

RPC – Early Childhood Fund 104

MISSION STATEMENT

The Early Childhood Education program promotes school readiness by enhancing the social and cognitive development of children through the provision of culturally inclusive educational, health, nutritional, social, and other services to eligible children, their families, and pregnant women. Our daily mission is to inspire our children to develop their unique talents and skills and prepare them for lifelong learning and success. Our teaching approach focuses on each child’s POTENTIAL and POSSIBILITIES.

BUDGET HIGHLIGHTS

The FY20 Early Childhood Fund includes federal funding to serve 435 preschoolers and 231 infants and toddlers. Revenue streams include federal and state grants, local contracts, and fee-for-service subsidy reimbursements. The FY20 budget includes Early Head Start Expansion grant funding to serve an additional 80 infants and toddlers. The Early Head Start Expansion grant combined with Preschool for All funding and the fee-for-service childcare subsidy will allow further development of our center-based programming options for at-risk, low-income children from birth to five. Federal and state funding will support 14 additional year-round classrooms with programming for up to 10 hours/day to meet the needs of our families that are working or going to school.

Even/Odd Year Departmental Designation – All federal and state grants administered by the Regional Planning Commission have a program year that differs from the County fiscal year; i.e., Jul-Jun, Oct-Sept, Mar-Feb. Grant awards require revenue and expenditures to be segregated in the accounting system by program year ending date. Grants ending in June 2020 are identified in the accounting system as “even years” and grants ending in June 2021 are identified as “odd years.” The chart of accounts indicates the specific grant/contract term separately identifiable by both fund and department. Since these grants often run concurrently and/or cross multiple county fiscal years, adequate line-item appropriations are required to accommodate variations in direct client assistance, carryover, and concurrent programming.

FINANCIAL

Fund 104 Summary			2018	2019	2019	2020
			Actual	Original	Projected	Budget
331	44	USDA-CHILD/ADLT CARE FOOD	\$362,228	\$329,500	\$375,500	\$404,500
331	48	HHS-HEAD START PROGRAM	\$5,170,735	\$5,863,500	\$7,951,730	\$8,413,250
334	32	IL DCFS-CHILD CARE	\$32,008	\$25,000	\$37,500	\$37,500
334	37	IL DPT HUM SRV-CHILD CARE	\$1,108,002	\$950,000	\$1,400,000	\$1,500,000
334	64	IL STBD ED/PRESCH FOR ALL	\$2,784,583	\$1,600,000	\$1,300,000	\$1,260,000
336	13	CHAMP COUNTY MENT HLTH BD	\$109,681	\$165,606	\$271,108	\$325,500
336	23	CHAMP COUNTY DEV DISAB BD	\$0	\$0	\$13,000	\$28,550
FEDERAL, STATE & LOCAL SHARED REVENUE			\$9,567,237	\$8,933,606	\$11,348,838	\$11,969,300
341	40	TECHNICAL SERVICE CONT.	\$48,400	\$48,000	\$48,000	\$24,000
345	28	CHILD DAY CARE CHARGES	\$76,677	\$55,000	\$90,000	\$90,000

FY2020 Budget
Champaign County, Illinois

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Early Childhood
Fund 104

Fund 104 Summary			2018	2019	2019	2020
			Actual	Original	Projected	Budget
		FEES AND FINES	\$125,077	\$103,000	\$138,000	\$114,000
361	10	INVESTMENT INTEREST	\$21,839	\$5,000	\$16,500	\$75,000
363	10	GIFTS AND DONATIONS	\$528	\$4,750	\$2,500	\$5,000
369	90	OTHER MISC. REVENUE	\$4,762	\$8,000	\$9,450	\$11,000
		MISCELLANEOUS	\$27,129	\$17,750	\$28,450	\$91,000
385	40	FROM FULL DAY PROG DPT647	\$0	\$0	\$0	\$50,000
		INTERFUND REVENUE	\$0	\$0	\$0	\$50,000
REVENUE TOTALS			\$9,719,443	\$9,054,356	\$11,515,288	\$12,224,300
511	3	REG. FULL-TIME EMPLOYEES	\$3,263,494	\$3,393,912	\$4,024,919	\$4,595,353
511	4	REG. PART-TIME EMPLOYEES	\$1,000,028	\$1,207,000	\$1,183,079	\$1,224,079
511	5	TEMP. SALARIES & WAGES	\$134,425	\$116,000	\$117,164	\$77,164
513	1	SOCIAL SECURITY-EMPLOYER	\$324,181	\$366,100	\$406,938	\$467,118
513	2	IMRF - EMPLOYER COST	\$333,794	\$269,852	\$306,391	\$439,790
513	4	WORKERS' COMPENSATION INS	\$70,757	\$76,100	\$93,684	\$104,909
513	5	UNEMPLOYMENT INSURANCE	\$38,225	\$90,960	\$76,334	\$89,962
513	6	EMPLOYEE HEALTH/LIFE INS	\$695,352	\$755,082	\$974,972	\$1,067,856
513	20	EMPLOYEE DEVELOPMNT/RECOG PERSONNEL	\$6,706	\$10,500	\$10,165	\$13,590
			\$5,866,962	\$6,285,506	\$7,193,646	\$8,079,821
522	1	STATIONERY & PRINTING	\$762	\$4,500	\$3,850	\$3,250
522	2	OFFICE SUPPLIES	\$16,582	\$20,200	\$25,425	\$16,300
522	3	BOOKS,PERIODICALS & MAN.	\$2,710	\$2,250	\$1,750	\$4,350
522	4	COPIER SUPPLIES	\$3,764	\$7,150	\$4,250	\$5,750
522	6	POSTAGE, UPS, FED EXPRESS	\$3,880	\$6,100	\$4,350	\$3,400
522	10	FOOD	\$175,030	\$143,750	\$177,000	\$186,050
522	11	MEDICAL SUPPLIES	\$13,610	\$16,450	\$26,043	\$13,450
522	14	CUSTODIAL SUPPLIES	\$18,913	\$26,600	\$28,100	\$25,725
522	15	GASOLINE & OIL	\$23,780	\$31,700	\$22,300	\$24,125
522	17	GROUNDS SUPPLIES	\$0	\$250	\$1,850	\$2,000
522	25	DIETARY NON-FOOD SUPPLIES	\$24,031	\$26,400	\$40,950	\$31,600
522	28	LAUNDRY SUPPLIES	\$2,406	\$2,350	\$6,100	\$3,400
522	32	SUPPL FOR DISABLED PERSNS	\$2,480	\$4,500	\$6,500	\$6,300
522	44	EQUIPMENT LESS THAN \$5000	\$56,375	\$66,000	\$192,500	\$95,200
522	91	LINEN & BEDDING	\$1,604	\$2,900	\$6,000	\$4,400
522	93	OPERATIONAL SUPPLIES	\$5,456	\$19,500	\$19,325	\$19,950
522	96	SCHOOL SUPPLIES	\$217,854	\$159,000	\$284,775	\$151,100
		COMMODITIES	\$569,237	\$539,600	\$851,068	\$596,350
533	1	AUDIT & ACCOUNTING SERVCS	\$46,921	\$50,500	\$52,500	\$74,500
533	3	ATTORNEY/LEGAL SERVICES	\$0	\$16,500	\$13,000	\$12,000
533	6	MEDICAL/DENTAL/MENTL HLTH	\$25,731	\$11,400	\$14,250	\$13,650
533	7	PROFESSIONAL SERVICES	\$203,878	\$152,500	\$180,000	\$143,250

Fund 104 Summary			2018	2019	2019	2020
			Actual	Original	Projected	Budget
533	8	CONSULTING SERVICES	\$845	\$4,250	\$4,250	\$4,450
533	12	JOB-REQUIRED TRAVEL EXP	\$30,376	\$45,886	\$42,948	\$51,940
533	17	FIELD TRIPS / ACTIVITIES	\$1,295	\$6,200	\$3,750	\$4,300
533	18	NON-EMPLOYEE TRAINING,SEM	\$887	\$5,750	\$10,250	\$18,350
533	19	SCHOOLNG TO OBTAIN DEGREE	\$93,291	\$58,000	\$66,700	\$76,340
533	20	INSURANCE	\$101,487	\$98,500	\$138,000	\$128,000
533	29	COMPUTER/INF TCH SERVICES	\$117,510	\$126,500	\$139,200	\$179,750
533	30	GAS SERVICE	\$21,115	\$34,250	\$40,050	\$57,750
533	31	ELECTRIC SERVICE	\$48,884	\$57,000	\$70,525	\$80,750
533	32	WATER SERVICE	\$10,166	\$13,300	\$21,150	\$17,300
533	33	TELEPHONE SERVICE	\$7,634	\$28,750	\$34,100	\$41,100
533	34	PEST CONTROL SERVICE	\$1,956	\$4,000	\$3,250	\$4,260
533	36	WASTE DISPOSAL & RECYCLNG	\$10,894	\$19,150	\$10,510	\$11,750
533	40	AUTOMOBILE MAINTENANCE	\$20,405	\$29,500	\$26,550	\$26,550
533	42	EQUIPMENT MAINTENANCE	\$18,854	\$27,150	\$27,450	\$32,400
533	45	NON-CNTY BLDG REPAIR-MNT	\$927,667	\$103,000	\$426,669	\$350,169
533	50	FACILITY/OFFICE RENTALS	\$146,128	\$151,500	\$290,850	\$588,000
533	51	EQUIPMENT RENTALS	\$28,533	\$10,900	\$44,315	\$34,950
533	52	OTHER SERVICE BY CONTRACT	\$0	\$15,000	\$15,500	\$11,750
533	70	LEGAL NOTICES,ADVERTISING	\$32,123	\$17,500	\$16,000	\$12,250
533	84	BUSINESS MEALS/EXPENSES	\$843	\$3,700	\$2,700	\$3,000
533	85	PHOTOCOPY SERVICES	\$25,764	\$39,500	\$32,500	\$42,800
533	87	INDIRECT COSTS / OVERHEAD	\$550,196	\$556,500	\$806,090	\$783,500
533	89	PUBLIC RELATIONS	\$4,150	\$3,700	\$5,150	\$4,750
533	91	LAUNDRY & CLEANING	\$0	\$5,250	\$3,650	\$3,800
533	93	DUES AND LICENSES	\$14,968	\$18,350	\$15,200	\$17,950
533	95	CONFERENCES & TRAINING	\$96,201	\$74,064	\$101,307	\$96,720
534	9	R.E. TAX / DRAINAGE ASMNT	\$1,855	\$0	\$0	\$0
534	11	FOOD SERVICE	\$155,964	\$155,500	\$165,500	\$181,500
534	37	FINANCE CHARGES,BANK FEES	\$0	\$250	\$0	\$0
534	38	EMRGNCY SHELTER/UTILITIES	\$267	\$0	\$0	\$0
534	43	DISABILITY THERAPY,CONSLT	\$24,665	\$17,500	\$21,000	\$20,000
534	44	STIPEND	\$8,840	\$11,000	\$13,650	\$11,600
534	46	SEWER SERVICE & TAX	\$6,376	\$8,703	\$12,153	\$12,453
534	58	LANDSCAPING SERVICE/MAINT	\$19,557	\$11,500	\$38,000	\$13,000
534	59	JANITORIAL SERVICES	\$166,021	\$153,500	\$166,000	\$262,500
534	68	POLICY COUNCIL ACTIVITIES	\$3,897	\$8,000	\$7,500	\$9,500
534	69	PARENT ACTIVITIES/TRAVEL	\$23,496	\$19,200	\$17,425	\$23,800
534	76	PARKING LOT/SIDEWLK MAINT SERVICES	\$4,796 \$3,004,436	\$19,000 \$2,192,203	\$35,975 \$3,135,567	\$30,250 \$3,492,632
544	32	OTHER EQUIPMENT	\$114,089	\$0	\$75,000	\$15,000
544	33	OFFICE EQUIPMENT & FURNIS	\$0	\$16,500	\$76,500	\$26,000
544	40	LANDSCAPING,LAND IMPRVMTS	\$28,888	\$0	\$0	\$0
544	73	MEDICAL/HEALTH EQUIPMENT CAPITAL	\$6,260 \$149,237	\$0 \$16,500	\$10,000 \$161,500	\$2,000 \$43,000

Fund 104 Summary				2018	2019	2019	2020
				Actual	Original	Projected	Budget
571	4	TO RPC ECON DEV LOANS 475		\$0	\$0	\$0	\$1,000,000
		INTERFUND EXPENDITURE		\$0	\$0	\$0	\$1,000,000
EXPENDITURE TOTALS				\$9,589,872	\$9,033,809	\$11,341,781	\$13,211,803

FUND BALANCE

2018 Actual	2019 Projected	2020 Budgeted
\$2,100,937	\$2,274,444	\$1,286,941

The Early Childhood fund balance is expected to decrease in FY20 due to expanded full day programming and associated operating costs. The restricted fund balance is utilized to meet cash flow requirements, the liability for compensated absences, facility and infrastructure upgrades, capital equipment replacement, lease obligations, and program phase-down reserve. The fund balance level is appropriate given the significant delays in state reimbursement and the monthly cash requirements for operations.

FTE STAFFING HISTORY

FY2016	FY2017	FY2018	FY2019	FY20
118	119.9	125.7	135.8	183.61

ALIGNMENT TO STRATEGIC PLAN

The Early Childhood Program is committed to advancing the quality of life for at-risk, low-income children and their families in Champaign County.

DESCRIPTION

The Head Start and Early Head Start grant programs are designed to help break the cycle of poverty by providing infants, toddlers, and preschool children of low-income families with a comprehensive program to meet their educational, emotional, social, health, nutritional, and psychological needs and support the families in improving their lives. Preschool for All combined with the childcare subsidy allows parents the opportunity to advance toward economic self-sufficiency while at the same providing developmentally appropriate programming for their children.

OBJECTIVES

Head Start and Early Head programming promotes school readiness of children ages birth to five from low-income families by supporting the development of the whole child. Our Head Start and Early Head Start programming offer a variety of service models, responsive to the unique needs of our community including home-based, center-based, and family childcare home provider options.

The Head Start and Early Head Start programs support children’s growth and development in a positive learning environment through a variety of services, which include:

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- **Early learning** - Children’s readiness for school and beyond is fostered through individualized learning experiences. Through relationships with adults, play, and planned and spontaneous instruction, children grow in many aspects of development. Children progress in social skills and emotional well-being, along with language and literacy learning, and concept development
- **Health** - Each child’s perceptual, motor, and physical development is supported to permit them to fully explore and function in their environment. All children receive health and development screenings, nutritious meals, oral health and mental health support. Programs connect families with medical, dental, and mental health services to ensure that children are receiving the services they need.
- **Family well-being** - Parents and families are supported in achieving their own goals, such as housing stability, continued education, and financial security. Programs support and strengthen parent-child relationships and engage families around children’s learning and development.

PERFORMANCE INDICATORS

Indicator	2018 Actual	2019 Projected	2020 Budgeted
Children whose family income is less than 130% of poverty level	90%	91%	90%
Cumulative number of children/pregnant mothers participating in program	759	708	800
Percent enrolled on first day of program year	100%	100%	100%
Percent of cumulative enrollment is of children with a disability	10%	10.3%	10%
Children with up-to-date health care by year end	89%	96%	95%
Follow-up services/referrals provided as a result of health & developmental screenings	100%	100%	100%
Percent of children leaving program ready for kindergarten	93%	90%	95%
Number of community requests for Head Start participation in events or partnerships	34	41	30
Overall rating of parent satisfaction surveys	98%	98%	100%
Change in funded enrollment from previous year	0	0	+90

Families utilizing family partnership agreement	456	451	500
Total number of staff positions (full & part-time)	145	145	192
Staff turnover rate (corrected formula)	19%	15%	5%
Positive federal & state compliance reviews	2/2	2/2	1/1