

# COUNTY CLERK AUTOMATION

## Fund 670-022

The County Clerk Automation Fund was established by the County Board pursuant to the Counties Code (55 ILCS 5/4-4001).

### *BUDGET HIGHLIGHTS*

The Automation Fund will again be used to supplement office operations, but the long-term objective is to build a sufficient fund balance so that the Automation Fund can be used for large scale capital and technology purchases to improve operational efficiency and services, including elections.

### *FINANCIAL*

Fund 670 Dept 022			2016 Actual	2017 Original	2017 Projected	2018 Budget
341	32	COUNTY CLERK FEES	\$18,156	\$20,000	\$20,000	\$20,000
		FEES AND FINES	\$18,156	\$20,000	\$20,000	\$20,000
361	10	INVESTMENT INTEREST	\$166	\$0	\$200	\$200
369	90	OTHER MISC. REVENUE	\$7,594	\$7,500	\$7,500	\$7,500
		MISCELLANEOUS	\$7,760	\$7,500	\$7,700	\$7,700
371	80	FROM GENERAL CORP FND 080	\$8,586	\$0	\$0	\$0
		INTERFUND REVENUE	\$8,586	\$0	\$0	\$0
<b>REVENUE TOTALS</b>			<b>\$34,502</b>	<b>\$27,500</b>	<b>\$27,700</b>	<b>\$27,700</b>
522	6	POSTAGE, UPS, FED EXPRESS	\$7,602	\$5,000	\$7,000	\$5,000
522	44	EQUIPMENT LESS THAN \$5000	\$12,282	\$14,000	\$11,347	\$125,000
		COMMODITIES	\$19,884	\$19,000	\$18,347	\$130,000
<b>EXPENDITURE TOTALS</b>			<b>\$19,884</b>	<b>\$19,000</b>	<b>\$18,347</b>	<b>\$130,000</b>

### *FUND BALANCE*

FY2016 Actual	FY2017 Projected	FY2018 Budgeted
\$128,175	\$137,528	\$35,228

The goal is to maintain a positive fund balance and to use available funds for technology-related purchases that will improve services and provide new efficiencies. The automation fund is budgeted aggressively for expenditure to allow flexibility in operations throughout the year. The fund balance will not actually go negative, as actual expenditures will be monitored and limited to available resources.

### *DESCRIPTION*

The County Clerk Automation fund is funded by fee surcharges, and the fund balance has been spent down over previous years to supplement General Corporate Fund office operations and personnel.

***OBJECTIVES***

The objective of the County Clerk Automation fund is to fund operational and technological changes that enhance efficiency and to maintain and replace office technology.