

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

JUSTICE & SOCIAL SERVICES COMMITTEE

Monday, January 9, 2006

Meeting Rm. 1, Brookens Administrative Center
1776 E. Washington St., Urbana

5:30 p.m.

MEMBERS PRESENT: Anderson, Carter, Greenwalt, *Hogue*, Sapp, Schroeder, Tapley

MEMBERS ABSENT: James, Putman

OTHERS PRESENT: Deb Busey (County Administrator), Andrew Buffenbarger (Nursing Home Administrator), Bill Conlin (Mental Health), Roger Holland (Court Administrator), Kathleen Liffick (Head Start Director), Peter Tracy (Executive Director of Mental Health), Marilyn Garmon

CALL TO ORDER

Chair Anderson called the meeting to order at 5:35 p.m.

Roll CALL

The Recording Secretary called the roll. Anderson, Carter, Greenwalt, Sapp, and Schroeder were present at the time of the roll call. The Chair declared a quorum present and proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Carter to approve the agenda; seconded by Hogue. Motion carried.

APPROVAL OF MINUTES

MOTION by Hogue to approve the regular session minutes of November 7, 2005; seconded by Greenwalt.

Anderson thanked the Recording Secretary for the detailed minutes.

Motion carried.

PUBLIC PARTICIPATION

There was no one for public participation.

Tapley entered the meeting at 5:37 p.m.

MONTHLY REPORTS

MOTION by Carter to receive and place on file the Animal Control October 2005 & November 2005 reports, Children's Advocacy Center October 27, 2005 report, Circuit Clerk October 2005 report, Coroner

August 2005 & September 2005 reports, Court Services October 2005 & November 2005 reports, Developmental Disabilities Board – September 6, 2005 minutes & November 1, 2005 minutes, Emergency Management Agency December 2005 report; Mental Health Board October 4, 2005 minutes, and the Public Defender October 2005 & November 2005 reports; seconded by Tapley. Motion carried.

JUVENILE DELINQUENCY GRANT MONTHLY REPORTS

MOTION by Sapp to receive and place on file the Best Interest of Children October 2005 report, CASA October 2005 report, Don Moyer Boys & Girls Club September 2005 & October 2005 reports, Mental Health Center October 2005 report, Regional Planning Commission October 2005 report, Restoration Urban Ministries September 2005 & October 2005 reports, and the Talks Mentoring September 2005 & October 2005 reports; seconded by Hogue. Motion carried.

HEAD START

Monthly Reports for November & December

MOTION by Sapp to receive and place on file the Head Start monthly reports; seconded by Greenwalt.

Anderson noted the attendance is almost at 100%. Liffick was very pleased with this statistic.

Motion carried.

JUVENILE DELINQUENCY GRANTS

Report from Monitoring Agent

Garmon reported that all the agencies receiving grants this year have been notified that the Mental Health Board will be administering the grants in the future and the agencies need to submit a letter of intent if they wish to request continued funding.

Request Approval from Restoration Urban Ministries to Reapportion Grant Funds Due to a Staff Change

MOTION by Tapley to approve the request from Restoration Urban Ministries to reapportion grant funds due to a staff change; seconded by Hogue. Motion carried.

ANIMAL CONTROL

Request Approval of Animal Control Logo

MOTION by Tapley to approve the Animal Control Logo with the change of separating the cat and dog figures so they are not connected; seconded by Hogue. Motion carried.

NURSING HOME

Monthly Reports for October & December

MOTION by Sapp to receive and place on file the Nursing Home monthly reports; seconded by Greenwalt.

Buffenbarger stated the October monthly report is actually the November monthly report; he mislabeled it.

Motion carried.

Request Approval to Submit Proposed New Positions to Job Content Evaluation Committee for Review

MOTION by Greenwalt to submit the proposed new positions to Job Content Evaluation Committee for review; seconded by Hogue.

Busey stated, for clarification that the Job Content Evaluation Committee would consider the proposed new positions to develop classifications. This motion does not take any action with regard to the actual staffing. Buffenbarger said the proposed new positions reflect the move into the new building, a flattening out of the organizational structure, and adjusting some of the nursing positions to create a career ladder for the CNAs. Buffenbarger stated the actual financial impact is virtually negligible, but it is a better organizational model.

Motion carried.

CIRCUIT COURT

Report and Recommendation of Job Content Evaluation Committee Regarding Re-classification of Administrative Legal Secretary Position

MOTION by Sapp to accept the Job Content Evaluation Committee's report & recommendation and to forward this item to the Policy, Personnel, & Appointments Committee; seconded by Greenwalt. Motion carried.

CIRCUIT CLERK

Memorandum Regarding Legislation Allowing Increase to Circuit Clerk Fees

The memorandum was provided for information only. Anderson said Linda Frank had no intention of increasing the Circuit Clerk fees. Greenwalt asked if the Finance Committee has received this. Busey stated the Finance Committee has not received this memorandum, though Frank previously provided a memorandum to all County Board members that this legislation was imminent. Busey would have to check, but she did not think the fee could be increased unless at the request of the Circuit Clerk or the Presiding Judge. Greenwalt requested this memorandum be forward to the Finance Committee.

CHAIR'S REPORT

Anderson announced the Martin Luther King Jr. Celebration will be held on Friday, January 13th from 4:00 – 6:00 p.m. Anderson also announced the Mental Health Board will have a joint meeting with the Champaign-Urbana Public Health District and the County Board of Health on January 18th at 6:00 p.m. The meeting is open to the public.

Tracy gave an update on the Juvenile Delinquency Grants application process. Tracy passed out a memorandum to the committee. The Mental Health Board has established decision support criteria for the process and revised their standard operating procedures, which lay out the funding guidelines. The application packet has been revised. The notification of availability of fund was published in the *News-Gazette*. All the current grant holders have been specifically contacted to inform them of the application process. Unsuccessful applicants from last year have also been notified about the change in the application process in case they wish to apply for grants. Tracy provided a list of the agencies who have requested applications.

Greenwalt asked if the agencies who have requested applications are large and might have multiple projects applying for grants. Tracy said the number of applications cannot be determined at this time. Applicants must fill out a separate application for the Juvenile Delinquency Grant funding, even if an entity is also applying for Mental Health Board grant funding.

Tracy stated the application deadline is February 15th. No late applications will be accepted. The final funding decisions will be made by May 2nd and the contracts will be completed by July 1st. The decision support criteria is focused on realigning the grant programs to the original intent, which was juveniles who have been arrested or detained by law enforcement and juveniles held in the Juvenile Detention Center. The other focus is anti-recidivism. Tracy described the plans to meet with staff and inmates at the Juvenile Detention Center about their needs to be more effective when evaluating the grant applications.

Carter asked about the parents. Tracy explained efforts are being made to try and get parents of the JDC inmates involved. The criterion listed in the packet includes family engagement and participation in the program. The Mental Health Board will be looking at this area when evaluating the applications.

Hogue stated that when she looked over the criteria it focuses on reducing recidivism and she has not seen this before. Anderson reminded Hogue about the discussions at previous Justice & Social Services Committee and County Board meetings where County Board members raised the issue of the Juvenile Delinquency Grants straying from the original intent of the grants. The Quarter Cent for Public Safety Funding documents were researched and the original intent was affirmed as anti-recidivism. This intent was also expressed in the contract with the Mental Health Board to administer the grants that was approved by the County Board.

Sapp asked if the previously unsuccessful applicants had been given any direction on how to improve their applications. Tracy explained the requirements and criteria are clearly defined. He was not involved in the previous grant decisions, so he cannot comment on those decisions.

Tapley stated he has spoken with Tracy on other occasions about this matter and he appreciated Tracy's explanations of the thoroughness of the process.

OTHER BUSINESS

Champaign County Board of Health Website URL

The URL was provided for information only at the request of Jenny Putman.

DETERMINATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

No items were designated agenda items for the County Board Consent Agenda.

ADJOURNMENT

Meeting adjourned at 6:10 p.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

Minutes amended at 3/6/06 meeting. Alterations shown in italics.