

**POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE**  
**Summary of Action Taken at 8/6/2008 Meeting**

<b><u>ITEM</u></b>	<b><u>ACTION TAKEN</u></b>
1. <b><u>Call to Order</u></b>	Meeting called to order at 7:00 p.m.
2. <b><u>Roll Call</u></b>	Ammons, Betz, Hunt, Knott, McGinty, Putman, and Schroeder were present at the meeting.
3. <b><u>Approval of Agenda/Addendum</u></b>	Agenda and addendum were approved.
4. <b><u>Approval of Minutes</u></b>	Policy, Personnel, & Appointments Committee June 4, 2008 minutes & Strategic Planning Subcommittee April 30, 2008; May 14, 2008; June 2, 2008; & June 11, 2008 minutes approved as amended.
5. <b><u>Public Participation</u></b>	Dianna Visek, Wayne Johnson, John Dimit, Todd Pence, Mike Lehman, Greg Novak. Richard Reynolds, & Ralph Langenheim addressed the committee.
6. <b><u>Monthly Reports</u></b>	
a. County Clerk Fees Monthly Reports	Received and placed on file.
7. <b><u>Appointments/Reappointments</u></b>	
a. Champaign County Board of Health	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Brenda Anderson to the Champaign County Board of Health, term ending 6/30/2011</i></b>
b. Housing Authority Board	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Grant Henry to the Housing Authority Board, term ending 7/31/2013</i></b>
c. Locust Grove Cemetery Association	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Marcia Fisher to the Locust Grove Cemetery Association, term ending 6/30/2014</i></b>
d. Champaign County Land Resource Management Plan Steering Committee	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Jay Roloff, R. Dee Shonkwiler, &amp; Tiffany McElroy-Smetzer to the Champaign County Land Resource Management Plan Steering Committee</i></b>
e. Beaver Lake Drainage District	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Wayne Busboom to the Beaver Lake Drainage District, terms ending 8/31/2011</i></b>
f. Blackford Slough Drainage District	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of LaVern Zehr to the Blackford Slough Drainage District, terms ending 8/31/2011</i></b>

***\*Denotes Consent Agenda Item***

- g. Conrad & Fisher Mutual Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Harlan Trotter to the Conrad & Fisher Mutual Drainage District, terms ending 8/31/2011**
- h. Drainage District #2 Town of Scott  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Daniel Noel to the Drainage District #2 Town of Scott, terms ending 8/31/2011**
- i. Drainage District #10 Town of Ogden  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Elvin Huls to the Drainage District #10 Town of Ogden, terms ending 8/31/2011**
- j. Foundation Head Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Robert Barker to the Foundation Head Mutual Drainage District, terms ending 8/31/2011**
- k. Harwood & Kerr Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Duane Schulter to the Harwood & Kerr Mutual Drainage District, terms ending 8/31/2011**
- l. Kankakee Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Patrick Feeney to the Kankakee Drainage District, terms ending 8/31/2011**
- m. Kerr & Compromise Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Wayne Emkes to the Kerr & Compromise Drainage District, terms ending 8/31/2011**
- n. Longbranch Mutual Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Norman Uken to the Longbranch Mutual Drainage District, terms ending 8/31/2011**
- o. Lower Big Slough Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Lowell Estes to the Lower Big Slough Drainage District, terms ending 8/31/2011**
- p. Nelson-Moore-Fairfield Drainage District  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Dennis Amdor to the Nelson-Moore-Fairfield Drainage District, terms ending 8/31/2011**

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- q. Okaw Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Larry Dallas to the Okaw Drainage District, terms ending 8/31/2011**
- r. Owl Creek Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Dale Ark to the Owl Creek Drainage District, terms ending 8/31/2011**
- s. Pesotum Consolidated Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Chris Hausman to the Pesotum Consolidated Drainage District, terms ending 8/31/2011**
- t. Prairie Creek Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Stanley Wolken to the Prairie Creek Drainage District, terms ending 8/31/2011**
- u. Raup Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Lester Wolken to the Raup Drainage District, terms ending 8/31/2011**
- v. Salt Fork Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Dennis Bergman to the Salt Fork Drainage District, terms ending 8/31/2011**
- w. Sangamon & Drummer Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Stanley Zehr to the Sangamon & Drummer Drainage District, terms ending 8/31/2011**
- x. Somer #1 Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of John Buss to the Somer #1 Drainage District, terms ending 8/31/2011**
- y. South Fork Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Richard Rice to the South Fork Drainage District, terms ending 8/31/2011**
- z. St. Joseph #3 Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Charles Daly to the St. Joseph #3 Drainage District, terms ending 8/31/2011**
- aa. St. Joseph #4 Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Duane Goodwin to the St. Joseph #4 Drainage District, terms ending 8/31/2011**

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- bb. St. Joseph #5 Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Bruce Rape to the St. Joseph #5 Drainage District, terms ending 8/31/2011**
- cc. St. Joseph #6 Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Bruce Rape to the St. Joseph #6 Drainage District, terms ending 8/31/2011**
- dd. Upper Embarras River Basin Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Charles Lay to the Upper Embarras River Basin Drainage District, terms ending 8/31/2011**
- ee. Union Drainage District #1 of Philo & Crittenden **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Robert Grove to the Union Drainage District #1 of Philo & Crittenden, terms ending 8/31/2011**
- ff. Union Drainage District #1 of Philo & Urbana **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Roy Douglas to the Union Drainage District #1 of Philo & Urbana, terms ending 8/31/2011**
- gg. Union Drainage District #3 of South Homer & Sidney **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Robert Lee to the Union Drainage District #3 of South Homer & Sidney, terms ending 8/31/2011**
- hh. West Branch Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Stanley Wolken to the West Branch Drainage District, terms ending 8/31/2011**
- ii. Willow Branch Drainage District **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Louie Karlau to the Willow Branch Drainage District, terms ending 8/31/2011**
- jj. Union Drainage District of Stanton & Ogden Townships **\*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Les Olson to the Union Drainage District of Stanton & Ogden Townships, terms ending 8/31/2011**
8. **Circuit Court**
- a. Request to Submit Law Library Clerk Position to Job Content Evaluation Committee Motion carried to submit Law Library Clerk Position to the Job Content Evaluation Committee for evaluation.

9. **County Clerk**
- a. Request to Submit Lead Tax Extension Specialist Position to Job Content Evaluation Committee  
Motion carried to submit Lead Tax Extension Specialist Position to the Job Content Evaluation Committee for evaluation.
10. **Administrator's Report**
- a. Vacant Positions Listing  
Provided for information only.
- b. Report and Recommendation regarding IT Division Positions Staffing and Classification  
Motion approved to recommend to the Finance Committee approval of the classification of 8 positions and the simultaneous elimination of 7 positions within the IT Divisions as recommended by the Job Content Evaluation Committee with 10% promotional increases for the Business Application Manager and the Information Technology Manager, effective 12/1/2008.
- c. Recommendation to Restructure Technology Oversight Committee  
***\*RECOMMEND TO THE COUNTY BOARD APPROVAL of to amend Resolution No. 6224 to restructure the Technology Oversight Committee to include every County department head or elected official as a voting member***
- d. Closed Session Pursuant to 5 ILCS 120/2 (c) 1 to Consider the Employment, Compensation, Discipline, Performance, or Dismissal of an Employee  
No closed session was held.
- e. Approval of Exceptional Situation Pursuant to Section 9-3.9 of the Champaign County Personnel Policy  
Motion carried to deny the exception and to adhere to Champaign County Personnel Policy.
11. **Legislative Report**  
None
12. **Chair's Report**  
None
13. **Other Business**
- a. Discussion of Development of Champaign County Board Rules for Parliamentary Procedure  
The County Board Chair would send a memo asking for interest in serving on a committee to development rules for parliamentary procedure.
- b. Formation of Martin Luther King, Jr. Subcommittee  
The County Board Chair asked for volunteers to serve on the MLK Committee.
- c. Approval of Champaign County Board Strategic Plan  
***\*RECOMMEND TO THE COUNTY BOARD APPROVAL of the Champaign County Board Strategic Plan***
- d. Revision of County FOIA Ordinance  
The County Administrator was directed to develop a FOIA request form. The Policy Chair directed the FOIA Resolution be placed on the September agenda.

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| e.  | Develop Procedures for Increasing Internet Access to County Contracts and Expenditures | Motion carried to direct the County Administrator to develop procedures for increasing internet access to County contracts and expenditures.                                   |
| f.  | School Facility Sales Tax Referendum   | <b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of the Resolution Placing Retailers Occupation Tax and a Service Occupation Tax on the November 4, 2008 General Election Ballot</b> |
| g.  | Nursing Home Referendum  | Resolution was tabled.   |
| h.  | Discussion of County Board Size Referendum   | Discussion was held.   |
| 14. | <b><u>Determination of Items to be placed on the County Board Consent Agenda</u></b>   | All appointments except for the LRMP Steering Committee were designated for the consent agenda.  |
| 15. | <b><u>Adjournment</u></b>  | Meeting adjourned at 10:30 p.m.  |