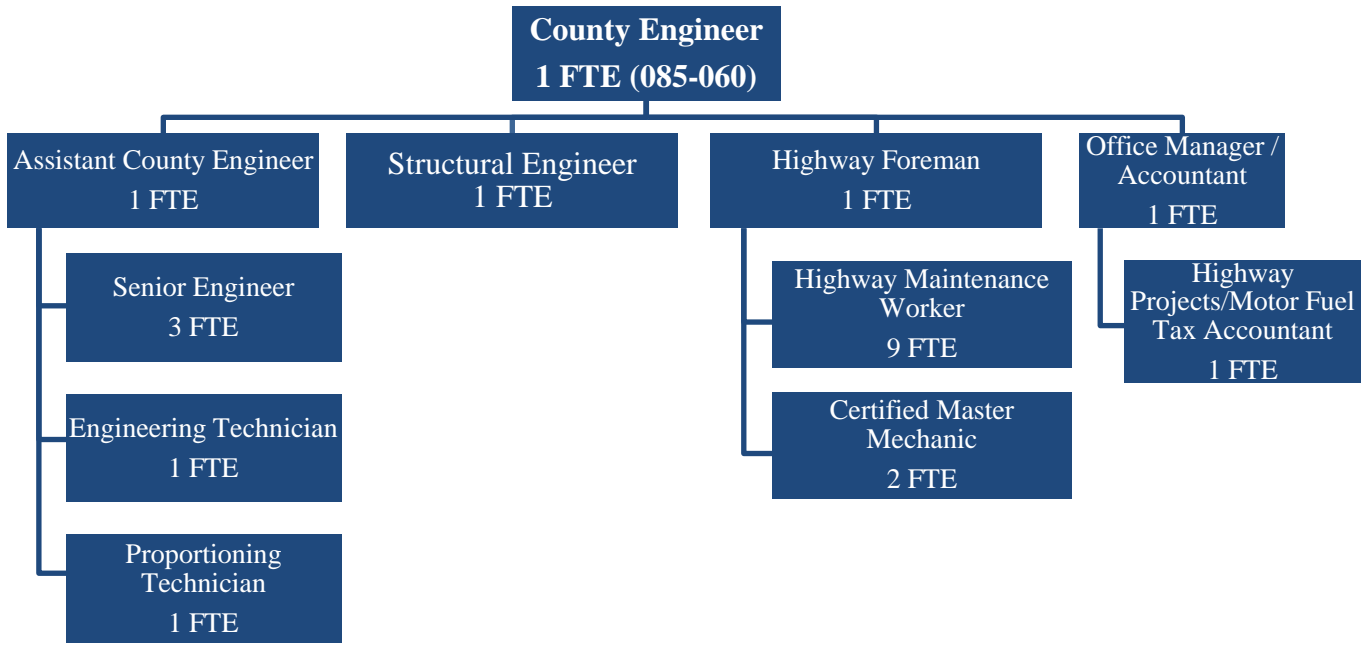


COUNTY HIGHWAY
Fund 083-060



County Highway (083-060) positions: 21 FTE
 County Motor Fuel Tax (085-060) positions: 1 FTE

NOTE: The County the Structural Engineer position in 2020

MISSION STATEMENT

The Champaign County Highway Department, in association with the Township Highway Commissioners, has been given the opportunity and distinct responsibility to provide a safe rural transportation system for the citizens of Champaign County. The County Highway Department employs its engineering expertise and vocational knowledge to provide reasonable, sensible, and responsible solutions to the challenges facing Champaign County in solicitous response to the needs of the county residents.

BUDGET HIGHLIGHTS

The Highway Fund is our operational fund. With the increasing costs in commodities, utilities, and equipment the County Highway Department continues to rely on transfers from the Motor Fuel Tax (MFT) budget to fill the gap in our Highway Fund Budget. Equipment costs, costs to repair equipment, cost to maintain our buildings and roads highlight those increasing costs. The Highway Department budgeted \$100,000 to begin funding a building maintenance fund (Fund 083-062) in 2018. We budgeted \$104,000 in 2019, \$108,000 in 2020 and \$112,000 in 2021 for fund 083-062. Fund 083-062 is to be used as a “sinking fund” for building repairs to make sure our building is properly maintained. We are also budgeting \$333,000 in heavy equipment in 2021 to cover the costs of new equipment. No major road improvements are scheduled to be financed from this fund.

FINANCIAL

| Fund 083 Dept 060 | | | 2019 | 2020 | 2020 | 2021 |
|--------------------------|----|---------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | | | Actual | Original | Projected | Budget |
| 311 | 22 | CURR PROP TX-CNTY HIGHWAY | \$2,574,624 | \$2,802,318 | \$2,603,082 | \$2,836,496 |
| 313 | 22 | RE BACKTAX-COUNTY HIGHWAY | \$3,471 | \$0 | \$0 | \$0 |
| 314 | 10 | MOBILE HOME TAX | \$2,172 | \$0 | \$0 | \$0 |
| 315 | 10 | PAYMENT IN LIEU OF TAXES | \$1,393 | \$0 | \$0 | \$0 |
| | | PROPERTY TAXES | \$2,581,660 | \$2,802,318 | \$2,603,082 | \$2,836,496 |
| 335 | 60 | STATE REIMBURSEMENT | \$274,633 | \$0 | \$0 | \$0 |
| 337 | 21 | LOCAL GOVT REIMBURSEMENT | \$1,523 | \$0 | \$0 | \$0 |
| | | FEDERAL, STATE & LOCAL SHARED REVENUE | \$276,156 | \$0 | \$0 | \$0 |
| 343 | 70 | MATERIAL & EQUIPMENT USE | \$58,626 | \$60,000 | \$60,000 | \$60,000 |
| 343 | 71 | MATERIAL & EQP USE-CO MFT | \$224,994 | \$225,000 | \$225,000 | \$225,000 |
| 343 | 80 | ENGINEERING FEE-TWP,VILL | \$25,869 | \$20,000 | \$10,000 | \$20,000 |
| 343 | 82 | ENGINEERING FEE-CO MFT | \$50,000 | \$50,000 | \$140,000 | \$140,000 |
| 343 | 83 | ENGINEERING FEE-TWP MFT | \$74,460 | \$90,000 | \$90,000 | \$115,000 |
| | | FEES AND FINES | \$433,949 | \$445,000 | \$525,000 | \$560,000 |
| 361 | 10 | INVESTMENT INTEREST | \$37,838 | \$15,000 | \$15,000 | \$15,000 |
| 369 | 90 | OTHER MISC. REVENUE | \$7,136 | \$2,000 | \$0 | \$0 |
| | | MISCELLANEOUS | \$44,974 | \$17,000 | \$15,000 | \$15,000 |
| 371 | 80 | FROM GENERAL CORP FND 080 | \$42,000 | \$43,000 | \$43,000 | \$45,700 |
| | | INTERFUND REVENUE | \$42,000 | \$43,000 | \$43,000 | \$45,700 |
| REVENUE TOTALS | | | \$3,378,739 | \$3,307,318 | \$3,186,082 | \$3,457,196 |
| 511 | 3 | REG. FULL-TIME EMPLOYEES | \$1,165,718 | \$1,307,797 | \$1,397,797 | \$1,417,493 |
| 511 | 5 | TEMP. SALARIES & WAGES | \$18,664 | \$25,000 | \$35,000 | \$25,000 |
| 511 | 9 | OVERTIME | \$73,792 | \$80,000 | \$70,000 | \$80,000 |
| 513 | 1 | SOCIAL SECURITY-EMPLOYER | \$92,039 | \$120,821 | \$120,821 | \$129,510 |
| 513 | 2 | IMRF - EMPLOYER COST | \$69,625 | \$115,451 | \$115,451 | \$116,305 |
| 513 | 4 | WORKERS' COMPENSATION INS | \$87,676 | \$102,213 | \$102,213 | \$105,587 |
| 513 | 5 | UNEMPLOYMENT INSURANCE | \$5,301 | \$4,893 | \$5,893 | \$5,126 |
| 513 | 6 | EMPLOYEE HEALTH/LIFE INS | \$166,918 | \$215,098 | \$215,098 | \$240,658 |
| | | PERSONNEL | \$1,679,733 | \$1,971,273 | \$2,062,273 | \$2,119,679 |
| 522 | 1 | STATIONERY & PRINTING | \$246 | \$500 | \$500 | \$500 |
| 522 | 2 | OFFICE SUPPLIES | \$2,355 | \$3,000 | \$3,000 | \$3,000 |
| 522 | 3 | BOOKS,PERIODICALS & MAN. | \$70 | \$100 | \$1,200 | \$1,000 |
| 522 | 6 | POSTAGE, UPS, FED EXPRESS | \$653 | \$500 | \$500 | \$500 |
| 522 | 14 | CUSTODIAL SUPPLIES | \$1,738 | \$2,000 | \$2,000 | \$2,000 |
| 522 | 15 | GASOLINE & OIL | \$137,298 | \$135,000 | \$135,000 | \$140,000 |
| 522 | 16 | TOOLS | \$6,560 | \$10,000 | \$10,000 | \$15,000 |
| 522 | 24 | ENGINEERING SUPPLIES | \$2,676 | \$5,000 | \$4,000 | \$7,000 |
| 522 | 44 | EQUIPMENT LESS THAN \$5000 | \$16,557 | \$20,000 | \$20,000 | \$25,000 |
| 522 | 93 | OPERATIONAL SUPPLIES | \$18,104 | \$15,000 | \$15,000 | \$20,000 |

| | | | | | | |
|-----|----|------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | | COMMODITIES | \$186,257 | \$191,100 | \$191,200 | \$214,000 |
| 533 | 1 | AUDIT & ACCOUNTING SERVCS | \$10,552 | \$11,000 | \$11,000 | \$11,000 |
| 533 | 3 | ATTORNEY/LEGAL SERVICES | \$7,887 | \$1,000 | \$5,000 | \$1,000 |
| 533 | 4 | ENGINEERING SERVICES | \$13,000 | \$5,000 | \$5,000 | \$5,000 |
| 533 | 6 | MEDICAL/DENTAL/MENTL HLTH | \$1,955 | \$2,000 | \$2,000 | \$2,000 |
| 533 | 7 | PROFESSIONAL SERVICES | \$26 | \$500 | \$500 | \$500 |
| 533 | 12 | JOB-REQUIRED TRAVEL EXP | \$14 | \$100 | \$100 | \$100 |
| 533 | 20 | INSURANCE | \$49,919 | \$80,000 | \$80,000 | \$80,000 |
| 533 | 26 | PROPERTY LOSS/DMG CLAIMS | \$224 | \$500 | \$500 | \$500 |
| 533 | 29 | COMPUTER/INF TCH SERVICES | \$5,717 | \$6,300 | \$32,000 | \$20,000 |
| 533 | 30 | GAS SERVICE | \$9,721 | \$10,000 | \$10,000 | \$10,000 |
| 533 | 31 | ELECTRIC SERVICE | \$42,095 | \$55,000 | \$50,000 | \$50,000 |
| 533 | 32 | WATER SERVICE | \$5,402 | \$4,500 | \$5,500 | \$5,500 |
| 533 | 33 | TELEPHONE SERVICE | \$8,653 | \$8,000 | \$10,000 | \$10,000 |
| 533 | 34 | PEST CONTROL SERVICE | \$1,809 | \$2,000 | \$2,000 | \$2,000 |
| 533 | 35 | TOWEL & UNIFORM SERVICE | \$1,533 | \$1,300 | \$1,000 | \$1,000 |
| 533 | 36 | WASTE DISPOSAL & RECYCLNG | \$4,763 | \$3,500 | \$3,500 | \$3,500 |
| 533 | 42 | EQUIPMENT MAINTENANCE | \$21,750 | \$25,000 | \$25,000 | \$25,000 |
| 533 | 48 | ROAD/BRIDGE MAINTENANCE | \$76,702 | \$25,000 | \$73,000 | \$100,000 |
| 533 | 49 | HEAVY EQUIP. MAINTENANCE | \$177,953 | \$150,000 | \$165,000 | \$169,000 |
| 533 | 51 | EQUIPMENT RENTALS | \$33,217 | \$15,000 | \$25,000 | \$25,000 |
| 533 | 52 | OTHER SERVICE BY CONTRACT | \$6,440 | \$6,000 | \$8,000 | \$8,000 |
| 533 | 60 | HWY FACILITY REPAIR-MAINT | \$21,109 | \$30,000 | \$20,000 | \$20,000 |
| 533 | 70 | LEGAL NOTICES,ADVERTISING | \$1,662 | \$1,000 | \$1,000 | \$1,000 |
| 533 | 71 | BLUEPRINT,FILM PROCESSING | \$2,392 | \$3,000 | \$4,000 | \$3,000 |
| 533 | 85 | PHOTOCOPY SERVICES | \$5,225 | \$4,000 | \$5,000 | \$5,000 |
| 533 | 90 | CLOTHING ALLOWANCE | \$3,667 | \$4,000 | \$4,000 | \$4,000 |
| 533 | 93 | DUES AND LICENSES | \$2,207 | \$2,500 | \$3,000 | \$3,000 |
| 533 | 95 | CONFERENCES & TRAINING | \$2,583 | \$3,000 | \$3,000 | \$3,000 |
| 534 | 46 | SEWER SERVICE & TAX | \$1,562 | \$1,800 | \$1,800 | \$2,000 |
| 534 | 58 | LANDSCAPING SERVICE/MAINT | \$3,822 | \$500 | \$1,500 | \$1,500 |
| 534 | 59 | JANITORIAL SERVICES | \$13,909 | \$15,000 | \$12,000 | \$15,000 |
| 534 | 67 | 1701 OUTBLDGS REPAIR-MNT | \$2,603 | \$1,000 | \$1,000 | \$1,000 |
| 534 | 76 | PARKING LOT/SIDEWLK MAINT SERVICES | \$0 | \$0 | \$0 | \$10,000 |
| | | | \$540,073 | \$477,500 | \$570,400 | \$597,600 |
| 544 | 11 | ROAD IMPROVEMENTS | \$20,895 | \$134,000 | \$0 | \$0 |
| 544 | 30 | AUTOMOBILES, VEHICLES | \$0 | \$25,000 | \$27,850 | \$30,000 |
| 544 | 32 | OTHER EQUIPMENT | \$7,192 | \$0 | \$0 | \$0 |
| 544 | 35 | HEAVY EQUIPMENT | \$429,288 | \$400,000 | \$325,000 | \$340,000 |
| | | CAPITAL | \$457,375 | \$559,000 | \$352,850 | \$370,000 |
| 571 | 14 | TO CAPITAL IMPRV FUND 105 | \$0 | \$0 | \$0 | \$42,071 |
| 573 | 52 | TO HIGHWAY DEPTS 60/62 | \$104,000 | \$108,000 | \$108,000 | \$112,000 |
| | | INTERFUND EXPENDITURE | \$104,000 | \$108,000 | \$108,000 | \$154,071 |
| | | EXPENDITURE TOTALS | \$2,967,438 | \$3,306,873 | \$3,284,723 | \$3,455,350 |

FUND BALANCE

| FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|----------------------|-------------------------|------------------------|
| \$2,353,243 | \$2,362,602 | \$2,376,448 |

The fund balance goal is \$1,000,000. We strive to have a balanced budget every year and have been able to keep that goal with the exception of needing to move money from year to year when equipment is ordered in one year and received in the next.

EXPENSE PER CAPITA (IN ACTUAL DOLLARS)

| FY2017 | FY2018 | FY2019 | FY2020 | FY2021 |
|---------------|---------------|---------------|---------------|---------------|
| \$14.72 | \$18.62 | \$16.08 | \$16.45 | \$17.68 |

FULL TIME EMPLOYEE HISTORY

| FY2017 | FY2018 | FY2019 | FY2020 | FY2021 |
|---------------|---------------|---------------|---------------|---------------|
| 20 | 20 | 20 | 21 | 21 |

ALIGNMENT to STRATEGIC PLAN

County Board Goal 1 – Operate a high performing, open, transparent county government

- All of the large construction and maintenance projects are open bid to the lowest responsible bidder who conforms to IDOT Policy. We also report all our revenues and expenditures from grants to IDOT through the GATA portal.

County Board Goal 2 – Maintain high quality public facilities and roads and a safe rural transportation system

- The County Highway Department maintains 200 miles of County Roads with an average pavement condition index of 81.2. We maintain seventy-three bridges on the County Highway system with no bridges currently load posted. The County Highway Department has a high quality, state of the art highway maintenance facility that is used to house the vehicles and perform maintenance on all county owned vehicles. We use our pavement management system to help project our 5-year construction and maintenance plan for the county roads.
- The County Highway Department identifies providing a safe rural transportation system in its mission statement. That mission statement is upheld by building safer highways with wider shoulders, rumble strips, new signs, and safe slopes. The County Highway Department has been very aggressive in applying for and receiving Highway Safety Improvement Program funds to build safer roads and incorporate safety measures into our recent construction. The County Highway Department also plows snow and provides ice control 24 hours a day/7 days a week when needed to keep the County transportation system as safe as possible during the winter months. We also provide engineering for townships at minimal cost and inspect all township bridges for a \$50/bridge fee. This helps ensure the township highway system is safe and efficient for the travelling public.

DESCRIPTION – ENGINEERING SERVICES

To provide engineering design and planning of roads, highways, and bridges for the County and Township

OBJECTIVES

- To have awarded project cost within +/- 5% of engineer design cost estimate
- To keep actual project cost within +/- 5% of awarded project cost
- To complete construction projects on schedule

PERFORMANCE INDICATORS

| Indicator | FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|--------------------------------------------------------------------|--------------------------|-----------------------------|----------------------------|
| 1. Roadway projects designed | 1 | 1 | 1 |
| 2. Road projects – constructed, supervised, and inspected | 1 | 1 | 1 |
| 3. Actual Roadway project award cost as percent of design estimate | 97% | 85% | 100% |
| 4. Actual Roadway project construction cost as percent of awarded | 100% | 100% | 100% |
| 5. Projects completed on schedule | 100% | 100% | 100% |

DESCRIPTION – HIGHWAY MAINTENANCE

To maintain the structural integrity of County highways, road shoulders, and ditches, and to provide snow and ice removal on County highways.

OBJECTIVES

- To maintain safe roadways
- To replace signs in a time sensitive manner
- To reduce drainage problems that damage roadway
- To seal coat County Highways on as needed basis
- To provide services to townships and other local agencies on a requested need basis
- To keep County Highways open 24 hours a day, seven days a week

PERFORMANCE INDICATORS

| Indicator | FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|---------------------------------------------------|--------------------------|-----------------------------|----------------------------|
| 1. Miles of shoulder repair and ditch grading | 90 | 70 | 80 |
| 2. Pavement Condition Index of Roads | 81.2 | 80.0 | 82.0 |
| 3. Traffic signs repaired/replaced | 280 | 300 | 300 |
| 4. Total expenditure for road surface maintenance | \$300,000 | 350,000 | \$350,000 |
| 5. Gallons of liquid asphalt applied | 66,000 | 70,000 | 50,000 |
| 6. Percent of Roads with PCI >60 | 90% | 80% | 82% |
| 7. Hours spent removing snow and ice | 2,000 | 1900 | 2,000 |
| 8. Number of days with freezing or snow condition | 133 | 130 | 130 |

HIGHWAY BUILDING CAPITAL

Fund 083-062

BUDGET HIGHLIGHTS

This budget was created in FY2018 to allocate funds for the capital costs of highway building facilities. A Facility Assessment Report completed by Bailey Edward in November 2015 indicated that the annual cost to maintain the Deferred Maintenance Backlog (DMB) for the Highway Fleet Maintenance, Highway Salt Dome and Highway Garage facilities is approximately \$300,000. The Highway Department began transferring funds to this Capital Fund in 2018 and will continue to transfer funds this year. This is intended to be like a “sinking fund” where funds accumulate until capital repairs are necessary. Although this falls short of the DMB, it is a good start to having a healthy maintenance fund for the Highway Department facility. For the 2021 budget there is \$100,000 budgeted as an expenditure to make sure we have money in the expenditure line item for capital repairs that may arise during the year.

FINANCIAL

| Fund 083 | | Dept 062 | 2019 Actual | 2020 Original | 2020 Projected | 2021 Budget |
|---------------------------|----|---------------------------|------------------|------------------|-------------------|------------------|
| 385 | 32 | FROM HIGHWAY DEPTS 60/62 | \$104,000 | \$108,000 | \$108,000 | \$112,000 |
| | | INTERFUND REVENUE | \$104,000 | \$108,000 | \$108,000 | \$112,000 |
| REVENUE TOTALS | | | \$104,000 | \$108,000 | \$108,000 | \$112,000 |
| 533 | 60 | HWY FACILITY REPAIR-MAINT | \$0 | \$25,000 | \$0 | \$100,000 |
| | | SERVICES | \$0 | \$25,000 | \$0 | \$100,000 |
| EXPENDITURE TOTALS | | | \$0 | \$25,000 | \$0 | \$100,000 |

DEPARTMENT BALANCE (included in 083-060 Fund Balance)

| FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|---------------|------------------|-----------------|
| \$194,072 | \$302,072 | \$314,072 |

COUNTY BRIDGE

FUND 084-060

This fund is used to fund projects that involve bridge construction on county and township roads.

MISSION STATEMENT

The Champaign County Highway Department, in association with the Township Highway Commissioners, has been given the opportunity and distinct responsibility to provide a safe rural transportation system for the citizens of Champaign County. The County Highway Department employs its engineering expertise and vocational knowledge to provide reasonable, sensible, and responsible solutions to the challenges facing Champaign County in solicitous response to the needs of the county residents.

BUDGET HIGHLIGHTS

This fund is used first to match funding to construct bridges through the Township Bridge Program (TBP) administered by the Illinois Department of Transportation (IDOT). TBP funding has remained steady for the past 10 years and the County Highway Department continues to have a need to construct approximately ten bridges per year to meet the sixty-year lifecycle of the bridges in Champaign County. The cost of bridge construction has risen approximately 75% during that same ten years. Therefore, it is challenging to maintain the current sixty-year lifecycle as well as continuing to look for ways to construct bridges with a longer life.

The funding in 2021 will be used to repair and/or replace approximately 6 bridges on the county highway and the township highway systems. Along with these major expenditures, we anticipate another 8-10 smaller county and township projects.

In order to construct the \$1,200,000 Urbana Township bridge on High Cross Road in 2021 and maintain the 80/20 split between the TBP funds and the local funds, we will be doing a resolution to anticipate Township Bridge Funds and will reimburse the County Bridge Fund with those TBP funds once the TBP funds have been allocated to the counties in the fall of 2021.

FINANCIAL

| Fund 084 Dept 060 | | | 2019 | 2020 | 2020 | 2021 |
|----------------------------|----|---------------------------------------|-------------|-------------|-------------|-------------------------------|
| | | | Actual | Original | Projected | Budget |
| 311 | 23 | CURR PROP TX-CNTY BRIDGE | \$1,289,349 | \$1,403,387 | \$1,305,668 | \$1,422,736 |
| 313 | 23 | RE BACKTAX-COUNTY BRIDGE | \$1,738 | \$0 | \$0 | \$0 |
| 314 | 10 | MOBILE HOME TAX | \$1,088 | \$0 | \$0 | \$0 |
| 315 | 10 | PAYMENT IN LIEU OF TAXES | \$697 | \$0 | \$0 | \$0 |
| | | PROPERTY TAXES | \$1,292,872 | \$1,403,387 | \$1,305,668 | \$1,422,736 |
| 335 | 60 | STATE REIMBURSEMENT | \$0 | \$0 | \$0 | \$300,000 |
| 337 | 20 | TOWNSHIP REIMBURSEMENT | \$33,381 | \$0 | \$0 | \$0 |
| | | FEDERAL, STATE & LOCAL SHARED REVENUE | \$33,381 | \$0 | \$0 | \$300,000 |
| 361 | 10 | INVESTMENT INTEREST | \$46,677 | \$0 | \$0 | \$0 |
| FY2021 Budget | | | | | | |
| Champaign County, Illinois | | | 21 | | | County Bridge Fund 084-060 |

| | | | | | | |
|---------------------------|----|-------------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| 369 | 90 | OTHER MISC. REVENUE | \$11,164 | \$0 | \$0 | \$0 |
| | | MISCELLANEOUS | \$57,841 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | | | \$1,384,094 | \$1,403,387 | \$1,305,668 | \$1,722,736 |
| 533 | 4 | ENGINEERING SERVICES | \$310,482 | \$191,000 | \$175,000 | \$100,000 |
| 533 | 48 | ROAD/BRIDGE MAINTENANCE SERVICES | \$61,769 | \$47,000 | \$55,000 | \$57,000 |
| | | | \$372,251 | \$238,000 | \$230,000 | \$157,000 |
| 544 | 10 | BRIDGES & CULVERTS CAPITAL | \$1,780,850 | \$1,165,000 | \$800,000 | \$1,550,000 |
| | | | \$1,780,850 | \$1,165,000 | \$800,000 | \$1,550,000 |
| 571 | 14 | TO CAPITAL IMPRV FUND 105 INTERFUND EXPENDITURE | \$0 | \$0 | \$0 | \$7,007 |
| | | | \$0 | \$0 | \$0 | \$7,007 |
| EXPENDITURE TOTALS | | | \$2,153,101 | \$1,403,000 | \$1,030,000 | \$1,714,007 |

FUND BALANCE

| FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|----------------------|-------------------------|------------------------|
| \$1,356,493 | \$1,632,161 | \$1,640,890 |

The minimum fund balance goal is \$1,000,000. The fund balance is needed in order to be able to react to emergency type projects, which need to be implemented in quick order.

The fluctuation in fund balance is dependent on the timing of the completion of projects – in some fiscal years; expenditure will exceed revenue – typically followed by a fiscal year in which the reverse is true. In 2021, we anticipate a balanced budget.

EXPENSE PER CAPITA (IN ACTUAL DOLLARS)

| FY2017 | FY2018 | FY2019 | FY2020 | FY2021 |
|---------------|---------------|---------------|---------------|---------------|
| \$9.70 | \$10.70 | \$6.76 | \$6.98 | \$8.52 |

ALIGNMENT to STRATEGIC PLAN

CB Goal 2 – Champaign County maintains high quality public facilities and highways and provides a safe rural transportation system and infrastructure

- The County Highway Department has a goal to keep every bridge in Champaign County from being weight restricted and/or causing safety concerns. We inspect every bridge on the county, township and small municipal roadway system on a 4-year, 2-year or 1-year frequency based on the condition rating of the bridge.

DESCRIPTION

To design and construct bridges in the most cost-effective manner possible.

OBJECTIVES

1. To have awarded project cost within +/- 5% of engineer design cost estimate
2. To keep actual project cost within +/- 5% of awarded project cost
3. To complete construction projects on schedule

PERFORMANCE INDICATORS

| Indicator | 2019 Actual | 2020 Projected | 2021 Budgeted |
|---------------------------------------------------|------------------------|---------------------------|--------------------------|
| Projects designed | 12 | 12 | 15 |
| Projects – constructed, supervised, and inspected | 12 | 12 | 15 |
| Actual project award cost as % of design estimate | 95% | 96% | 100% |
| Actual project construction cost as % of award | 100% | 100% | 100% |
| Projects completed on schedule | 100% | 100% | 100% |

COUNTY MOTOR FUEL TAX

FUND 085-060

County Engineer
1 FTE

County Motor Fuel Tax positions: 1 FTE

MISSION STATEMENT

The Champaign County Highway Department, in association with the Township Highway Commissioners, has been given the opportunity and distinct responsibility to provide a safe rural transportation system for the citizens of Champaign County. The County Highway Department employs its engineering expertise and vocational knowledge to provide reasonable, sensible, and responsible solutions to the challenges facing Champaign County in solicitous response to the needs of the county residents.

BUDGET HIGHLIGHTS

The Illinois MFT was doubled in July of 2019 from \$0.19/gallon to \$0.38/gallon. This was the first increase since 1990. In 2020 we anticipated a 68% increase (approximately \$1,600,000) in our MFT allocation. Due to COVID-19 we have seen a sharp decline in the MFT, which brought our allocation back to a similar amount as we were seeing prior to the doubling of the gas tax in Illinois. Once the economy stabilizes and people start travelling more, we anticipate those allocations to grow again, but it is very difficult to predict how the travelling public will react over the remainder of 2020 and as we move into 2021. Therefore, we have reduced our anticipated revenues in 2020 and 2021. We intend to fund our major projects with the REBUILD grant in 2021, but that relies on the State of Illinois selling bonds. Therefore, I have budgeted \$1,000,000 in MFT for construction since we may need to utilize our MFT fund balance if the bond funds do not get distributed as promised.

FINANCIAL

| Fund 085 Dept 060 | | | 2019 | 2020 | 2020 | 2021 |
|-------------------|----|---------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | | | Actual | Original | Projected | Budget |
| 335 | 50 | MOTOR FUEL TAXES | \$2,971,271 | \$4,400,000 | \$2,600,000 | \$3,200,000 |
| 335 | 60 | STATE REIMBURSEMENT | \$462,600 | \$0 | \$0 | \$0 |
| 335 | 70 | STATE SALARY REIMBURSEMENT | \$75,460 | \$77,346 | \$77,346 | \$79,745 |
| | | FEDERAL, STATE & LOCAL SHARED REVENUE | \$3,509,331 | \$4,477,346 | \$2,677,346 | \$3,279,745 |
| 361 | 10 | INVESTMENT INTEREST | \$91,908 | \$60,000 | \$50,000 | \$50,000 |
| | | MISCELLANEOUS | \$91,908 | \$60,000 | \$50,000 | \$50,000 |
| | | REVENUE TOTALS | \$3,601,239 | \$4,537,346 | \$2,727,346 | \$3,329,745 |

| | | | | | | |
|---------------------------|----|---------------------------------------|----------------------------|----------------------------|--------------------------|----------------------------|
| 511 | 2 | APPOINTED OFFICIAL SALARY | \$150,920 | \$155,599 | \$155,999 | \$159,489 |
| 511 | 42 | TAXABLE AUTO ALLOWANCE PERSONNEL | \$10,952 \$161,872 | \$10,952 \$166,551 | \$10,952 \$166,951 | \$10,952 \$170,441 |
| 533 | 4 | ENGINEERING SERVICES | \$41,500 | \$90,000 | \$90,000 | \$100,000 |
| 533 | 12 | JOB-REQUIRED TRAVEL EXP | \$0 | \$2,000 | \$0 | \$0 |
| 533 | 48 | ROAD/BRIDGE MAINTENANCE | \$838,606 | \$800,000 | \$1,000,000 | \$1,000,000 |
| 533 | 51 | EQUIPMENT RENTALS | \$224,994 | \$225,000 | \$225,000 | \$225,000 |
| 533 | 83 | CO. ENGINEERING FORCES | \$50,000 | \$50,000 | \$140,000 | \$140,000 |
| 533 | 95 | CONFERENCES & TRAINING | \$4,323 | \$8,000 | \$4,000 | \$8,000 |
| 534 | 29 | CU URBAN AREA TRANS STUDY SERVICES | \$31,948 \$1,191,371 | \$35,000 \$1,210,000 | \$35,000 \$1,494,000 | \$35,000 \$1,508,000 |
| 544 | 2 | RIGHT OF WAY | \$0 | \$100,000 | \$50,000 | \$0 |
| 544 | 10 | BRIDGES & CULVERTS | \$0 | \$0 | \$2,100,000 | \$0 |
| 544 | 11 | ROAD IMPROVEMENTS CAPITAL | \$3,031,170 \$3,031,170 | \$2,600,000 \$2,700,000 | \$300,000 \$2,450,000 | \$1,000,000 \$1,000,000 |
| EXPENDITURE TOTALS | | | \$4,384,413 | \$4,076,551 | \$4,110,951 | \$2,678,441 |

FUND BALANCE

| FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|----------------------|-------------------------|------------------------|
| \$4,057,641 | \$2,674,036 | \$3,325,340 |

The minimum fund balance goal is \$1,000,000. This fund balance ensures we have enough funds through the construction months to pay contractors for ongoing construction projects

FULL TIME EMPLOYEE HISTORY

| FY2017 | FY2018 | FY2019 | FY2020 | FY2021 |
|---------------|---------------|---------------|---------------|---------------|
| 1 | 1 | 1 | 1 | 1 |

HIGHWAY FEDERAL AID MATCHING

Fund 103-060

BUDGET HIGHLIGHTS

In 2002, the County Board lowered the property tax revenue; the only revenue supporting this fund, to the lowest level allowed to still collect the tax. In FY2014, the County Board re-allocated property tax levy growth to re-establish the property tax levy, which is a key source of revenue for the County to provide matching funds for projects awarded through Federal Highway Administration fund dollars.

FINANCIAL

| Fund 103 Dept 060 | | | 2019 | 2020 | 2020 | 2021 |
|-------------------|----|---------------------------|------------------|------------------|------------------|------------------|
| | | | Actual | Original | Projected | Budget |
| 311 | 27 | CURR PROP TX-FED AID MTCH | \$102,335 | \$111,380 | \$102,906 | \$112,203 |
| 313 | 27 | RE BACKTAX-FED AID MATCH | \$138 | \$0 | \$0 | \$0 |
| 314 | 10 | MOBILE HOME TAX | \$86 | \$0 | \$0 | \$0 |
| 315 | 10 | PAYMENT IN LIEU OF TAXES | \$55 | \$0 | \$0 | \$0 |
| | | PROPERTY TAXES | \$102,614 | \$111,380 | \$102,906 | \$112,203 |
| 361 | 10 | INVESTMENT INTEREST | \$10,687 | \$0 | \$0 | \$0 |
| | | MISCELLANEOUS | \$10,687 | \$0 | \$0 | \$0 |
| | | REVENUE TOTALS | \$113,301 | \$111,380 | \$102,906 | \$112,203 |
| 533 | 4 | ENGINEERING SERVICES | \$0 | \$0 | \$0 | \$25,000 |
| | | SERVICES | \$0 | \$0 | \$0 | \$25,000 |
| 544 | 11 | ROAD IMPROVEMENTS | \$0 | \$350,000 | \$350,000 | \$0 |
| | | CAPITAL | \$0 | \$350,000 | \$350,000 | \$0 |
| 571 | 14 | TO CAPITAL IMPRV FUND 105 | \$0 | \$0 | \$0 | \$1,748 |
| | | INTERFUND EXPENDITURE | \$0 | \$0 | \$0 | \$1,748 |
| | | EXPENDITURE TOTALS | \$0 | \$350,000 | \$350,000 | \$26,748 |

FUND BALANCE

| FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|---------------|------------------|-----------------|
| \$558,793 | \$311,699 | \$397,154 |

The goal is to grow this fund balance to leverage future Federal Highway Administration Fund dollars for local road projects. In 2021 we plan to use \$25,000 from this fund to match a USDOT grant awarded to Champaign County to develop a Systemic Safety Evaluation Tool used to evaluate crash risks, explore potential countermeasures and estimate the benefit cost ratio for projects on the roads in Champaign County.

COUNTY HIGHWAY IDOT REBUILD GRANT

Fund 120-060

BUDGET HIGHLIGHTS

IDOT intends to award and disburse REBUILD Illinois grants twice each year over a period of 3 years. The exact dates of the distribution will vary depending on the timing of the bonds sales. Funds received from this grant are to be deposited into the county MFT fund but shall be separately accounted for. Expenditures must be used on transportation projects with an average useful life greater than or equal to 13 years. Each disbursement to Champaign County is estimated to be \$962,449.78. Total bond series estimate for Champaign County is \$5,774,698.56.

FINANCIAL

| Fund 120 Dept 060 | | | 2019 | 2020 | 2020 | 2021 |
|---------------------------|----|---------------------------------------|------------|------------|--------------------|--------------------|
| | | | Actual | Original | Projected | Budget |
| 334 | 87 | HWY IDOT REBUILD GRANT | \$0 | \$0 | \$1,924,900 | \$1,924,900 |
| | | FEDERAL, STATE & LOCAL SHARED REVENUE | \$0 | \$0 | \$1,924,900 | \$1,924,900 |
| REVENUE TOTALS | | | \$0 | \$0 | \$1,924,900 | \$1,924,900 |
| 544 | 10 | BRIDGES & CULVERTS | \$0 | \$0 | \$0 | \$750,000 |
| 544 | 11 | ROAD IMPROVEMENTS | \$0 | \$0 | \$0 | \$2,400,000 |
| | | CAPITAL | \$0 | \$0 | \$0 | \$3,150,000 |
| EXPENDITURE TOTALS | | | \$0 | \$0 | \$0 | \$3,150,000 |

FUND BALANCE

| FY2019 Actual | FY2020 Projected | FY2021 Budgeted |
|---------------|------------------|-----------------|
| \$0 | \$ 1,924,900 | \$1,099,800 |

There is no fund balance goal. The total award must be expended by July 1, 2025.