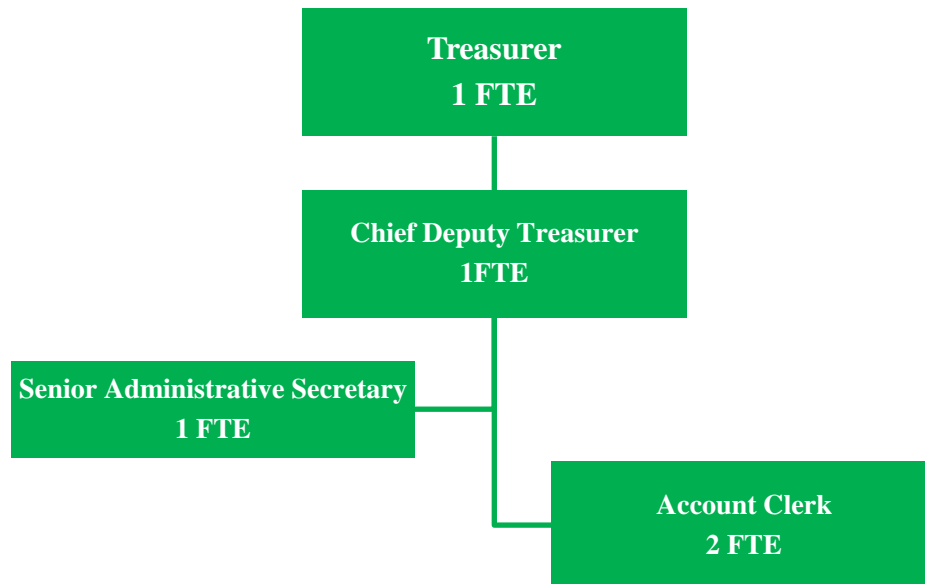


TREASURER

Fund 080-026



The position, functions, powers, and duties of the treasurer are statutorily defined in the Illinois Counties Code (55 ILCS 5/3-10).

Illinois Constitution Article VII, Section 4(c) Each County shall elect a sheriff, county clerk and treasurer...

55 ILCS 5/3-10001-10005 ...In all counties there shall be an elected treasurer who shall hold office until his successor shall be qualified...He shall receive and safely keep the revenues and other public moneys of the county, and all money and funds authorized by law to be paid to him, and disburse the same pursuant to law.

MISSION STATEMENT

The mission of the Treasurer is to serve the taxpayers and taxing districts of Champaign County by managing an efficient and accurate billing, collecting, investing, and disbursing system for tax moneys; to ensure the safety, liquidity, and yield of County funds in the custody of the Treasurer by developing and implementing a sound, written investment policy; and to follow the guidelines provided by the Illinois statutes governing the Office of County Treasurer.

BUDGET HIGHLIGHTS

The FY2017 Treasurer's office General Corp budget will remain relatively flat. The only increase would be in personnel (95% of this budget is personnel). The total Commodities & Services expenditure budget for FY2017 will be the same as FY2016 (\$13,617). As recently as FY2000, the Commodities and Services budget was \$28,423. The last 15 years has seen a precipitous drop of more than 50%. A new FY2017 annual expenditure of \$600, for a bank mandated "Positive Pay" program to prevent fraud with our bank accounts, has seriously cut into the small cushion in this fund. There is little to no room for any new expenditures or increase in costs.

FINANCIAL

FY2017 Budget
Champaign County, Illinois

Fund 080 Dept 026			2015 Actual	2016 Original	2016 Projected	2017 Budget
319	10	INTEREST-DELINQUENT TAXES	\$613,217	\$575,000	\$610,000	\$610,000
319	11	COSTS - DELINQUENT TAXES	\$25,103	\$21,000	\$21,000	\$24,000
		PROPERTY TAXES	\$638,320	\$596,000	\$631,000	\$634,000
335	71	STATE REV-SALARY STIPENDS	\$10,429	\$6,500	\$6,500	\$6,500
337	21	LOCAL GOVT REIMBURSEMENT	\$24,651	\$22,000	\$22,000	\$25,000
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$35,080	\$28,500	\$28,500	\$31,500
341	45	ADMINISTRATIVE FEES	\$0	\$0	\$50	\$0
		FEES AND FINES	\$0	\$0	\$50	\$0
361	10	INVESTMENT INTEREST	\$794	\$800	\$800	\$900
369	90	OTHER MISC. REVENUE	\$20	\$0	\$0	\$0
		MISCELLANEOUS	\$814	\$800	\$800	\$900
REVENUE TOTALS			\$674,214	\$625,300	\$660,350	\$666,400
511	1	ELECTED OFFICIAL SALARY	\$88,508	\$90,278	\$90,278	\$92,083
511	3	REG. FULL-TIME EMPLOYEES	\$153,488	\$155,250	\$157,422	\$160,681
511	40	STATE-PAID SALARY STIPEND	\$10,429	\$6,500	\$6,500	\$6,500
		PERSONNEL	\$252,425	\$252,028	\$254,200	\$259,264
522	1	STATIONERY & PRINTING	\$6,741	\$6,500	\$6,500	\$6,200
522	2	OFFICE SUPPLIES	\$2,280	\$1,500	\$1,500	\$1,294
522	6	POSTAGE, UPS, FED EXPRESS	\$278	\$285	\$298	\$298
522	44	EQUIPMENT LESS THAN \$5000	\$1,020	\$0	\$0	\$0
		COMMODITIES	\$10,319	\$8,285	\$8,298	\$7,792
533	7	PROFESSIONAL SERVICES	\$0	\$1,277	\$1,264	\$1,864
533	33	TELEPHONE SERVICE	\$45	\$55	\$55	\$55
533	70	LEGAL NOTICES,ADVERTISING	\$2,301	\$3,500	\$3,000	\$2,750
533	93	DUES AND LICENSES	\$928	\$500	\$500	\$556
534	37	FINANCE CHARGES,BANK FEES	\$0	\$0	\$0	\$600
		SERVICES	\$3,274	\$5,332	\$4,819	\$5,825
EXPENDITURE TOTALS			\$266,018	\$265,645	\$267,317	\$272,881

EXPENSE PER CAPITA (in actual dollars)

FY2013	FY2014	FY2015	FY2016	FY2017
\$1.27	\$1.28	\$1.31	\$1.32	\$1.36

FULL TIME EMPLOYEE HISTORY

FY2013	FY2014	FY2015	FY2016	FY2017
5	5	5	5	5

ALIGNMENT to STRATEGIC PLAN

County Board Goal 1 – Champaign County is committed to being a high performing, open and transparent local government organization

- The Treasurer's office is committed to offering the public easy access to information and documents.
- The Treasurer's office number one goal is to provide excellent public service.

County Board Goal 2 – Champaign County maintains high quality public facilities and highways and provides a safe rural transportation system and infrastructure

- The Treasurer's office will be accessible for all citizens of Champaign County.
- The Treasurer's office will always maintain an area in the office for public access to our information and records.

DESCRIPTION – INVESTMENT OF FUNDS

All funds brought to the Treasurer's office will be receipted into the accounting system and deposited into the bank in a timely manner. Idle cash will be invested for county departments in bank accounts, term investments, and state investment pools. Bond proceeds will be invested in accordance with the construction schedule and draw down funds to pay scheduled liabilities. All investments will be made following the objectives of Safety, Liquidity and Yield, in that order.

OBJECTIVES

1. Receipt all money into the accounting system
2. Deposit all receipted money in the bank
3. Invest available funds according to safety, liquidity and yield principals
4. Keep enough liquid assets available to pay obligations

PERFORMANCE INDICATORS

Indicator	FY2015 Actual	FY2016 Projected	FY2017 Budgeted
Effectiveness			
Number of cash receipts entered within 24 hours	7,057	7,100	7,150
Number of deposits made within 2 business days	1,969	2,000	2,030
Workload			
Number of debt service payments made annually	19	19	19
Number of Treasurer's bank accounts	9	9	9
Number of County funds	58	58	58

DESCRIPTION – REAL ESTATE TAX COLLECTION

The Treasurer's office will bill, collect, and invest real estate tax payments and distribute those collections and interest to the 125 taxing districts in Champaign County according to statute. All forms of payment will

be reconciled and accurate records of collections and disbursements will be kept. All distributions will be reconciled prior to the disbursement of funds on a monthly basis during the tax season.

OBJECTIVES

1. Distribute tax money
2. Reconcile and post all payments
3. Collect all late interest due
4. Reconcile all collector bank statements

PERFORMANCE INDICATORS

Indicator	FY2015 Actual	FY2016 Projected	FY2017 Budgeted
Effectiveness			
Amount of tax money distributed	\$312,045,082	\$321,286,568	\$330,000,000
Overall collection percentage	99.96%	99.95%	99.95%
Amount of late charges collected	613,216	610,000	610,000
Workload			
Number of bills sent	73,643	73,984	74,334
Number of tax distributions	6	6	6
Number of bank reconciliations per month	27	26	26
Number of automatic withdrawal transactions	2,768	2,849	2,930