

COUNTY CLERK AUTOMATION

Fund 670-022

The County Clerk Automation Fund was established by the County Board pursuant to the Counties Code (55 ILCS 5/4-4001).

BUDGET HIGHLIGHTS

The Automation Fund will again be used to supplement office operations, but the long-term objective is to build a sufficient fund balance so that the Automation Fund can be used for large scale capital and technology purchases to improve operational efficiency and services, including elections.

FINANCIAL

Fund 670Dept 022			2015	2016	2016	2017
			Actual	Original	Projected	Budget
341	32	COUNTY CLERK FEES	\$18,460	\$25,000	\$20,000	\$20,000
		FEES AND FINES	\$18,460	\$25,000	\$20,000	\$20,000
361	10	INVESTMENT INTEREST	\$44	\$0	\$0	\$0
369	90	OTHER MISC. REVENUE	\$8,142	\$7,500	\$7,500	\$7,500
		MISCELLANEOUS	\$8,186	\$7,500	\$7,500	\$7,500
REVENUE TOTALS			\$26,646	\$32,500	\$27,500	\$27,500
522	6	POSTAGE, UPS, FED EXPRESS	\$8,084	\$8,000	\$5,000	\$5,000
522	44	EQUIPMENT LESS THAN \$5000	\$5,170	\$5,170	\$12,282	\$14,000
		COMMODITIES	\$13,254	\$13,170	\$17,282	\$19,000
571	80	TO GENERAL CORP FUND 080	\$0	\$71,500	\$38,469	\$0
		INTERFUND EXPENDITURE	\$0	\$71,500	\$38,469	\$0
EXPENDITURE TOTALS			\$13,254	\$84,670	\$55,751	\$19,000

FUND BALANCE

FY2015 Actual	FY2016 Projected	FY2017 Budgeted
\$113,557	\$85,306	\$93,806

The goal is to maintain a positive fund balance and to use available funds for technology-related purchases that will improve services and provide new efficiencies. The automation fund is budgeted aggressively for expenditure to allow flexibility in operations throughout the year. The fund balance will not actually go negative, as actual expenditures will be monitored and limited to available resources.

The greater than 10% change in FY2015 is due to a transfer from the General Corporate Fund County Clerk budget to this fund in FY2015 which will then be transferred back to General Corporate Fund in FY2016 – documenting savings from the FY2015 budget that will be utilized for FY2016 expenditure.

FULL TIME EMPLOYEE HISTORY

FY2013	FY2014	FY2015	FY2016	FY2017
.5	0	0	0	0

DESCRIPTION

The County Clerk Automation fund is funded by fee surcharges, and the fund balance has been spent down over previous years to supplement General Corporate Fund office operations and personnel.

OBJECTIVES

The objective of the County Clerk Automation fund is to fund operational and technological changes that enhance efficiency and to maintain and replace office technology.