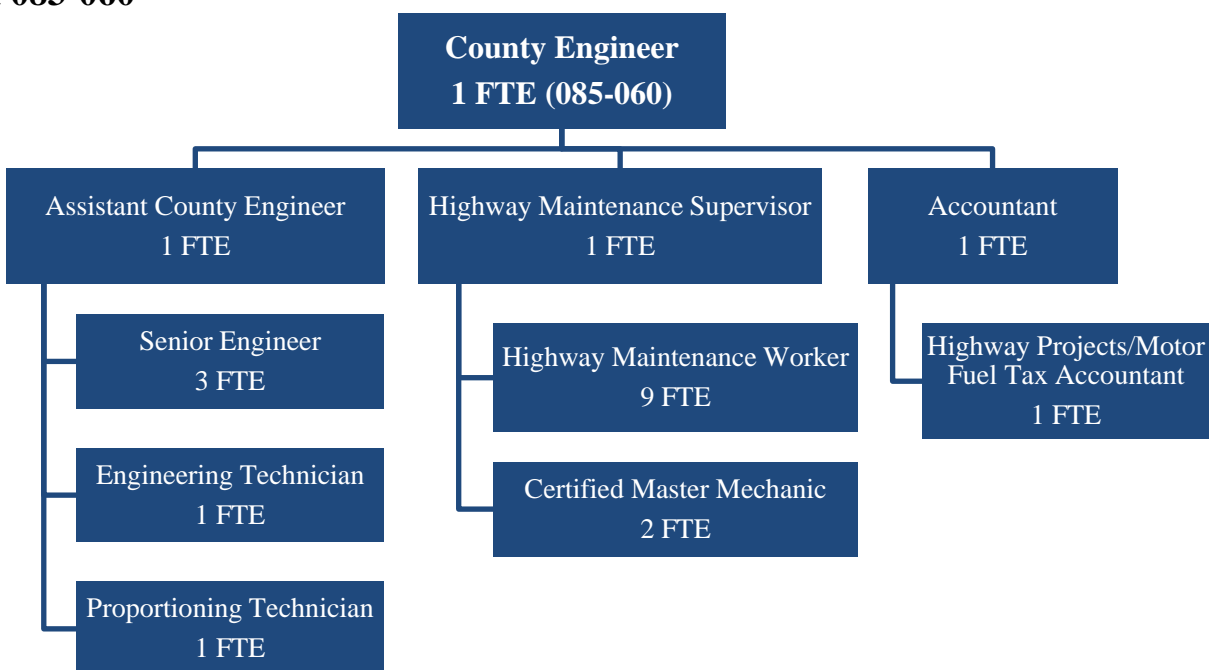


COUNTY HIGHWAY

Fund 083-060



County Highway (083-060) positions: 20 FTE
 County Motor Fuel Tax (085-060) positions: 1 FTE

MISSION STATEMENT

The Champaign County Highway Department, in association with the Township Highway Commissioners, has been given the opportunity and distinct responsibility to provide a safe rural transportation system for the citizens of Champaign County. The County Highway Department employs its engineering expertise and vocational knowledge to provide reasonable, sensible, and responsible solutions to the challenges facing Champaign County in solicitous response to the needs of the county residents.

BUDGET HIGHLIGHTS

The Highway Fund is our operational fund. With the increasing costs in commodities, utilities, and equipment the County Highway Department continues to rely on transfers from the Motor Fuel Tax (MFT) budget to fill the gap in our Highway Fund Budget. Equipment costs, costs to repair equipment, cost to maintain our building and fuel highlight those increasing costs. The Highway Department budgeted \$100,000 to begin funding a building maintenance fund in 2018. In 2019 we are budgeting \$104,000 (4% growth in levy) and transferring those funds to Fund 083-062 to establish a “sinking fund” for building repairs to make sure our building is properly maintained. We are also budgeting \$400,000 in heavy equipment in 2019 to cover the costs of a new tandem dump truck and a new front-end loader. No major road improvements are budgeted in 2019 Highway Fund budget.

In FY2019, the County prepared its levy to capture new growth revenue in a potential favorable ruling in the hospital property tax exemption case. In the event of a ruling that returns the hospital properties to the tax rolls prior to the Board of Review closing the books for revenue year 2018, there is an additional \$76,704 budgeted in property tax revenue and road improvement expenditure.

FINANCIAL

Fund 083 Dept 060			2017 Actual	2018 Original	2018 Projected	2019 Budget
311	22	CURR PROP TX-CNTY HIGHWAY	\$2,366,752	\$2,568,058	\$2,493,593	\$2,675,869
313	22	RE BACKTAX-COUNTY HIGHWAY	\$1,471	\$0	\$0	\$0
314	10	MOBILE HOME TAX	\$2,028	\$0	\$0	\$0
315	10	PAYMENT IN LIEU OF TAXES	\$1,724	\$0	\$0	\$0
		PROPERTY TAXES	\$2,371,975	\$2,568,058	\$2,493,593	\$2,675,869
335	60	STATE REIMBURSEMENT	\$0	\$250,000	\$400,000	\$0
337	20	TOWNSHIP REIMBURSEMENT	\$8,951	\$30,000	\$0	\$10,000
337	21	LOCAL GOVT REIMBURSEMENT	\$94,143	\$10,000	\$10,000	\$0
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$103,094	\$290,000	\$410,000	\$10,000
343	70	MATERIAL & EQUIPMENT USE	\$60,721	\$60,000	\$60,000	\$60,000
343	71	MATERIAL & EQP USE-CO MFT	\$224,988	\$225,000	\$225,000	\$225,000
343	80	ENGINEERING FEE-TWP,VILL	\$13,379	\$12,000	\$20,000	\$20,000
343	82	ENGINEERING FEE-CO MFT	\$45,024	\$50,000	\$50,000	\$50,000
343	83	ENGINEERING FEE-TWP MFT	\$82,969	\$95,000	\$95,000	\$95,000
		FEES AND FINES	\$427,081	\$442,000	\$450,000	\$450,000
361	10	INVESTMENT INTEREST	\$15,324	\$3,000	\$20,000	\$10,000
364	10	SALE OF FIXED ASSETS	\$107,500	\$0	\$2,000	\$30,000
369	16	UTILITY CONSTRUCTION FEE	\$1,041,427	\$0	\$0	\$0
369	90	OTHER MISC. REVENUE	\$3,867	\$400,000	\$477	\$0
		MISCELLANEOUS	\$1,168,118	\$403,000	\$22,477	\$40,000
371	80	FROM GENERAL CORP FND 080	\$82,000	\$41,000	\$41,000	\$42,000
		INTERFUND REVENUE	\$82,000	\$41,000	\$41,000	\$42,000
REVENUE TOTALS			\$4,152,268	\$3,744,058	\$3,417,070	\$3,217,869
511	3	REG. FULL-TIME EMPLOYEES	\$1,170,220	\$1,230,166	\$1,230,166	\$1,236,159
511	5	TEMP. SALARIES & WAGES	\$80,046	\$37,392	\$37,392	\$10,000
511	9	OVERTIME	\$24,259	\$50,000	\$50,000	\$80,000
513	1	SOCIAL SECURITY-EMPLOYER	\$92,924	\$106,901	\$106,901	\$108,972
513	2	IMRF - EMPLOYER COST	\$95,012	\$113,498	\$113,498	\$82,115
513	4	WORKERS' COMPENSATION INS	\$65,623	\$68,118	\$68,118	\$99,139
513	5	UNEMPLOYMENT INSURANCE	\$5,824	\$5,456	\$5,456	\$5,456
513	6	EMPLOYEE HEALTH/LIFE INS	\$168,915	\$204,141	\$204,141	\$211,730
		PERSONNEL	\$1,702,823	\$1,815,672	\$1,815,672	\$1,833,571
522	1	STATIONERY & PRINTING	\$71	\$500	\$500	\$500
522	2	OFFICE SUPPLIES	\$3,853	\$2,500	\$2,500	\$2,500
522	3	BOOKS, PERIODICALS & MAN.	\$69	\$200	\$100	\$100
522	6	POSTAGE, UPS, FED EXPRESS	\$983	\$1,000	\$1,000	\$1,000
522	14	CUSTODIAL SUPPLIES	\$1,471	\$2,000	\$2,000	\$2,000
522	15	GASOLINE & OIL	\$90,074	\$125,000	\$125,000	\$124,000
522	16	TOOLS	\$5,147	\$10,000	\$10,000	\$10,000

522	24	ENGINEERING SUPPLIES	\$2,619	\$5,000	\$3,000	\$5,000
522	44	EQUIPMENT LESS THAN \$5000	\$21,720	\$24,000	\$24,000	\$25,000
522	93	OPERATIONAL SUPPLIES	\$20,559	\$15,000	\$15,000	\$15,000
		COMMODITIES	\$146,566	\$185,200	\$183,100	\$185,100
533	1	AUDIT & ACCOUNTING SERVCS	\$9,070	\$11,000	\$11,000	\$11,000
533	3	ATTORNEY/LEGAL SERVICES	\$0	\$1,000	\$1,000	\$1,000
533	4	ENGINEERING SERVICES	\$38,336	\$100,000	\$50,000	\$20,000
533	6	MEDICAL/DENTAL/MENTL HLTH	\$459	\$1,000	\$1,000	\$1,000
533	7	PROFESSIONAL SERVICES	\$0	\$2,000	\$1,000	\$1,000
533	12	JOB-REQUIRED TRAVEL EXP	\$22	\$100	\$100	\$100
533	20	INSURANCE	\$96,986	\$80,000	\$80,000	\$80,000
533	26	PROPERTY LOSS/DMG CLAIMS	\$0	\$0	\$200	\$200
533	29	COMPUTER/INF TCH SERVICES	\$5,717	\$6,000	\$6,000	\$6,000
533	30	GAS SERVICE	\$9,904	\$9,000	\$10,000	\$10,000
533	31	ELECTRIC SERVICE	\$53,677	\$55,000	\$55,000	\$55,000
533	32	WATER SERVICE	\$4,906	\$4,500	\$4,500	\$4,500
533	33	TELEPHONE SERVICE	\$10,662	\$8,000	\$8,000	\$8,000
533	34	PEST CONTROL SERVICE	\$1,809	\$2,000	\$2,000	\$2,000
533	35	TOWEL & UNIFORM SERVICE	\$1,157	\$1,300	\$1,300	\$1,300
533	36	WASTE DISPOSAL & RECYCLNG	\$5,240	\$5,000	\$5,000	\$5,000
533	42	EQUIPMENT MAINTENANCE	\$14,258	\$15,000	\$15,000	\$15,000
533	48	ROAD/BRIDGE MAINTENANCE	\$28,985	\$20,000	\$19,000	\$20,000
533	49	HEAVY EQUIP. MAINTENANCE	\$137,113	\$140,000	\$140,000	\$140,000
533	51	EQUIPMENT RENTALS	\$18,049	\$20,000	\$20,000	\$20,000
533	52	OTHER SERVICE BY CONTRACT	\$7,590	\$9,000	\$9,000	\$8,000
533	60	HWY FACILITY REPAIR-MAINT	\$9,045	\$0	\$30,000	\$30,000
533	70	LEGAL NOTICES,ADVERTISING	\$1,471	\$1,500	\$1,500	\$1,500
533	71	BLUEPRINT,FILM PROCESSING	\$1,967	\$3,000	\$3,000	\$3,000
533	85	PHOTOCOPY SERVICES	\$5,367	\$3,000	\$3,000	\$3,000
533	90	CLOTHING ALLOWANCE	\$3,965	\$4,000	\$4,000	\$4,000
533	93	DUES AND LICENSES	\$2,215	\$2,500	\$3,000	\$3,000
533	95	CONFERENCES & TRAINING	\$1,900	\$3,000	\$3,000	\$3,000
534	37	FINANCE CHARGES,BANK FEES	\$465	\$500	\$50	\$50
534	46	SEWER SERVICE & TAX	\$1,212	\$1,700	\$1,700	\$1,700
534	58	LANDSCAPING SERVICE/MAINT	\$850	\$0	\$200	\$200
534	59	JANITORIAL SERVICES	\$11,782	\$14,000	\$14,000	\$14,000
534	67	1701 OUTBLDGS REPAIR-MNT	\$12,666	\$0	\$0	\$5,000
534	76	PARKING LOT/SIDEWLK MAINT	\$265	\$0	\$0	\$0
		SERVICES	\$497,110	\$523,100	\$502,550	\$477,550
544	2	RIGHT OF WAY	\$0	\$5,000	\$0	\$5,000
544	11	ROAD IMPROVEMENTS	\$8,421	\$739,465	\$1,399,000	\$187,648
544	30	AUTOMOBILES, VEHICLES	\$0	\$25,000	\$0	\$25,000
544	32	OTHER EQUIPMENT	\$8,935	\$0	\$0	\$0
544	33	OFFICE EQUIPMENT & FURNIS	\$5,040	\$0	\$0	\$0
544	35	HEAVY EQUIPMENT	\$0	\$350,000	\$350,000	\$400,000
544	41	PARKING LOT/SIDEWLK CONST	\$0	\$0	\$166,000	\$0
		CAPITAL	\$22,396	\$1,119,465	\$1,915,000	\$617,648
573	52	TO HIGHWAY DEPTS 60/62	\$0	\$100,000	\$100,000	\$104,000
		INTERFUND EXPENDITURE	\$0	\$100,000	\$100,000	\$104,000

EXPENDITURE TOTALS**\$2,368,895****\$3,743,437****\$4,516,322****\$3,217,869*****FUND BALANCE***

FY2017 Actual	FY2018 Projected	FY2019 Budgeted
\$2,773,975	\$1,759,723	\$1,848,723

The fund balance goal is \$1,000,000. We strive to have a balanced budget every year and have been able to keep that goal with the exception of needing to move money from year to year when equipment is ordered in one year and received in the next. The decrease in fund balance in FY2018 is the result of a utility construction fee that was received from Ameren in FY2017, utilized for road repairs in FY2018.

EXPENSE PER CAPITA (IN ACTUAL DOLLARS)

FY2015	FY2016	FY2017	FY2018	FY2019
\$13.53	\$15.66	\$14.72	\$18.62	\$16.08

FULL TIME EMPLOYEE HISTORY

FY2015	FY2016	FY2017	FY2018	FY2019
20	20	20	20	20

ALIGNMENT to STRATEGIC PLAN

County Board Goal 1 – Champaign County is committed to being a high performing, open and transparent local government organization

- All of the large construction and maintenance projects are open bid to the lowest responsible bidder who conforms to IDOT Policy.

County Board Goal 2 – Champaign County maintains high quality public facilities and highways and provides a safe rural transportation system and infrastructure

- The County Highway Department maintains 200 miles of County Roads with an average pavement condition index of 81.5. We maintain seventy-three bridges on the County Highway system with one bridge currently load posted. That bridge is being replaced in 2018. The County Highway Department has a high quality, state of the art highway maintenance facility that is used to house the vehicles and perform maintenance on all county owned vehicles.
- The County Highway Department identifies providing a safe rural transportation system in its mission statement. That mission statement is upheld by building safer highways with wider shoulders, rumble strips, new signs, and safe slopes. The County Highway Department has been very aggressive in applying for and receiving Highway Safety Improvement Program funds to build safer roads and incorporate safety measures into our recent construction. In 2019, we will be receiving approximately \$2,000,000 in federal HSIP funds to upgrade guardrails throughout our highway system. We also received \$300,000 in federal HSIP funds to place stop signs at all uncontrolled intersections on the township road system in 2018. The County Highway Department also plows snow and provides ice control 24 hours a day/7 days a week when needed to keep the County transportation system as safe as possible during the winter months.

DESCRIPTION – ENGINEERING SERVICES

To provide engineering design and planning of roads, highways, and bridges for the County and Township

OBJECTIVES

- To have awarded project cost within +/- 5% of engineer design cost estimate
- To keep actual project cost within +/- 5% of awarded project cost
- To complete construction projects on schedule

PERFORMANCE INDICATORS

Indicator	FY2017 Actual	FY2018 Projected	FY2019 Budgeted
1. Roadway projects designed	1	4	1
2. Road projects – constructed, supervised, and inspected	1	4	1
3. Actual Roadway project award cost as percent of design estimate	101%	99%	100%
4. Actual Roadway project construction cost as percent of awarded	99%	100%	100%
5. Projects completed on schedule	100%	100%	100%

DESCRIPTION – HIGHWAY MAINTENANCE

To maintain the structural integrity of County highways, road shoulders, and ditches, and to provide snow and ice removal on County highways.

OBJECTIVES

- To maintain safe roadways
- To replace signs in a time sensitive manner
- To reduce drainage problems that damage roadway
- To seal coat County Highways on as needed basis
- To provide services to townships and other local agencies on a requested need basis
- To keep County Highways open 24 hours a day, seven days a week

PERFORMANCE INDICATORS

Indicator	FY2017 Actual	FY2018 Projected	FY2019 Budgeted
1. Miles of shoulder repair and ditch grading	60	80	80
2. Pavement Condition Index of Roads	75.3	81.5	80.5
3. Traffic signs repaired/replaced	450	350	500
4. Total expenditure for road surface maintenance	\$430,000	800,000	\$800,000
5. Gallons of liquid asphalt applied	70,000	60,000	50,000
6. Percent of Roads with PCI >60	90%	85%	87%
7. Hours spent removing snow and ice	2,100	1500	2,000
8. Number of days with freezing or snow condition	102	100	100