA	31	3/31/05	CO BD AMEND	03/31/05	800		

DEPT 667 PROJECT 18/CCMHB-EVN YRS

075-667-336.13-00	CHAMP COUNTY MENT HLTH BD						*
1 BA	32	3/31/05	CO BD AMEND	03/31/05	5,000		
075-667-341.40-00	TECHNICAL SERVICE CONT.						*
1 BA	32	3/31/05	CO BD AMEND	03/31/05	500		
075-667-369.90-00	OTHER MISC. REVENUE						*
1 BA	32	3/31/05	CO BD AMEND	03/31/05	100		
075-667-385.11-00	FROM CSBG DEPT						*
1 BA	32	3/31/05	CO BD AMEND	03/31/05	2,000		

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DEPT 668 YTH HOUSING ADVOC-EVN YRS

075-668-334.69-00	DCFS-YTH HOUSING ADVOCACY						*
1 BA	33	3/31/05	CO BD AMEND	03/31/05	1,500		
075-668-385.11-00	FROM CSBG DEPT						*
1 BA	33	3/31/05	CO BD AMEND	03/31/05	2,050		

DEPT 669 WORKFORCE DEVELOP-EVN YRS

075-669-363.60-00	PRIVATE GRANTS						*
1 BA	34	3/31/05	CO BD AMEND	03/31/05	16,000		

PERIOD ENDING 3/31/05 CHAMPAIGN COUNTY REVENUE BUDGET CHANGES PAGE 2
 ACCOUNT NUMBER ACCOUNT DESCRIPTION BUDGET
 B TR DOC NO TR DATE ITEM DESCRIPTION CHANGES NEW

DEPT 669 WORKFORCE DEVELOP-EVN YRS

REPORT TOTAL 39,900 ****

40

FINANCE AGENDA ITEM IX B

Request Regarding Mental Health Services for Jail/Correctional Center



**SHERIFF DAN WALSH
CHAMPAIGN COUNTY SHERIFF'S OFFICE**

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dan Walsh

Sheriff

ph (217) 384-1205
fax (217) 384-3023

Capt. Walt Wolfe

ph (217) 384-1222
fax (217) 384-1219

Capt. Jim Young

ph (217) 384-1223
fax (217) 384-0435

Jail

Downtown

ph (217) 384-1240
fax (217) 384-0435

Satellite

ph (217) 384-1243
fax (217) 384-1272

Investigations

ph (217) 384-1213
fax (217) 384-1219

Civil Process

ph (217) 384-1204
fax (217) 384-1219

Records/Warrants

ph (217) 384-1233
fax (217) 384-0435

**TO: Chair Brendan McGinty, Finance Committee
Members of the Finance Committee**

FROM: Sheriff Dan Walsh

DATE: April 27, 2005

SUBJ: Mental Health Services

Our jail mental health service contract is serviced by the Mental Health Center of Champaign County. I gave them a copy of the National Institute of Corrections (NIC) Report on Suicide Prevention Practices. They have studied this and we met for several hours last week to discuss the recommendations.

Mental Health also gave us the attached April 20, 2005 letter. Their recommendation is the "24 hour - 7 day" (paragraph 2). This would be a proactive approach which would also implement the suggestions of the NIC report.

I have contacted Ms. Cox, NIC, to determine if there have been any studies done that correlate a major increase in providing mental health services with cost savings in other areas, e.g. officer's overtime to cover sick leave, recidivism, psych drugs and doctors. She tells me there has been no such study done anywhere.

Mental Health has also given the day team approach which would have 3 clinicians (we now have 1 ½ FTE) Monday through Friday only. This would "provide services similar to the present contract with the recommendations of the NIC report built in."

I would note that Ms. Cox told me she thought it would take at least 4 clinicians at our facilities.

Both proposals eliminate Psychiatry which is now covered under the current contract. Mental Health estimates that runs \$7,000 to \$10,000 per year.

The 24/7 would likely save us Mental Health training overtime since most could now be done on shift. Illinois Jail Standards require such training on a yearly basis. We recently spent about \$6,000 in overtime for mental health/suicide training for about ½ of the corrections officers.

Mental Health has called me to stress these are "proforma budgets" and they will not know the exact cost until they get people hired. They are also willing to talk about ideas in between the two proposals. They have also said it would take 8-12 months to have all aspects up and properly running.

One of the NIC recommendations was that all prisoners who are here 14 days or more have a mental health evaluation (like we do a medical physical evaluation). I have asked our nursing staff if, with proper training, they could do this when they do the physical exam. The response I received was: "No, not without more staff. We can barely keep up now because of the high population." I believe that to be accurate.

I have asked Mental Health to look at another alternative with 4 clinicians to cover evenings and some hours on Saturday and Sunday. They are working on that and hope to have details available prior to May 5.

Mental Health has made it clear to me that they cannot continue the contract with 1 ½ FTE because of the demand for services. They can cancel with 60 days notice.

Summary:

Current contract	Mon-Fri 1 ½ clinicians	\$62,282/yr
Day Team	Mon-Fri 3 clinicians	\$165,794/estimate!
New Alt.	Mon-Fri 4 clinicians (days/nights- some Sat/Sun)	???
24 Hr Team	24/7 6 clinicians	\$357,223/estimate!

For Reference – today's population at 6:00 a.m.

317 housed population * **plus**
23 in book-in area (new guests) **plus**
48 home confinement (CHIPS)

(* American Correctional Assn max 279; with additional beds – 309 bed space)

3 recovering from significant gun shot wounds
1 recovering from knife wounds
1 recovering from surgery
Approx 30 on psychotropic medications
91 on 15 minute checks for one reason or another

We do not want a repeat of last year's tragedies. Since we cannot significantly reduce our population, I believe we need to increase the mental health resources devoted to the jail.

Thank you.



DJW:tss



Mental Health Center
OF CHAMPAIGN COUNTY

April 20, 2005

Sheriff Dan Walsh
Champaign County Sheriff's Office
204 E. Main Street
Urbana, IL 61801-2702

Dear Sheriff Walsh,

I am writing to inform you of the current status and potential outcomes of the contract between the Mental Health Center Of Champaign County and the Sheriff's Office of Champaign County.

As you are aware the current contract for the provision of mental health services funds the positions of 1.5 Mental Health Clinicians, with psychiatric evaluations, nursing support and 24hr pager back to Mental Health Crisis Clinicians included. This is provided at a cost of \$68,282.00 per annum. This contract also describes that the Sheriff's office can terminate the contract with 30 days written notice and the Mental Health Center with 60 days written notice.

The Mental Health Center of Champaign County proposes the following three options in regards to the mental health services it provides to the Sheriff's Office of Champaign County.

1. **Day Team Model.** The provision of a effective mental health team to operate during working hours (9am-5pm) to provide mental health services similar to those described in the present contract with the recommendations of the NIC report built in. This would include 3.0 Clinicians, 0.5 Supervisor, nursing support, 24hr support from the Crisis team and administration costs. The cost of this is \$165,794. This excludes Psychiatry.
2. **24hr Team Model.** The provision of this service is the most effective in terms of support and clinical excellence required to meet the mental health needs of the large population to be served at the County jails. This model has 6.0 clinicians, 1.0 Supervisor, with increased nursing and administration requirements. It meets the needs of the recommendations of the NIC report fully. The cost of this is \$357,223. This excludes Psychiatry.
3. **Contractual withdrawal.** The Mental Health Center of Champaign County does not provide services to the Sheriffs Office of Champaign County.

If you require any further information or a more detailed explanation of any of the models discussed here please do not hesitate to contact the Mental Health Center of Champaign County.

Sincerely,

Alexandria Lewis
Chief Executive Officer

Because Minds Matter

202 WEST PARK AVENUE CHAMPAIGN, ILLINOIS 61820-3928
PHONE 217 373 2430 FAX 217 373 2444 TTY 217 352 4217

**Mental Health Center of Champaign County
Champaign County Jail Contract Proposal
4/15/05**

<u>FTE</u>	<u>Description</u>	<u>Costs</u>
3.00	Clinicians	\$115,200
0.50	Supervision	\$21,480
	Psychiatric Nurse (4 hrs a week)	\$4,388
	Misc (Supplies, Mileage)	\$800
	Education and Materials	\$1,100
	Equipment	\$1,200
	Admin	<u>\$21,625</u>
	Total MHCCC Costs	<u><u>\$165,794</u></u>

Note: This does not include psychiatric services
Psychiatric Evaluations = \$185 an hour.
Med Checks = \$65 a quarter hour

**Mental Health Center of Champaign County
Champaign County Jail Contract Proposal
4/15/05**

<u>FTE</u>	<u>Description</u>	<u>Costs</u>
6.00	Clinicians	\$230,400
1.00	Supervision	\$42,960
0.15	Manager	\$9,000
	Psychiatric Nurse (8 hrs a week)	\$8,776
	Misc (Supplies, Mileage)	\$1,600
	Education and Materials	\$1,350
	Equipment	\$3,600
	Admin	<u>\$59,537</u>
	Total MHCCC Costs	<u><u>\$357,223</u></u>

Note: Psychiatric services are additional services: Evaluations are \$185 an hour and Med Checks are \$65 a quarter hour.

Psychiatric Evaluations = \$185 an hour

Med Checks = \$65 a quarter hour