

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

JUSTICE & SOCIAL SERVICES COMMITTEE

Monday, October 1, 2007

Brookens Administrative Center, Lyle Shields Meeting Room

1776 E. Washington St., Urbana

7:00 p.m.

MEMBERS PRESENT: Anderson (Chair), Carter, Gladney, James, Putman

MEMBERS ABSENT: Hogue, Hunt, Sapp, Tapley

OTHERS PRESENT: Kat Bork (Recording Secretary), Andrew Buffenbarger (Nursing Home Administrator), Deb Busey (County Administrator of Finance & HR Management), Susan McGrath (Senior Assistant State's Attorney), Peter Tracy (Director of Mental Health), Dan Walsh (Sheriff), Jonte Rollins (C-U Area Project), Stephanie Claiborne

CALL TO ORDER

Anderson called the meeting to order at 7:03 p.m.

ROLL CALL

The Recording Secretary called the roll. Anderson, Carter, Gladney, James, and Putman were present at the time of the roll call. Anderson declared a quorum and proceeded with the meeting.

APPROVAL OF AGENDA/ADDENDUM

MOTION by James to approve the agenda and addendum; seconded by Putman. **Motion carried.**

APPROVAL OF MINUTES

MOTION by James to approve the minutes of the September 6, 2007 meetings with the DeKalb County Administrator; seconded by Anderson.

James stated that he thought the meetings with the DeKalb County Administrator were more of an open forum instead of being meetings. The attendees received information and there was no business conducted or decision made. In James's mind, the minutes are unnecessary. McGrath explained the opinion issued by the Illinois Attorney General's Office was a result of the specific individuals who were assembled, namely County Board members. The Attorney General interpreted it as a meeting and minutes had to be produced. An agenda has been prepared in advance of the meeting and duly posted. Anderson said the minutes do reflect the presentation that was made at the meeting. James inquired about a quorum. McGrath said in a committee of nine members, three members represent the majority of a quorum. Putman said she appreciated having the minutes. McGrath further explained that the Attorney General's opinion was a very technical opinion of the law and the opinions of the office change over time. Busey noted that the County Board committees have become accustomed to receiving rather detailed minutes from the Administrative Secretaries, Kat Bork and Tiffany Talbott. However, such detailed minutes are not required by the Open

Meeting Act. The September 6, 2007 minutes are in compliance with the requirements of the Open Meetings Act.

Motion carried.

MOTION by Carter to approve the Performance Appraisal Subcommittee minutes #1 and #2 of August 17, 2007; seconded by Putman. **Motion carried.**

PUBLIC PARTICIPATION

Stephanie Claiborne read a statement from Wayne Williams about the September 6, 2007 minutes. The statement expressed Williams's dissatisfaction with the September 6, 2007 minutes because he felt the minutes were not very detailed. Williams's statement indicated he felt Champaign County was very open and the residents are better served with the level of detail that is included in the monthly Justice & Social Services Committee minutes.

MONTHLY REPORTS

MOTION by Putman to receive and place on file the Animal Control August 2007 report, EMA September 2007 report, and the Public Defender August 2007 report; seconded by James. **Motion carried.**

ANIMAL CONTROL

Intergovernmental Agreement for Animal Impoundment Services with the Village of Philo and Intergovernmental Agreement for Animal Control Services with the Village of Philo

MOTION by James to approve the Intergovernmental Agreement for Animal Impoundment Services with the Village of Philo and the Intergovernmental Agreement for Animal Control Services with the Village of Philo; seconded by Putman. **Motion carried.**

ADDENDUM

SHERIFF

Aramark Contract for Food and Commissary Services for Champaign County Correctional Center and Food Service for the Juvenile Detention Center

MOTION by James to approve the Aramark Contract for Food and Commissary Services for Champaign County Correctional Center and Food Service for the Juvenile Detention Center; seconded by Carter.

Sheriff Walsh stated the jail has had the same food service provider for years and they are very happy with the company. Aramark will begin providing commissary services in addition to food service. The contract was originally bid on the premise of the jail housing 300-plus prisoners at a time, the jail does not serve this many prisoners at the present time, so Aramark asked for a sliding scale, which the Sheriff agreed to. Aramark has been operating in the jail for almost a year without a contract. James inquired about the change in commissary services. Sheriff Walsh explained the commissary was previously staffed by a part-time County employee who now wants to retire. James asked if the commissary services will be monitored. The Sheriff said they will monitor if there is any trouble. The jail is hoping to get better service and a wider variety of items at the commissary for inmates through Aramark. Any profit from the commissary must be used for the inmates' benefit. Putman asked how the inmates get hot fries or hot soup. The Sheriff stated the jail will only offer a simplistic commissary, not all the items offered by Aramark will be offered, due to safety concerns. Captain Young has been working on this contract. Putman asked about the meals at the Juvenile Detention Center. The Sheriff said the food is prepared in the jail's kitchen and delivered to the JDC.

Motion carried.

HEAD START

Monthly Reports for August and September 2007

MOTION by Putman to receive and place on file the Head Start August and September 2007 reports; seconded by James.

Anderson reported that Rebecca Brown had informed her Kathleen Liffick was called to Indiana for a medical concern involving a family member and would not be able to attend the meeting. Anderson encouraged the committee to call Brown or Liffick with any questions they had about the Head Start reports.

Motion carried.

NURSING HOME

Monthly Report

MOTION by Putman to receive and place on file the Nursing Home September 2007 report; seconded by Gladney.

Buffenbarger stated that August was a stellar month at the Nursing Home. They had a survey showing resident and family satisfaction levels at the highest they have been in several years. The committee discussed ways to advertise the high quality of the Nursing Home.

Putman asked about the new pharmacy provider. Buffenbarger said there would be no difference in service to residents. He sent a contract termination notice to the current pharmacy provider and the current provider replied by sending Buffenbarger a rejection of the termination until the end of the current contract period. The change in the pharmacy will occur in January. The Nursing Home will have new medication carts, punch cards for medication administrative, some additional staff training, a change in how medication is delivered, and changes in how the medication delivery is protected and verified. This is a slew of minor internal changes that the residents and families should not even notice.

Motion carried.

JUVENILE DELINQUENCY GRANTS

Status Report from Peter Tracy

Tracy announced there would be a Disabilities Expo at Lincoln Square on Saturday, October 13, 2007 from 9:00 a.m. to 2:00 p.m. It is sponsored by the Mental Health Board and the Developmental Disabilities Board. He encouraged County Board members to attend. There will be exhibitors and panel discussions to help people with disabilities know where to go for access to services. The expo is the dream of Joyce Dill, a Developmental Disabilities Board member. Tracy further spoke about the September 17th administrative meeting with Connie Kaiser, Joe Gordon, Julia Rietz, people from Probation, people from the Mental Health Board, and Jonte Rollins. They reviewed the FY2007 utilization information and the different types of problems that have been identified, including engagement of families. These are families who are difficult to engage. Rollins is working hard with the providers on strategies for improvement. She has been very busy with case assignment meetings. One idea is for the agencies to go to court and meet the families there. Rietz raised an issue at the meeting concerning an interest in shifting the focus of this project from juveniles at the Juvenile Detention Center to more of a station adjustment orientation. Tracy agreed it is a good idea to work with juveniles who are entering the system to try to keep them out, but the Memorandum

of Understanding between the County Board and the Mental Health would require renegotiation for such a directional shift to occur. Tracy distributed a draft application for the next year's funding cycle.

James said he would want to see the parameters clearly set if the direction is amended to include station adjusted juveniles. After years of working with public housing programs, he has seen programs that start with good intentions and end with money flowing too freely because there are no checks and balances. Tracy said he does not plan to bring any changes to the County Board; it would be up to the State's Attorney to do so. He wanted to give the committee a heads-up that it might be coming their way. He said over 25% of the County Board's money currently goes to serving station adjusted cases.

Carter asked if Rollins was going to be the one to get the faith-based campaign for the churches. Rollins said she would be working on that committee, which would be Project ACCESS subcommittee or a working task group. Carter asked to attend the meetings. Rollins said he was very welcome to attend and offered to notify him when that subcommittee will meet.

Putman exited the meeting at 7:40 p.m. and the committee lost its quorum.

The committee discussed the juvenile justice system.

Putman returned to the meeting at 7:42 p.m. and a quorum was restored.

Carter stated he would like to leave the meeting. Anderson asked him to stay so the committee could finish its business and reordered the agenda items in order to take all action items before any discussion items.

CHAIR'S REPORT

There was no Chair's Report. Putman drew the committee's attention to the discussion that will occur at the Policy, Personnel, & Appointments Committee about possibly urging the unification of the Champaign County Board of Health and Champaign-Urbana Public Health District.

OTHER BUSINESS

Closed Session Pursuant to 5 ILCS 120/2 (c) 1 to Consider the Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

MOTION by Putman to enter into closed session pursuant to 5 ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of specific employees. She further moved the following individual remain present: the Recording Secretary. Motion was seconded by James. Roll was called. Anderson, Carter, Gladney, James, and Putman were present at the time of the roll call. **Motion carried with a vote of 5 to 0.** All others at the meeting exited the room at this time.

The committee entered into closed session at 7:43 p.m. The committee resumed open session at 7:57 p.m.

Gladney asked if the committee needed to make a motion to receive and place on file Tracy's report. Anderson and Bork confirmed that committee did not need to make a motion for the report because it was being provided for information.

Recommendation to Policy, Personnel, & Appointments to Submit EMA Director Position for Re-Evaluation

Anderson explained that during Keller's performance appraisal he brought up the fact that when he took the position fifteen years ago he replaced two employees. In looking at other counties the size of

Champaign County, Keller has noticed they have more EMA staff than he does. Keller asked the Justice & Social Services Committee to forward his position to the Job Content Evaluation Committee for re-evaluation.

MOTION by James to forward to Policy, Personnel, & Appointments request to submit EMA Director position for re-evaluation; seconded by Carter. **Motion carried.**

CLOSED SESSION MINUTES

MOTION by James to approve the Performance Appraisal Subcommittee closed session minutes for August 17, 2007 #1 & #2 and September 17, 2007 #1 & #2 as presented; seconded by Putman. **Motion carried.**

Carter exited the meeting at 8:02 p.m. and the committee lost its quorum.

DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA

Anderson designated agenda items VII A & B and VII A from the addendum for the consent agenda.

ADJOURNMENT

Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Kat Bork
Recording Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.