

CIRCUIT CLERK E-CITATIONS

Fund 632-030

This fund has been established in accordance with 705 ILCS 105/27.3e, as amended by Public Act 96-1210 effective January 1, 2011.

MISSION STATEMENT

The fee shall be used to defray expenses related to the establishment and maintenance of electronic citations – the process of transmitting traffic, misdemeanor, municipal ordinance, conservation, or other citations and law enforcement data via electronic means to the circuit court clerk.

BUDGET HIGHLIGHTS

While this fee has been collected since FY2011, the Illinois Supreme Court only began authorizing Counties to submit requests for approval for e-citation programs in 2013. A fully functioning automated disposition reporting system (ADR) is a prerequisite for all e-ticketing programs in Illinois. Champaign County was approved for ADR by the Illinois Supreme Court in 2013, and ADR has been fully functioning since then. From 2016-2018, the Circuit Clerk's Office worked with the Champaign County Sheriff and all local police agencies to identify an e-citation vendor to best meet the needs of Champaign County. Through an RFQ process, Quicket Solutions was identified in FY2018 to work with individual law enforcement agencies to establish an e-citation program in Champaign County. The initial start-up cost of implementing Quicket Solutions was \$37,613 in FY2018 with the ongoing annual maintenance cost anticipated to be \$10,000/year in FY2019 and FY2020. Increased software and equipment costs are budgeted in FY2020 in anticipation of additional police agencies within the County coming on board with this system.

FINANCIAL

Fund 632 Dept 030			2018 Actual	2019 Original	2019 Projected	2020 Budget
341	61	ELECTRONIC CITATIONS FEE	\$15,523	\$19,000	\$20,190	\$21,000
		FEES AND FINES	\$15,523	\$19,000	\$20,190	\$21,000
361	10	INVESTMENT INTEREST	\$1,285	\$1,000	\$1,817	\$2,000
		MISCELLANEOUS	\$1,285	\$1,000	\$1,817	\$2,000
REVENUE TOTALS			\$16,808	\$20,000	\$22,007	\$23,000
533	29	COMPUTER/INF TCH SERVICES	\$37,614	\$50,000	\$10,000	\$30,000
		SERVICES	\$37,614	\$50,000	\$10,000	\$30,000
544	33	OFFICE EQUIPMENT & FURNIS	\$0	\$0	\$10,000	\$20,000
		CAPITAL	\$0	\$0	\$10,000	\$20,000
EXPENDITURE TOTALS			\$37,614	\$50,000	\$20,000	\$50,000

FUND BALANCE

FY2018 Actual	FY2019 Projected	FY2020 Budgeted
\$69,403	\$71,413	\$44,413

The fund balance goal for this fund is \$20,000 – or an amount equal to one year’s worth of revenue. This enables appropriate management of expenditure in years when revenues may not be as strong. In years leading up to periodic purchases of equipment or software, the fund balance will grow above the \$20,000 goal.

The initial expenditure in FY2018 is the reason for the change in fund balance of greater than 10% in FY2019. The additional decline in fund balance in FY2020 reflects more new agencies joining and utilizing revenues from the fund balance to cover those costs.