

POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE
Summary of Action Taken at 1/9/2008 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Roll Call</u>	Hogue, Hunt, McGinty, Moser, Putman, and Schroeder were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda was approved.
4. <u>Approval of Minutes</u>	Joint Meeting of the Justice & Social Services Committee and Policy, Personnel, & Appointments Committee September 11, 2007 minutes & Policy, Personnel, & Appointments Committee November 7, 2007 minutes were approved as presented.
5. <u>Public Participation</u>	None
6. <u>Monthly Reports</u>	Received and placed on file County Clerk's Monthly Report and Semi-Annual Report for November 2007.
7. <u>County Board</u>	
a. Appointments/Reappointments	
1. Appointment of Greg Knott to the Labor Subcommittee	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Greg Knott to the Labor Subcommittee</i>
2. Appointment of Brad Jones as Vice-Chair of the Finance Committee	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Brad Jones as Vice-Chair of the Finance Committee</i>
8. <u>Sheriff</u>	
a. Recommendation Regarding Jail Superintendent Position	Motion approved to concur with the Sheriff's decision to either hire a civilian or promote from within his department to fill the Jail Superintendent position.
9. <u>County Clerk</u>	
a. Recommendation Regarding Election Judge Pay	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of \$10 increase to Election Judges' pay</i>
10. <u>Administrator's Report</u>	
a. Vacant Positions Listing	Provided for information only
b. Recommendation for Purchasing Policy Revision	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of revisions to the Purchasing Policy</i>
c. Recommendation for Travel Policy Revision	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of revisions to the Travel Policy</i>
d. Request for Re-Evaluation of Insurance Specialist Position	Motion approved to submit Insurance Specialist Position to Job Content Evaluation Committee.

****Denotes Consent Agenda Item***

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| e. | Recommendation Regarding EMA Director & IT Director Position Classifications | Motion approved to recommend to the Finance Committee approval of the reclassification of EMA Director assigned to Grade Range K, with the incumbent to receive a 10% promotional increase effective on the first day of the pay period in which the County Board approves the reclassification. |
| | | Motion approved to recommend to the Finance Committee approval of the classification of the IT Director assigned to Grade Range L with market adjustment for salary to Grade Range M. |
| | f. | Closed session was held. |
| | Closed Session Pursuant to 5 ILCS 120/2 (c) 1 to Consider the Employment, Compensation, Discipline, Performance, or Dismissal of an Employee | |
| 11. | <u>Legislation Report</u> | |
| | a. | No action taken. |
| | IACBMC 2007 Legislative Summary | |
| 12. | <u>Chair's Report</u> | None |
| 13. | <u>Other Business</u> | |
| | a. | <i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution to Commemorate Champaign County's 175th Anniversary of Incorporation as amended without a set date</i> |
| | Resolution to Commemorate Champaign County's 175th Anniversary of Incorporation | |
| 14. | <u>Designation of Items to be Placed on County Board Consent Agenda</u> | All appointments and agenda items IX A, X B-C, and XIII A were designated for the consent agenda. |
| 15. | <u>Adjournment</u> | Meeting adjourned at 7:53 p.m. |