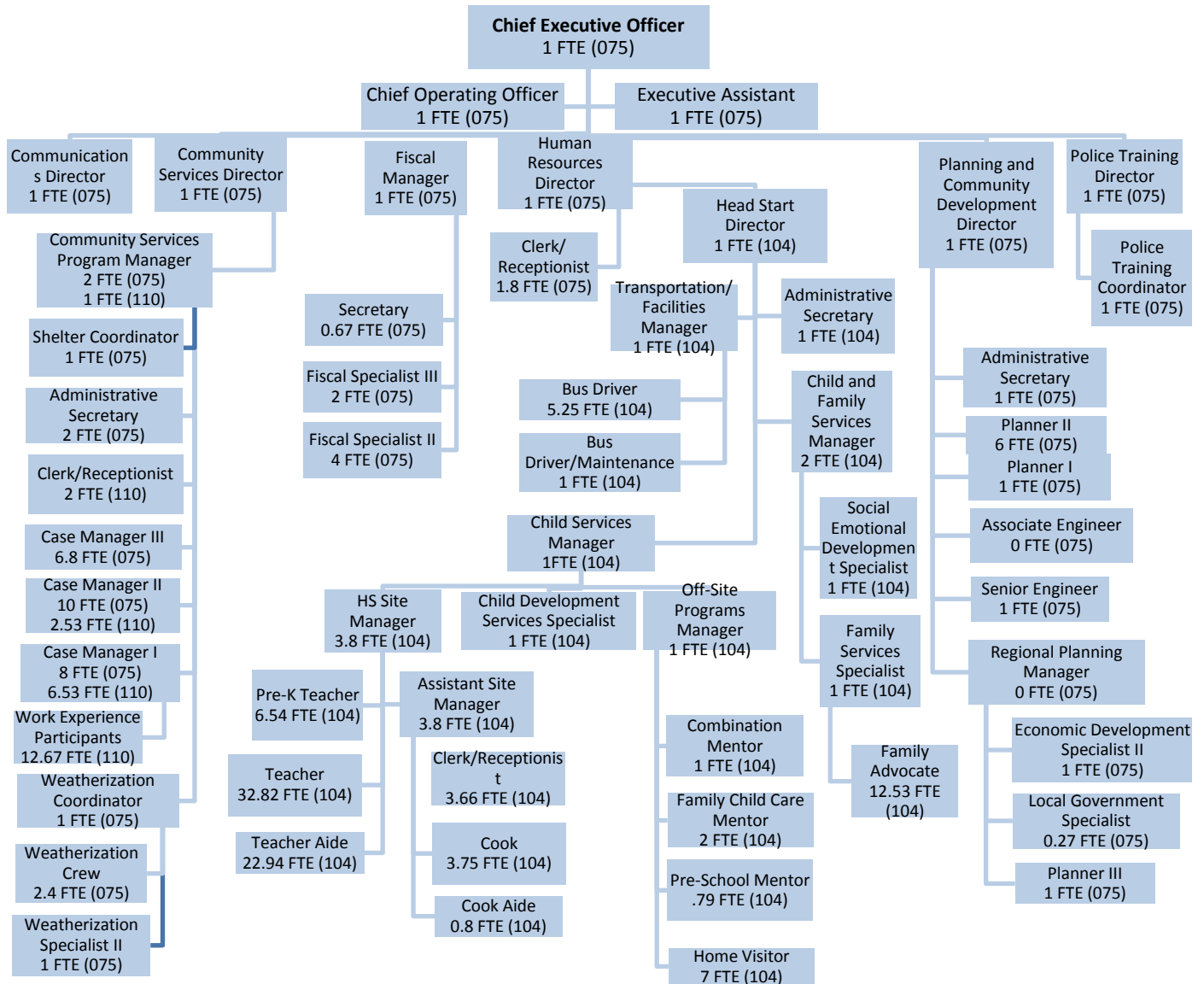


RPC – OPERATING FUND

Fund 075



The Regional Planning Commission was created pursuant to 55 ILCS 5/5-14. The Regional Planning Commission's grants and contracts are managed through five funds. Those funds include the Operating Fund-075, Early Childhood Fund-104, Workforce Development Fund-110, and Revolving Loan Funds-475/474. The total number of Regional Planning Commission positions is 223 FTE's.

- Operating Fund 075 – 59.5 FTE's
- Early Childhood Fund 104 – 132.9 FTE's
- Workforce Development Fund 110 – 30.9 FTE's

MISSION STATEMENT

Promote, plan, and facilitate improvements to health, safety, welfare, education, economic conditions, environment, and development within our region. All such services will be performed in the spirit of cooperation and with a regional vision to enhance quality of life.

FINANCIAL

Fund 075 Summary			2015 Actual	2016 Original	2016 Projected	2017 Budget
331	14	HUD-SHELTER PLUS CARE	\$254,704	\$390,322	\$329,500	\$406,500
331	16	HUD-H.O.M.E. INV PRTRNSHP	\$223,970	\$250,000	\$90,000	\$90,000
331	17	DOT-FHWA-HIGHWAY PLANNING	\$249,883	\$495,000	\$434,182	\$715,000
331	18	DOT-FTA-METROPOL PLANNING	\$196,707	\$92,500	\$90,000	\$365,000
331	21	DOT-FTA-FRMLA GRT NON-URB	\$317,689	\$268,872	\$205,000	\$217,000
331	22	DOT-FTA-NEW FREEDOM PROG	\$91,454	\$20,000	\$30,000	\$55,000
331	29	HUD-COMM DEV BLOCK GRANT	\$40,580	\$58,830	\$58,750	\$58,750
331	30	HHS-COMM SERV BLOCK GRANT	\$559,652	\$707,000	\$635,000	\$800,000
331	35	JUSTC-JUV JUST DELNQ PREV	\$6,051	\$46,420	\$0	\$0
331	36	HUD-EMERGNCY SHELTER GRNT	\$58,040	\$55,408	\$80,000	\$85,000
331	37	HOM SEC-EMRG FOOD/SHELTER	\$11,765	\$21,836	\$21,000	\$23,000
331	71	HUD-SUPPORTIVE HOUSING	\$35,469	\$11,850	\$32,159	\$32,159
331	81	DPT ENERGY-WEATHERIZATION	\$162,745	\$285,000	\$215,000	\$280,000
331	82	HHS-HM ENERGY ASSIST PROG	\$2,101,456	\$4,200,000	\$2,920,000	\$3,470,000
331	86	USDA-RURAL COMM DEV INIT	\$13,336	\$35,000	\$35,000	\$35,000
331	87	HOM SEC-HAZARD MITIGATION	\$9,527	\$0	\$0	\$0
331	88	HUD RAPID REHOUS/CC PROG	\$0	\$20,000	\$65,000	\$87,000
331	89	HHS-JUVENILE JUSTICE COUN	\$2,200	\$0	\$24,310	\$0
331	94	HHS-MNT HTH SRV FOR CHLDN	\$0	\$40,000	\$0	\$0
332	16	DPT ENRGY-WEATHERZTN-ARRA	\$5,613	\$0	\$0	\$0
334	21	ILETSB-POLICE TRAINING	\$267,696	\$290,000	\$290,000	\$300,000
334	30	IL DPT MENT HLTH DD GRANT	\$573,885	\$640,000	\$435,000	\$660,000
334	34	IDHS-HOMELESS PREVENTION	\$0	\$34,966	\$35,000	\$40,000
334	48	IDOT STATE CAPITAL GRANT	\$2,735	\$10,000	\$10,000	\$15,780
334	49	IDOT-COMP REG PLAN-RURAL	\$0	\$0	\$0	\$18,500
334	50	IDOT-COMP REG PLAN-URBAN	\$0	\$0	\$0	\$18,500
334	52	IDOT-ST PLANNING & RESRCH	\$27,839	\$55,000	\$87,877	\$140,000
334	56	IL ST METRO PLANNING FUND	\$0	\$70,000	\$30,000	\$35,000
334	69	DCFS-YTH HOUSING ADVOCACY	\$8,020	\$16,200	\$16,100	\$17,000
334	70	DCFS-HOUSNG ADVOCACY GRNT	\$81,448	\$81,000	\$70,000	\$80,500
334	86	IL DCEO-LIHEAP/WEATHERZTN	\$720,281	\$1,825,000	\$1,836,500	\$2,100,000
335	54	IDOT-PUBLIC TRANSIT	\$418,005	\$698,940	\$710,000	\$800,000
335	60	STATE REIMBURSEMENT	\$49,964	\$80,000	\$42,500	\$100,000
336	1	CHAMPAIGN CITY	\$157,803	\$128,000	\$122,732	\$132,837
336	2	URBANA CITY	\$101,863	\$69,341	\$69,341	\$72,314
336	3	VILLAGE OF RANTOUL	\$17,554	\$13,394	\$13,393	\$13,611
336	6	UNIVERSITY OF ILLINOIS	\$30,943	\$23,179	\$23,179	\$24,338
336	7	CITY OF DANVILLE	\$24,456	\$12,526	\$12,526	\$13,152
336	8	VERMILLION COUNTY	\$34,127	\$17,480	\$17,479	\$18,353

Fund 075 Summary			2015 Actual	2016 Original	2016 Projected	2017 Budget
336	9	CHAMPAIGN COUNTY	\$318,615	\$315,379	\$315,379	\$317,186
336	10	PIATT COUNTY	\$6,872	\$3,520	\$3,520	\$3,696
336	11	CITY OF MONTICELLO	\$3,148	\$1,612	\$1,612	\$1,693
336	12	PARKLAND COLLEGE	\$2,582	\$1,322	\$1,322	\$1,388
336	13	CHAMP COUNTY MENT HLTH BD	\$26,000	\$26,000	\$26,000	\$26,000
336	14	VILLAGE OF SAVOY	\$10,627	\$10,627	\$10,627	\$10,883
336	15	C-U MASS TRANSIT DISTRICT	\$2	\$37,500	\$0	\$0
336	16	VILLAGE OF MAHOMET	\$7,692	\$6,622	\$6,622	\$6,678
336	17	FARMER CITY	\$1,018	\$700	\$350	\$735
336	18	VILLAGE OF ST JOSEPH	\$3,460	\$3,460	\$3,460	\$3,460
336	20	CHAMPAIGN PARK DISTRICT	\$11,230	\$0	\$5,660	\$0
336	23	CHAMP COUNTY DEV DISAB BD	\$24,000	\$24,000	\$24,325	\$48,650
336	29	CITY OF PAXTON	\$2,709	\$1,388	\$1,387	\$1,456
336	30	GIBSON CITY	\$1,935	\$992	\$991	\$1,041
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$7,277,350	\$11,496,186	\$9,487,783	\$11,742,160
341	22	TRAINING FEES	\$6,567	\$10,000	\$9,000	\$12,000
341	40	TECHNICAL SERVICE CONT.	\$371,117	\$434,830	\$398,580	\$431,580
341	45	ADMINISTRATIVE FEES	\$704,237	\$845,000	\$900,000	\$975,000
		FEES AND FINES	\$1,081,921	\$1,289,830	\$1,307,580	\$1,418,580
361	10	INVESTMENT INTEREST	\$655	\$150	\$500	\$500
363	10	GIFTS AND DONATIONS	\$105,146	\$43,500	\$104,700	\$40,000
369	90	OTHER MISC. REVENUE	\$28,877	\$2,600	\$2,100	\$2,500
		MISCELLANEOUS	\$134,678	\$46,250	\$107,300	\$43,000
371	47	FROM RPC USDA LOAN FND474	\$1,267	\$2,500	\$2,500	\$2,500
381	75	REIMB FRM RPC LOAN FND475	\$87,180	\$154,000	\$77,500	\$120,000
385	10	FROM CUUATS DEPT 730	\$76,731	\$90,000	\$90,000	\$90,000
385	11	FROM CSBG DEPT	\$160,700	\$198,500	\$189,392	\$203,392
385	15	FROM POLICE TRAINING RESV	\$0	\$0	\$70,000	\$70,000
385	26	WEATHERIZATION SVCES REIM	\$14,192	\$15,000	\$0	\$0
385	30	FROM SENIOR SVCES 872/892	\$309	\$4,000	\$500	\$500
		INTERFUND REVENUE	\$340,379	\$464,000	\$429,892	\$486,392
		REVENUE TOTALS	\$8,834,328	\$13,296,266	\$11,332,555	\$13,690,132
511	2	APPOINTED OFFICIAL SALARY	\$143,500	\$147,728	\$55,000	\$150,000
511	3	REG. FULL-TIME EMPLOYEES	\$2,544,193	\$3,647,750	\$2,990,000	\$4,073,000
511	4	REG. PART-TIME EMPLOYEES	\$26,911	\$47,100	\$31,250	\$46,500
511	5	TEMP. SALARIES & WAGES	\$314,915	\$313,250	\$283,200	\$344,450
513	1	SOCIAL SECURITY-EMPLOYER	\$217,439	\$268,000	\$260,780	\$266,280
513	2	IMRF - EMPLOYER COST	\$229,341	\$320,000	\$315,000	\$315,000
513	4	WORKERS' COMPENSATION INS	\$24,661	\$41,200	\$33,575	\$33,725
513	5	UNEMPLOYMENT INSURANCE	\$44,987	\$65,750	\$56,750	\$61,750
513	6	EMPLOYEE HEALTH/LIFE INS	\$238,987	\$275,000	\$245,000	\$345,000
513	8	EMPLOYEE DENTAL INSURANCE	\$538	\$625	\$500	\$750

Fund 075 Summary			2015 Actual	2016 Original	2016 Projected	2017 Budget
513	20	EMPLOYEE DEVELOPMNT/RECOG PERSONNEL	\$905 \$3,786,377	\$7,000 \$5,133,403	\$5,000 \$4,276,055	\$7,000 \$5,643,455
522	1	STATIONERY & PRINTING	\$6,896	\$12,450	\$5,850	\$12,125
522	2	OFFICE SUPPLIES	\$34,141	\$55,050	\$42,450	\$55,400
522	3	BOOKS,PERIODICALS & MAN.	\$5,158	\$5,550	\$6,950	\$8,500
522	4	COPIER SUPPLIES	\$5,678	\$8,300	\$8,300	\$8,400
522	6	POSTAGE, UPS, FED EXPRESS	\$7,011	\$14,750	\$9,225	\$14,375
522	15	GASOLINE & OIL	\$5,262	\$17,500	\$12,475	\$17,025
522	16	TOOLS	\$0	\$3,000	\$1,250	\$1,500
522	29	RPC STUDENT HANDOUT MATLS	\$9,237	\$8,500	\$9,000	\$11,050
522	44	EQUIPMENT LESS THAN \$5000	\$51,793	\$108,650	\$89,350	\$109,650
522	90	ARSENAL & POLICE SUPPLIES	\$0	\$1,500	\$200	\$750
522	93	OPERATIONAL SUPPLIES COMMODITIES	\$5,144 \$130,320	\$20,250 \$255,500	\$9,800 \$194,850	\$13,400 \$252,175
533	1	AUDIT & ACCOUNTING SERVCS	\$7,923	\$64,950	\$60,500	\$64,000
533	3	ATTORNEY/LEGAL SERVICES	\$2,905	\$8,000	\$5,350	\$6,850
533	7	PROFESSIONAL SERVICES	\$31,462	\$59,850	\$45,800	\$57,250
533	8	CONSULTING SERVICES	\$0	\$0	\$10,000	\$15,000
533	12	JOB-REQUIRED TRAVEL EXP	\$17,919	\$43,700	\$28,375	\$39,675
533	18	NON-EMPLOYEE TRAINING,SEM	\$350	\$2,000	\$250	\$1,000
533	19	SCHOOLNG TO OBTAIN DEGREE	\$0	\$0	\$5,000	\$5,000
533	20	INSURANCE	\$58,160	\$67,275	\$65,275	\$67,275
533	28	UTILITIES	\$35,558	\$43,750	\$41,750	\$45,000
533	29	COMPUTER/INF TCH SERVICES	\$74,089	\$123,150	\$109,250	\$136,150
533	33	TELEPHONE SERVICE	\$23,521	\$38,150	\$29,945	\$34,500
533	36	WASTE DISPOSAL & RECYCLNG	\$1,676	\$2,000	\$1,000	\$1,250
533	40	AUTOMOBILE MAINTENANCE	\$4,211	\$13,500	\$9,125	\$12,475
533	42	EQUIPMENT MAINTENANCE	\$38,951	\$45,350	\$63,100	\$69,600
533	45	NON-CNTY BLDG REPAIR-MNT	\$415	\$0	\$2,000	\$2,500
533	50	FACILITY/OFFICE RENTALS	\$107,738	\$127,000	\$103,698	\$109,227
533	51	EQUIPMENT RENTALS	\$1,084	\$1,850	\$2,100	\$2,350
533	52	OTHER SERVICE BY CONTRACT	\$5,227	\$6,500	\$20,000	\$7,750
533	55	WEATHERIZATION HLTH/SAFTY	\$6,909	\$19,750	\$44,000	\$44,000
533	70	LEGAL NOTICES,ADVERTISING	\$19,244	\$18,000	\$20,050	\$24,125
533	84	BUSINESS MEALS/EXPENSES	\$2,279	\$12,325	\$8,650	\$11,750
533	85	PHOTOCOPY SERVICES	\$30,269	\$42,700	\$39,675	\$53,375
533	89	PUBLIC RELATIONS	\$182	\$0	\$100	\$0
533	92	CONTRIBUTIONS & GRANTS	\$682,383	\$925,950	\$920,800	\$1,013,430
533	93	DUES AND LICENSES	\$5,727	\$21,250	\$14,250	\$15,800
533	95	CONFERENCES & TRAINING	\$23,880	\$60,500	\$42,200	\$54,850
534	30	WEATHERIZATION LABOR	\$9,097	\$301,500	\$192,500	\$240,000
534	31	ENERGY ASSISTANCE	\$2,683,002	\$4,048,000	\$3,629,700	\$3,930,000
534	38	EMRGNCY SHELTER/UTILITIES	\$535,822	\$742,336	\$520,500	\$586,500
534	39	RPC SCHOLARSHIPS & AWARDS	\$10,000	\$8,250	\$8,500	\$10,000
534	41	RETURN UNUSED GRANT	\$3,311	\$0	\$0	\$0
534	44	STIPEND	\$12,440	\$16,200	\$15,150	\$16,425

Fund 075 Summary			2015 Actual	2016 Original	2016 Projected	2017 Budget
534	48	RPC POL TRN STAFF MILEAGE	\$1,316	\$3,000	\$2,700	\$3,000
534	49	RPC POL TRN STAFF TRAVEL	\$1,715	\$5,000	\$3,500	\$5,000
534	50	RPC POL TRN STAFF PERDIEM	\$819	\$1,300	\$1,000	\$1,300
534	51	RPC POL TRN INSTRCTR TRAV	\$5,237	\$17,500	\$17,500	\$20,000
534	52	RPC POL TRN INSTRCTR CONT	\$147,254	\$187,000	\$165,000	\$182,000
534	53	RPC POL TRN INSTRUCTR DEV	\$666	\$3,000	\$6,500	\$6,500
534	54	RPC POL TRN CATERING	\$1,817	\$8,000	\$3,500	\$5,000
534	55	RPC POL TRN FACILITY RENT	\$5,300	\$10,000	\$8,500	\$10,000
534	56	RPC POL TRN RENTAL AIDS	\$0	\$1,000	\$250	\$800
534	57	RPC POL TRN REPRODUCTION	\$266	\$1,400	\$850	\$1,500
534	59	JANITORIAL SERVICES	\$22,928	\$30,000	\$28,000	\$28,000
534	70	BROOKNS BLDG REPAIR-MAINT	\$0	\$3,500	\$3,500	\$10,000
534	94	WEATHERIZATION MATERIALS SERVICES	\$65,611 \$4,688,663	\$387,500 \$7,521,986	\$245,000 \$6,544,393	\$265,000 \$7,215,207
544	33	OFFICE EQUIPMENT & FURNIS CAPITAL	\$0 \$0	\$43,500 \$43,500	\$31,500 \$31,500	\$41,500 \$41,500
573	11	HOUSING ADVOCACY MATCH	\$29,901	\$25,500	\$39,000	\$48,000
573	13	SENIOR SERVICES MATCH	\$0	\$25,000	\$0	\$0
573	16	TEN RNT ASST 709/859 MTCH	\$2,028	\$10,000	\$2,000	\$2,000
573	17	ISSA 827/828 MATCH	\$7,405	\$50,000	\$10,000	\$10,000
573	24	COURT DIVRSN 641/656 MTCH	\$53,415	\$50,000	\$75,000	\$75,000
573	27	HOMLSS PREVNT 634/640 MCH	\$996	\$4,500	\$5,000	\$5,000
573	30	TRANSPORTATION GRNT MATCH	\$76,731	\$90,000	\$90,000	\$90,000
573	33	CSBG SPC PRJ 807/815 MTCH	\$61,392	\$0	\$61,392	\$61,392
573	35	HOMELESS MGT 650/664 MTCH	\$0	\$8,000	\$2,000	\$2,000
573	36	SHELTER PLUS CARE MATCH	\$5,563	\$0	\$0	\$0
573	48	WEATHERIZATION MATCH	\$0	\$12,500	\$0	\$0
573	49	WEATHERIZATION SVCE CHRGS	\$14,192	\$0	\$0	\$0
573	50	CUMTD DIS RMP 872/892 MCH	\$310	\$8,000	\$500	\$500
573	51	POLICE TRAINING MATCH	\$0	\$0	\$70,000	\$70,000
		INTERFUND EXPENDITURE	\$251,933	\$283,500	\$354,892	\$363,892
EXPENDITURE TOTALS			\$8,857,293	\$13,237,889	\$11,401,690	\$13,516,229

FUND BALANCE

FY2015 Actual	FY2016 Projected	FY2017 Budgeted
\$397,986	\$328,851	\$502,754

The FY2017 budgeted fund balance is projected to remain stable and reflects non-recognition of prior year revenue, timing of federal and state reimbursements, and limited fund balance growth potential in a reimbursement-based grant-funded organization.

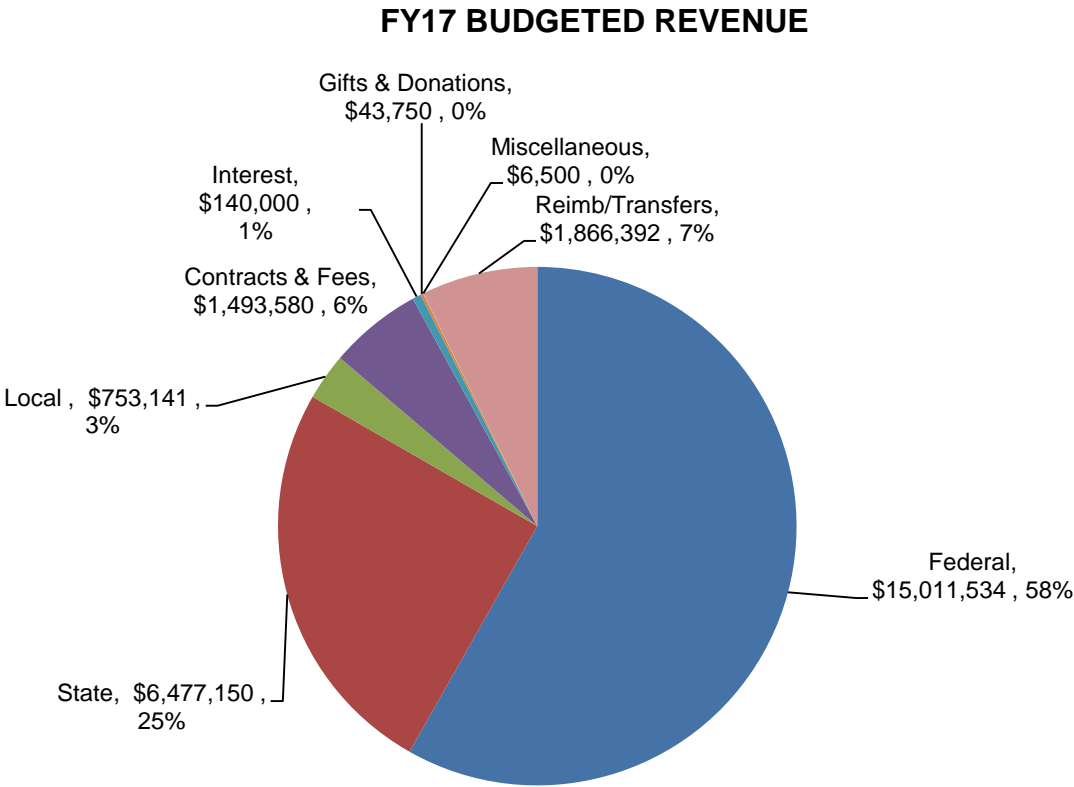
BUDGET HIGHLIGHTS

Overall, the operating budget is poised for continued slow but sustained growth in planning, community and social service programming. The anticipated reductions in state funding will be offset by new programming particularly in the areas of transportation planning, engineering and workforce development. The operating budget accommodates a large volume of pass-through client funding. Over 83% of operating fund revenue is derived from federal and state contracts. The remaining revenue is derived from fees, local technical service contracts, and donations. Recognition of prior year revenue and full cost recovery from grantor agencies will continue to result in a positive fund balance at year end. Revenue and working capital enhancement continue to be a priority in 2017. Funding uncertainties at the state level will continue to negatively impact grant and contract terms and reimbursement rates.

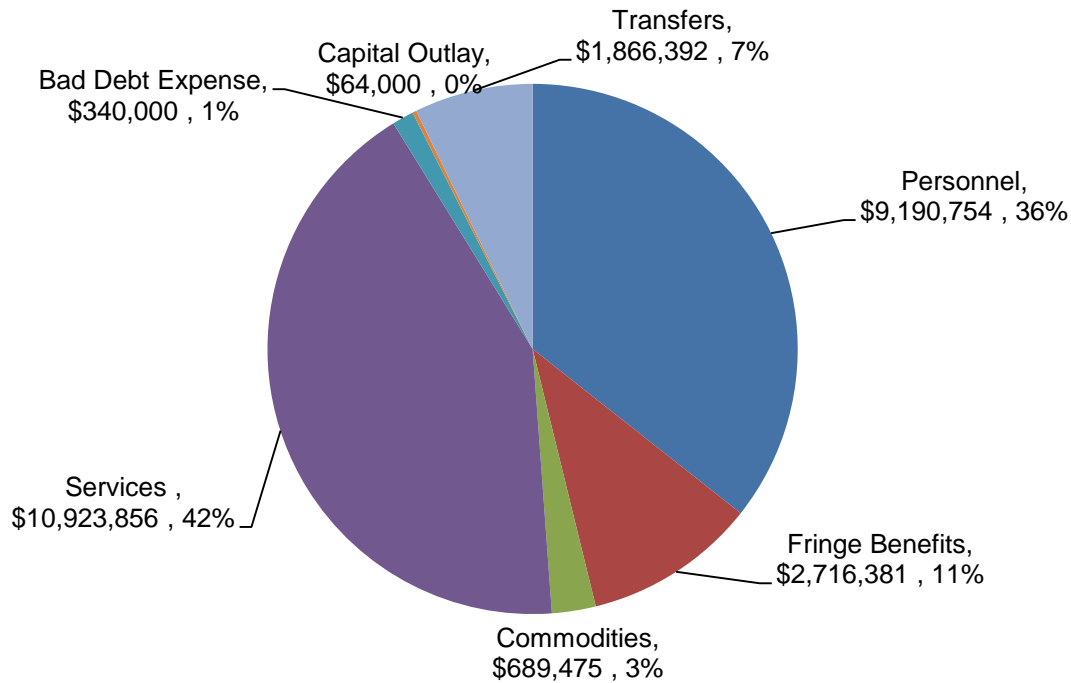
Even/Odd Year Departmental Designation – All federal and state grants administered by the Regional Planning Commission have a program year that differs from the County fiscal year; i.e., Jul-Jun, Oct-Sept, Mar-Feb. Grant awards require revenue and expenditures to be segregated in the accounting system by program year ending date. Grants ending in June 2018 are identified in the accounting system as “even years” and grants ending in June 2017 are identified as “odd years.” The chart of accounts indicates the specific grant/contract term separately identifiable by both fund and department. Since these grants often run concurrently and/or cross multiple county fiscal years, adequate line-item appropriations are required to accommodate variations in direct client assistance, carryover, and concurrent programming.

Salaries and fringe benefits represent nearly three-fifths of the operating fund expenditures after factoring out transfer payments and direct client assistance. Transfer payments include transit and senior repair grants, low-income home energy assistance, and housing assistance. Actual expenditures will be significantly lower than budgeted amounts due to the necessity to budget sufficient line-item appropriations to accommodate overlapping grant years and variations in staffing charges among the departments. In addition, expense-only accounts have been budgeted for the accumulation of fringe benefit and administrative costs. These costs are recovered through the application of fringe benefit and indirect cost rates to all grants and contracts. Fringe benefits costs continue to increase due to significant increases in health insurance premiums which will be partially offset by increased non-bargaining unit employee contributions.

No increase in the indirect cost rate is expected during FY2017 as a result of a stable direct labor base. Administrative cost containment and expansion of the direct labor pool has allowed us to maintain administrative costs at less than 8% of agency expenditures which is well within the federal maximum of 15% and the state maximum of 20%. The operating fund has been budgeted to allow some degree of flexibility to accommodate selective merit increases for non-bargaining unit staff, overlapping grant years, and labor distribution estimates.



FY17 BUDGETED EXPENDITURES



STAFFING HISTORY

FY2013	FY2014	FY2015	FY2016	FY2017
60	64	67	62	60

ALIGNMENT TO STRATEGIC PLAN

CB Goal 1 – Champaign County is committed to being a high performing, open and transparent local government organization.

- Facilitate openly transparent regional planning, development, and social service initiatives and secure financial resources to support and sustain these activities.
- Develop collaborations and partnerships that leverage resources and strengthen Champaign County.
- Upgrade and maintain state-of-the-art technology for effective programming and efficient processing.

CB Goal 2 – Champaign County maintains high quality public facilities and highways and provides a safe rural transportation system and infrastructure.

- Ensure comprehensive service delivery to all clients in high quality facilities and fulfill stated work objectives of contracting agencies.
- Continue to review, upgrade, or replace agency public facilities in an effort to ensure quality public service.

CB Goal 3 –Champaign County promotes a safe, just and healthy community.

- Promote, plan and facilitate improvements to health, safety, welfare, education, economic conditions, environment, and development within the region. All services will be performed in the spirit of cooperation, and with a regional vision, to enhance quality of life.
- Promote interdepartmental and intergovernmental cooperation, practice teamwork, and consistently demonstrate our organizational values of honesty, diversity, responsiveness, professionalism, and respect.
- Recognize and appreciate the strength that a wide variety of people, backgrounds, experiences, and ideas contribute to our county government and our community.
- Continue to advance delinquency prevention and juvenile justice services through enhanced court diversion programming.

CB Goal 4 – Champaign County is a county that supports balanced, planned growth to balance economic growth with preservation of our natural resources.

- Provide premier, sustainable planning and development services that improve the lives and welfare of all residents.
- Develop strategic plans for future initiatives and develop methods for implementation and financial resource access.

DESCRIPTION

The Regional Planning Commission seeks to provide premier planning and development services in Illinois by providing innovative, high quality, sustainable services that improve the lives of all residents.

OBJECTIVES

1. Perform grant and contract administration in full compliance with all federal, state, and local regulations.
2. Provide comprehensive service delivery to our clients and community.
3. Maintain the fiscal integrity of the Regional Planning Commission in a challenging economic environment.
4. Ensure full cost recovery through effective fiscal management and in compliance with all federal, state, and local regulations.
5. Develop measurable short- and long-term division goals in order to advance our mission and geographic scope.
6. Develop innovative grant applications that address regional needs and the advancement of economic opportunity for our residents.
7. Maximize staff and agency resources through implementing cost savings and revenue enhancements.
8. Provide meaningful and substantive staff support to oversight boards, commission, councils, and committees.

PERFORMANCE INDICATORS

Indicator	2015 Actual	2016 Projected	2017 Budgeted
Number of grants or contracts completed	75	75	75
Number of clients accessing services	10,500	10,500	11,200
Positive financial and compliance audit	1	1	1

Number of new major programming initiatives implemented	4	4	4
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