

# COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, June 23, 2005 – 7:00 p.m.

Meeting Room 1, Brookens Administrative Center  
1776 East Washington Street, Urbana

## Page Number

I CALL TO ORDER

II ROLL CALL

III PRAYER & PLEDGE OF ALLEGIANCE

IV READ NOTICE OF MEETING

V APPROVAL OF MINUTES – May 19, 2005

\*1-12

VI APPROVAL OF AGENDA/ADDENDUM

VII DATE/TIME OF NEXT REGULAR MEETING –  
Thursday, July 21, 2005 – 7:00 p.m.

VIII PUBLIC PARTICIPATION

IX ANNOUNCEMENTS/COMMUNICATIONS

X \*CONSENT AGENDA – *goldenrod attachment*

XI COMMITTEE REPORTS:

A. JUSTICE & SOCIAL SERVICES COMMITTEE

Summary of Action from June 6, 2005 Meeting:

\*13-14

1. Approval of the contract with PETsMART for \$10,000  
PETsMART Charities Grant.

P16-21

*Anticipated Action from June 23, 2005 Meeting:*

1. *Approval of the Employment Agreement with Andrew  
Buffenbarger to serve as the Champaign County Nursing Home  
Administrator. (Provided in Confidential Packet)*

2. *Approval of the Intergovernmental Agreement for Animal  
Control Services with the City of Champaign.*

June 23<sup>rd</sup>  
Agenda P1-6

3. *Approval of Contract for Food Services with CATSNAP  
(To be distributed).*

4. *Approval of Resolution Authorizing Exercise of Option for  
Reduction in Fees for Medical and Mental Health Services Contracts.*

\*15-16

**B. COUNTY FACILITIES COMMITTEE**

Summary of Action from June 7, 2005 Meeting: \*17-21

1. Approval of the purchase of the proposed equipment for the designated smoking areas at the Brookens Center and the Champaign County Courthouse. L21
2. Approval of the award of contract to Connor Company, Urbana Branch, for HVAC Equipment for the Animal Services Facility. \*22

*Anticipated Action from June 21, 2005 Meeting:*

1. *Approval of the Termination of Contract between Champaign County Board and Simpson, Gumpertz & Heger, Inc. for Architectural Services.* \*23
2. *Alliance Environmental Group, Inc. Invoice #2 in the amount of \$20,292.55 for Professional Services provided through April 30, 2005.* June 21<sup>st</sup>  
Agenda L52-54
3. *Alliance Environmental Group, Inc. Invoice #3 in the amount of \$9,129.85 for Professional Services provided through May 31, 2005.* June 21<sup>st</sup>  
Agenda L55-56
4. *Farnsworth Group Invoice #82569 in the amount of \$18,847.50 For Professional Services provided through May 20, 2005. Invoice is for Site Observations for Utilities and Site Design Work beyond Contract Scope.* June 21<sup>st</sup>  
Agenda L57
5. *Farnsworth Group Invoice #85270 in the amount of \$162.50 for Professional Services provided through May 20, 2005. Invoice is For Site Observation for Utilities and Site Design Work beyond Contract Scope.* June 21<sup>st</sup>  
Agenda L58
6. *Approval of the Award of Contract for Bid 2005-005: Microbial Remediation and Seal Coating. (Bid due 6/21/05)*
7. *Approval of the Resolution adopting the Lease Agreement between Champaign County, the Regional Office of Education of Champaign and Ford Counties and Rantoul City Schools.* Separate Attachment
8. *Approval of the Ordinance adopting the Sub-Lease Agreement between Champaign County, the Regional Office of Education and the Rural Champaign County Special Education Cooperative. (To be distributed)*

County Facilities Cont.

9. *Approval of the Ordinance adopting the first Sub-Lease Agreement Between Champaign County, the Regional Office of Education and Parkland Community College.* Separate Attachment
10. *Approval of the Ordinance adopting the second Sub-Lease Agreement Between Champaign County, the Regional Office of Education and Parkland Community College.* Separate Attachment
11. *Approval of Champaign County's Grant of Easement to SBC Telephone Company.* June 21<sup>st</sup>  
Agenda L85-89
12. *Approval of A/E Proposed Contract – (To be distributed).*

**C. POLICY, PERSONNEL & APPOINTMENTS**

Summary of Action from June 23, 2005 Meeting: \*24-25

1. Appointments/Reappointments

- A. Champaign County Board of Health – terms ending 6/30/2008
  - i. Thomas O'Rourke B28-29
  - ii. John A. Peterson B30-31
  - iii. Carrie Storrs B34-35
- B. Forest Preserve Board – term ending 6/30/2010
  - i. Ruth Green B38-40
- C. Appointment of Stephanie Joos, Animal Control Director, to Act as Champaign County Animal Control Administrator, Effective June 24, 2005. B44-45

2. Approval of the change of Champaign County Board Standing Committees schedule of Meetings to cancel the regularly Scheduled meetings for all standing committees for the month of July 2005.
3. *Report of FY2005 Funding Decisions adopted by the Champaign County Board for Care and Treatment of Persons with a Developmental Disability.* \*26-32

**D. FINANCE COMMITTEE**

Summary of Action from June 9, 2005 Meeting: \*33-34

1. Payment of Claims Authorization \*35

Finance Cont.

2. Purchases Not Following Purchasing Policy
3. \*\*Budget Amendments/Transfers:
  1. Emergency Budget Amendment \*36-37  
Fund/Dept: 080-071 Public Properties – General Corporate Fund  
Increased Appropriations: \$11,786  
Increased Revenue: \$0  
To cover estimated expenses for phase I remodeling at  
Brookens Administrative Center and Smoking Area Improvement  
at Brookens and Courthouse approved by the County Facilities  
Committee.

**E. HIGHWAY & TRANSPORTATION COMMITTEE**

Summary of Action from June 10, 2005 Meeting: \*38-39

1. Approval of the Resolution awarding of contract for the improvement of Lierman Avenue in the City of Urbana – Section #03-00394-00-PV. (Bids due 6/23/05) *(To be distributed)*

**F. ENVIRONMENT & LAND USE COMMITTEE**

Summary of Action from June 13, 2005 Meeting: \*40-41

**XII OTHER BUSINESS**

- A. Correction to the Record of the March 31<sup>st</sup> County Board Meeting by Rescinding the Vote Approving a Source Code Escrow Agreement with DSI Technology Escrow Services for escrow of source code from Kronos, Inc.
- B. Approval of the Memorandum of Understanding between Champaign County \*42  
And Champaign County Sheriff Co-Employers and the Illinois Fraternal Order  
Of Police Labor Council.

**XIII NEW BUSINESS**

**XIV ADJOURNMENT**

- \*Roll Call
- \*\*Roll Call and 18 votes
- \*\*\*Roll call and 21 votes

County Board members and guests are encouraged to park in the north parking lot, off Lierman Avenue, and enter the Brookens facility through the north door. The Brookens Administrative Center is an accessible facility. For additional information, contact Kay Rhodes in the County Administrator's Office at (217) 384-3776.

RESUME OF MINUTES OF A REGULAR MEETING OF THE COUNTY BOARD,  
CHAMPAIGN COUNTY, ILLINOIS  
May 19, 2005

The County Board of Champaign County, Illinois met at Regular Meeting, Thursday, May 19, 2005 at 7:00 P.M. in Meeting Room 1, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with Barbara Wysocki presiding and Sasha Green, as Secretary of the Meeting.

**ROLL CALL**

Roll call showed the following Board Members **Present:** Carter, Doenitz, Fabri, Greenwalt, Hogue, James, Jay, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Tapley, Anderson, Avery, Beckett, Bensyl, Betz, Busboom and Wysocki - 22; **Absent:** Cowart, Feinen, Gross, Langenheim, and Weibel - 5. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Members Cowart and Gross arrived after roll call.

**PRAYER & PLEDGE OF ALLEGIANCE**

A prayer was given by Board Member Sapp. The Pledge of Allegiance to the Flag was given.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in the *Southern Champaign County* and *Fisher Reporter* on May 4, 2005; *The Leader* on May 5, 2005; *Mahomet Citizen* and *Rantoul Press* on May 11, 2005; *County Star* and *Savoy Star* on May 12, 2005; and *News Gazette* on May 17, 2005. Board Member Betz offered a motion to approve the notice; seconded by Board Member Carter. Approved by voice vote.

**APPROVAL OF MINUTES**

Board Member Jay offered the motion to approve the Minutes of the April 21, 2005 Regular Meeting and April 21, 2005 Closed Session; seconded by Board Member Betz. Board Member Putman clarified the April 21, 2005 Regular Meeting Minutes that Champaign County Nursing Home was the Office on Aging under Announcements/Communications. Approved by voice vote.

**APPROVAL OF AGENDA/ADDENDUM**

Board Member Betz offered the motion to approve the Agenda/Addendum; seconded by Board Member Sapp. Chair Wysocki announced the appointment of Jill Moore to

the Public Aid Appeals Committee would be removed. Approved by voice vote.

### **DATE/TIME OF NEXT REGULAR MEETING**

Chair Wysocki announced that the next County Board Meeting will be held on June 23, 2005 at 7:00 P.M.

### **PUBLIC PARTICIPATION**

Mike Bateman stated he would be available for any questions concerning the Bateman Subdivision. Dean Mayfield stated he would be available for any questions concerning the approval of Case 485-FV-04: Mayfield Builders. Jon Stewart spoke concerning the County Motor Fuel Tax Law. Mary Jenkins stated she would be available for any questions concerning the approval of Case 483-FV-04: Dan and Mary Jenkins. Ed Hawkes spoke regarding the increase in funding for Mental Health services at the Champaign County Jail.

### **ANNOUNCEMENTS/COMMUNICATIONS**

Board Member Putman announced plans for improved Library service at the Champaign County Jails. Board Member Avery wished her granddaughter a happy first birthday.

### **CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE**

Board Member James requested the appointment of George Burnison to the Champaign County Housing Development Board - term ending 5-31-2008, be removed from the Consent Agenda. Board Member Bensyl requested the approval of Pay Request #27 from PKD, Inc. in the amount of \$45,293.00 for Professional Services provided through April 10,2005 per agreement dated February 2003. (\$11,018.00 - Staff; \$6,751.00 - Construction Fee; \$676.00 - Reimbursable; \$26,848.00 - General Conditions), be removed from the Consent Agenda. Champaign County's Legal Counsel requested the approval of the Intergovernmental Agreement for Animal Impound Services with the City of Urbana, be removed from the Consent Agenda. Board Member Putman requested the adoption of Budget Amendment #05-00038, be removed from the Consent Agenda.

#### **JUSTICE & SOCIAL SERVICES**

Approval of the Intergovernmental Agreement for Animal Impound Services with the City of Champaign.

Approval of the request to shift funds designated to purchase books for the Accelerated Reader's Program to personnel and extend the FY 2004 Juvenile Delinquency Grant to August 1, 2005.

Approval of the award of Bid #2005-007, Oxygen Supplier Contract to RCS Management Corporation.

COUNTY FACILITIES

Approval of Invoice #49788 from Simpson, Gumpertz & Heger, Inc. in the amount of \$65,571.64 for Professional Services provided through March 25, 2005 per agreement dated March 2003. Pay Request is for Design Development Services.

Approval of Invoice #49772 from Simpson, Gumpertz & Heger, Inc. in the amount of \$26,425.01 for Professional Services provided through April 15, 2005 per agreement dated March 2003. Pay Request is for Design Development Services.

Approval of the Award of Contract to Cummins Mid-States Power, Inc. of Normal, Illinois for the annual generator maintenance contract.

Approval of the Award of contract to Kone, Inc. of Urbana, Illinois for the annual Elevator Maintenance Contract.

Approval of Invoice #83911 from Farnsworth Group in the amount of \$1,523.00 for Professional Services beyond contract scope provided through March 25, 2005 per agreement dated March 2003. Invoice is for Site Observation Design Work related to utilities and dental office.

Approval of Invoice #83910 from Farnsworth Group in the amount of \$234.59 for project reimbursable expenses through March 25, 2005 per agreement dated March 2003.

Approval of the McWilliams Mechanical and Reliable Mechanical Requests for Reduction in Retainage.

Approval of the Champaign County & Ameren Easement Contract.

Approval of Pay Request #1 from Alliance Environmental Group, Inc. in the amount of \$3,894.80 for Professional Services provided through March 31, 2005.

Approval of the Illinois Attorney General Lease Renewal.

Approval of the ILEAS Grant Application.

POLICY, PERSONNEL & APPOINTMENTS

Approval of the following Appointments/Reappointments:

Sangamon Valley Public water District - term ending 5-31-2010

David Chestnut

Penfield Water District - term ending 5-31-2010

Michael Trione

Urbana-Champaign Sanitary District - term ending 5-31-2008

Diana Lenik

Board of Review - term ending 5-31-2007

Laura Sanderfur

County Board of Health - term ending 6-30-2007

Julian Rappaport

Fire Protection Districts - terms ending 4-30-2008

Broadlands-Longview FPD - Brian Thode

Ivesdale FPD - Denny Jayne

Philo FPD - Richard Kirby

Windsor Park FPD- J. Fred Giertz

Approval of the Re-Evaluation of Senior Secretary to the Mental Health Board to Administrative Compliance Specialist assigned to Grade Range E.

Approval of the Re-Classification of Director of Environmental Services Position to Grade Range I, and the creation and classification of the Director of Maintenance position to Grade Range K, effective upon the date of approval by the County Board.

Approval of paying the Board Chair's registration, hotel and air fare to the NACO conference and registration for the Vice Chair to attend the conference.

Approval of the intergovernmental Agreement between the City of Champaign and the Champaign County Geographic Information System Consortium (GIS) for Aerial Photography and Contour Mapping.

FINANCE

Adoption of **Resolution 4956, "Budget Amendments, May 2005, FY 2005."**

Adoption of **Resolution 4957, "Transfer of Funds, May 2005, FY 2005."**

Approval of the Agreement among the Champaign County Board, the Sheriff of Champaign County and the Fraternal Order of Police Illini Lodge 17 and the Illinois F.O.P. Labor Council - Corrections Sergeants Division.



HIGHWAY & TRANSPORTATION

Adoption of **Resolution 4958, "Resolution for the Improvement of County Highway 9 (Ludlow Road) Section #05-00398-00-RS."**

Adoption of **Resolution 4959, "Resolution for Contract Award Authority."**

Board Member Beckett offered the motion to approve the Consent Agenda; seconded by Board Member Betz. Chair Wysocki asked the Clerk to call the roll.

Consent Agenda approved by roll call vote.

Yeas: Carter, Cowart, Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Jay, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Tapley, Anderson, Avery, Beckett, Bensyl, Betz, Busboom, and Wysocki - 24;

Nays: None.

COMMITTEE REPORTS

JUSTICE & SOCIAL SERVICES COMMITTEE

Board Member Anderson, Chair, recommended the adoption of **Ordinance 746, "Ordinance Amending the Champaign County Animal Control Ordinance,"** seconded by Board Member Putman. Discussion followed. Adopted by voice vote.

Board Member Anderson recommended the approval of the award of CCNH RN/LPN Scholarship in the amount of \$2,500.00 to Betty Maka; seconded by Board Member Tapley. Discussion followed. Approved by voice vote.

Board Member Anderson recommended adoption of **Resolution 4960, "Resolution Adopting the Philosophy and Principles of Balanced and Restorative Justice in Champaign County,"** seconded by Board Member Avery. Discussion followed. Adopted by voice vote.

Board Member Anderson recommended the approval of the Agreement with the Humane Society; seconded by Board Member Hogue. Discussion followed. There was a friendly amendment to address some typographical errors. Discussion followed. Approved as amended by voice vote.

(A revised Agreement was distributed.) Discussion. Board Member Anderson recommended the approval of the Intergovernmental Agreement for Animal Impound Services with the City of Urbana as amended; seconded by Board Member Hogue. Approved as amended by voice vote.

COUNTY FACILITIES

Board Member Beckett asked for unanimous consent of the Board to make an announcement about the Champaign County's Nursing Home Project. No objection was made. Board Member Beckett announced the discovery of mold at the Champaign County's Nursing Home Project site. Discussion followed.

Board Member Beckett, Chair, recommended the approval of Pay Request #27 from PKD, Inc. in the amount of \$45,293.00 for Professional Services provided through April 10, 2005 per agreement dated February 2003, (\$11,018.00 - Staff; \$6,751.00 - Construction Fee; \$676.00 - Reimbursable; \$26,848.00 - General Conditions); seconded by Board Member Betz. Discussion followed. Approved by voice vote.

POLICY, PERSONNEL & APPOINTMENTS

Board Member Betz, Chair, recommended the adoption of **Ordinance 747, "An Ordinance authorizing the execution and delivery of an Intergovernmental Cooperation Agreement and certain documents in connection therewith; and related matters;"** seconded by Board Member Putman. There was a friendly amendment to include the Bond Cap amount in section five.

Adopted by roll call vote.

Yeas: Carter, Cowart, Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Jay, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Anderson, Avery, Beckett, Bensyl, Betz, Busboom, and Wysocki - 23;

Nays: None;

Abstentions: Tapley - 1.

Board Member Betz recommended the approval of the Intergovernmental Cooperation Agreement between Champaign County and various units of local Government, relating to the issuance of bond cap and other Related transactions to support First Time Home Buyer Program (Sterns Brothers Assist Program); seconded by Board Member Hogue.

Approved by roll call vote.

Yeas: Carter, Cowart, Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Jay, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Anderson, Avery, Beckett, Bensyl, Betz, Busboom, and Wysocki - 23;

Nays: None;

Abstentions: Tapley - 1.

Board Member Betz recommended the approval of the Intergovernmental Agreement between Champaign County, Illinois Housing Development Authority and various Counties relating to the issuance of bonds and other related transactions to continue support for the First Time Home Buyer Program (IHDA) below market rate, and Home Equity Loan Program; seconded by Board Member Moser.

Approved by roll call vote.

Yeas: Carter, Cowart, Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Jay, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Anderson, Avery, Beckett, Bensyl, Betz, Busboom, and Wysocki - 23;

Nays: None;

Abstentions: Tapley - 1.

Board Member Betz recommended the appointment of George Burnison term ending 5-31-2008 to the Champaign County Housing Development Board; seconded by Board Member Bensyl. Discussion followed. Board Member James abstained due to a business relationship with one of the involved parties. Approved by voice vote.

Board Member Betz recommended the approval of the correction to Susan Mauer's term ending date on the County Board of Health from 5-31-2007 to 6-30-2007; seconded by Board Member Sapp. Approved by voice vote.

Board Member Betz recommended the approval of the following appointment to the Public Aid Appeals Committee - terms ending 11-30-2006:

John Schmidt - Champaign Township

Ronald Starwalt - Colfax Township

George Burnison - Ludlow Township

Dale Stierwalt - Tolono Township;

seconded by Board Member Moser. Board Member James abstained due to a business relationship with one of the involved parties. Approved by voice vote.

#### FINANCE COMMITTEE

Board Member McGinty, Chair, recommended the adoption of **Resolution 4961, "Payment of Claims Authorization, May 2005, FY 2005;"** seconded by Board Member Beckett. Adopted by voice vote.

Board Member McGinty recommended the approval and placing on file of the Purchases Not Following Purchasing Policy; seconded by Board Member Beckett. Approved by voice vote.

Board Member McGinty recommended the adoption of **Resolution 4962, "Budget Amendment, May 2005, FY 2005;"** seconded by Board Member Beckett. Discussion followed.

Adopted by roll call vote.

Yeas: Carter, Cowart, Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Jay, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Tapley, Anderson, Avery, Beckett, Bensyl, Betz, Busboom, and Wysocki - 24;

Nays: None.

Board Member McGinty recommended the adoption of **Resolution 4963, "Budget Amendment, May 2005, FY 2005;"** seconded by Board Member Moser.

Adopted by roll call vote.

Yeas: Carter, Cowart, Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Jay, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Tapley, Anderson, Avery, Beckett, Bensyl, Betz, Busboom, and Wysocki - 24;

Nays: None.

Board Member McGinty recommended the approval of the recommendation regarding funding for additional Mental Health Services at the Champaign County Correctional Center/Satellite Jail; seconded by Board Member Avery. Discussion followed. Approved by voice vote. Board Member Tapley abstained due to a business relationship with one of the involved parties.

Board Member McGinty recommended the adoption of **Resolution 4964, "Budget Amendment, May 2005, FY 2005;"** seconded by Board Member Gross. Board Member Tapley abstained due to a business relationship with one of the involved parties.

Adopted by roll call vote.

Yeas: Carter, Cowart, Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Knott, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Anderson, Avery, Beckett, Bensyl, Betz, Busboom, and Wysocki - 22;

Nays: Jay - 1;

Abstentions: Tapley - 1.

HIGHWAY & TRANSPORTATION

Board Member Cowart, Chair, recommended the adoption of **Resolution 4965, "Resolution for Funding Fringe Roads;"** seconded by Board Member Carter. A roll call was requested. Discussion followed. Board Member Busboom offered to amend the motion by changing the maximum total to \$500,000.00 from \$1,000,000.00; seconded by Board Member James. Discussion followed. Board Member Carter asked the question be called; seconded by Board Member Avery. Amendment failed by voice vote. Board Member Gross moved to send the item back to the Highway Committee; seconded by Board Member Tapley. Discussion followed. There was a friendly amendment to refer this matter to Highway Committee, with a recommendation that a task force be created with two members of Highway Committee and two members of Finance Committee. Discussion followed. Motion failed by a show of hands. A roll call was requested. Discussion followed.

Original motion adopted by roll call.

Yeas: Cowart, Doenitz, James, Jay, Knott, McGinty, Moser, O'Connor, Sapp, Schroeder, Tapley, Beckett, Bensyl, Busboom, and Wysocki - 15;

Nays: Fabri, Greenwalt, Gross, Hogue, Putman, Anderson, Avery, and Betz - 8;

Absent: Carter - 1.

Board Member Cowart recommended the adoption of a "Resolution Petitioning the Illinois General Assembly to Add Champaign County to the County Motor Fuel Tax Law;" seconded by Board Member Doenitz. Discussion followed. Board Member Bensyl abstained due to a business relationship with one of the involved parties. A roll call was requested.

Failed by roll call vote.

Yeas: Cowart and Knott - 2;

Nays: Doenitz, Fabri, Greenwalt, Gross, Hogue, James, Jay, McGinty, Moser, O'Connor, Putman, Sapp, Schroeder, Tapley, Anderson, Avery, Beckett, Betz, Busboom, and Wysocki - 20;

Absent: Carter - 1;

Abstentions: Bensyl - 1.

ENVIRONMENT & LAND USE

Board Member Greenwalt, Vice Chair, recommended the approval of the Final Plat with two waivers and one condition: Subdivision Case 181-05: Bateman Subdivision; seconded by Board Member Schroeder. Approved by voice vote.

Board Member Greenwalt recommended the approval of the Final Plat with one waiver and one condition: Subdivision Case 182-05: Greenwood Lake 5th Subdivision; seconded by Board Member Fabri. Approved by voice vote.

Board Member Greenwalt recommended the adoption **Resolution 4966, "Resolution Granting a Floodplain Variance, Zoning Case 483-FV-04;"** seconded by Board Member Fabri. Discussion followed. A roll call was requested. Discussion followed.

Adopted by roll call vote.

Yeas: Cowart, Fabri, Greenwalt, Hogue, James, Jay, Knott, O'Connor, Putman, Sapp, Schroeder, Tapley, Avery, Beckett, and Betz - 15;

Nays: Doenitz, Gross, McGinty, Moser, Anderson, Bensyl, Busboom, and Wysocki - 8;

Absent: Carter - 1.

Board Member Greenwalt recommended the adoption of **Resolution 4967, "Resolution Granting a Floodplain Variance, Zoning Case 485-FV-04;"** seconded by Board Member Anderson. Discussion followed. Adopted by voice vote.

### **OTHER BUSINESS**

Board Member Betz recommended the approval of the Memorandum of Understanding Extending the Nursing Home General Unit Labor Contract through FY 2006; seconded by Board Member Moser. Discussion followed. Approved by voice vote.

Board Member Betz recommended the approval of the Memorandum of Understanding Extending the Nursing Home Nurses Contract through FY 2006; seconded by Board Member Moser. Approved by voice vote.

Board Member Betz recommended the approval of the Professional Services Agreement for Jeremy Maupin to provide Consulting Services to Champaign County; seconded by Board Member Tapley. (A revised Agreement had been distributed.) Approved as amended by voice vote.

### **NEW BUSINESS**

There was no new business.

**ADJOURNMENT**

Board Member Beckett offered the motion to adjourn the Meeting; seconded by Board Member Betz. Approved by voice vote. Chair Wysocki adjourned the Meeting at 9:54 P.M.

*Mark Shelden*

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Mark Shelden, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois

## County Board Notes

Zoning Protests require 21 votes

Budget Amendments require 18 votes

Cemetery, Fire Protection, and Water District Board members are Trustees

Drainage District members are Commissioners

Others are Members



**JUSTICE & SOCIAL SERVICE COMMITTEE**  
**Summary of Action taken at 6/6/05 Meeting**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Approval of Agenda/Addendum</u>	Approved.
3. <u>Approval of Minutes</u>	Regular Session minutes of May 2, 2005 and May 19, 2005 approved as presented.
4. <u>Public Participation</u>	Tim Odom spoke about courthouse personnel.
5. <u>Monthly Reports</u>	Motion approved to receive and place on file the April 2005 Animal Control report, April 2005 Circuit Clerk report, April 2005 Court Services report, April 2005 Children's Advocacy Center report, May 2005 Developmental Disabilities Board report, May 2005 EMA report, and April 2005 Public Defender report.
6. <u>Juvenile Delinquency Grant Monthly Reports</u>	Motion approved to receive and place on file the April 2005 CASA report, April 2005 Don Moyer Boys & Girls Club report, April 2005 Family Conference Program report, April 2005 Mental Health Center/Family Intervention Program report, July 2004 through April 2005 Outcomes report from RPC-Court Diversion Services, and April 2005 Urban League report.
7. <u>Coroner</u>	
a. Departmental Annual Report 2004	Received and placed on file.
8. <u>Court Services</u>	
a. Departmental Annual Report 2004	Received and placed on file.
b. Request Approval of Application for and, if awarded, Acceptance of Juvenile Information Sharing Grant in the amount of \$23,661	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Application for and, if awarded, Acceptance of Juvenile Information Sharing Grant in the amount of \$23,661.</i></b>
9. <u>Head Start</u>	
a. Monthly Report	Received and placed on file.
10. <u>Animal Control</u>	
a. Approval of Contract with PETsMART for \$10,000.00 PETsMART Charities Grant	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Contract with PETsMART for \$10,000.00 PETsMART Charities Grant (dependent on State Attorney's approval of final contract).</i></b>

*\*Denotes Consent Agenda Item.*

11. **Sheriff**  
a. Approval of Renewal of Intergovernmental Agreement Between the Illinois Department of Public Aid and Champaign County Sheriff's Office for Child Support Enforcement ***\*RECOMMEND TO THE COUNTY BOARD APPROVAL of Renewal of Intergovernmental Agreement Between the Illinois Department of Public Aid and Champaign County Sheriff's Office for Child Support Enforcement.***
12. **Chair's Report**  
The Justice & Social Services Committee will likely require a short meeting on June 23, 2005 at 6:30 p.m. to take action regarding the selection of a new Nursing Home Administrator.
13. **Other Business**  
No action taken.
14. **Determination of Items to be placed on County Board Consent Agenda**  
All items except for Item X A will be placed on the County Board Consent Agenda.
15. **Nursing Home**  
a. Monthly Report Received and placed on file.  
b. Closed Session pursuant to 5 ILCS 120/2(c)11 to consider litigation pending against Champaign County Removed from the agenda.
16. **Adjournment**  
Meeting adjourned at 7:49 p.m.

*\*Denotes Consent Agenda Item.*

Resolution No. \_\_\_\_\_

**RESOLUTION AUTHORIZING EXERCISE OF OPTION FOR REDUCTION IN FEES FOR MEDICAL AND MENTAL HEALTH SERVICES CONTRACTS**

**WHEREAS**, the Champaign County Sheriff has the statutory authority to enter contracts for professional services within his budget;

**WHEREAS**, the Sheriff has exercised this authority to enter into a contract with Health Professionals, Ltd. ("HPL"), for mental health services for the Champaign County Adult Correctional Center and Satellite Jail ("mental health services contract");

**WHEREAS**, in negotiating this contract, HPL has offered the Sheriff a reduction in the charge to the Sheriff and the County for services currently rendered under HPL's contract to provide medical services to the Adult Correctional Center and Satellite Jail ("medical services contract"), adjusting its monthly payment under that contract from \$26,582.40 to \$26,316.58;

**WHEREAS**, because the Champaign County Board authorized the medical services contract, and was a separate signatory to that contract;

**WHEREAS**, amendment of the medical services contract requires approval of all parties to this contract, including the Champaign County Board; and

**WHEREAS**, to implement the mental health services contract in a timely manner while respecting the Champaign County Board's contractual role in approving amendments to the medical services contract, the parties to the mental health services contract have structured the reduction in the medical services contract as an option to be exercised at a later date by the Sheriff and the Champaign County Board;

**NOW, THEREFORE, BE IT RESOLVED,**

The County Board Chair is hereby authorized to execute the attached amendment to the medical services contract, and to perform any and all other actions necessary to exercise its option to reduce payment under the medical services contract from a monthly charge of \$26,582.40, to \$26,316.58.

**PRESENTED, PASSED, APPROVED AND RECORDED** this 23rd day of June, A.D. 2005.

ATTEST:

\_\_\_\_\_  
Barbara Wysocki,  
Chair,  
Champaign County Board  
Champaign County, Illinois

\_\_\_\_\_  
Mark Shelden,  
County Clerk &  
*Ex Officio* Clerk of the County Board

**AMENDMENT TO THE AGREEMENT FOR THE PROVISION OF INMATE  
HEALTH SERVICES AT THE CHAMPAIGN COUNTY JAIL FACILITY**

Effective May 1, 2004, the County of Champaign, Illinois and Health Professionals, Ltd, (hereinafter, "HPL") agreed to enter into an inmate services agreement to provide medical staffing to the facilities (referred to as the "medical contract.")

Effective June 20, 2005, the Sheriff of the County of Champaign, Illinois and HPL entered into a mental health services agreement (referred to as the "mental health contract." In consideration for entering into this agreement, and for \$10.00, and other good and valuable consideration, the parties agree as follows:

- (1) Effective July 1, 2005, the COUNTY and/or the Sheriff has the option to amend the medical contract's monthly payment from \$26,582.40 (with 4% increase effective 5-1-2005) to \$26,316.58; and said option shall only be exercised by written agreement;
- (2) Effective June 20, 2005, the mental health proposal will be adjusted from \$231,325.54 for a one-year period to 1% reduction of the amount of \$229,012.28 for an agreement in the period of June 20, 2005 through May 1, 2006 (\$19,084.36 monthly).

*Except for those provisions, which have been amended by this document, all other provisions of the Agreement for the Provision of Inmate Health Services at the Champaign Adult Correctional Center and Satellite Jail effective May 1, 2005, shall remain in full force and in effect and unchanged.*

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed in their names or their official acts by their respective representatives, each of whom is duly authorized to execute the same.

**Sheriff of the County of CHAMPAIGN Illinois**

**Health Professionals, LTD**

By: \_\_\_\_\_  
Sheriff Daniel Walsh

By: \_\_\_\_\_  
Theresa Falcon-Cullinan, M.D.  
Title: CEO/CFO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

COUNTY FACILITIES COMMITTEE  
Summary of Action Taken at June 7, 2005 Meeting

<u>Agenda Item</u>	<u>Action Taken</u>
III <u>Approval of Minutes</u>	Minutes of May 3, 2005, May 10, 2005 & closed session minutes of May 10, 2005 approved as presented.
IV <u>Public Participation</u>	There was no public participation
V <u>Fleet Maintenance/Highway Facility</u> A.    Proposed Contract for A/E Services	No Action Taken
VI <u>Courthouse</u> A.    Masonry Stabilization & Restoration Project	No Action Taken
VII <u>Brookens Administrative Center</u> A.    Proposed Department Relocation	<b><i>RECOMMEND COUNTY APPROVAL of Phase I of the Brookens Proposed Department Relocation</i></b>
B.    Facility Survey Results	No Action Taken
VIII <u>Physical Plant Reports</u> A.    Monthly Budget Report	No Action Taken
B.    Manpower Report	No Action Taken
C.    Designated Smoking Area: Brookens Center & Courthouse - Estimate of Probable Cost	<b>RECOMMEND COUNTY BOARD APPROVAL of the purchase of the proposed Equipment for the designated Smoking areas at the Brookens Center and the Courthouse</b>

**IX**     Champaign County Nursing Home Construction Project

A.     PKD, Inc. Pay Request #28

*RECOMMEND COUNTY BOARD APPROVAL of Pay Request #28 from PKD, Inc. in the amount \$53,765 for Professional Services provided through May 20, 2005 per agreement dated February 2003. (\$10,053 - Staff; \$6,751 - Construction Fee; \$2,641 - Reimbursable; \$34,320 - General Conditions)*

B.     Environmental Assurance Mold Remediation Invoice 200513A-IN

*RECOMMEND COUNTY BOARD APPROVAL of invoice 200513A-IN from Environmental Assurance Mold Remediation In the amount of \$2,022.08 for Professional Services provided Through May 20, 2005, Remediation performed May 16, 2005.*

C.     Requests for Reduction in Retainage  
i.     Automatic Fire Sprinkler, Inc.  
ii.    Borchers Decorating  
iii.   Reliable Mechanical  
iv.    Roessler Construction

*RECOMMEND COUNTY BOARD APPROVAL of the Automatic Fire Sprinkler, Inc., Borchers Decorating, Reliable Mechanical and Roessler Construction Requests for Reduction in Retainage.*

D.     Champaign County & SBC Easement Agreement

No Action Taken

E.     Project Update - Environmental Remediation Bid Package

No Action Taken

**X**     Chair's Report/Issues

A.     Clock & Bell Tower Project Update

No Action Taken

B. League of Women Voters

No Action Taken

County Facilities Action Report  
June 7, 2005  
Page 3

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Chair's report cont.

C. Museum Update

No Action Taken

XI Other Business

A. Animal Services Facility – Award of Contract/  
HVAC Equipment

RECOMMEND COUNTY BOARD APPROVAL of the award of contract to Connor Company, Urbana Branch, for HVAC equipment for the Animal Services Facility.

B. Berns, Clancy Statement #4

*RECOMMEND COUNTY BOARD APPROVAL of Statement #4 from Berns, Clancy & Associates in the amount of \$13,611.38 for Professional Engineering Services provided to January 31, 2005. This payment is Processed in accordance with the Intergovernmental agreement Between Champaign County Board and Urbana Township Dated December 16, 2004.*

C. Berns, Clancy Statement #5

*RECOMMEND COUNTY BOARD APPROVAL of Statement #5 from Berns, Clancy & Associates in the amount of \$17,120.68 for Professional Engineering Services provided Through March 30, 2005. This Payment is processed in accordance with the intergovernmental agreement between Champaign County Board and Urbana Township dated December 16, 2004.*

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**Other Business**

**D. Regional Planning Commission Invoice**

*RECOMMEND COUNTY BOARD APPROVAL of The invoice from Regional Planning Commission dated March 7, 2005 in the amount of \$5,000 for Technical & advisory services in the CDAP Grant process. This payment is Processed in accordance with the Intergovernmental Agreement Between Champaign County & RPC dated February 24, 2005.*

**E. Corrections Facility – Power Point Presentation**

**F. Nursing Home Reuse – Power Point Presentation**

Committee consensus to send a memo to Department Heads inquiring if they have an interest in future space.

**G. County Morgue – Power Point Presentation**

**MOTION carried** to accept the Coroners space allocation request and to move forward to the second phase.

**H. Release of custodial services bid or alternate**

**MOTION carried** to forward this issue to the Policy committee

Committee consensus to support utilizing employees of the County for custodial services

**I. ILEAS Amendment to the Lease Agreement**

*RECOMMEND COUNTY BOARD APPROVAL of the ILEAS amendment to the Lease Agreement*



XII New Business

Ms. Rietz informed the committee of a 2 week summer program with the Urbana School District which helps prepare children for entering middle school. They have contacted Mr. Inman about the potential use of space at Brookens.

A straw poll showed full committee support for allowing this program to utilize space at the Brookens Building.

XIII Determination of Items to be placed on the County Board Consent Agenda

Committee consensus to include items VII A, IX A, B, C, XI B, C, D and I on the June 23, 2005 County Board Consent Agenda.

\* Denotes County Board Agenda Item

\* *Denotes County Board Consent Agenda Item*

**Animal Shelter  
Mechanical Equipment Bid**

Drawing with specifications were hand delivered to the major equipment suppliers in the Champaign Urbana area on 5-11-2005 for the Vent Work equipment.

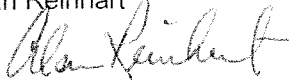
The equipment specifications were designed by GHR, Inc. by following the guidelines that from the "HSUS Guidelines for the Operatin of an Animal Shelter"

<b>Company</b>	<b>Base Equipment</b>	<b>Accessories</b>	<b>Total</b>
Connor Company (Comfort Supply) 1900 N. Lincoln, Urbana	\$23,093.30	\$3,663.47	\$26,756.77
Rogers Supply Company 350 N. Walnut, Champaign	\$29,933.75	No-Bid	\$29,933.75
Duncan Supply 217 S. Locust, Champaign	No-Bid	No-Bid	No-Bid

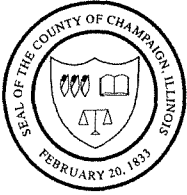
**Recommendations:**

I recommend the award of contact to Connor Company, Urbana Branch, for the mechanical equipment contract. This recommendation is made in concurrence with Denny Inman, County Administrator

Alan Reinhart



Supervisor of Building Maintenance



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
URBANA, IL 61802  
(217) 384-3776  
(217) 384-3765 – PHYSICAL PLANT  
(217) 384-3896 – FAX  
(217) 384-3864 – TDD  
Website: [www.co.champaign.il.us](http://www.co.champaign.il.us)

ADMINISTRATIVE SUPPORT  
DATA PROCESSING  
MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

June 24, 2005

Kevin B. Cash  
Simpson, Gumpertz & Heger, Incorporated  
41 Seyon Street  
Building #1, Suite 500  
Waltham, Massachusetts

Mr. Cash:

I am writing on behalf of the Champaign County Board. As you know, we have been unable to reach agreement on the compensation for a change order for the Champaign County Courthouse Masonry Repair and Tower Restoration Project. In the course of this dispute, the Champaign County Board has decided to no longer make use of your services on this project. Pursuant to Paragraph 1.3.8.5 of our contract, Champaign County is hereby giving notice of termination of the contract, effective seven (7) days from receipt of this letter. Pursuant to Item 12 of Paragraph 2.9.1 of our contract, you are entitled to payment for services performed as of that date, and any reimbursables then due and owing. Please submit any invoices for unpaid services or reimbursables under the contract by July 12, 2005, for approval of payment at the July 21, 2005, Champaign County Board meeting.

Very truly yours,

Denny Inman,  
County Administrator

**CONSENT AGENDA ITEMS FROM POLICY FOR COUNTY BOARD – JUNE 23<sup>RD</sup>**

1. **Appointments/Reappointments**
  - a. **East Lawn Memorial Burial Park Association**
    - i. **Mary Jane Jenkins – term ending 6/30/2011** B1
    - ii. **Kathleen Milligan – term ending 6/30/2011** B2
    - iii. **Bill Scott – term ending 6/30/2011** B3
    - iv. **Louis H. Mesker – term ending 6/30/2011** B4
  - b. **Mt. Hope Cemetery Association**
    - i. **Carol Erb – term ending 6/30/2011** B5
    - ii. **Karla Gerdes – term ending 6/30/2011 (To fill the term of Doris Aufdenkampe - deceased)** B6-7
  - c. **Stearns Cemetery**
    - i. **Irene Kern – term ending 6/30/2011** B8
  - d. **Yearsley Cemetery Association**
    - i. **Roger Corray – term ending 6/30/2011** B9
    - ii. **Joseph Marriott – term ending 6/30/2011** B10
    - iii. **John Yearsley – term ending 6/30/2011** B11
  - e. **Longbranch Mutual Drainage District**
    - i. **Norman Uken – term ending 8/31/2005** B12
    - ii. **Rick Wolken – term ending 8/31/2006** B13
    - iii. **Dave Mennenga – term ending 8/31/2007** B14
  - f. **Sangamon & Drummer Drainage District**
    - i. **Steven Day – term ending 8/31/2006** B15
  - g. **Upper Embarras River Basin Drainage District**
    - i. **Donald Maxwell – term ending 8/31/2006** B16
  - h. **Dewey Community Public Water District**
    - i. **John Hurd – term ending 5/31/2008** B17
    - ii. **Elaine Holzhauer – term ending 5/31/2009** B18
    - iii. **Edwin Holzhauer – term ending 5/31/2010** B19
    - iv. **Jaime Rogiers – term ending 5/31/2008** B20
    - v. **Wayne Todd – term ending 5/31/2009** B21
    - vi. **Barbara Caviness – term ending 5/31/2010** B22
    - vii. **Marion Caviness – term ending 5/31/2011** B23
  - i. **Penfield Water District**
    - i. **Mark Richardson – term ending 5/31/2007 (To fill the term of Augustine Monroy – deceased.)** B24-25
  - j. **Champaign County Board for the Care and Treatment of Persons with a Developmental Disability**
    - i. **Holly Jordan – term ending 6/30/2008** B36-37
  - k. **Champaign-Urbana Mass Transit District**
    - i. **Barbara Mann – term ending 12/31/2008 (To fill the term of Laurel Prussing – resigned)** \*
  - l. **Resignation of Susan McGrath from Urbana-Champaign Sanitary District Board – effective 6/6/05** B43

- m. **Appointment of Performance Evaluation Teams for Annual Department Head Evaluations:**
    - i. **County Engineer – Cowart, Wysocki, Knott**
    - ii. **EMA Director – Anderson, Wysocki, Knott**
    - iii. **Chief County Assessment Officer – McGinty, Wysocki, Knott**
    - iv. **County Administrator of Facilities & Procurement – Beckett, Wysocki, Knott**
    - v. **County Administrator of Finance & HR Management – McGinty, Wysocki, Bensyl**
  - n. **Termination of Appointment of Dr. Mark Klarman as Champaign County Animal Control Administrator, effective June 23, 2005**
2. **Approval of Ordinance of the County of Champaign, Illinois Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Other Workers Employed in Public Works of Said County** **B58-60**

***REGULAR AGENDA ITEMS FROM POLICY FOR COUNTY BOARD – JUNE 23<sup>RD</sup>***

- 1. **Appointments/Reappointments**
  - a. **Champaign County Board of Health – terms ending 6/30/2008**
    - i. **Thomas O’Rourke** **B28-29**
    - ii. **John A. Peterson** **B30-31**
    - iii. **Carrie Storrs** **B34-35**
  - b. **Forest Preserve Board – term ending 6/30/2010**
    - i. **Ruth Green** **B38-40**
  - c. **Appointment of Stephanie Joos, Animal Control Director, to act as Champaign County Animal Control Administrator, effective June 24, 2005** **B44-45**
- 2. **Approval of Change of Champaign County Board Standing Committees Schedule of Meetings to cancel the regularly scheduled meetings for all standing committees for the month of July 2005.**
- 3. *Report of FY2005 Funding Decisions adopted by the Champaign County Board for Care and Treatment of Persons with a Developmental Disability* \* \_\_\_\_\_



**CHAMPAIGN COUNTY MENTAL HEALTH BOARD**

11.A.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

Trev I  
Approved by Bob  
10.14.05  
Plus Tier 2 Clinical Support Services

Next meeting  
Sept 6<sup>th</sup> 8:00 AM

Protection (Dental/Legal & Evolve etc) Health  
DECISION MEMORANDUM  
+ \$150,000 Family Support @ 150,000

**DATE:** June 7, 2005  
**TO:** Members, Champaign County Developmental Disabilities Board  
**FROM:** Peter Tracy, Executive Director  
**SUBJECT:** FY06 STAFF ALLOCATION RECOMMENDATIONS

Background

On November 2, 2004, the voters of Champaign County voted overwhelmingly to establish the Champaign County Board for Care and Treatment of Persons with a Developmental Disability. In response to the successful referendum, the Champaign County Board appointed Ms. Holly Jordan, Ms. Joyce Dill, and Mr. Michael Smith to serve as members of the Board. The first meeting of the Developmental Disabilities Board (CCDDB) occurred on November 17, 2004 and since that time the Board has held formal board meetings on six additional occasions. Highlights of business conducted to date includes election of officers, establishing bylaws, developing funding guidelines, issuing formal notification of the availability of funds, issuing applications for funding, approving FY06 Allocation Decision Support guidelines, defining core developmental disability services, formalizing a memorandum of understanding with the Champaign County Mental Health Board and conducting in-depth reviews of all FY06 applications for funding.

The purpose of this memorandum is to summarize staff recommendations for FY06 (July 1, 2005 through June 30, 2006). These recommendations, opinions and comments are based on our assessment of how well an application matches up with CCDDB statutory mandates, approved decision support criteria and priorities. Final decision-making rests with the members of the CCDDB.

Process Considerations

The concept of decision support in this allocation process is a framework intended to assist in helping the CCDDB to come to final funding decisions. Decision support does not make the decisions for us, but instead provides a mechanism to consider and integrate conflicting objectives and a wide range of information from a variety of sources. In addition, applicants for funding are not responding to a common set of specifications, but rather are applying for funding to address a wide variety of developmental disability treatment, support and service needs in our community. There can be no "apples to apples" comparison because the proposal pool includes a wide range of applications for a diverse set of program types. In the final analysis, the CCDDB will make decisions based on the decision support process and their best judgment. This is the nature of our task.

### Decision Support Considerations

The criteria used to assess application components were based on the statute, program plan instructions and priorities identified in the January 4, 2005 decision memorandum (i.e., FY06 Allocation Decision Support). Key items considered include the following:

1. Eligibility of the applicant organization based on completion of the Organization Eligibility Questionnaire.
2. The extent to which the proposal related to core developmental disability services.
3. Surgeon General's Report on Mental Health: Culture, Race and Ethnicity and access for people of color to developmental disability services.
4. The extent to which the proposal addressed the priority population groups and the service gaps identified in the "A System in Crisis" report and listed below:
  - a. Children with developmental delays (i.e., comprehensive early intervention services)
  - b. Developmentally disabled persons who need vocational training and related services
  - c. Developmentally disabled persons who need adult day programs (developmental training)
  - d. Developmentally disabled persons who need residential or related services
  - e. Flexible family support to assist families in providing care and support for a family member with developmental disabilities
5. The quality and completeness of the application for funding.

It should be noted that the service needs identified in "A System in Crisis" were repeatedly articulated in numerous public meetings and in press coverage during the referendum process. The promise made to the voters of Champaign County was to address the five primary areas of need upon passage of the referendum.

### Contract Negotiation Considerations

In some cases staff have made recommendations that pertain to the terms and conditions of the contracts that will be made with successful applicants. Please note that a significant number of the allocation recommendations are predicated on some degree of program plan modification that will require negotiation with the applicant. Specific contract negotiation items are delineated in the "individual application" section below.

### Decision Section

Staff recommendations are organized into two "tiers" that are intended to prioritize our available dollars against applications that matched up well against our criteria and defined CCDDB priorities. Please refer to attachment number one.

#### Staff Recommendations: Individual Applications

A Woman's Fund: Rape Crisis

The recommendation is to partially fund the proposal to conduct staff training on a pilot basis with staff from Developmental Services Center and possibly CCAMR. .

Recommend: Tier One \$2,500  
Tier Two \$12,943

Champaign County Advocacy and Mentoring Resources (CCAMR) – Residential

The recommendation is to fully fund the proposal to create additional residential capacity in Champaign County. This is one of the five priority areas identified by the CCDDDB.

Recommend: Tier One \$36,000

Champaign County Advocacy and Mentoring Resources (CCAMR) - Nursing

The recommendation is to fully fund the proposal to enhance support for contract nursing services in the residential program. This relates to one of the five priority areas.

Recommend: Tier One \$12,000

C-U Autism Network

The recommendation is to fully fund the proposal to increase outreach and support for parents with autistic children. Family support is one of the five primary areas identified by the CCDDDB.

Recommend: Tier One \$10,000

Developmental Services Center – Family Development Center/Children's Services

The recommendation is to fully fund the proposal to increase the availability of a full range of early intervention services for children age 0 to 5 with developmental disabilities and delays. Children's early intervention is one of the five priority areas identified by the CCDDDB.

Recommend: Tier One \$440,000

Developmental Services Center – Developmental Training

The recommendation is to fully fund the proposal to significantly expand developmental training services to persons on waiting lists and those living in the Rantoul area. Developmental training is one of the five priority areas identified by the CCDDDB.

Recommend: Tier One \$556,307

Developmental Services Center – Developmental Training – Community Integration

The recommendation is not to fund this proposal due to the limited availability of funds. This proposal matches up well with criteria, however is judged to be a less critical need when compared with other applications.

Recommend: Tier Two \$103,158

Developmental Services Center – Individual and Family Support

The recommendation is to partially fund this proposal due to limited availability of funds. The proposal matches up well with criteria and addresses one of the five priority areas. This proposal will provide comprehensive support to families and is driven by consumer choice.

Recommend: Tier One \$345,000  
Tier Two \$488,929



Developmental Services Center – Respite Program

The recommendation is to partially fund this proposal due to limited availability of funds. The proposal matches up well with criteria and addresses the family support criterion. This program will provide a significant expansion of respite availability and offers consumers choice.

Recommend: Tier One \$100,000  
Tier Two \$143,729

Developmental Services Center – Clinical Support Services

The recommendation is to partially fund this proposal due to limited availability of funds. The proposal addresses need that overlay several of the primary criteria areas identified by the CCDDDB. The program will significantly expand the availability of professional consultation and evaluation services (e.g., psychiatric, psychological, counseling, occupational therapy, etc).

Recommend: Tier One \$125,856  
Tier Two \$31,520

Developmental Services Center – Residential Services – 24 hour Support

The recommendation is to fully fund this proposal. This project addresses the primary area of residential care and will add an additional thirteen (13) residential slots to the service continuum. There are some contract negotiation items that will need to be determined. A portion of the first-year funding of the project will be used to construct and equip two group homes. The exact terms and conditions of this arrangement will need to be delineated in the contract.

Recommend: Tier One \$637,049

Developmental Services Center – Community Living Support

The recommendation is not to fund this proposal due to the limited availability of funds. This proposal matches up well with criteria, however is judged to be a less critical need when compared with other applications.

Recommend: Tier Two \$173,480

Developmental Services Center – Vocational Services (Training)

The recommendation is not to fund this proposal due to the limited availability of funds. This proposal matches up well with criteria, however is judged to be a less critical need when compared with other applications.

Recommend: Tier Two \$38,667

Developmental Services Center – Vocational Services Community Employment

The recommendation is to fully fund this proposal. The project addresses the core area of vocational services and is identified as a high priority.

Recommend: Tier One \$141,363

Developmental Services Center – Developmental Training – Supportive Employment

The recommendation is to partially fund this proposal due to limited availability of funds and CCDDDB priorities. The program addresses the core area of developmental training and overlaps on vocational.

Recommend: Tier One \$81,000

Tier Two \$75,241

Down Syndrome Network – Parent Support Group

The recommendation is to fully fund the proposal to increase outreach and support for parents and families of children with Down Syndrome. Family support is one of the five primary areas identified by the CCDDDB.

Recommend: Tier One \$15,000

Persons Assuming Control of Their Environment (PACE) – Independent Living Coordination – Champaign County

The recommendation is to fully fund this proposal. The program addresses a component of the core area of residential services and will enhance options for people with developmental disabilities to acquire independent living skills.

Recommend: Tier One \$39,000

Peace Meal – Eastern Illinois University – Home Delivery – Champaign County

The recommendation is not to fund this proposal because it does not address the highest and best use of CCDDDB resources. The original application was a generic proposal that did not match established criteria. A subsequent modification of the application proposed to work with developmental disability providers to identify people who could benefit from the home delivery program, but there were no solid estimates of need.

Recommend: Tier Two \$11,191

Parents Resource Organization for the Understanding of Disabilities and Developmental Delays (PROUDD) – Functional Living Skill Book Project

The recommendation is to fully fund the proposal to increase outreach and support for parents and families of children with developmental disabilities and delays. Family support is one of the five primary areas identified by the CCDDDB.

Recommend: Tier One \$12,500

Regional Planning Commission – Champaign County Head Start

The recommendation is to partially fund the proposal in a modified version that will work collaboratively with another provider. This project will increase access to early intervention services for children with developmental delays involved in the Head Start program.

Recommend: Tier One \$9,892

Tier Two \$38,108

Regional Planning Commission – Pre-admission Screening – Individual Services Coordination – Smooth Transitions

The recommendation is not to fund this proposal because it does not address the highest and best use of CCDDDB resources and falls under the purview of education. Questions were raised about

duplication of existing services and precedent of entry into direct services beyond the scope of the base PAS/ISC mandate.

Recommend: Tier Two \$9,700

**DECISION SECTION**

Motion to approve funding as recommended for **Tier One** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Motion to deny funding as recommended in **Tier Two** as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information needed

# CCDDB AGENCY PROGRAM ALLOCATION REQUEST AMOUNTS

TIER I & II - FY06

Agency	Program	Tier I	Tier II
A Woman's Fund	Rape Crisis	2,500	12,943
CC Advocacy & Mentoring Res	Residential	36,000	
	Nursing Services	12,000	
C-U Autism Network		10,000	
Developmental Services Center	Fam Dev Cntr/Children's Services	440,000	
	Developmental Training	556,307	
	DT - Community Integration		103,158
	Individual & Family Support	445,000 345,000	150,000 488,929
	Respite Program	100,000	143,729
	Clinical Support Services	157,376 125,856	Dental 10,000 31,520
	Residential - 24 Hr Support	637,049	
	Residential - Comm Living Support		173,480
	Vocational Training		38,667
	Community Employment	141,363	
	Supportive Employment	81,000	75,241
Downs Syndrome Network	Parent Support Group	15,000	
PACE	Independent Living Coordinator	39,000	
Peace Meal	Home Del Meals/Snr Citizens		11,191
Parents Resource Org (PROUDD)	Functional Living Skills Book	12,500	
Regional Planning Commission	Headstart - Early Headstart	9,892	38,108
Regional Planning Commission	ISC - Smooth Transitions		9,700
		2,563,467	1,126,666
agency/FY06/tier recommendations/5-26/05/nkc		+ 150,000 + 31,520	

2,744,987

**FINANCE COMMITTEE**  
**Summary of Action Taken at 6/9/05 Meeting**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <b><u>Call to Order</u></b>	Meeting called to order at 7:00 p.m.
2. <b><u>Approval of Agenda/Addendum</u></b>	Approved.
3. <b><u>Approval of Minutes</u></b>	Regular Session minutes of May 5, 2005 and May 16, 2005 approved as presented.
4. <b><u>Public Participation</u></b>	Tim Odom spoke about employees. Susan McGrath introduced herself as the new attorney in the civil division of the State's Attorney's Office.
5. <b><u>Budget Amendments/Transfers</u></b>	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Budget Amendments #05-00035, #05-00057, and Budget Transfer #05-00014.</i></b>
6. <b><u>Treasurer</u></b>	
a. Monthly Report	Received and placed on file.
7. <b><u>Auditor</u></b>	
a. Purchases Not Following Purchasing Policy.	Provided for information only.
b. Monthly Report.	Received and placed on file.
c. Report of the Outside Auditor	No action taken.
8. <b><u>Chief County Assessment Officer</u></b>	
a. Request to Send Proposed New Position – Senior Clerk – to Job Content Evaluation Committee	Motion approved to submit the proposed new position of Senior Clerk in the Supervisor of Assessments Office to the Job Content Evaluation Committee.
b. Request to Submit Appraiser/Analyst Position to Job Content Evaluation Committee for Re-evaluation	Motion approved to submit Appraiser/Analyst Position to Job Content Evaluation Committee for Re-evaluation.
9. <b><u>County Administrator</u></b>	
a. General Corporate Fund FY2005 Revenue/Expenditure Projection Report.	No action taken.
b. General Corporate Fund Budget Change Report.	No action taken.
c. Distribution of Public Health Levy for Real Estate Year 2004, Collected in FY2005	For information only.

*\*Denotes Consent Agenda Item.*

- |     |   |  |
|-----|---|--|
| d.  | Discussion Regarding Real Estate Taxes for Carle Foundation Hospital for Real Estate Year 2004, paid under protest, for County Board Levies                   | Discussion was held.   |
| e.  | Moody's Rating Agency Report for Champaign County 2005 Rating   | For information only.  |
| f.  | Update on 2005 Bond Refinancing   | No action taken.   |
| g.  | Closed Session pursuant to 5 ILCS120/2(c)2 concerning salary schedules for one or more classes of employees   | Closed Session was held.   |
| h.  | Salary Administration Recommendation for Non-Bargaining Employees for FY2006  | <b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Salary Administration Recommendation for Non-Bargaining Employees for FY2006.</i></b> |
| 10. | <b><u>Chair's Report</u></b><br>a. Closed Session pursuant to 5 ILCS 120/2(c)11 to consider litigation which is probable or imminent against Champaign County | Closed Session was held.   |
| 11. | <b><u>Other Business</u></b>  | No action taken.   |
| 12. | <b><u>Designation of Items to be Placed on County Board Consent Agenda</u></b>  | All budget amendments, the budget transfer, and item IX H were designated for the Consent Agenda.                                      |
| 13. | <b><u>Adjournment</u></b>   | Meeting was adjourned at 8:25 p.m.   |

*\*Denotes Consent Agenda Item.*

RESOLUTION NO. \_\_\_\_\_

**PAYMENT OF CLAIMS AUTHORIZATION**

"C"

June, 2005

FY 2005

WHEREAS, the County Auditor has examined the Expenditure Approval List of claims against the County of Champaign totaling \$5,998,298.07 including warrants 351615 through 352853.

WHEREAS, the claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, the County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, the County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$5,998,298.07 including warrants 351615 through 352853 is approved.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 23rd day of June, A.D. 2005.

\_\_\_\_\_  
Barbara Wysocki, County Board Chair  
Champaign County, Illinois

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. \_\_\_\_\_

"A1"

EMERGENCY BUDGET AMENDMENT

June, 2005

FY 2005

WHEREAS, an immediate emergency exists within the following funds; and

WHEREAS, the following amendment has not been approved by the Budget and Finance Committee, and the departments have requested immediate action by the County Board;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendments to the 2004-2005 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendments to the 2004-2005 budget:

<u>ACCOUNT DESCRIPTION</u>		<u>AMOUNT</u>
Fund 080 General Corporate Fund		
Dept. 071 Public Properties #05-059		
Increased Appropriations		
534.70 Brookens Building Repair-Maintenance		\$10,024
534.25 Court Facility Repair-Maintenance		<u>\$1,762</u>
	Total	\$11,786
Increased Revenue		
NONE (From General Corporate Fund Balance)		<u>\$0</u>
	Total	\$0

REASON: To cover estimated expenses for Phase I remodeling at Brookens Administrative Center and Smoking Area improvement at Brookens and Courthouse approved by County Facilities Committee.

\_\_\_\_\_



Resolution No. \_\_\_\_\_

Page 2

PRESENTED, ADOPTED, APPROVED AND RECORDED this 23rd day of June, A.D.  
2005.

\_\_\_\_\_  
Barbara L. Wysocki, County Board Chair  
Champaign County, Illinois

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

HIGHWAY & TRANSPORTATION COMMITTEE  
Summary of Action Taken at the June 10, 2005 Meeting

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<u>Agenda Item</u>	<u>Action Taken</u>
3. <u>Approval of Minutes</u>	Minutes of March 24, 2005 approved as amended; minutes of May 6, 2005 approved as presented
4. <u>Public Participation</u>	There was no public participation
5. <u>Monthly Reports</u>	
A. County & Township Motor Fuel Tax Claims – May 2005	<b>Motion carried</b> to receive and place on file the County & Township Motor Fuel Tax Claims for May 2005.
6. <u>County Engineer</u>	
A. Resolution awarding of contract for the Improvement of Lierman Avenue in the City of Urbana – Section #03-00394-00-PV	<b>RECOMMEND COUNTY BOARD APPROVAL</b> of the Resolution awarding of contract for the improvement of Lierman Avenue in the City of Urbana - Section #03-00394-00-PV (The Contractor name and amount to be added after the bids are open on June 23 <sup>rd</sup> as long as the result is within 10% of the Engineers estimate)
B. Review County Highway 9 – Section #05-00398-00-RS	<b>Motion carried</b> to approve the County Highway 9 Bid tab as presented
C. Purchase of Power Broom	<b>Motion carried</b> to provide the County Engineer with the Authority to go our for bid for the purchase of a Power Broom.
D. A/E Selection for Maintenance Facility	No Action Taken
E. Maintenance Facility Funding	Committee Discussion No Action Taken

7. Other Business

Mr. Blue presented an update from the IDOT meeting he recently attended, the changes they have made and what our County can expect as a result of those changes.

8. Determination of Consent Agenda Items

There are no items to be included on the County Board consent agenda.

## *Summary of Committee Action*

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### ***Champaign County Environment & Land Use Committee***

**Date:** June 13, 2005  
**Time:** 7:00 P.M.  
**Place:** Meeting Room 1  
Brookens Administrative Center  
1776 E. Washington St.  
Urbana, Illinois

#### ***Members Present:***

*Jan Anderson, Patricia Busboom, Chris Doenitz,  
Tony Fabri, Nancy Greenwalt (VC), Ralph  
Langenheim (C), Brendan McGinty, Steve Moser, Jon  
Schroeder*

**Phone:** (217) 384-3708

*Members Absent: None*

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### **AGENDA**

#### **●County Board Action Required *Old Business shown in Italics***

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- |     |  |                      |
|-----|--|----------------------|
| 1.  | <b>Call to Order</b>   | 7:03 p.m.            |
| 2.  | <b>Approval of Agenda, Addendum I and Addendum II</b>  | Approved             |
| 3.  | <b>Approval of Minutes (April 11, 2005)</b>  | Approved             |
| 4.  | <b>Public Participation</b>  | None                 |
| 5.  | <b>Correspondence</b>  |                      |
|     | A. Rock Island Corps of Engineers  | Information Only     |
| 6.  | <b>County Board Chair's Report</b>   | None                 |
| 7.  | <b>Recreation and Entertainment License: Champaign County Fair Association, 902 North Coler Av., Urbana, Il., for the County Fair and Carnival. July 22, 2005 thru July 30, 2005.</b>      | Approved             |
| 8.  | <b>Request of Dewey Public Water District to waive the required fee for a Special Use Permit to authorize replacement of a nonconforming water treatment facility.</b>                     | Approved             |
| 9.  | <b>●Request for endorsement of the 2004 Champaign County Greenways &amp; Trails Plan</b>   | Recommended Approval |
| 10. | <b>●Request approval of 25% reduction in Liquor License Application Fees for Licenses other than Class E Licenses, through August 31, 2005. (Information to be distributed at meeting)</b> | Recommended Approval |

Environment and Land Use Committee  
Summary of Committee Action  
June 13, 2005  
Page 2

- |     |   |  |
|-----|---|--|
| 11. | <b>●Request approval of correction to Special Flood Hazard Areas Ordinance</b>  | Recommended Approval   |
| 12. | <b>Comprehensive Zoning Review</b><br><b>●A. Request that Subcommittee be formed to recommend changes to Champaign County Land Use Regulatory Policies - Rural Districts</b><br><b>B. Champaign County Farm Bureau Resolution</b>                                   | Recommended Approval<br><br>Information Only                                   |
| A1. | <b>●Consideration of an amendment to the Champaign County Liquor Ordinance No. 653, Ordinance Establishing the Rules and Regulations Governing the Sale and Consumption of Alcoholic Liquor regarding criminal background checks for liquor license applicants.</b> | Recommended Approval   |
| A2. | <b>Recreation and Entertainment License: Countryside United Methodist Church, for a youth event to include 3 bands, food, action inflatables and outdoor games. Location: RR3, Urbana, IL. July 30, 2005.</b>   | Approved   |
| 13. | <b>Planning and Zoning Report</b><br><b>A. Enforcement Case Procedures</b><br><b>B. Monthly Report</b><br><b>C. Alternative date for October, 2005 ELUC Meeting</b>   | Approved<br>Information Only<br>Approved October 11, 2005 as alternative date. |
| 14. | <b>Other Business</b>   | None   |
| 15. | <b>Determination of Items to be placed on the County Board Consent Agenda</b>   | Items #9, #10, #11, #12 and A1.  |
| 16. | <b>Adjournment</b>  | 8:00 p.m.  |

CHAMPAIGN COUNTY AND )  
 CHAMPAIGN COUNTY SHERIFF )  
 CO-EMPLOYERS )  
 )  
 and )  
 )  
 The ILLINOIS FRATERNAL ORDER OF )  
 POLICE LABOR COUNCIL )

**MEMORANDUM OF UNDERSTANDING**

Barbara Wysocki, County Board Chair; Daniel Walsh, Champaign County Sheriff; and Steve Rousey, Field Representative of the Illinois Fraternal Order of Police Labor Council (FOP); agree to the following with respect to Champaign County FOP Corrections Sergeants Collective Bargaining Agreement (“Agreement”):

1. Section 18.04 of the Agreement, reading as follows:

“An employee cannot take vacation prior to successful completion of his probationary period.”

shall be removed from the Agreement as of the last date this Memorandum of Understanding is signed.

2. Nothing in this Memorandum of Understanding shall create any rights or obligations with respect to any other bargaining unit.

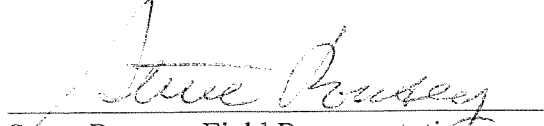
I have read and understood this Memorandum of Understanding, and I agree that this represents the mutual understanding of Barbara Wysocki, County Board Chair, on behalf of the Champaign County Board; Daniel Walsh, Sheriff; and Steve Rousey, FOP Staff Representative, regarding this Agreement.

\_\_\_\_\_  
 Barbara Wysocki,  
 Champaign County Board Chair

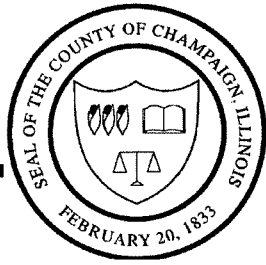
\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Daniel Walsh,  
 Sheriff

\_\_\_\_\_  
 Date

  
 Steve Rousey, Field Representative  
 Illinois Fraternal Order of Police Labor Council

June 10, 2005  
 \_\_\_\_\_  
 Date



# **COUNTY BOARD CONSENT AGENDA**

*County of Champaign, Urbana, Illinois*

*Thursday, June 23, 2005 - 7:00 p.m.*

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*Meeting Room 1, Brookens Administrative Center  
1776 East Washington Street, Urbana*

<b>A. <u>JUSTICE &amp; SOCIAL SERVICES</u></b>	<b><u>Page Number</u></b>
1. Approval of the Application for and, if awarded, Acceptance of the Juvenile Information Sharing Grant in the amount of \$23,661.00.	P8-10
2. Approval of the Renewal of the Intergovernmental Agreement between The Illinois Department of Public Aid and Champaign County Sheriff's Office for Child Support Enforcement.	P22-46
<b>B. <u>COUNTY FACILITIES</u></b>	
1. Approval of Pay Request #28 from PKD, Inc. in the amount of \$53,765 for Professional Services provided through May 20, 2005 per agreement dated February 2003 (\$10,053 – Staff; \$6,751 – Construction Fee; \$2,641 – Reimbursables; \$34,320 – General Conditions)	L22-29
2. Approval of Invoice 200513A-IN from Environmental Assurance Mold Remediation in the amount of \$2,022.08 for Professional Services provided through May 20, 2005, Remediation performed May 16, 2005.	L30-33
3. Approval of the Automatic Fire Sprinkler, Inc., Borchers Decorating, Reliable Mechanical and Roessler Construction Requests for Reduction in Retainage.	L34-37
4. Approval of Statement #4 from Berns, Clancy & Associates in the amount of \$13,611.38 for Professional Engineering Services provided to January 31, 2005. This Payment is processed in accordance with the Intergovernmental Agreement between Champaign County Board and Urbana Township dated December 16, 2004.	L38-41
5. Approval of Statement #5 from Berns, Clancy & Associates in the amount of \$17,120.68 For Professional Engineering Services provided through Mary 31, 2005. This payment is processed in accordance with the Intergovernmental Agreement between Champaign County Board and Urbana Township dated December 16, 2004.	L42-44
6. Approval of the invoice from Regional Planning Commission dated March 7, 2005 in The amount of \$5,000 for Technical & Advisory Services in the CDAP Grant process. This payment is processed in accordance with the Intergovernmental Agreement between Champaign County and RPC dated February 24, 2005.	L45
7. Approval of the ILEAS amendment to the Lease Agreement.	L46-49
8. Approval of Phase I of the Brookens Proposed Department Relocation.	*1-2

**C. POLICY, PERSONNEL & APPOINTMENTS**

**1. Appointments/Reappointments**

**A. East Lawn Memorial Burial Park Association – Terms ending 6/30/2011**

*Mary Jane Jenkins	B1
*Kathleen Milligan	B2
*Bill Scott	B3
*Louis H. Mesker	B4

**B. Mt. Hope Cemetery Association – Terms ending 6/30/2011**

*Carol Erb	B5
*Karla Gerdes (to fill the term of Doris Aufdenkampe – deceased)	B6-7

**C. Stearns Cemetery – Term ending 6/30/2011**

*Irene Kern	B8
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**D. Yearsley Cemetery Association – Terms ending 6/30/2011**

*Roger Corray	B9
*Joseph Marriott	B10
*John Yearsley	B11

**E. Longbranch Mutual Drainage District**

*Norman Uken – term ending 8/31/2005	B12
*Rick Wolken – term ending 8/31/2006	B13
*Dave Mennenga – term ending 8/31/2007	B14

**F. Sangamon & Drummer Drainage District – Term ending 8/31/2006**

*Steven Day	B15
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**G. Upper Embarras River Basin Drainage District – Term ending 8/31/2006**

*Donald Maxwell	B16
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**H. Dewey Community Public Water District**

*John Hurd – term ending 5/31/2008	B17
*Elaine Holzhauer – term ending 5/31/2009	B18
*Edwin Holzhauer – term ending 5/31/2010	B19
*Jaime Rogiers – term ending 5/31/2008	B20
*Wayne Todd – term ending 5/31/2009	B21
*Barbara Caviness – term ending 5/31/2010	B22
*Marion Caviness – term ending 5/31/2011	B23



Policy Cont.

- I. Penfield Water District – Term ending 5/31/2007
  - \*Mark Richardson (to fill term of Augustine Monroy – deceased) B24-25
- J. Champaign County Board for the Care and Treatment of Persons with A Developmental Disability
  - \*Holly Jordan – term ending 6/30/2008 B36-37
- K. Champaign-Urbana Mass Transit District – Term ending 12/31/2008
  - \*Barbara Mann (to fill term of Laurel Prussing – resigned) \*3-4
- L. Resignation of Susan McGrath from the Urbana-Champaign Sanitary District Board – effective 6/6/05. B43
- M. Appointment of Performance Evaluation Teams for Annual Department Head Evaluations:
  - i. County Engineer – Cowart, Wysocki, Knott
  - ii. EMA Director – Anderson, Wysocki, Knott
  - iii. Chief County Assessment Officer – McGinty, Wysocki, Knott
  - iv. County Administrator of Facilities & Procurement – Beckett, Wysocki, Knott
  - v. County Administrator of Finance & HR Management – McGinty, Wysocki, Bensyl
- N. Termination of Appointment of Dr. Mark Klarman as Champaign County Animal Control Administrator, effective June 24, 2005. B44-45
- 2. Approval of the Ordinance of the County of Champaign, Illinois Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed in Public Works of said County. B58-60

**D. FINANCE**

- 1. **\*\*Resolution – Budget Amendments/Transfers**
  - A. **Budget Amendment #05-00035** \*5 and G9
    - Fund/Dept: 614-023 Recorder’s Automation Fund – Recorder
    - Increased Appropriations: \$40,000
    - Increased Revenue: \$0
    - Cost of converting microfilmed images to digital images to match current Indexing of documents back to 1987.

Finance Cont.

- B. **Budget Amendment #05-00057** \*6 and G10  
Fund/Dept: 080-041 General Corporate – State’s Attorney  
Increased Appropriations: \$5,075  
Increased Revenue: \$0  
This amendment is to reimburse the State’s Attorney’s regular full-time Employee line for the payout of benefit accrual for two employees who left The employment of Champaign County in FY05 from fund balance.
  
- C. **Budget Transfer #05-00014** \*7 and G11  
Fund/Dept: 673-041 Domestic Violence Prosecution – State’s Attorney  
Total Amount of Transfer: \$4,617  
This transfer is necessary to cover shortage of funds in regular full-time Employee line item due to paying benefit accrual to employee that left the Employment of Champaign County in FY05 and increase in salary of employee That filled vacancy and shortage of funds in unemployment insurance line due To increase in rate.
  
- 3. Approval of Salary Administration Recommendation for Non-Bargaining Employees for FY2006. \*8-20

E. **ENVIRONMENT & LAND USE**

- A. Approval of the endorsement of the 2004 Champaign County Greenways & Trails Plan. Y24-25
  
- B. Approval of 25% reduction in Liquor License Application Fees for Licenses other Than Class E Licenses, through August 31, 2005.
  
- C. Approval of the correction to the Special Flood Hazard Areas Ordinance. Y26-27
  
- D. Approval of the formation of a Subcommittee to be formed to recommend Changes to Champaign County Land Use Regulatory Policies – Rural Districts. Y28-30
  
- E. Approval of the Ordinance Amending the Rules and Regulations Governing the Sales and Consumption of Alcoholic Liquor in Champaign County \*21-22

## Tour of Brookens Facility - Remodel Phases

### Stop #1 -

- Old I/T area of Administrative Services (currently unoccupied)
- Approx. 843 square feet
- 3 attorneys and 1 support staff position
- Sage green color
- Estimated Cost (build 2 offices & reception area): \$4,000 - \$6,000

### Stop #2 - (In Phase II of remodel)

- Attorney offices in Administrative Services - new occupant to be HR Deputy Administrator
- Sage green color
- Estimated Cost (new carpet & paint): \$500

### Stop #3 - (in Phase III of remodel)

- Current Supr of Assessments Office - has 12 employees, including BOR)
- Approximately 2295 sq. ft.
- New occupant to be Planning & Zoning - currently has 5 employees
- Sage green color
- Estimated Cost (new carpet & paint): \$13,000 - \$15,000

### Stop #4 - (in Phase III of remodel)

- Current Support Enforcement Office - has 6 employees)
- Currently is 3497 sq. ft.
- A portion of this square footage will be converted to additional office space for the Mental Health Board/Disabilities Board - who may be adding an additional staff position to the current staff of 5
- New occupant to be Supervisor of Assessments/Board of Review - 12 employees
- Terra cotta color
- Estimated Cost (demo walls, build 4 offices, counters, new entry area, carpet & paint): \$40,000 - \$45,000

### Stop #5 - (in Phase III of remodel)

- Current Mental Health Board
- 1588 sq. ft, plus additional space to be taken from current Support Enf. Area (see above)
- Terra cotta color
- Estimated cost (included in Stop 4, above)

### Stop #6 -

- Complete Auditor's office remodel
- Estimated Cost (assemble shelving, patch/paint): \$300

### Stop #7 -

- Current Animal Control Department
- Approx. 480 sq ft
- New occupant would be Stores Inventory of Administrative Services, coming from Pod 400. This was the original space for Stores Inventory in 1996 when the Brookens Building was purchased by the County.
- Estimated Cost (patch carpet & paint): \$200

### Stop #8 -

- Pod 400, First Floor - currently Stores Inventory, ASD storage and Physical Plant Custodian storage
- New occupant to be Support Enforcement - 6 employees
- Approx. 1448 sq ft.
- Light blue color
- Estimated Cost (entry & exit partions, new carpet & paint, move mobile filing): \$12,000 - \$15,000

The moves then would happen as follows:

1. Animal Control moves to new facility
2. Stores Inventory moves into former Animal Control Office
3. Civil Attorneys move into former I/T area of Administrative Services
4. Additional space for Auditor's Office completed
5. Support Enforcement moves into former Stores Inventory
6. Supervisor of Assessments moves into former Support Enforcement
7. And Mental Health Board expands into former Support Enforcement
8. HR Deputy moves into former Attorney offices in Administrative Services
9. Planning & Zoning moves into former Supervisor of Assessments

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE PRINT IN BLACK INK

NAME: Barbara J. Mann PHONE: 352-9846 FAX: 359-2995

ADDRESS: 501 Mouton Ct. Savoy IL 61874  
Street City State Zip

NAME OF APPOINTMENT BODY OR BOARD: Champaign-Urbana Mass Transit District

TITLE OF APPOINTMENT REQUESTED: Board Member

BEGINNING DATE OF TERM REQUEST: 6/2005 ENDING DATE: 12/2008

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

The Champaign County Board

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

In my work as an attorney, I have had experience in reviewing contracts, interpreting statutes and court opinions, negotiating for clients employment or labor disputes and advising businesses. As a shareholder at Nally, Feinen & Bullock, P.C., I have hired and fired personnel, established long-term and short-term policies and made decisions necessary to profitably maintain a small business. In addition, I have a bachelors degree in Economics from Purdue University. I am familiar with the cost/benefit analysis in which any board governing a public service must engage.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the primary role for the C-U Mass Transit District Board is to make and implement the transportation policy for Champaign-Urbana and the surrounding area. In order to accomplish that objective, a board member must be attuned to the needs of the individuals impacted by mass transit as well as the needs of the greater community. I would not expect to be intimately involved in the day to day operations of the District and trust that the staff is competent to handle administrative details.

Champaign County Appointment Request, Cont'd.

Page 2

- 3. What is your knowledge of the district/association's operations, specifically property holdings and management, staff, taxes, fees?

I understand that the Mass Transit District encompasses Champaign, Urbana and the northern part of Savoy. I understand that rideship is on the order of 10,000,000 passengers per year with the majority of these passengers traveling to and from campus. I know that the District is financed through a combination of federal and local funds. I look forward to learning more about the staff and financial areas of the district.

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- 4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the board or commission for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_\_\_ No X

If yes, please explain:

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- 5. Would you be available to regularly attend the scheduled meeting of the Board district?

Yes X No \_\_\_\_\_

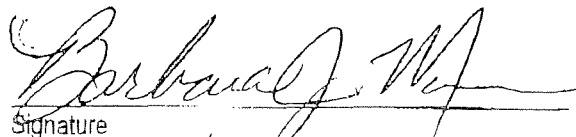
If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

Date: 6/3/05

Resolution No. \_\_\_\_\_

Page 2

**ACCOUNT DESCRIPTION**  
Fund 614 Recorder's Automation Fund  
Dept. 023 Recorder #05-035

**AMOUNT**

Increases Appropriations  
533.29 Computer Services

Total \$40,000  
\$40,000

Increased Revenue  
NONE (From Recorder's Automation Fund Balance)

Total \$0  
\$0

REASON: Cost of converting microfilmed images to digital images to match current indexing of documents back to 1987.

\_\_\_\_\_

PRESENTED, ADOPTED, APPROVED AND RECORDED this 23rd day of June, A.D. 2005.

\_\_\_\_\_  
Barbara Wysocki, County Board Chair  
Champaign County, Illinois

ATTEST: \_\_\_\_\_

Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. \_\_\_\_\_

"A"

**BUDGET AMENDMENTS**

June, 2005

FY 2005

WHEREAS, the Budget and Finance Committee has approved the following amendments to the 2004-2005 budget;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendments to the 2004-2005 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendments to the 2004-2005 budget:

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Fund 080 General Corporate Fund Dept. 041 State's Attorney #05-057	
Increased Appropriations	
511.03 Regular Full-Time Employees	
Total	<u>\$5,075</u>
Increased Revenue	
NONE (From General Corporate Fund Balance)	
Total	<u>\$0</u>

REASON: This Amendment is to reimburse the State's Attorney's Regular Full-Time Employee line for the payout of Benefit Accrual for two employees who left the employment of Champaign County in FY 05 from the Fund Balance.



RESOLUTION NO. \_\_\_\_\_

"B"

TRANSFER OF FUNDS

June, 2005

FY 2005

WHEREAS, the Finance Committee has approved the following transfers between accounts within the funds listed below; and

WHEREAS, sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following transfers within the 2004-2005 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following transfers within the 2004-2005 budget:

<u>TRANSFER TO</u> <u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TRANSFER FROM</u> <u>ACCOUNT DESCRIPTION</u>
<b>Fund 673 Domestic Violence Prosecution Grant</b>		
<b>Dept. 0041 State's Attorney #05-014</b>		
511.03 Regular Full-Time Employees	\$2,401	533.95 Conferences & Training
511.03 Regular Full-Time Employees	\$1,468	533.33 Telephone Service
513.05 Unemployment Insurance	<u>\$748</u>	533.33 Telephone Service
	<u>\$4,617</u>	

REASON: This transfer is necessary to cover shortage of funds in Regular Full-Time Employee line item due to paying benefit accrual to employee that left the employment of Champaign County in FY 05 and increase in salary of employee that filled vacancy and shortage of funds in unemployment insurance line due to increase in rate.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 23<sup>rd</sup> day of June, A.D. 2005.

\_\_\_\_\_  
Barbara L Wysocki, County Board Chair  
Champaign County, Illinois

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk and  
Ex-Officio Clerk of the County Board



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
URBANA, IL 61802  
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ADMINISTRATIVE SUPPORT  
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MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

### Memorandum

**TO:** Brendan McGinty, Chair and Members of the Finance Committee

**FROM:** Deb Busey, County Administrator of Finance & HR Management *Deb*

**DATE:** June 9, 2005

**RE:** SALARY ADMINISTRATION RECOMMENDATION FOR FY2006

#### ISSUE –

Pursuant to Chapter 9 of the Champaign County Personnel Policy, it is the responsibility of Salary Administration to annually provide the County Board with the following recommendations for the ensuing fiscal year: (a) a recommendation for market adjustment to the non-bargaining salary ranges and corresponding COLA increases to be granted; (b) a recommendation for the compa-ratio adjustments to positions based on years of service; and (c) a recommendation for merit increases.

#### REPORT –

##### Market Adjustment –

Employers' Association provided Champaign County with a market adjustment recommendation based on survey analysis comparison data of benchmark positions compiled from the following sources:

- A survey comparison of benchmark positions from four mid-sized Illinois Counties – Peoria, Champaign, McLean, and Rock Island;
- A survey comparison of benchmark positions that could be compared with the City of Urbana and City of Champaign;
- A survey comparison of benchmark positions from within the Champaign area from the 2004 compensation survey by Central Illinois Human Resources Group; and
- A survey comparison of benchmark positions from three industry survey sources for the Champaign and Central Illinois area.

A summary analysis and the survey results are attached to this Memorandum for your information. Based on the compiled results, Employers' Association recommends a market adjustment to the salary ranges to

maintain a salary position competitive with comparable counties and the external market. Their recommendation is to implement a 3% increase to the salary ranges, and that each employee receive a 3% increase as a market or COLA adjustment for FY2006.

Compa-Ratio Adjustment –

The Champaign County Salary Administration Plan provides an additional annual increase for the movement through the salary range within the first seven years of employment in a position/position grade.

No compa-ratio adjustments were approved in FY2004 because of budget constraints. Only partial compa-ratio increases were approved for FY2005, again due to budget constraints. Twenty-seven of the 117 non-bargaining employees in the General Corporate Fund are scheduled for a compa-ratio adjustment for FY2006. If each of these employees were awarded the full compa-ratio adjustment, the cost would be equal to a 1.15% increase to the total group, while benefiting only those 27 employees.

This recommendation is that these employees receive their full compa-ratio adjustment as defined in Section 9-4.3 of the County Personnel Policy, *or* up to a total increase (including the 3% market adjustment), for FY2006 in the amount of 5%, *whichever is less*. (e.g. – one employee's compa-ratio adjustment may take his salary to a 4.5% increase over his FY2005 salary, while another employee's compa-ratio adjustment may take his salary to 11% over his FY2005 salary. Under this recommendation, the first employee's adjustment would be set at the 4.5% total increase, while the second employee's increase would be capped at a 5% total increase over the FY2005 rate.) I do not recommend full compa-ratio adjustment to salaries as defined in the Personnel Policy for FY2006, because the cost would be too great due to the fact that no adjustments were made in FY2004, and only partial adjustments in FY2005, causing employees to fall further behind the targeted salary. The estimated cost of implementation of the recommended compa-ratio schedule for FY2006 is an additional 0.43%.

Merit Adjustment –

The Champaign County Salary Administration Plan includes an annual allowance for merit increases to be awarded non-bargaining employees as determined by department heads, based upon employee performance. Due to budget constraints, no money was appropriated for merit increases in either FY2004 or FY2005. This recommendation is that a 1% allowance be provided for merit increases to be calculated on the FY2005 salary rates for those employees who will not receive a compa-ratio adjustment in FY2006. The estimated cost of implementation of the recommended merit adjustment for FY2006 is an additional 0.78%.

**RECOMMENDATION:**

***Request the Finance Committee recommend the County Board approve a 3% market adjustment to the salary ranges for non-bargaining employees effective December 1, 2005, and that each non-bargaining employee receive a 3% increase as a market or COLA adjustment to their FY2006 salary rate.***

***Request the Finance Committee recommend the County Board approve that non-bargaining employees receive their full compa-ratio adjustment as defined in Section 9-4.3 of the County Personnel Policy, OR up to a total increase (including the 3% market adjustment) for FY2006 in the***

***amount of 5%, WHICHEVER IS LESS. The estimated cost of implementation of the recommended compa-ratio adjustment for FY2006 is an additional 0.43%.***

***Request the Finance Committee recommend the County Board approve that a 1% allowance be provided for merit increases to be calculated on the FY2005 salary rates for those non-bargaining employees who will not receive a compa-ratio adjustment in FY2006. The estimated cost of implementation of the recommended merit adjustment for FY2006 is an additional 0.78%.***

Thank you for your consideration of these requests.

attachment

**Summary Comments:**

**Attachment #1**

Comparing Champaign County midpoints with actual salaries from Rock Island, McLean, and Peoria Counties for 20 non-bargaining positions Champaign County is 3.1% below the County average. When comparing actual pay for these same non-bargaining positions Champaign County average is 3.8% higher than the other County average.

Both the midpoint of range and actual pay comparisons are very close to the other counties surveyed for the non-bargaining group and would not require any major across the board compensation adjustments. However, each non-bargaining position at Champaign County as listed in Attachment #1 should be reviewed since there are some that have major deviations below or above the County average. Bargaining unit position comparisons to the other counties were surveyed and follow this same trend.

**Attachment #2**

Comparing Champaign County with the City of Urbana and City of Champaign; Champaign County is 5.7% below the average. More detail comparisons by position on Attachment #2 shows good comparability with the City of Urbana but in most cases below the City of Champaign.

**Attachment #3**

Comparing Champaign County positions to the 13 positions from the Champaign Illinois Resources Survey (generally private employer compensation) shows that the County is approximately 9% above this survey.

**Attachment #4**

Comparing Champaign County with other large surveys of the Champaign and Central Illinois area shows Champaign County is approximately 4% below average.

**Summary Of All Attached Surveyed Groups**

Position	Champaign County 2005 Range Midpoint or bargaining unit	Three County 2005 Salary Data	City of Champaign and Urbana 2005/2005 Salary Data	Champaign IL Resources 2004 Salary Data	Other Surveys of 2004 Champaign Area Salary Data
IT System Adm.	26.22	29.02	31.64	35.00	30.84
Programmer/Analyst	22.96	26.31	26.23	25.24	25.60
Adm. Assistant	22.96	19.84	18.55	19.35	19.79
Insurance Specialist	19.70	24.75	29.71	---	19.20
Adm. Secretary	15.32	15.81	16.23	14.12	16.08
Secretary **	12.99	---	14.26	12.66	12.96
Account Payroll	22.96	20.95	26.22	21.30	20.62
Executive Secretary	17.48	17.86	18.55	16.30	16.43
Sr. Engineer	22.96	27.40	27.09	---	25.25
Engineer Tech *	20.53	19.47	19.14	---	---
Supv. Building Maintenance	30.08	27.90	24.42	24.52	25.70
Custodian *	9.06	11.17	8.52	9.40	10.03
Maintenance Worker *	13.32	12.97	18.34	13.20	13.78
Clerks Assessor *	11.20	12.95	12.30	9.73	10.58
Accounting Clerk *	12.20	14.44	14.49	13.00	12.84

\* These are bargaining unit positions.

\*\* While comparisons were found for the administrative secretary positions, most surveys have regular secretaries approximately \$2.00 less a good comparison could not be found in other counties or at Champaign County.

**CHAMPAIGN COUNTY PAY RATES COMPARED TO OTHER COUNTIES  
ATTACHMENT #1**

<b>ADMINISTRATIVE SERVICES</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
IT Systems Adm.	25.72	35.66	25.69	28.12	26.22	29.02
Program Analyst	23.89	26.92	28.31	26.23	22.96	26.31
Adm. Assistant	16.02	18.36	25.14	25.29	22.96	19.84
Insurance Specialist	22.37	30.21	21.68	21.19	19.70	24.75
Adm. Secretary	14.73	15.89	16.82	15.33	15.32	15.81
Dept. Co. Adm./HR	----	18.36	21.82	20.98	26.22	20.09

<b>AUDITOR</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Auditor	32.93	34.89	29.51	27.36	---	32.44
Account Payroll	20.72	22.61	19.53	21.96	22.96	20.95

<b>CIRCUIT CLERK</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Chief Deputy	20.72	28.48	28.61	24.73	22.96	25.94
Dep. Cir. Clerk *	12.32	14.77	16.11	14.80	---	14.40
Legal Clerk *	9.76	12.02	11.25	9.50	---	11.01

**CHAMPAIGN COUNTY PAY RATES COMPARED TO OTHER COUNTIES**

<b>CIRCUIT COURT</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Executive Sec.	17.97	18.70	16.92	17.48	17.48	17.86

<b>CORONER</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Coroner	31.40	34.80	34.49	27.36	---	33.56
Chief Dep. Coroner	20.72	19.90	----	20.84	19.70	20.31
Deputy Coroner *	14.01	14.25	16.60	13.56	---	14.95

<b>COUNTY BOARD</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Not enough information for comparison.						

<b>COUNTY CLERK</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
County Clerk	32.00	36.63	35.25	32.64	---	34.62
Chief Deputy	20.72	21.49	22.80	27.22	---	21.67
Deputy County Clerk *	12.48	12.50	13.07	9.27	---	12.68



**CHAMPAIGN COUNTY PAY RATES COMPARED TO OTHER COUNTIES**

<b>COURT SERVICES</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Director	36.54	38.35	41.73	39.45	38.25	38.87
Court Services Officer *	16.92	20.16	18.01	17.51	---	18.36

<b>ES DA</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Coordinator	20.19	24.66	22.87	24.09	22.96	22.57
Adm. Aid	12.89	15.11	14.15	17.80	---	15.25

<b>HIGHWAY</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
County Engineer	40.00	45.53	44.85	47.61	38.25	43.46
Sr. Engineer	28.37	26.85	26.98	28.79	22.96	27.40
Engineering Tech *	22.60	19.14	19.69	20.53	---	19.47

<b>PHYSICAL PLANT</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Supv. Building Maintenance	18.41	37.39	----	30.47	30.08	27.90
Maintenance Worker	12.45	13.50	---	13.32	---	12.97
Custodian	11.01	11.33	----	9.06	---	11.17

**CHAMPAIGN COUNTY PAY RATES COMPARED TO OTHER COUNTIES**

<b>PUBLIC DEFENDER</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Public Defender	43.27	47.35	----	56.53	38.25	45.31
At Asst. P.D.	36.44	34.65	----	32.93	33.87	35.54
Legal Sec.	12.78	14.32	----	11.82	---	13.55

<b>RECORDER</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Recorder	31.52	34.89	29.51	27.36	---	31.97
Chief Dep.	20.72	20.48	24.47	18.68	---	21.89
Office Sup. Spec. *	9.40	11.50	----	9.67	---	10.45

<b>SHERIFF</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Chief Deputy	31.25	----	----	39.74	---	----
Lieutenant	25.30	----	----	34.10	---	----
Sergeant	23.00	----	----	30.72	---	----
Deputy Sheriff	11.70	----	----	11.69	---	----
Clerks	18.32	----	----	22.37	---	----
Bailiff	9.50	----	----	9.79	---	----

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**CHAMPAIGN COUNTY PAY RATES COMPARED TO OTHER COUNTIES**

<b>STATES ATTORNEY</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
States Attorney – All counties use different titles to compare salaries from highest to lowest jobs in this category it would require an analysis with specific organization charts and job descriptions.						
Legal Sec's. *	14.33	16.91	16.03	14.65	15.32	15.75

<b>SUPERVISOR OF ASSESSMENTS</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Supv. Of Assessments	24.52	32.28	25.96	29.41	30.08	27.46
Chief Deputy	18.39	19.98	21.80	19.06	22.96	20.05
Clerks *	11.08	12.61	15.16	11.20	---	12.95

<b>TREASURER</b>	<b>Rock Island County</b>	<b>McLean County</b>	<b>Peoria County</b>	<b>Champaign County</b>	<b>Champaign County 2005 Salary Range Midpoint</b>	<b>Average without Champaign County</b>
<b>Position</b>						
Treasurer	31.88	36.63	35.25	32.64	---	34.09
Chief Deputy	20.72	26.39	25.72	22.90	---	24.27
Account Clerk *	12.78	14.91	15.65	12.20	---	14.44

\* These are bargaining unit jobs.

**CITY OF URBANA AND CITY OF CHAMPAIGN  
2004 COMPENSATION COMPARISON  
ATTACHMENT #2**

<b>Position</b>	<b>City of Urbana</b>	<b>City of Champaign</b>	<b>Average</b>	<b>Champaign County 2005 Salary Range Midpoint or Actual Bargaining Rate</b>
Chief Deputy Sheriff	38.93	39.80	39.36	39.74
County Engineer	-	39.80	39.80	38.25
Lieutenant Sheriff	31.63	34.40	33.01	34.10
Accounting Mgr.	38.90	32.77	35.84	30.08
Sr. Engineer	26.49	29.71	27.09	29.81
Supv. of Building Maintenance	-	24.42	24.42	28.51
IT Systems Adm.	31.62	-	31.62	26.22
Deputy Co. Adm./HR	24.96	23.26	24.11	26.22
Accountant/Payroll	22.18	21.08	21.63	26.22
Network Analysis/Financial	22.18	23.26	22.72	22.96
Programmer/Analysis	23.53	22.16	22.84	22.91
Insurance Specialist	-	29.71	29.71	21.19
Engineer	25.71	26.92	26.31	19.70
Engineering Tech *	22.18	21.11	21.65	19.14
Executive Sec.	16.02	20.00	18.55	17.48
Adm. Secretary	14.24	18.22	16.23	15.32
Building Maintenance Worker *	-	18.34	18.34	13.32
Secretary	11.99	16.53	14.26	12.99
Account Clerk *	13.42	15.57	14.49	12.20
Clerk Assessor *	13.42	11.19	12.30	9.67
Custodian *	8.52	-	8.52	9.06
<b>Average</b>			<b>23.94</b>	<b>22.62</b>
<i>* These are bargainig unit positions</i>				

**CHAMPAIGN ILLINOIS RESOURCES  
2004 COMPENSATION SURVEY  
ATTACHMENT #3**

This is a survey that represents wages and salaries for 2004 in the Champaign area. It was compiled by the student chapter of SHRM at the University of Illinois and represents 57 employers and 10,624 employees. Since it is not designed to include government specific jobs many of the positions at Champaign County could not be benchmarked. However, it does include administrative, clerical, and some hourly positions.

Position	Champaign HRG 2004 Survey 50% Percentile Rates	Champaign County 2005 Salary Range Midpoints	Actual Hourly Rates Paid
Supv. Building Maintenance	24.52	30.08	30.47
IT Systems Adm.	35.00	26.22	28.12
Adm. Asst. – Salary (Adm.)	19.35	22.96	25.29
Programmer/Analyst	25.24	22.96	26.23
Network Analyst / Financial	22.27	22.96	-
Accountant/Accounts Payroll	21.30	19.70	17.93
Executive Secretary	16.30	17.47	-
Adm. Secretary (Adm.)	14.12	15.32	15.33
Secretary	12.63	12.99	-
Maintenance Worker *	13.20	-	13.32
Accounting Clerk (Audit) *	13.00	-	12.20
Custodian *	9.40	-	9.06

\* These are bargaining unit jobs

Secretary rates were of considerable difference depending on the County Department. Thus only the midpoint for the secretary was compared.

**ILLINOIS WAGE SURVEYS  
LOCAL SURVEYS  
ATTACHMENT #4**

Position	ERI	BLR	EA	Average	Salary Range Midpoint or Actual Bargaining Rate
IT Systems Adm.	-	27.69	34.00	30.84	30.08
Supervisor of Building Maintenance	-	26.50	24.89	25.70	30.08
Supervisor of Grounds Maintenance	-	-	24.03	24.03	26.22
Sr. Program Analysis	30.10	32.17	28.85	30.34	26.22
System Adm.	30.10	26.43	25.29	27.27	26.22
Accountant Payroll	20.71	20.52	-	20.62	22.96
Highway Maintenance Supv	-	23.53	25.86	24.70	22.96
Network Analyst/Financial Analyst	-	20.86	25.10	22.98	22.96
Program/Analyst	-	27.64	23.51	25.60	22.96
Accountant/Accounts Payable	-	21.39	20.63	21.01	19.70
Sr. Engineer	25.96	24.75	25.06	25.25	19.70
Insurance Specialist	-	-	19.20	19.20	19.70
Network Analyst	-	26.44	25.81	26.12	19.70
Sr. Executive Secretary	22.53	17.68	-	20.10	19.70
Executive Secretary	16.47	-	16.40	16.43	17.48
Office Manager	20.81	19.86	18.70	19.79	17.48
Administrative Secretary/Asst.	16.40	15.97	15.86	16.08	15.32
Secretary	13.21	12.59	12.98	12.92	12.99
Payroll Clerk *	13.94	14.36	14.35	14.19	12.34
Accounting Cost Clerk *	12.96	11.92	13.63	12.84	12.34
File Record Clerk *	11.26	11.50	8.98	10.58	12.20
Maintenance Worker *	13.40	13.98	13.86	13.78	13.32
Custodian *	9.97	10.20	10.00	10.03	9.06
<b>Average</b>				<b>20.45</b>	<b>19.64</b>
<i>* Bargaining Unit Positions</i>					

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AMENDING THE RULES AND REGULATIONS  
GOVERNING THE SALE AND CONSUMPTION  
OF ALCOHOLIC LIQUOR  
IN CHAMPAIGN COUNTY, ILLINOIS**

WHEREAS, the County of Champaign (hereinafter "County") has the power and authority to regulate the retail sale and consumption of alcoholic liquor pursuant to the provisions of the Liquor Control Act of 1934 (235 ILCS 5/1-1, *et seq.*); and

WHEREAS, the rules and regulations established in this Ordinance may not be inconsistent with the Liquor Control Act of 1934 (235 ILCS 5/1-1, *et seq.*); and

WHEREAS, the County Board deems it to be in the public interest and for the public good to enact this ordinance;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the County Board of Champaign County that Champaign County Ordinance 742 be amended as follows, effective immediately:

1. Section 8.C shall be amended to read as follows:

C. Application Fee

1. *April 1, 2005 to March 31, 2006:*

Every APPLICANT for a LIQUOR LICENSE or for the renewal of an existing LIQUOR LICENSE shall pay an application fee by certified check or money order payable to the "County of Champaign" or cash at the time of filing such application. Application fees will be as follows:

<u>Class</u>	<u>Fee</u>
Class A	<u>\$1,775</u>
Class B	<u>\$1,050</u>
Class C	<u>\$1,400</u>
Class D	<u>\$ 900</u>
Class D-1	<u>\$ 700</u>
*Class E	<u>\$ 75</u>
Class F – Caterer	<u>\$ 350</u>
Class G – Club	<u>\$1,050</u>
Class H – Hotel/Motel	<u>\$1,600</u>

\*An additional fee of \$25 per day will be charged for Class E LICENSES for each consecutive day covered by the license after the first three (3) days.

For applications for all LICENSES, other than a Class E LICENSE, that may result in the issuance of a LICENSE whose term will end in less than one (1) year, the application fee shall be prorated according to the following schedule for the time period April 1, 2005 to March 31, 2006:

<u>Date of Application</u>	<u>Percentage of the Full Year Fee to be Paid</u>
April 1 through June 1 of the year in which the application was made	100%
September 1 through November 30	75%
December 1 through February 28	50%
March 1 through May 31	25%

2. After April 1, 2006:

Every APPLICANT for a LIQUOR LICENSE or for the renewal of an existing LIQUOR LICENSE shall pay an application fee by certified check or money order payable to the "County of Champaign" or cash at the time of filing such application. Application fees will be as follows commencing April 1, 2006:

<u>Class</u>	<u>Fee</u>
Class A	\$2,365
Class B	\$1,400
Class C	\$1,865
Class D	\$1,200
Class D-1	\$ 930
*Class E	\$ 75
Class F – Caterer	\$ 465
Class G – Club	\$1,400
Class H – Hotel/Motel	\$2,130

\*An additional fee of \$25 per day will be charged for Class E LICENSES for each consecutive day covered by the license after the first three (3) days.

For applications for all LICENSES, other than a Class E LICENSE, that may result in the issuance of a LICENSE whose term will end in less than one (1) year, the application fee shall be prorated according to the following schedule commencing April 1, 2006:

<u>Date of Application</u>	<u>Percentage of the Full Year Fee to be Paid</u>
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April 1 through May 31 of the year in which the application is made	75%
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June 1 through August 31	100%
September 1 through November 30	75%
December 1 through February 28	50%
March 1 through May 31	25%

3. Section 8.F shall be amended to read as follows:

F. Fingerprints Required, Other than for Class E LICENSES

Fingerprint Fees and Fingerprint Requirements

For all LICENSES other than Class E LICENSES, all persons for whom information is required under Section 8.E.1(a), (b)(vii), (c)(ii), or (d)(ii) must have their fingerprints taken by the Sheriff.

In addition to the charges listed in Section C, a fingerprinting fee shall be charged to every applicant other than an applicant for a Class E LICENSE, which shall be forwarded by the office of the COMMISSIONER to the Illinois Department of State Police to conduct a criminal background check, pursuant to 235 ILCS 5/4-7 and 20 ILCS 2630/3.1(b) and (c). As of March 31, 2005 this fee is \$20.00 per person required to be fingerprinted under Section 8.F. This fee is subject to increase by the Department of State Police. This fee shall be submitted with the liquor license application in a separate check or money order made payable to the Illinois Department of State Police.

For all LICENSES other than Class E LICENSES, the following individuals must have their fingerprints taken by the Sheriff:

- a. The individual or individuals who will be the day-to-day onsite managers of the APPLICANT PREMISES.
- b. All officers of the CORPORATION as defined in Section 8(E)(1)(b).
- c. All persons owning or controlling at least twenty-five percent (25%) of the stock of the CORPORATION as defined in Section 8(E)(1)(b).
- d. All individuals in Section 8(E)(1)(c) who have more than a twenty-five percent (25%) share in the profits of the organization.