

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

JUSTICE & SOCIAL SERVICES COMMITTEE

Tuesday, April 12, 2005

Meeting Rm. 1, Brookens Administrative Center

1776 E. Washington St., Urbana

5:30 p.m.

MEMBERS PRESENT: Anderson, Carter, Greenwalt, Hogue, James, Putman, Schroeder, Tapley

MEMBERS ABSENT: Sapp

OTHERS PRESENT: Deb Busey (County Administrator), Joel Fletcher (State's Attorney's Office), Joseph Gordon (Court Services/Probation), Bill Keller (ESDA), Kathleen Liffick (Head Start), Jeremy Maupin (Nursing Home Administrator), Nancy Richardson (Assistant Nursing Home Administrator), Julia Rietz (State's Attorney), Peter Tracy (Mental Health Board), Dan Walsh (Sheriff), Barb Wysocki (County Board Member), Patricia Avery (County Board Member), *Dave King* (Board of Health), Marilyn Garmon

CALL TO ORDER

Chair Anderson called the meeting to order at 5:34 p.m. The Recording Secretary called the roll. Declaring a quorum present, the Chair proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Putman to approve the agenda and addendums; seconded by Hogue. Motion carried.

APPROVAL OF MINUTES

MOTION by Carter to approve the regular session minutes of March 7, 2005; seconded by Hogue. Motion carried.

PUBLIC PARTICIPATION

There was no public participation.

RECEIPT & PLACEMENT ON FILE OF MONTHLY REPORTS

MOTION by Tapley to receive and place on file the Animal Control report for March 2005, Children's Advocacy Center report for February 2005, Circuit Clerk report for February 2005, Coroner reports for Amended October 2004, Amended November 2004, Amended December 2004, January 2005, and February 2005, Court Services report for February 2005, Developmental Disabilities Board report for March 2005, Mental Health Board reports for March 1, 2005 and March 16, 2005, Don Moyer Boys & Girls Club report for February 2005, Family Conference Program report for February 2005, Mental Health Center/Family Intervention Program report for February 2005, Regional Office of Education report for February 2005, RPC-Court Diversion Services report for February 2005, and the Urban League report for February 2005; seconded by Carter. Motion carried.

Putman asked if the new system of compiling the monthly reports in binders instead of making them part of the agenda packet was working for the committee members. Several committee members agreed the current system is excellent and they prefer it to the previous method. Schroeder stated he came to the meeting early to read the reports and that worked well for him. Busey noted that for the reports to be available online, they would need to be posted on each department's web page with each department or organization's consent.

COURT SERVICES

Approval of Intergovernmental Agreement between City of Champaign, City of Urbana, and Champaign County for the JAG Program

MOTION by Greenwalt to approve the Intergovernmental Agreement between City of Champaign, City of Urbana, and Champaign County for the JAG Program; seconded by Tapley. Gordon said there had been some concern with the taking of fingerprints, so he provided a copy of the juvenile arrest card for committee members. The arrest card is how juveniles are reported to the Illinois State Police. It is a statutory requirement for any juvenile who participates in a formal station adjustment (a felony) that this information be passed onto the Illinois State Police. The two ways of fingerprinting is by rolling the prints with ink or by LiveScan, which digitalizes the fingerprints. The Sheriff has LiveScan in the jail, as does the Juvenile Detention Facility. The Sheriff added that jail has an older version of LiveScan and he was recently informed by LiveScan that they will no longer offer a service contract on this equipment due to its age. The County will either have to update the equipment or pay LiveScan an hourly rate for any servicing. Discussed was held over the LiveScan System and the cost of the maintenance agreement. Motion carried.

Request Approval of Application for and, if awarded Acceptance of Illinois Criminal Justice Information Authority Grant to Upgrade the Master Control/Security System at the Juvenile Detention Center and to Provide Specialized Training in the amount of \$30,327

MOTION by Tapley to approve the application for and, if awarded acceptance of Illinois Criminal Justice Information Authority Grant to upgrade the Master Control/Security System at the Juvenile Detention Center and to provide specialized training in the amount of \$30,327; seconded by Schroeder. Motion carried.

EMERGENCY MANAGEMENT AGENCY

Monthly Report

The monthly report was available in the agenda packet. There was no discussion.

Illinois Emergency Management Mutual Aid System Agreement

MOTION by Schroeder to approve the Illinois Emergency Management Mutual Aid System Agreement; seconded by James. Busey said the agreement was to maintain the County's level of consistency with the requirements under Homeland Security. Motion carried.

Resolution Authorizing Participation as a Member in the Illinois Emergency Management Mutual Aid System Response

MOTION by James to approve Resolution Authorizing Participation as a Member in the Illinois Emergency Management Mutual Aid System Response; seconded by Greenwalt. Motion carried.

HEAD START

Monthly Report

Liffick said she sent invitations to committee members for the Shared Governance Seminar that Head Start will be holding this week. The Shared Governance Seminar is a requirement stipulated by a grant. She had received only one commitment to attend from a member of the Justice & Social Services Committee and she requested a few more members attend to help the cause.

MOTION by Hogue to receive and place on file the monthly Head Start report; seconded by Carter. Motion carried.

MENTAL HEALTH BOARD & BOARD FOR THE CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

Request to Submit Senior Secretary Position and Financial Manager to Job Content Evaluation Committee for Re-evaluation

MOTION by Tapley to submit the Senior Secretary Position and Financial Manager to Job Content Evaluation Committee for re-evaluation; seconded by James. Anderson noted that the Mental Health staff now supports both the Mental Health Board and the Board for the Care & Treatment of Persons with a Developmental Disability. Motion carried.

NURSING HOME

Monthly Report

No monthly report was submitted by the Nursing Home Administrator.

Request to submit the Environmental Supervisor position to the Job Content Evaluation Committee for consideration of creation of two new positions – Director of Housekeeping and Director of Maintenance

MOTION by Putman to submit the Environmental Supervisor position to the Job Content Evaluation Committee for consideration of creation of two new positions, the Director of Housekeeping and Director of Maintenance; seconded by Hogue. Motion carried.

Recommendation to appoint Nancy Richardson, Assistant Administrator, to serve as Interim Nursing Home Administrator from May 6, 2005 until a new Nursing Home Administrator is appointed and employed

MOTION by Schroeder to recommend to the County Board the appointment of Nancy Richardson, Assistant Administrator, to serve as the Interim Nursing Home Administrator from May 6, 2005 until a new Nursing Home Administrator is appointed and employed; seconded by Tapley. Carter asked if this appointment should be in personnel. Busey explained the Champaign County Personnel Policy and that this action adheres completely to the policy. Anderson added that it is necessary to have a licensed Nursing Home Administrator act as Interim Administrator and Richardson is licensed by the State of Illinois. Tapley stated he is all in favor of the appointment of Richardson. Other committee members voiced their support of Richardson as Interim Administrator. Motion carried.

Closed Session pursuant to 5ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of an employee

The closed session was deemed unnecessary because no confidential information needed to be discussed.

Approval of recommendation for compensation to Interim Nursing Home Administrator

MOTION by Schroeder to approve the recommendation for compensation to Interim Nursing Home Administrator; seconded by Tapley. A recommendation on salary for the Interim Nursing Home Administrator was provided to the committee, but Anderson stated any discussion of salary specifics would need to take place during a closed session. Greenwalt asked if Richardson's salary would return to its previous level after her period as Interim Administrator is over. Busey answered the salary only applies to the period when Richardson serves as Interim Administrator. Motion carried.

Recommendation to retain Jeremy Maupin to act as PRN Nursing Home Administrator

MOTION by Schroeder to approve the recommendation to retain Jeremy Maupin to act as PRN Nursing Home Administrator; seconded by Tapley. Tapley asked *what* PRN means. Anderson said PRN is a nursing term that means "as needed."

MOTION by Tapley to amend previous motion to include approval of appointment of Negotiating Team to negotiate terms of compensation with Jeremy Maupin while acting as PRN Nursing Home Administrator; seconded by Schroeder who is willing to consider this as a friendly amendment.

Motion carried. Busey noted the County Board Chair will appoint the Negotiating Team at the County Board meeting. Busey also explained that Maupin will advise and provide assistance to the Nursing Home Construction Project. No newly hired Nursing Home Administrator will be able to familiarize himself/herself with the day-to-day operations of a 243-bed facility with its labor and financial issues, as well as deal with the construction issues. Maupin's availability as a consultant will be very beneficial for at least six month to a year.

STATE'S ATTORNEY

Request Approval of Application for and, if awarded, Acceptance of Renewal of Violent Crime Victims Assistance Grant in the amount of \$26,473

MOTION by Carter to approve application for and, if awarded, acceptance of renewal of Violent Crime Victims Assistance Grant in the amount of \$26,473; seconded by James. Motion carried.

Request Approval of Application for and, if awarded, Acceptance of Renewal of Domestic Violence Grant 673-041 in the amount of \$397,773

MOTION by Tapley to approve application for and, if awarded, acceptance of Renewal of Domestic Violence Grant 673-041 in the amount of \$397,773; seconded by Carter. Tapley asked if this grant had been previously terminated. Busey said it was terminated at one time, but the grant was received again last year and started up in October. Rietz concurred. Motion carried.

Approval of Intergovernmental Agreement with Illinois Department of Public Aid for FY2005/2006 State's Attorney Child Support Enforcement Program

Fletcher addressed the committee to explain the State's Attorney's Office has an ongoing relationship with the Illinois Department of Public Aid to seek child support on behalf of parents. The State's Attorney's Office and the IDPA enter into the same agreement year after year. Unfortunately, due to the timing this year, the State's Attorney's Office will not receive the agreement until before the April County Board meeting and it will need to be returned to IDPA before the May County Board meeting. Fletcher understands this puts the committee in an awkward position, but the options are to either call a special Justice & Social Services Committee meeting after the agreement is received or ask the committee to approve it pending review by the

State's Attorney's Office and place it on the regular County Board agenda. It is Fletcher's understanding that the agreement will be the same as in previous years with changes to the relevant dates. Hopefully it will not be very controversial. Fletcher again apologized for putting the committee in this position, but it is really the position IDPA has put the County in. The committee discussed the situation. Fletcher believed the agreement was received by the State's Attorney's Office today and could likely be mailed to Board members later in the week for review prior to the County Board meeting.

MOTION by Greenwalt to approve Intergovernmental Agreement with Illinois Department of Public Aid for FY2005/2006 State's Attorney Child Support Enforcement Program; seconded by James. Motion carried.

BOARD OF HEALTH

Proposed Participation in the Illinois Public Health Mutual Aid System

MOTION by Tapley to approve proposed participation in the Illinois Public Health Mutual Aid System; seconded by Schroeder. Tapley asked if this item was the similar to the Emergency Management agreement that was passed earlier in the meeting. King was not familiar with the Emergency Management agreement. He said this agreement is similar to an agreement that has been in place for thirty-five years to allow mutual aid for fire departments in times of emergency. Tapley asked if this item is related to Homeland Security. King answered yes.

Tapley amended his original motion to include approval of the Intergovernmental Mutual Aid Agreement for the Establishment of the Illinois Public Health Mutual Aid System (IPHMAS) and the Resolution Re: Authorization for the Champaign County Public Health Department to participate in an Intergovernmental Agreement to Establish and Operate the Illinois Public Health Mutual Aid System (IPHMAS). Schroeder agreed to the friendly amendment. Fletcher stated that Matt Hartrich of the State's Attorney's Office has reviewed these materials. Motion carried.

JUVENILE DELINQUENCY GRANTS

Report on Activities from Marilyn Garmon

MOTION by Tapley to receive and place on file the Report on Activities from Marilyn Garmon; seconded by James. Motion carried.

Tapley asked what is considered to be a successful station adjustment completion; does it mean the juvenile did not commit another crime or that the juvenile simply completed the program. Garmon said it means the juveniles completed the terms of the station adjustments, it does not mean they did not recidivate. The committee continued to discuss the report.

GRANT APPLICATION PRESENTATIONS

Busey explained the presentation procedure for new committee members. Seven grant applicants were selected by the Grant Application Review Subcommittee to give presentations tonight. Thirteen applicants applied for grant funding in total. Busey handed out copies of the subcommittee's recommendation for level of funding for each of the seven applicants. Tapley said the subcommittee was generally in agreement when selecting the top applicants. The applicants with the highest total evaluation scores were selected for presentations. Two applicants were removed from consideration. One was eliminated because it would not serve the target population and the other because it was for the purchase of RPC infrastructure. The subcommittee will recommend that the Finance Committee consider funding the RPC infrastructure with funds other than this grant money. The remaining applicants simply fell below the grant standards.

BIOC – Family Conference

The presentation was made by Linda Abernathy, CEO of Best Interest of Children and Kimberly Scott, Family Conference Coordinator.

Putman asked if Abernathy would be stepping down from her position. Abernathy said she will resign her position and Scott will be taking over as Director of BIOC. A new Family Conference Coordinator will also be hired.

Tapley exited the meeting at 6:53 p.m. due to illness.

TALKS Mentoring

The presentation was made by Harold Davis, Executive Director of TALKS Mentoring.

Several committee members voiced their high regard for the TALKS Mentoring Program. Schroeder said he hoped the TALKS Mentoring would find an attorney to do pro bono work for the agency and use the money paying attorneys' fees elsewhere. Davis stated the organization's 501C3 process needed to start immediately and pro bono work takes time to implement. He will look into pro bono in the future.

Mental Health Center – Family Therapy

The presentation was made by Matt Burgess, Clinical Specialist at the Mental Health Center.

Busey asked how the proposal would be scaled back if the organization did not receive the total amount requested. Burgess said the program would reduce the number of referral sources they would be able to serve and reorganize staff time. Busey asked if the Mental Health Center had any other funding sources. Burgess said they would pursue Medicaid billing services to support the clinicians.

Don Moyer Boys & Girls Club

The presentation was made by Andre Arrington, Executive Director, and Paul Lu, Director at the Park Street Facility.

Arrington answered questions on the tracking data collected on kids who participate at the Don Moyer Boys & Girls Club. Hogue felt the tracking system was outstanding. Arrington thanked the committee for their support during the last two years.

Avery entered the meeting at 7:52 p.m.

RPC Court Diversion

The presentation was made by Darlene Kloeppe, Social Services Director at RPC, Mark Krug, Team Leader, and Troy Daniels, Deputy in the Champaign County Police Department.

The committee asked about the use of mediators in sessions with victims and offenders. The presenters detailed some of the mediation situations.

CASA

The presentation was made by Heather Fox, Community Outreach Director.

The committee felt CASA had provided exemplary service in the last year.

Restoration Urban Ministries

The presentation was made by Marilyn Brengle, University of Illinois Extension, and Roscoe Brown, Case Manager at Restoration Urbana Ministries and Coordinator for the Back on Track Program.

Hogue asked Brown to describe the Ready Program for those committee members unfamiliar with it. Brown said the Ready Program is an alternative middle and high school located on the third floor of the Champaign train and bus terminal building. Putman asked how the Restoration Urbana Ministries provide support for juveniles without promoting a particular religious doctrine. She has constituents who feel tax dollars should not go to promote religious beliefs. Brown stated his primary job is with Restoration Urbana Ministries, but the organization has nothing to do with the Back on Track Program other than as an umbrella organization. Brown assured the committee there is nothing in the program that deals with religion.

Recommendation of Award of Funding for FY2005 Delinquency Prevention/Intervention/Diversion Programs

Busey reviewed the Grant Application Review Subcommittee's recommendation for funding. There was some interest in placing priority on funding new initiatives each year instead of simply continuing to fund the previous year's programs.

MOTION by Hogue to approve of Award of Funding for FY2005 Delinquency Prevention/Intervention/Diversion Programs as follows:

1. Best Interest of Children – Family Conference in the amount of \$20,000,
2. Canaan Development Foundation – Talks Mentoring in the amount of \$25,000,
3. Mental Health Center – Family Learning and Intervention in the amount of \$24,000,
4. Don Moyer Boys & Girls Club – Positive Youth Development in the amount of \$25,405,
5. Champaign County RPC – Court Diversion Services in the amount of \$25,000,
6. Champaign County CASA – Juvenile Delinquency Intervention Advocacy in the amount of \$21,205, and
7. Restoration Urban Ministries – Back on Track in the amount of \$17,130.

Motion seconded by Greenwalt. Wysocki noted the Regional Office of Education failed to meet the application deadline and would be interested in hearing how they will be seeking funding for the Extended School Year Program. She will contact Joe Gordon with her questions. Motion carried.

CHAIR'S REPORT

Anderson commented there was an article in the paper stating that the Sheriff had received a report from the National Institute of Corrections concerning the County Jail. The Sheriff gave the report to Sandy Lewis and Peter Tracy for review and commentary. The Sheriff plans to present the report to the committee after he receives the comments of the mental health professionals. Wysocki and the Sheriff have spoken about a forum for discussion on this issue; nothing has been set at this time. Any ideas from committee members are welcome.

OTHER BUSINESS

There was no other business.

DETERMINATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

The Chair designated all action items for the Consent Agenda, with the exception of the Intergovernmental Agreement with Illinois Department of Public Aid for FY2005/2006 State's Attorney Child Support Enforcement Program.

ADJOURNMENT

Meeting adjourned at 9:06 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

Minutes amended at 5/2/05 meeting. Alterations shown in italics.