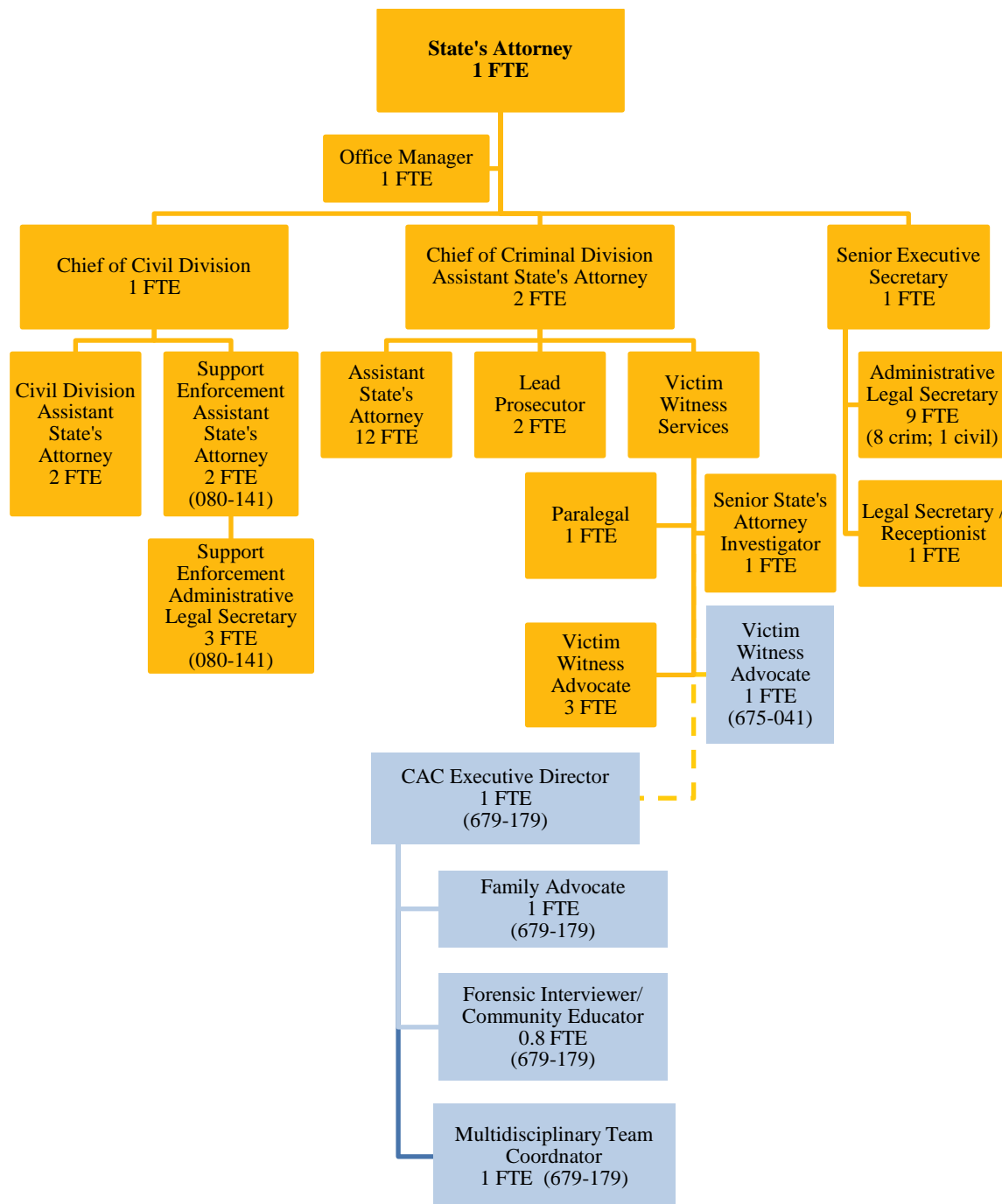


**STATE'S ATTORNEY**  
**Fund 080-041**



State's Attorney (080-041) positions: 37 FTE  
 State's Attorney Support Enforcement (080-141) positions: 5 FTE  
 Victim Advocacy Grant (675-041) position: 1 FTE  
 Champaign County Children's Advocacy Center (679-179) positions: 3.8 FTE

The position and duties of the State's Attorney are statutorily defined in the Illinois Counties Code (55 ILCS 5/3-9). Under the leadership of a group of local professionals, the Champaign County Children's Advocacy Center (CAC) was established in 2000 and it is overseen by the CAC Governing Board. The State's Attorney serves as the chair of the CAC Governing Board. The CAC is shown in the State's Attorney's organizational chart to show the entirety of the Victim Witness Services provided by, and for, Champaign County.

## **MISSION STATEMENT**

*To serve the community's need for public safety and welfare by vigorously and justly prosecuting juvenile and adult criminal offenders in Champaign County; to provide for the welfare of children by adjudicating cases of neglected, dependent, or abused minors; to provide assistance to crime victims by treating them with respect and assisting them to become effective participants in the criminal justice process; to provide offenders with opportunities for rehabilitation in accordance with the principles of balanced and restorative justice; and to serve the citizens' interest in county government by providing access to legal counsel to county departments and initiating and defending actions on behalf of Champaign County government.*

## **BUDGET HIGHLIGHTS**

In FY2020, the State's Attorney's Office (SAO) will continue to work within the financial limits of our budget and rely on the dedication of our staff to continue to provide necessary services to constituents and crime victims. The SAO works to utilize local resources and free and low cost alternatives for services and training whenever available. The SAO continues to support and promote increased office and interagency efficiency through the use of technology; we are cognizant of the investment Champaign County has made into providing technology to the court system and are committed to fully utilizing all available resources. In FY2020, the SAO continues to litigate the Carle and Presence property tax cases. We have requested additional funding for FY2020 for those efforts. In FY2020, the SAO intends to apply for grants from State agencies, such as the Illinois Criminal Justice Information, if and when it becomes available; in the interim, we will increase transfers to Fund 675 to support the vital, necessary work of our Victim Advocates.

## **FINANCIAL**

| Fund 080 Dept 041 |    |                                       | 2018      | 2019      | 2019      | 2020      |
|-------------------|----|---------------------------------------|-----------|-----------|-----------|-----------|
|                   |    |                                       | Actual    | Original  | Projected | Budget    |
| 331               | 40 | JUSTC-BYRNE FORMULA GRANT             | \$28,200  | \$33,723  | \$0       | \$0       |
| 334               | 25 | IL ATTY GEN-VICTIM ASSIST             | \$31,000  | \$31,000  | \$31,000  | \$31,000  |
| 334               | 72 | DCFS-PARENTAL RIGHTS ATTY             | \$21,000  | \$0       | \$0       | \$0       |
| 335               | 70 | STATE SALARY REIMBURSEMENT            | \$174,509 | \$176,338 | \$176,338 | \$179,914 |
|                   |    | FEDERAL, STATE & LOCAL SHARED REVENUE | \$254,709 | \$241,061 | \$207,338 | \$210,914 |
| 341               | 10 | COURT FEES AND CHARGES                | \$82,294  | \$85,000  | \$75,000  | \$85,000  |
| 351               | 10 | FINES & BOND FORFEITURES              | \$698,921 | \$575,000 | \$700,000 | \$700,000 |
| 351               | 15 | FEES ON TRAFFIC FINES                 | \$19,471  | \$20,000  | \$19,000  | \$20,000  |
|                   |    | FEES AND FINES                        | \$800,686 | \$680,000 | \$794,000 | \$805,000 |
| 369               | 90 | OTHER MISC. REVENUE                   | \$146     | \$0       | \$0       | \$0       |
|                   |    | MISCELLANEOUS                         | \$146     | \$0       | \$0       | \$0       |

| Fund 080 Dept 041 |    |  | 2018<br>Actual         | 2019<br>Original   | 2019<br>Projected  | 2020<br>Budget     |
|-------------------|----|--|------------------------|--------------------|--------------------|--------------------|
| 381               | 62 | REIM FRM DRUG FORF FND621                | \$9,000                | \$9,000            | \$9,000            | \$9,000            |
|                   |    | INTERFUND REVENUE                        | \$9,000                | \$9,000            | \$9,000            | \$9,000            |
|                   |    | <b>REVENUE TOTALS</b>                    | <b>\$1,064,541</b>     | <b>\$930,061</b>   | <b>\$1,010,338</b> | <b>\$1,024,914</b> |
| 511               | 1  | ELECTED OFFICIAL SALARY                  | \$168,339              | \$170,172          | \$170,172          | \$173,745          |
| 511               | 3  | REG. FULL-TIME EMPLOYEES                 | \$1,922,981            | \$1,968,141        | \$1,968,141        | \$2,054,683        |
| 511               | 4  | REG. PART-TIME EMPLOYEES                 | \$6,379                | \$0                | \$0                | \$0                |
| 513               | 20 | EMPLOYEE DEVELOPMNT/RECOG<br>PERSONNEL   | \$1,009<br>\$2,098,708 | \$0<br>\$2,138,313 | \$0<br>\$2,138,313 | \$0<br>\$2,228,428 |
| 522               | 2  | OFFICE SUPPLIES                          | \$19,936               | \$6,750            | \$9,732            | \$6,750            |
| 522               | 3  | BOOKS,PERIODICALS & MAN.                 | \$6,270                | \$25,000           | \$21,170           | \$25,000           |
| 522               | 6  | POSTAGE, UPS, FED EXPRESS                | \$613                  | \$525              | \$525              | \$525              |
| 522               | 15 | GASOLINE & OIL                           | \$719                  | \$2,000            | \$2,000            | \$2,000            |
| 522               | 44 | EQUIPMENT LESS THAN \$5000               | \$236                  | \$0                | \$811              | \$0                |
| 522               | 90 | ARSENAL & POLICE SUPPLIES<br>COMMODITIES | \$0<br>\$27,774        | \$0<br>\$34,275    | \$37<br>\$34,275   | \$0<br>\$34,275    |
| 533               | 3  | ATTORNEY/LEGAL SERVICES                  | \$715                  | \$3,000            | \$0                | \$3,000            |
| 533               | 5  | COURT REPORTING                          | \$14,943               | \$20,000           | \$17,294           | \$20,000           |
| 533               | 6  | MEDICAL/DENTAL/MENTL HLTH                | \$0                    | \$4,800            | \$4,800            | \$4,800            |
| 533               | 7  | PROFESSIONAL SERVICES                    | \$111,388              | \$25,000           | \$25,000           | \$25,000           |
| 533               | 12 | JOB-REQUIRED TRAVEL EXP                  | \$1,591                | \$0                | \$0                | \$0                |
| 533               | 15 | ISAA-APPELLATE SERVICE                   | \$36,000               | \$36,000           | \$36,000           | \$42,000           |
| 533               | 29 | COMPUTER/INF TCH SERVICES                | \$10,968               | \$18,960           | \$18,960           | \$18,960           |
| 533               | 33 | TELEPHONE SERVICE                        | \$914                  | \$2,750            | \$2,750            | \$2,750            |
| 533               | 40 | AUTOMOBILE MAINTENANCE                   | \$30                   | \$750              | \$750              | \$750              |
| 533               | 42 | EQUIPMENT MAINTENANCE                    | \$0                    | \$275              | \$275              | \$275              |
| 533               | 68 | WITNESS EXPENSE                          | \$848                  | \$7,750            | \$7,750            | \$7,750            |
| 533               | 70 | LEGAL NOTICES,ADVERTISING                | \$2,296                | \$325              | \$325              | \$325              |
| 533               | 85 | PHOTOCOPY SERVICES                       | \$115                  | \$150              | \$150              | \$150              |
| 533               | 92 | CONTRIBUTIONS & GRANTS                   | \$0                    | \$50               | \$50               | \$50               |
| 533               | 93 | DUES AND LICENSES                        | \$9,332                | \$9,000            | \$9,000            | \$9,000            |
| 533               | 94 | INVESTIGATION EXPENSE                    | \$2,047                | \$1,250            | \$1,305            | \$1,250            |
| 533               | 95 | CONFERENCES & TRAINING                   | \$11,961               | \$6,250            | \$11,901           | \$6,250            |
| 534               | 25 | COURT FACILITY REPR-MAINT                | \$613                  | \$0                | \$376              | \$0                |
| 534               | 44 | STIPEND<br>SERVICES                      | \$0<br>\$203,761       | \$0<br>\$136,310   | \$900<br>\$137,586 | \$900<br>\$143,210 |
| 571               | 25 | TO VCTM ADVOC GRNT FND675                | \$40,917               | \$40,000           | \$40,000           | \$40,000           |
|                   |    | INTERFUND EXPENDITURE                    | \$40,917               | \$40,000           | \$40,000           | \$40,000           |
|                   |    | <b>EXPENDITURE TOTALS</b>                | <b>\$2,371,160</b>     | <b>\$2,348,898</b> | <b>\$2,350,174</b> | <b>\$2,445,913</b> |

## ***ALIGNMENT to STRATEGIC PLAN***

*County Board Goal 1 – Champaign County is committed to being a high performing, open and transparent local government organization*

- The SAO works within our budget while maintaining provision of services to our constituents.
- The SAO takes advantage of free and low cost training opportunities.
- The SAO prioritizes forfeiture opportunities.

*County Board Goal 2 – Champaign County maintains high quality public facilities and highways and provides a safe rural transportation system and infrastructure*

- The SAO works with county justice departments in ensuring appropriate use of our correctional facilities, in utilizing non-custodial options such as electronic home monitoring, and in working towards consolidation of the county's correctional facilities.

*County Board Goal 3 –Champaign County promotes a safe, just and healthy community*

- The SAO justly and vigorously prosecutes traffic, misdemeanor, felony, juvenile, and involuntary commitment cases.
- The SAO goes beyond the requirements of the Illinois Victims' Bill of Rights in providing ongoing communication, information, and support to crime victims, in collecting restitution for crime victims, and in providing services to victims and their families during and after their involvement in the criminal justice system.
- The SAO works with community social service agencies and providers to ensure access for offenders to rehabilitative services, particularly in the areas of substance abuse, domestic violence, juvenile delinquency issues, and mental health.

## ***DESCRIPTION – CRIMINAL PROSECUTION***

The Criminal Division is responsible for the prosecution of all state traffic, misdemeanor, and felony offenses committed in Champaign County. The performance indicators below list matters opened in the respective categories and years, not ongoing matters.

## ***OBJECTIVES***

1. To review police reports and determine charges to be filed
2. To justly and vigorously prosecute each case
3. To maintain quality staffing and effective office policies and procedures
4. To provide resources for effective criminal prosecution

## ***PERFORMANCE INDICATORS***

| <b>Indicator</b>                                | <b>FY2018<br/>Actual</b> | <b>FY2019<br/>Projected</b> | <b>FY2020<br/>Budgeted</b> |
|---|--------------------------|-----------------------------|----------------------------|
| Felony cases filed                              | 1,777                    | 1,990                       | 1,850                      |
| Misdemeanor cases filed                         | 1,220                    | 1,200                       | 1,250                      |
| Average annual caseload per felony attorney     | 150                      | 165                         | 154                        |
| Traffic cases filed (DT cases, Misdemeanor DUI) | 394                      | 480                         | 450                        |
| Training hours per attorney                     | 30                       | 30                          | 30                         |

## ***DESCRIPTION – JUVENILE DELINQUENCY AND JUVENILE ABUSE AND NEGLECT***

The Juvenile Division is responsible for the prosecution of juvenile delinquency matters and representation of the state in civil child abuse and neglect proceedings. Juvenile Division prosecutors assigned to these cases focus on protection of the public and on rehabilitation of the offender, by working with community organizations, probation, and the schools to ensure that the needs of both the community and the offenders are met. The State's Attorney's Office works in partnership with the Mental Health Board, the Regional Planning Commission, and the Court Services Department to bring necessary programming to Champaign County to provide options for juvenile offenders and victims of juvenile crime. With regard to child abuse and neglect proceedings, the State's Attorney's Office brings civil actions against parents accused of neglecting or abusing their children. The division works closely with DCFS and with Champaign County CASA. Champaign County and the State's Attorney's Office has a state-wide reputation for excellence in juvenile abuse and neglect prosecution. The performance indicators below list matters opened in the respective categories and years, not ongoing matters.

### ***OBJECTIVES***

1. To review police reports involving juvenile offenders and determine charges to be filed
2. To justly and vigorously prosecute each case
3. To adjudicate cases of child abuse, neglect, or dependency
4. To maintain quality staffing and effective office policies and procedures
5. To provide resources for effective juvenile prosecution

### ***PERFORMANCE INDICATORS***

| <b>Indicator</b>              | <b>FY2018<br/>Actual</b> | <b>FY2019<br/>Projected</b> | <b>FY2020<br/>Budgeted</b> |
|-------------------------------|--------------------------|-----------------------------|----------------------------|
| Delinquency cases charged     | 185                      | 180                         | 200                        |
| Abuse/Neglect petitions filed | 96                       | 80                          | 80                         |
| Training Hours                | 80                       | 80                          | 80                         |

## ***DESCRIPTION – CIVIL DIVISION***

The Civil Division advises all county government offices on a wide variety of legal matters. The scope of representation ranges from assistance to the County Board in its compliance with statutory requirements, including the Open Meetings Act and Freedom of Information Act; negotiation of contracts for services, for labor, and for other major purchases; and representation in litigation in matters of civil liability. In addition, the Civil Division is responsible for involuntary commitment proceedings and forfeiture actions against drug-related property. In addition, the Civil Division is litigating the Carle & Presence property tax cases. The performance indicators below list matters opened in the respective categories and years, not ongoing matters.

### ***OBJECTIVES***

1. To provide legal counsel to county departments, the county board, and its committees
2. To defend actions brought against the County or its Officers
3. To negotiate labor contracts on behalf of the County Board and provide ongoing legal assistance with regard to collective negotiating matters

4. To provide training to elected officials and department heads regarding statutory requirements and mandates.
5. To prosecute involuntary commitment proceedings

### ***PERFORMANCE INDICATORS***

| <b>Indicator</b>           | <b>FY2018<br/>Actual</b> | <b>FY2019<br/>Projected</b> | <b>FY2020<br/>Budgeted</b> |
|----------------------------|--------------------------|-----------------------------|----------------------------|
| Contract/RFP Review        | 10                       | 8                           | 10                         |
| Employment                 | 20                       | 25                          | 20                         |
| Enforcement                | 22                       | 15                          | 20                         |
| FOIA Request/Subpoena      | 14                       | 20                          | 20                         |
| General Litigation         | 103                      | 104                         | 100                        |
| Mental Health Cases        | 17                       | 25                          | 25                         |
| Miscellaneous              | 2                        | 2                           | 3                          |
| Monitoring Outside Counsel | 6                        | 8                           | 8                          |
| Research and Advice        | 85                       | 120                         | 120                        |
| Training Hours             | 30                       | 30                          | 30                         |

### ***DESCRIPTION – VICTIM WITNESS SERVICES***

Victim Witness Services provide a broad range of advocacy throughout the court process, in order to support victims and witnesses and to aid the criminal and juvenile justice system. Advocacy includes offering information and recommending resources to victims, whether by referring victims of domestic battery to local shelters or counseling services, or by clarifying court procedures and hearings. The goal is to reinforce the rights of victims, and to ensure the cooperation and inclusion of individuals impacted by crime. In addition, Victim Witness Services aid the court process by conducting meetings and attending hearings with victims and witnesses, and by administering supportive documents such as Victim Impact Statements, health records, and restitution requests. Victim Witness Services coordinate within the State's Attorney's Office and with other law enforcement and community agencies, to ensure a holistic approach to advocacy. The performance indicators below list matters opened in the respective categories and years, not ongoing matters.

### ***OBJECTIVES***

1. To provide appropriate information and notification regarding the court process to victims and witnesses
2. To provide assistance to victims of crime through referrals and support while engaged in the criminal process

**PERFORMANCE INDICATORS**

| <b>Indicator</b>                                       | <b>FY2018<br/>Actual</b> | <b>FY2019<br/>Projected</b> | <b>FY2020<br/>Budgeted</b> |
|--|--------------------------|-----------------------------|----------------------------|
| New Felony case victim contacts                        | 405                      | 329                         | 375                        |
| New Felony Domestic violence case victim contacts      | 266                      | 198                         | 225                        |
| New Misdemeanor case victim contacts                   | 344                      | 345                         | 350                        |
| New Misdemeanor Domestic Violence case victim contacts | 175                      | 175                         | 175                        |
| New Juvenile Delinquency Victim contacts               | 6                        | 4                           | 5                          |
| New Traffic (DT) cases                                 | 11                       | 12                          | 12                         |
| New Traffic (TR) cases                                 | 8                        | 10                          | 10                         |
| New Traffic felony cases                               | 25                       | 27                          | 25                         |