

FINANCE COMMITTEE
Summary of Action Taken at 10/4/07 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:02 p.m.
2. <u>Roll Call</u>	Doenitz, Jones, McGinty, O'Connor, Richards, Tapley, Weibel, and Wysocki were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda and addendum were approved.
4. <u>Public Participation</u>	None
5. <u>Budget Amendments/Transfers</u>	*RECOMMEND TO THE COUNTY BOARD APPROVAL of Budget Amendments #07-00089, #07-00090, #07-00093, #07-00094, #07-00095, #07-00096, #07-00097, #07-00098, and Budget Transfer #07-00015
6. <u>County Administrator</u>	
a. General Corporate Fund FY2007 Revenue/Expenditure Projection Report	No action taken.
b. General Corporate Fund Budget Change Report	No action taken.
c. Nursing Home Report	No action taken.
d. Job Content Evaluation Committee Recommendation Regarding Building Services Assistant	*RECOMMEND TO THE COUNTY BOARD APPROVAL of reclassification of the Building Services Assistant position to Grade Range I
e. Request Approval to Pay \$15,000 to Regional Planning Commission for Big.Small.All Project Completion Costs from General County Budget	*RECOMMEND TO THE COUNTY BOARD APPROVAL of an additional contribution to the Big.Small.All Champaign County Project to be paid out of the FY2008 Solid Waste Management Fund
f. Recommendation for Implementation of IT Assessment Study	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of the Technology Oversight Committee Motion approved to submit the proposed IT Director position to the Job Content Evaluation Committee for proposed description, classification, & salary recommendation in addition to the appropriation of \$60,500 in FY2008 Budget to be transferred upon anticipated hire of IT Director by March 1, 2008. Motion approved for appropriation of \$21,528 in FY2008 Budget to be transferred upon anticipated hire of Help Desk Representative by June 1, 2008.

- Motion approved for increased in appropriation of \$25,000 in FY2008 in the General Corporate Fund Transfer to Capital Equipment Replacement Fund to enable the purchase of Help Desk Software upon recommendation from Technology Oversight Committee.
- g. Recommendation for County Phone Systems Upgrade
- *RECOMMEND TO THE COUNTY BOARD APPROVAL of purchase of Toshiba phone hardware by adopting a budget amendment of \$169,747 in October for the FY2007 Budget and decrease FY2008 Budget by \$54,578 to document savings achieved with new phone system. The County Administrator is further directed to budget for future replacement of phone hardware system in Capital Equipment Replacement Fund.***
- h. Accept and Place on File FY2008 Budget
- *RECOMMEND TO THE COUNTY BOARD APPROVAL to receive and place on file the FY2008 Budget with the direction to the County Administrator to move money from contingency fund for implementation of IT Assessment Study, and to add to contingency fund any savings from change in phone systems***
7. **Treasurer**
- a. Monthly Report
- Received and placed on file.
8. **Auditor**
- a. Purchases Not Following Purchasing Policy
- Provided for information only.
- b. Monthly Report
- Received and placed on file.
9. **Chair's Report**
- None
10. **Other Business**
- None
11. **Designation of Items to be Placed on County Board Consent Agenda**
- Agenda items V A-I and VI D, F, G, & H were designated for the consent agenda.
12. **Adjournment**
- Meeting adjourned at 7:49 p.m.