

CHAMPAIGN COUNTY BOARD  
**COMMITTEE MINUTES**

---

**JUSTICE & SOCIAL SERVICES COMMITTEE**

**Monday, August 1, 2005**

**Meeting Rm. 1, Brookens Administrative Center**

**1776 E. Washington St., Urbana**

7:00 p.m.

**MEMBERS PRESENT:** Anderson, Carter, Greenwalt, Hogue, James, Schroeder, Tapley

**MEMBERS ABSENT:** Putman, Sapp

**OTHERS PRESENT:** Deb Busey (County Administrator), Andrew Buffenbarger (Nursing Home Administrator), Amy Hayden (Head Start), Nancy Richardson (Nursing Home), Marilyn Garmon

**CALL TO ORDER**

Chair Anderson called the meeting to order at 7:02 p.m. The Recording Secretary called the roll. Declaring a quorum present, the Chair proceeded with the meeting.

**APPROVAL OF AGENDA/ADDENDUM**

**MOTION** by Hogue to approve the agenda; seconded by Tapley. Motion carried.

**APPROVAL OF MINUTES**

**MOTION** by Carter to approve the Justice & Social Service Committee regular session minutes of June 6, 2005 and June 23, 2005; Nursing Home Administrator Search Subcommittee regular session minutes of April 6, 2005, May 5, 2005, May 13, 2005, May 26, 2005, June 6, 2005, and June 8, 2005; seconded by Schroeder. Motion carried.

**MOTION** by James to approve the Nursing Home Administrator Search Subcommittee closed session minutes of May 5, 2005, May 13, 2005, May 26, 2005, June 6, 2005, and June 8, 2005; seconded by Tapley. Motion carried.

**PUBLIC PARTICIPATION**

There was no one for public participation.

**MONTHLY REPORTS**

**MOTION** by Carter to receive and place on file the Animal Control report for May 2005, Circuit Clerk report for May 2005, Court Services report for May 2005, Coroner reports for January 2005, Amended February 2005, Amended March 2005, April 2005, Children's Advocacy Center report for May 2005, Developmental Disabilities Board report for May 2005, Emergency Management Agency reports for June 2005 and July 2005, Mental Health Board reports for May 2005 and June 2005, COW Study Session May 2005, Public Defender reports for May 2005 and June 2005; seconded by Tapley. Motion carried.

## **JUVENILE DELINQUENCY GRANT MONTHLY REPORTS**

**MOTION** by Hogue to receive and place on file the CASA reports for May 2005 and June 2005, Don Moyer Boys & Girls Club reports for May 2005, June 2005, and Outcomes Year-to-Date July 2004 – June 30, 2005, Family Conference Program reports for May 2005 and June 2005, Mental Health Center/Family Intervention Program reports for May 2005 and June 2005, Regional Office of Education reports for April 2005 and May 2005, RPC-Court Diversion Services reports for May 2005 and June 2005, Talks Mentoring reports for February 2005, March 2005, April 2005, May 2005, June 2005, and the Urban League reports for May 2005 and June 2005; seconded by Tapley. Motion carried

## **ANIMAL CONTROL**

**Request Approval of Memorandum of Understanding with College of Veterinary Medicine, University of Illinois**

**MOTION** by James to approve the Memorandum of Understanding with College of Veterinary Medicine, University of Illinois; seconded by Hogue. The committee discussed the procedure of handling animals as described in the MOU and that there would be no monetary exchange between the County of the University. Motion carried with one no vote.

## **COURT SERVICES**

**Court Services Positions Opening**

This item was provided for information only. It is an action item on this month's Policy, Personnel, & Appointments Committee agenda.

## **HEAD START**

**Monthly Reports for June and July**

Kathleen Liffick could not attend the meeting; Amy Hayden was present to answer any questions about the reports.

**MOTION** by Tapley to receive and place on file the Head Start monthly reports; seconded by Hogue. Motion carried.

## **NURSING HOME**

**Monthly Report for June and July**

The new Nursing Home Administrator, Andrew Buffenbarger, was present. This was his first day on the job. The report in the agenda packet was from Nancy Richardson, who served as Interim Nursing Home Administrator. Buffenbarger thanked Richardson for serving as the Interim Administrator for the last three months. Richardson welcomed Buffenbarger to the Nursing Home and is looking forward to supporting him.

Anderson asked about the refund mentioned in the report. Richardson explained the refund was for a beauty shop service to a dissatisfied resident.

**MOTION** by James to receive and place on file the Nursing Home monthly report; seconded by Tapley. Tapley asked about the Bureau of Medicaid Integrity Audit. He wanted to know if the audit was done regularly or randomly. Richardson said it could be either. In her past experience, the audits happen periodically. Richardson further explained the process of filing for payment from Medicaid in response to Tapley's questions about filing procedures. Busey thought outside legal assistance had been employed with this claim. Richardson was not sure if outside consultants were used. Hogue asked if Medicaid reimbursement was

still very slow. Richardson stated the reimbursement speed is picking up again because of the new fiscal year as of July 1<sup>st</sup>. Towards the end of the year, when the state begins to run low on money, it slows down. Motion carried.

### **CHAIR'S REPORT**

#### **Information from National Association of Counties Conference**

Anderson called the committee's attention to the information from NACo in the agenda packet.

#### **Set date for September meeting – Recommendation: Wednesday, September 7, 2005 at 5:30 p.m.**

The usual Justice & Social Services Committee meeting date in September coincides with Labor Day. The committee agreed to hold next month's meeting on Wednesday, September 7, 2005 at 5:30 p.m.

Anderson informed the committee she received a second correspondence from the Mahomet Area Youth Club about the Juvenile Delinquency Grants selection process. Anderson acknowledged receiving the letter to the Mahomet Area Youth Club.

### **OTHER BUSINESS**

#### **Semi-Annual Review of Closed Session Minutes**

Busey stated it was the advice of legal counsel to keep the minutes closed.

**MOTION** by Tapley that all closed minutes remain closed; seconded by James. Motion carried.

James said he approached the Rantoul City Administrator to tell him about the new Animal Services Facility. James would encourage Stephanie Joos to make contact with the City Administrator.

### **DETERMINATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

The Chair designated the Memorandum of Understanding with College of Veterinary Medicine, University of Illinois for placement on the County Board Consent Agenda.

### **ADJOURNMENT**

Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Kat Bork  
Administrative Secretary

*Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*