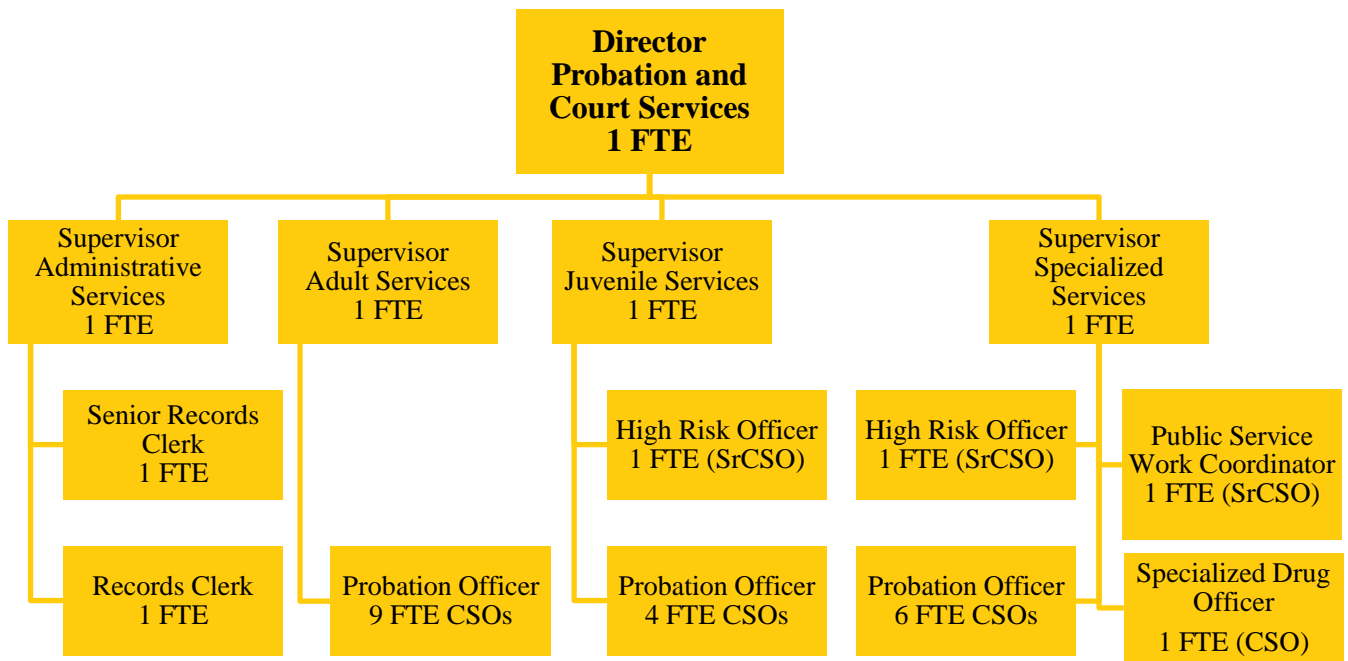


# COURT SERVICES

## Fund 080-052



Court Services positions: 30 FTE

### MISSION STATEMENT

*The Court Services Department is mandated to provide supervision for clients as ordered by the Court. The Department encompasses Adult Standard Supervision, Adult Specialized Services, Juvenile Standard Supervision, High Risk Juvenile Services, and the Juvenile Court Alternatives Initiative (JCAI). The Department interacts with almost every social service agency in Champaign County and is committed to providing quality services to the community and its clients.*

### BUDGET HIGHLIGHTS

To offset operating expenses for the Probation and Court Services Department, the Administrative Office of the Illinois Courts (the AOIC) provides reimbursement for a portion of personnel costs. For detailed information about the level of salary reimbursement for State Fiscal Years 2016 through 2021 (estimated), as well as amounts transferred from the Probation Services Fund (Fund 618) to the General Corporate Fund to cover salary reimbursement shortfalls in County Fiscal Years 2016 through 2019, please see the Budget Narrative for the Juvenile Detention Center (Fund 080-051).

Staffing for the Court Services Department is expected to remain stable for FY2022 with 20 Probation/Court Services Officers, three Senior Court Services Officers, and four Unit Supervisors. The Director, although paid from the Court Services budget, supervises the entire Department (Probation/Court Services and the Juvenile Detention Center). The Court Services Department is supported by two Records Clerk positions.

During FY2021, the AOIC approved reassigning a Court Services Officer from the Juvenile Probation Division to the Adult Probation Division. That position is currently vacant. We believe that this re-assignment will not adversely impact the services provided by the Juvenile Probation Division and will aid in reducing the high caseloads in the Adult Probation Division.

Although it is difficult to predict what, if any, financial impact the SAFE-T Act, (specifically pretrial reform), may have on the Probation and Court Services Department, the Board will want to be aware that the Illinois Supreme Court is in the process of selecting an operational structure for statewide pretrial services. The Supreme Court is currently considering three options put forth by the Commission on Pretrial Practices and a fourth option proposed by the Council of Chief Judges. These options range from centralized (i.e., moving all pretrial services under the Administrative Office of the Illinois Courts) to decentralized (i.e., pretrial services administered on the local level – either circuit or county). Pretrial services can be viewed in two main categories: (1) risk assessment and bond reports prior to the first court appearance, and (2) pretrial supervision ordered by the court for individuals waiting for the resolution of their respective cases. Approximately 50% of counties in Illinois are currently providing at least one of the two main categories of pretrial services. At present, Champaign County provides only limited pretrial services. Those services are generally confined to monitoring of individuals fitted with an electronic (GPS) monitoring unit as a condition of bond. It is anticipated that pretrial services under the operational structure selected by the Illinois Supreme Court will be available statewide beginning January 1, 2023.

**FINANCIAL**

Fund 080 Dept 052			2020	2021	2021	2022
			Actual	Original	Projected	Budget
332	38	CURE PROGRAM	\$54,685	\$0	\$0	\$0
332	41	FEMA PA	\$0	\$0	\$1,264	\$0
335	60	STATE REIMBURSEMENT	\$696,455	\$901,417	\$879,089	\$934,365
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$751,140	\$901,417	\$880,353	\$934,365
369	90	OTHER MISC. REVENUE	\$10	\$0	\$0	\$0
		MISCELLANEOUS	\$10	\$0	\$0	\$0
<b>REVENUE TOTALS</b>			<b>\$751,150</b>	<b>\$901,417</b>	<b>\$880,353</b>	<b>\$934,365</b>
511	2	APPOINTED OFFICIAL SALARY	\$93,515	\$95,487	\$95,487	\$97,968
511	3	REG. FULL-TIME EMPLOYEES	\$1,550,993	\$1,608,517	\$1,515,295	\$1,591,599
511	5	TEMP. SALARIES & WAGES PERSONNEL	\$0	\$1,000	\$0	\$0
			\$1,644,508	\$1,705,004	\$1,610,782	\$1,689,567
522	1	STATIONERY & PRINTING	\$401	\$850	\$500	\$750
522	2	OFFICE SUPPLIES	\$1,967	\$5,000	\$2,500	\$3,000
522	3	BOOKS,PERIODICALS & MAN.	\$638	\$700	\$700	\$700
522	6	POSTAGE, UPS, FED EXPRESS	\$9	\$50	\$50	\$50
522	11	MEDICAL SUPPLIES	\$89	\$225	\$200	\$225
522	14	CUSTODIAL SUPPLIES	\$185	\$150	\$150	\$150
522	15	GASOLINE & OIL	\$2,924	\$5,000	\$3,500	\$5,000
522	44	EQUIPMENT LESS THAN \$5000	\$2,568	\$3,000	\$3,000	\$5,000
522	90	ARSENAL & POLICE SUPPLIES	\$162	\$700	\$500	\$700

522	93	OPERATIONAL SUPPLIES	\$2,393	\$1,500	\$1,500	\$2,000
		COMMODITIES	\$11,336	\$17,175	\$12,600	\$17,575
533	6	MEDICAL/DENTAL/MENTL HLTH	\$0	\$200	\$0	\$200
533	7	PROFESSIONAL SERVICES	\$0	\$200	\$0	\$200
533	12	JOB-REQUIRED TRAVEL EXP	\$38	\$200	\$0	\$200
533	33	TELEPHONE SERVICE	\$1,030	\$3,000	\$2,000	\$2,000
533	36	WASTE DISPOSAL & RECYCLNG	\$400	\$500	\$500	\$500
533	40	AUTOMOBILE MAINTENANCE	\$806	\$2,000	\$2,500	\$3,000
533	42	EQUIPMENT MAINTENANCE	\$66	\$1,000	\$500	\$500
533	51	EQUIPMENT RENTALS	\$536	\$300	\$300	\$400
533	70	LEGAL NOTICES,ADVERTISING	\$0	\$500	\$100	\$500
533	93	DUES AND LICENSES	\$0	\$100	\$0	\$100
533	95	CONFERENCES & TRAINING	\$466	\$2,000	\$2,000	\$2,000
		SERVICES	\$3,342	\$10,000	\$7,900	\$9,600
		<b>EXPENDITURE TOTALS</b>	<b>\$1,659,186</b>	<b>\$1,732,179</b>	<b>\$1,631,282</b>	<b>\$1,716,742</b>

### ***ALIGNMENT to STRATEGIC PLAN***

*County Board Goal 1 – Champaign County is committed to being a High Performing, Open and Transparent Local Government Organization*

- Fully utilize the Public Service Work program for basic maintenance services at the Champaign County Courthouse and other county facilities, providing relief to the General Corporate Fund.
- Continue to utilize the Public Service Work program to provide essential labor and support for community not-for-profit agencies and organizations.
- Participate in community programming to share resources available in, and to, the Department.
- Conduct tours of facilities on a regular basis for members of the community.
- Develop and offer criminal justice system training presentations for local area schools and/or groups.

*County Board Goal 3 –Champaign County Promotes a Safe, Just and Healthy Community*

- Provide services to clients to promote their successful transition to healthy, safe and productive lifestyles, including cognitive group programming.
- Provide monitoring services to probationers and individuals on electronic home confinement.
- Provide resources for the GPS surveillance of offenders in the community.

### ***DESCRIPTION OF SERVICES***

The Probation and Court Services Department is divided into two primary divisions – Adult Services and Juvenile Services. To properly classify cases, officers in the Adult and Juvenile Services Divisions use Risk Assessment tools mandated by the Administrative Office of the Illinois Courts. The level of monitoring and contact required by each client is determined through these assessments. The Department continues to focus on providing flexible supervision methods which can be adapted to the changing risk/needs of each client.

The Adult Services Division supervises approximately 1,400 probation clients and monitors in excess of 2,000 court supervision/conditional discharge clients. The Juvenile Services Division supervises approximately 100 clients. Officers prepare sentencing reports; interview and complete assessments; monitor and report on compliance; provide referral and agency information to clients; interact with numerous social service agencies; facilitate and process inter- and intra-state transfers of cases; and

provide/receive information to/from every criminal justice agency in Champaign County. Officers are required to complete reports and compile monthly statistical data to assist the Department in meeting State and local reporting requirements.

**OBJECTIVES**

1. Fulfill statutory and Champaign County Circuit Court requirements through delivery of services in a timely and efficient manner
2. Enhance public safety by accurately assessing risk/needs of each client
3. Provide required and appropriate training for all staff
4. Provide enhanced programming for clients to reduce recidivism

**PERFORMANCE INDICATORS**

<b>Indicator</b>	<b>FY2020 Actual</b>	<b>FY2021 Projected</b>	<b>FY2022 Budgeted</b>
Number of Juveniles successfully discharged from supervision	77	50	60
Percentage of Juveniles successfully discharged from supervision	79%	80%	80%
Number of Juveniles committed to the Illinois Department of Juvenile Justice	31	15	15
Number of Adults successfully discharged from probation	514	575	600
Percentage of Adults successfully discharged from probation	73%	75%	75%
Number of Adults committed to the Illinois Department of Corrections	38	40	40