

JURY COMMISSION
Fund 080-032



Jury Commission positions: 2.17 FTE

The positions and duties of the jury commissioners are statutorily defined in the Jury Commission Act (705 ILCS 310/).

MISSION STATEMENT

The mission of the Jury Commission is to carry out the constitutional and statutory responsibilities vested in the Jury Commission.

BUDGET HIGHLIGHTS

In FY2018, the Circuit Clerk moved all Jury related expenses from the Circuit Clerk budget in the General Corporate Fund (080-030) to the Jury Commission Budget in the General Corporate Fund (080-032). This was done to better align the purchases with the goals set forth by the Champaign County Auditor and the external Auditors. These expenses include the printing of summons, questionnaire postcards, parking passes, juror badges, all meal items for the jurors, and the jury wheel which is obtained from the State through Judicial Systems, providing name and contact information for all eligible jurors and providing juror communications throughout their term of service. The FY2019 and FY2020 budgets for the Jury Commission continue the budgeting practice of placing all juror related expenses in this budget. The most significant expenses are for Personnel – just under \$34,000/year, and for juror information and communications through Judicial Systems at an annual cost just under \$12,000/year.

FINANCIAL

Fund 080 Dept 032			2018 Actual	2019 Original	2019 Projected	2020 Budget
511	2	APPOINTED OFFICIAL SALARY	\$4,340	\$4,341	\$4,341	\$4,475
511	4	REG. PART-TIME EMPLOYEES	\$29,226	\$27,092	\$27,092	\$29,896
511	5	TEMP. SALARIES & WAGES	\$0	\$2,000	\$2,000	\$2,000
		PERSONNEL	\$33,566	\$33,433	\$33,433	\$36,371

522	1	STATIONERY & PRINTING	\$2,616	\$5,000	\$2,750	\$2,750
522	2	OFFICE SUPPLIES	\$1,709	\$101	\$1,700	\$1,700
522	44	EQUIPMENT LESS THAN \$5000 COMMODITIES	\$899 \$5,224	\$750 \$5,851	\$0 \$4,450	\$0 \$4,450
533	7	PROFESSIONAL SERVICES	\$0	\$2,500	\$0	\$0
533	29	COMPUTER/INF TCH SERVICES	\$313	\$75	\$75	\$75
533	42	EQUIPMENT MAINTENANCE	\$11,611	\$7,500	\$12,000	\$12,000
533	62	JUROR MEALS	\$725	\$1,000	\$650	\$750
533	84	BUSINESS MEALS/EXPENSES SERVICES	\$0 \$12,649	\$150 \$11,225	\$0 \$12,725	\$0 \$12,825
EXPENDITURE TOTALS			\$51,439	\$50,509	\$50,608	\$53,646

DESCRIPTION

The Champaign County Jury Commission and jury personnel are responsible for the summoning of jurors for trial, reviewing requests for excusal or deferment, and providing orientation and guidance during jurors' service. The jury commission is comprised of three members appointed by the Circuit Judges for three-year terms. The Courts and the Circuit Clerk work together to provide optimal juror pools for trials in Champaign County. With the advent of our new jury system, which allows jurors to complete questionnaires via web, phone, or text, we have significantly increased initial juror response rate. The new juror reporting notification program continues to be very popular with jurors, and the positive feedback we are receiving indicates that we have made great strides in improving the overall juror experience.

OBJECTIVES

1. To provide a sufficient number of jurors for trials in the Champaign County Circuit Court
2. To ensure that jurors receive thorough information and support during their jury service
3. To provide a jury pool that is a representative cross-section of the community
4. To provide an understanding forum for individuals to request excusal or deferment of their jury service

ALIGNMENT to STRATEGIC PLAN

County Board Goal 1 – Champaign County is committed to being a high performing, open and transparent local government organization

- The members of the jury commission and the jury personnel are working to make the juror processes easier to navigate through upgrades to the current jury system.

PERFORMANCE INDICATORS

Indicator	FY2018 Actual	FY2019 Projected	FY2020 Budgeted
Number of questionnaires sent	22,120	22,000	22,000
Number of unreturned questionnaires	15,657	12,466	12,466
Number of jury trials	59	65	65
Number of jurors summoned	6,750	6,650	7,050
Number of jurors excused	851	845	845
Number of jurors deferred	1,210	1,290	1,290