

FY2020 General Fund Department Conferences and Training Budgets

Department	FY2020 Appropriation	Notes on Training Requirements
County Board	\$ 2,000	
Administrative Services	\$ 3,000	HR, Finance, Insurance, Work Comp training for staff
Auditor	\$ 6,900	Required: 20 CPE hours for Auditor and 40 CPE hours for Chief Deputy Auditor (Auditor has CPA therefore is required to complete 40 CPE hours)
Board of Review	\$ 2,750	The training appropriation is generally used for continuing education or qualifying education classes that are required to obtain or maintain an appraisal license and/or assessor certification; one of which is required for the position.
County Clerk	\$ 1,500	Clerk and Recorder Association meetings in Springfield and other relevant training the County Clerk deems necessary.
Recorder	\$ -	
Supervisor of Assessments	\$ 3,500	Required: 2 classes/year/CAIO to maintain certification. There are 3 CIAO's (Certified Illinois Assessing Officers) in the SOA office. Cost is ~\$360/class plus travel if required.
Treasurer	\$ -	Training is paid from Automation Fund(s).
IT	\$ 10,000	Annually, one person is sent to Kronosworks, which is a training conference for Kronos customers (payroll software). This is necessary to keep up with changes in Kronos software. The balance of the training budget is used for training necessary to support our Barracuda Firewalls and Windows servers.
Circuit Clerk	\$ 50	Training is paid from Automation Fund(s).
Circuit Court	\$ -	
Public Defender	\$ 2,700	Each attorney is required to do 30 hours of Continuing Legal Education (CLE) to be reported every two years to be in compliance and keep Law Licenses. Budget is also used to send new attorneys to a week long intensive training on trial advocacy among other things, to attend Public Defender specific conferences, for abuse neglect and juvenile attorneys to attend trainings and conferences specific to their practices, for eye witness testimony training, and use of DNA and other forensic evidence.
Sheriff	\$ 40,000	Basic Training for new Law Enforcement Officers (14 weeks PTI - Basic course is covered by Training Board, County pays salaries and about \$789 for specialized courses (Spanish, Juvenile & Rifle). Court Security must have either the basic Law Enforcement or the basic CO school. Sheriff and the Chief Deputy are required to have 20hrs training each year.
		County does send people to specialized schools. Sometimes it is thru our local Training Unit (no extra charge), but often we have to pay for the school. Such schools include: basic K9, Advanced K9, Crisis Intervention Team (Mental Health), Mental Health First Aid, Taser instructor, Rifle Instructor, Firearms Instructor, Field Training Officer, various SWAT schools, SWAT monthly training, Control Tactics Instructor, Supervisors School, Management Schools, forensic schools (Crime Scene) etc. Law Enforcement is a multi-disciplinary task. Like other professionals, we have to keep up the skill levels. We do not have our own range so we sometimes rent range time and we also have to pay a private vendor for the shoot/don't shoot computer generated training. PA99-352 (Police Community Relations ACT) recently added to ongoing training requirements

Sheriff Continued		<ul style="list-style-type: none"> o Minimum in-service training requirements, which a police officer must satisfactorily complete every 3 years. Those requirements shall include constitutional and proper use of law enforcement authority, procedural justice, civil rights, human rights, and cultural competency. o Minimum in-service training requirements, which a police officer must satisfactorily complete at least annually. Those requirements shall include law updates and use of force training which shall include scenario based training, or similar training approved by the Board. There are also additional in-service mandated training requirements to complete every 5 years as well.
		PA99-801 added required sexual assault training
Correctional Center	\$ 65,000	<p>Mandates required by the Illinois County Jail Standards, the Illinois Training and Standards Board and requirements through our own policy requiring set amount of time and specific training yearly. Ex. Basic Corrections PTI, CPR/First Aid, Medical and Mental Health Training, Taser/OC recertification, LEADS recertification, firearms, FTI/Specialty instructor course.</p> <p>(\$10,055 was reimbursed in FY2018)</p> <p>Training even if not mandated such as search, fire/evacuation/emergency procedures, control tactic, CIT, Mental Health First Aid, etc.... Unfortunately majority of the training cannot be done on shift but we make that attempt at all cost.</p> <p>All CO's must have approximately 4 hours of medical and mental health refresher each year</p> <p>Basic Correction Officer requires 5 weeks, conducted at various locations throughout the state- none local. We are reimbursed for ½ of the approximately \$3,400-\$3,700 tuition and for half of the salaries. We pay salaries, and sometimes (depending upon the location) housing and board.</p> <p>All attorneys are legally required to complete 30 hours of continuing legal education every two years. In any one fiscal year, we are required to send 22 attorneys to an average of 15 hours of CLE credit, or 330 hours per year. While we are not legally required to do so, we must provide training opportunities to the four victim advocates in order to serve the public and keep the advocates up to date on best practices in their field. Investigator is required to complete his annual firearm qualifications, requiring him to travel to an appropriate firing range.</p>
State's Attorney	\$ 6,250	
State's Attorney Support Enforcement	\$ 1,500	
Coroner	\$ 4,000	<p>Minimum of 24 hours of continuing education annually per statute usually provided by the Illinois Coroners & Medical Examiners Association and the Illinois Association of County Officials (IACO) 2-4 times per year in different locations throughout the state. They are typically provided in Chicago, Springfield, Mt. Vernon and Fairview Heights. Training for other FTE staff (not required by only recognized certification accepted by courts/judges/death investigation offices).</p>
EMA	\$ 1,500	<p>Training and continuing education credits required for maintenance of Illinois Professional Emergency Management Certification, and to retain EMA grant funding.</p>
JDC	\$ 3,000	<p>The annual training requirement for Juvenile Detention Officers is 40 hours by the Illinois Department of Juvenile Justice.</p>
Court Services	\$ 2,000	<p>The Administrative Office of the Illinois Courts requires that all Probation Officers (including Juvenile Detention Officers) complete 20 hours of training annually.</p>

Conference and Training Budget is used for training on technical matters (such as erosion control for the MS4 Program and floodplain management, to maintain competency. One requirements in the MS4 Storm Water Program is to provide public outreach and we do that by holding a biennial public storm water conference. This year (2019) is the first year that Champaign County will actually contribute towards the cost of that conference. The amount of the contribution is \$500 and that will come out of Conference and Training.

Planning & Zoning	\$	1,600
VAC	\$	<u>800</u>
Total General Fund Appropriation	\$	158,050