

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

JUSTICE & SOCIAL SERVICES COMMITTEE

Monday, November 6, 2006

Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana

7:00 p.m.

MEMBERS PRESENT: Anderson (Chair), Carter, Greenwalt, Hogue, Hunt, James, Tapley

MEMBERS ABSENT: Putman, Sapp

OTHERS PRESENT: Kat Bork (Recording Secretary), Andrew Buffenbarger (Nursing Home Administrator), Deb Busey (County Administrator of Finance & HR Management), Kathleen Liffick (Head Start Director), Marilyn Garmon-Starks (C-U Area Project), Barbara Wysocki (County Board Chair)

CALL TO ORDER

Anderson called the meeting to order at 7:02 p.m.

ROLL CALL

The Recording Secretary called the roll. Anderson, Greenwalt, Hunt, James, and Tapley were present at the time of the roll call. Anderson declared a quorum and proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by James to approve the agenda and addendum; seconded by Hunt. **Motion carried.**

APPROVAL OF MINUTES

MOTION by Greenwalt to approve the Justice & Social Services Committee regular session minutes of June 22, 2006; seconded by Tapley. **Motion carried.**

MOTION by James to approve the Justice & Social Services Committee regular session minutes of October 2, 2006; seconded by Greenwalt. **Motion carried.**

MOTION by Greenwalt to approve the Performance Appraisal Subcommittee regular session minutes of September 14, 2006 1:00p.m.; seconded by Hunt. **Motion carried.**

MOTION by Greenwalt to approve the Performance Appraisal Subcommittee regular session minutes of September 14, 2006 1:35p.m.; seconded by Hunt. **Motion carried.**

PUBLIC PARTICIPATION

There was no public participation.

MONTHLY REPORTS

MOTION by James to receive and place on file the Animal Control September 2006 report, Coroner May 2006 and June 2006 reports, Emergency Management Agency September 2006 and October 2006 reports and the Public Defender September 2006 report; seconded by Greenwalt. **Motion carried.**

ANIMAL CONTROL

Approval of Intergovernmental Agreement for Animal Impoundment Services with the Village of Ludlow and Intergovernmental Agreement for Animal Control Services with the Village of Ludlow

MOTION by James to approve the Intergovernmental Agreement for Animal Impoundment Services with the Village of Ludlow and the Intergovernmental Agreement for Animal Control Services with the Village of Ludlow; seconded by Greenwalt. **Motion carried.**

Carter and Hogue entered the meeting at 7:07 p.m.

HEAD START

Monthly Report

Liffick distributed her report to the committee and reported Head Start is under-enrolled at some of their sites. They are taking steps to address it. James inquired if there were any Head Start job openings in the Rantoul area. Liffick answered there are openings for a Cook position and a Pre-K Teacher at the Rantoul site. James asked how non-Interest savvy individuals would apply for the positions. Liffick explained anyone can call the Head Start Office for information about a position and the application process. The Head Start phone number is listed on all job postings. Liffick answered James's questions about teaching certificates and qualifications for positions.

MOTION by James to receive and place on file the Head Start October report; seconded by Greenwalt. **Motion carried.**

ADDENDUM

Head Start Continuation Grant 2007-2008

The grant was distributed to the committee at the start of the meeting.

MOTION by Hogue to approve the Head Start Continuation Grant 2007-2008; seconded by James.

Liffick explained this is the annual grant for the 523 enrollments for Head Start and Early Head Start combined. The programming is essentially the same as the previous year. James asked about the indirect costs in the budget request. Liffick stated indirect costs are the amounts paid to the Regional Planning Commission for shared space, telephone utilities, and administrative management.

Motion carried.

NURSING HOME

Monthly Report

Buffenbarger distributed his report to the committee. The highlight of his report is the attachments from Pinnacle Consulting who perform the monthly survey on customer satisfaction at the Nursing Home. The first survey response was from the family of a resident who lived at the Nursing Home for nine years. The family was at the Nursing Home daily, so they have a good sense of how the Nursing Home operates. The family had glowing comments about the care their mother received.

MOTION by James to receive and place on file the Nursing Home October monthly report; seconded by Hunt. **Motion carried.**

Update on Operational Audit Process

Buffenbarger stated some of the suggestions about the agreement language made at the last County Board meeting were incorporated into the agreement. Management Performance Associates agreed to present its findings at the January 8, 2007 Justice & Social Services Committee meeting. The firm will present its findings to the Nursing Home department leaders first. This presentation is contingent on the firm receiving all requested documents from Buffenbarger by November 17, 2006. Buffenbarger did not think it would be a problem.

JUVENILE DELINQUENCY GRANTS

Status Report from Peter Tracy

Anderson announced that Peter Tracy contacted her because Marilyn Garmon-Starks would be presenting the status report at tonight's meeting. Today is Tracy's birthday and he was celebrating. The status report was distributed to the committee. Garmon-Starks provided an overview of the report. Monthly meetings are being held about the grants, which are attended by Tracy, Garmon-Starks, and either Joe Gordon or Connie Kaiser from the Juvenile Detention Center. The first round of quarterly reports are in and it was noted whether agencies met their quarterly targets. Best Interest of Children and the Mental Health Center were the only two agencies who met all of their targets for the first quarter.

Greenwalt asked, since the focus is on children who have been in the JDC, if these are treatment plan clients. Garmon-Starks said the treatment plans vary depending on the agency, as agencies do not have the same definition of a treatment plan client. Greenwalt asked if the agencies are evaluated on reaching non-treatment plan clients as well. Garmon-Starks said that was not necessary. Weekly provider meetings are being held at the JDC to keep the referral process moving as delinquents are released. Tracy and Garmon-Starks are working in concert with Joe Gordon. The status report included a memorandum from Tracy outlining the decision support criteria for the 2007-2008 grant year. This memorandum is more detailed than the previous year and will be useful for the agencies. Tracy is open to any feedback from the committee.

James asked when Mental Health would start accepting applications for the next grant year. Garmon-Starks did not know the exact date. Busey said the request for applications would go out in January. Anderson noted the Mental Health staff is always available for questions from potential applicants. Greenwalt stated she has been very impressed by the work done by the Mental Health staff on the Juvenile Delinquency Grants. She liked that the County Board will be able to measure the tangible results of the grant money. She recommended sharing the results beyond the County Board. Garmon-Starks said a report to the general public would be possible.

MOTION by Greenwalt to receive and place on file the Juvenile Delinquency Grants Status Report; seconded by Hogue. **Motion carried.**

CHAIR'S REPORT

Anderson announced the deadline to submit nominations for the Martin Luther King, Jr. Awards has been moved back to Noon on November 8, 2006 in order to receive more nominations. Greenwalt asked if the nominees should be people who have made a county-wide impact. Wysocki explained the Cities of Urbana and Champaign make nominations as well as the County Board. The nominees should be those who meet the criteria of the James R. Burgess, Sr. Humanitarian Award and the Doris Hoskins Prestigious Community Service Award. Because very few nominations were received by the original deadline, Wysocki looked in the file for the nominees from the last three years who were not the recipients of the awards. The County Board

Office contacted the nominators and offered them the chance to re-submit their past nominees. All of those contacted wanted to re-submit the nominations and are working on compiling the materials. The committee discussed the award criteria.

OTHER BUSINESS

There was no other business.

APPROVAL OF CLOSED SESSION MINUTES

MOTION by James to approve the Justice & Social Services Committee closed session minutes of October 2, 2006, Performance Appraisal Subcommittee closed session minutes of September 14, 2006 1:00 p.m., Performance Appraisal Subcommittee closed session minutes of September 14, 2006 1:35 p.m.; seconded by Hunt. **Motion carried.**

DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

The Chair designated agenda items VII A-B and VIII B from the addendum for the consent agenda.

ADJOURNMENT

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Kat Bork
Recording Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.