

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 21, 2020 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

THIS MEETING WILL BE CONDUCTED REMOTELY

Agenda Items

Page #

- I. **Call To Order**
- II. ***Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Date/Time of Next Regular Meetings**
Standing Committees:
 - A. County Facilities Committee Meeting
Tuesday, June 2, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Environment & Land Use Committee
Thursday, June 4, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - C. Highway & Transportation Committee Meeting
Friday, June 5, 2020 @ 9:00 a.m.
1605 E Main Street, Urbana
Committee of the Whole:
 - A. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, June 9, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
County Board:
 - A. Regular Meeting
Thursday, June 18, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Study Session – *Tentative*
Tuesday, June 23, 2020 @ 6:00 p.m.
Lyle Shields Meeting Room
- VII. **Public Participation**
 - Being accepted remotely through zoom – for instructions go to:
http://www.co.champaign.il.us/CountyBoard/CB/2020/200521_Meeting/200521_Zoom_Instructions.pdf
- VIII. **Adoption of Resolution No. 2020-136 appointing Diane Michaels as a County Board Member in District 2 to replace John Clifford for an unexpired term ending November 30, 2020** 1
- IX. **Administration of Oath of Office to County Board Member Diane Michaels by County Clerk**
- X. **Presentation**
 - A. County Executive's Annual Report to the County Board

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XII.	Communications	
XIII.	Approval of Minutes	
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XIV.	Standing Committees:	
	A. Facilities	
	<i>Summary of Action Taken May 5, 2020 Meeting</i>	86-87
	B. Environment and Land Use	
	<i>Summary of Action Taken May 7, 2020 Meeting</i>	88-90
	1. ****Adoption of Ordinance No. 2020-7 amending zoning ordinance, zoning case 947-AT-19	91-92
	2. Adoption of Resolution No. 2020-121 authorizing County Board Chair to sign a deed in lieu of foreclosure on the property at 202 Third Street, Fooseland	93-97
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XV.	Areas of Responsibility	
	<i>Summary of Action Taken May 12, 2020 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments)</i>	100-103
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	D. Adoption of Resolution No. 2020-139 authorizing an Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and the Champaign County State’s Attorney	109-134
	E. Adoption of Resolution No. 2020-140 budget amendment 20-00020 Fund 075 Regional Planning Comm / Dept 856 Perm Support Housing-Ind Increased appropriations: \$205,000 Increased revenue: \$205,000 Reason: See Attached	135-137
	F. Adoption of Resolution No. 2020-141 budget amendment 20-00021 Fund 110 Workforce Development Fnd / Dept 855 WIOA Layoff Aversion Increased appropriations: \$400,000 Increased revenue: \$400,000 Reason: See Attached	138-140

XVII. Other Business

A. Labor Committee

- 1. Adoption of Resolution No. 2020-134 approving agreement between the Champaign County Board, the Sheriff, and the Illinois Fraternal Order of Police Corrections Division, January 1, 2020 – December 31, 2022 141-142
- 2. Adoption of Resolution No. 2020-135 approving agreement between the Champaign County Board, the Chief Judge of the Sixth Judicial Circuit, and the Illinois Fraternal Order of Police Adult and Juvenile Probation Officers, January 1, 2020 – December 31, 2022 143-144

B. Auditor

- 1. Adoption of Resolution No. 2020-142 authorizing payment of claims 145
- 2. Adoption of Resolution No. 2020-143 authorizing interfund loans from fund reserves to other funds 146

XVIII. Adjourn

*Roll call

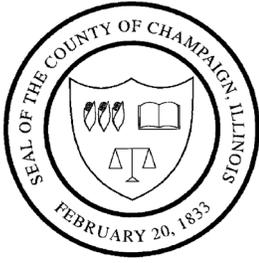
**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 21, 2020 - 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

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A. Environment and Land Use

1. Adoption of Resolution No. 2020-119 authorizing an adjustment to the financial assurance for the California Ridge Wind Farm 2-4
2. Adoption of Ordinance No. 2020-8 amending zoning ordinance, zoning case 971-AT-19 5-6
3. Adoption of Resolution No. 2020-120 authorizing County Executive signature on Annual Facility Inspection Report required for M.S.4 stormwater permit with I.E.P.A for program year April 2019 through March 2020 7-46

B. Highway & Transportation

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4. Adoption of Resolution No. 2020-115 approving appropriation of funds from the County Bridge Fund, Compromise Township, #20-06095-00-BR 54-56
5. Adoption of Resolution No. 2020-116 awarding of contract for the 2020 pavement striping of various County Highways, section #20-00000-00-GM 57
6. Adoption of Resolution No. 2020-117 awarding of contract for the asphalt paving on County Road 32, Village of Gifford, section #20-00000-00-GM 58
7. Adoption of Resolution No. 2020-118 authorizing the County Executive to sign and intergovernmental agreement between the County of Champaign and the City of Danville for the purchase of asphalt emulsion 59-60

C. Finance

1. Adoption of Resolution No. 2020-122 budget amendment 20-00016 61
Fund 080 General Corporate / Dept 077 Zoning and Enforcement
Increased appropriations: \$30,000
Increased revenue: \$0
Reason: Proposed demolition and clean-up of 202 Third Street, Foosland, Illinois
2. Adoption of Resolution No. 2020-123 authorizing budget amendment 20-00019 62
Fund 080 General Corporate / Dept 026 County Treasurer
Increased appropriations: \$34,300
Increased revenue: \$0
Reason: Request for part time temp staff to assist with bank reconciliations for 3 months. Also, for expenditures that are historical pay from funds 619 which is unable to support this cost due to over utilization in FY 2019

3. Adoption of Resolution No. 2020-124 authorizing the execution of a service agreement for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program (electric aggregation) 63-65
4. Adoption of Resolution No. 2020-125 authorizing the County Executive to sign the Emergency Management Agency COVID-19 Related Supplies Capital Fund Participation Agreement 66-67

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RESOLUTION NO. 2020-136

A RESOLUTION APPOINTING DIANE MICHAELS AS A COUNTY BOARD MEMBER
IN DISTRICT 2 TO REPLACE JOHN CLIFFORD FOR AN UNEXPIRED TERM
ENDING NOVEMBER 30, 2020

WHEREAS, John Clifford, a County Board Member in District 2 for Champaign County, submitted his resignation from that office effective April 25, 2020; and

WHEREAS, Pursuant to 10 ILCS 5/25-11, when a vacancy occurs in any elective county office, the county board shall declare that such vacancy exists and notification thereof shall be given to the county central committee of each established political party, and the vacancy shall be filled within 60 days by appointment of the Chairman of the County Board with the advice and consent of the County Board; and

WHEREAS, The Champaign County Board Chair sent notification of the vacancy to the county central committee of each established political party; and

WHEREAS, Pursuant to a recommendation from the Republican Central Committee, the County Board Chair recommends the appointment of Diane Michaels to fill the unexpired term of a County Board Member in District 2 ending on November 30, 2020; and

WHEREAS, the County Board Chair also recommends the appointment of Diane Michaels to serve as a member of the Litigation Committee and the Highway & Transportation Committee replacing John Clifford.

NOW, THEREFORE BE IT RESOLVED By the County Board of Champaign County that the appointment of Diane Michaels to fill the unexpired term ending November 30, 2020 of Champaign County Board Member District 2, as well as appointment as a member of the Litigation Committee and the Highway & Transportation Committee is hereby approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

ATTEST:

Aaron Ammons, County Clerk and
Ex-officio Clerk of the County Board

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-119
RESOLUTION AUTHORIZING AN ADJUSTMENT
TO THE FINANCIAL ASSURANCE FOR THE CALIFORNIA RIDGE WIND FARM

WHEREAS, the Champaign County Board approved a Special Use Permit for the California Ridge Wind Farm in Resolution No. 7966 on November 17, 2011; and

WHEREAS, a special condition of approval of the Special Use Permit for the California Ridge Wind Farm in Resolution No. 7966 requires periodic updates to the Financial Assurance that is required pursuant to the Reclamation Agreement that provides for the eventual decommissioning of the California Ridge Wind Farm; and

WHEREAS, said Financial Assurance is to consist of both a Letter of Credit and an Escrow Account; and

WHEREAS, the balance in the California Ridge Wind Farm Escrow Account at the end of March 2020 was \$1,344,052.05 and the Escrow Account will continue to accrue dividends, interest, and other income monthly; and

WHEREAS, the Zoning Administrator has determined and the State's Attorney's Office has concurred that, deposits to the Escrow Account totaling \$928,788.31 that should have been made in 2019 and 2020 have not yet been deposited into that Account; and

WHEREAS, a proposed Base Decommissioning Cost Estimate Update by HDR Engineering Inc. for California Ridge Energy Project dated 4/10/20 was received April 14, 2020; and

WHEREAS, the Zoning Administrator has determined and the State's Attorney's Office has concurred that, based on the proposed Base Decommissioning Cost Estimate Update received April 14, 2020, the total value of the Financial Assurance for the California Ridge Wind Farm should be increased from \$4,123,595.70 to \$5,883,905.90; and

WHEREAS, the Environment and Land Use Committee has reviewed the proposed Base Decommissioning Cost Estimate Update by HDR Engineering Inc. for California Ridge Energy Project dated 4/10/20 and received April 14, 2020, and recommended an adjusted total Financial Assurance Value of \$5,883,905.90; and

NOW, THEREFORE BE IT RESOLVED, that the County Board of Champaign County authorizes the following:

1. Paragraph (16) (f) of the Approved Reclamation Agreement for Case 696-S-11 that provides for no waiver of enforcement is hereby affirmed even though the timing of this financial adjustment is not in strict conformance with paragraph (4) of the Approved Reclamation Agreement.
2. The total value of the required Financial Assurance for the California Ridge Wind Farm is hereby increased to \$5,883,905.90; and
3. A deposit of \$928,788.31 shall be made to the Escrow Account as required by the Approved Reclamation Agreement for the California Ridge Wind Farm, if not already made; and
4. A new Letter of Credit shall be provided to Champaign County within 30 days in the amount of \$3,611,065.60 less any accrued interest on the Escrow Account after 3/31/20 and said Letter of Credit shall be consistent in form with the previous approved Letter of Credit; and
5. The new Letter of Credit shall be filed with the Champaign County Zoning Administrator; and
6. The Champaign County State's Attorney's Office shall confirm that the new Letter of Credit is correct as to form and legal requirements.
7. The next financial adjustment per the Approved Reclamation Agreement for Case 696-S-11 shall occur in January 2023 subject to the following deadlines:
 - a. The proposed Base Decommissioning Cost Estimate Update shall be submitted to the Champaign County Zoning Administrator not less than two weeks prior to the January 2023 meeting of the Environment and Land Use Committee of the Champaign County Board; and
 - b. The Champaign County Zoning Administrator shall inform the wind farm owner of the anticipated date of the January 2020 meeting of the Environment and Land Use Committee of the Champaign County Board no later than December 1, 2022.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

ORDINANCE NO. 2020-8
ORDINANCE AMENDING ZONING ORDINANCE
ZONING CASE 971-AT-19

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 971-AT-19;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, that Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois* be amended in the manner attached hereto.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

EXHIBIT A: AMENDMENT FOR CASE 971-AT-19**1. Revise Section 6.1.S Q.(4)e. as follows:**

- e. The long term corporate debt (credit) rating of the letter of credit issuing financial institution by both Standard & Poor's Financial Services LLC (S&P) and Moody's Investors Service (Moody's) shall be equal to or greater than the minimum acceptable long term corporate debt (credit) rating, as follows:
 - (a) The Zoning Administrator shall verify the long term corporate debt (credit) rating of the proposed financial institution by Standard & Poor's Financial Services LLC (S&P) and/or Moody's Investors Service (Moody's) and/or the Kroll Bond Rating Agency.
 - (b) The minimum acceptable long term corporate debt (credit) rating of the proposed financial institution shall be a rating of "A-" by S&P or a rating of "A3" by Moody's, or a rating of "A-" by Kroll Bond Rating Agency.
 - (c) Whenever the most current long term corporate debt (credit) rating of the proposed financial institution by either S&P, Moody's, or Kroll Bond Rating Agency is lower than the minimum acceptable long term corporate debt (credit) rating, the letter of credit shall be replaced with a new irrevocable letter of credit from an issuing financial institution whose most current long term corporate debt (credit) rating by either S&P, Moody's, or Kroll Bond Rating Agency meets or exceeds the minimum acceptable long term corporate debt (credit) rating.

RESOLUTION NO. 2020-120

AUTHORIZING COUNTY EXECUTIVE SIGNATURE ON

ANNUAL FACILITY INSPECTION REPORT

REQUIRED FOR M.S.4. STORMWATER PERMIT WITH I.E.P.A.

FOR PROGRAM YEAR APRIL 2019 THROUGH MARCH 2020

WHEREAS, Champaign County was identified in 2003 as a county with a Municipal Separate Storm Sewer System (MS4) as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program under the Clean Water Act;

WHEREAS, Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program by maintaining an updated Notice of Intent (NOI) on file with the Illinois Environmental Protection Agency (IEPA) at all times and by filing an Annual Update (Annual Facility Inspection Report) each year;

WHEREAS, Champaign County filed a NOI with IEPA in 2003 and that became NPDES Permit No. ILR 4000256;

WHEREAS, Champaign County filed an updated NOI with IEPA on May 30, 2019;

WHEREAS, the Annual Update (Annual Facility Inspection Report) for the program year 4/1/19 through 3/31/20 must be filed with the IEPA no later than June 1, 2020;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to maintain compliance with the MS4 requirements of the NPDES Storm Water Program as much as practicable;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. The County Executive is hereby authorized to sign the attached Annual Update (Annual Facility Inspection Report).
2. The Champaign County Zoning Administrator is hereby directed to forward the signed Annual Update (Annual Facility Inspection Report) to the Illinois Environmental Protection Agency no later than May 31, 2020.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board
Champaign, Illinois

Recorded
& Attest: _____
Aaron Ammons, County Clerk and
Ex Officio Clerk of the Champaign
County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County
Executive
Date: _____



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 31, 2019 To March, 31, 2020

Permit No. ILR40 00256

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: County of Champaign, Illinois Mailing Address 1: Brookens Administrative Building
Mailing Address 2: 1776 E. Washington Street County: Champaign
City: Urbana State: IL Zip: 61802 Telephone: (217) 384-3708
Contact Person: John Hall, Director of Planning and Zoning Email Address: jhall@co.champaign.il.us
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Champaign County, Illinois

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature:
Darlene A. Kloeppel
Printed Name:

Date:
Champaign County Executive
Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

IL 532 2585
WPC 691 Rev 6/10
This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
ANNUAL FACILITY INSPECTION REPORT

April 1, 2020

N.P.D.E.S. PHASE II PERMIT FOR STORMWATER DISCHARGES

from

MUNICIPAL SEPARATE STORM SEWER SYSTEMS

Champaign County, Illinois
NPDES Permit No. ILR40 00256

REPORTING PERIOD:

Year 1 is April 1, 2019 to March 31, 2020

MS4 OPERATOR INFORMATION:

County of Champaign, Illinois
Brookens Administrative Center
1776 East Washington Street
Urbana, IL 61802
Contact person: John Hall, Director of Planning and Zoning

GOVERNMENTAL ENTITY IN WHICH MS4 IS LOCATED:

Champaign County, Illinois

INTRODUCTION

Champaign County was identified as a small Municipal Separate Storm Sewer System (MS4) in March 2003 as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program.

Mandated by Congress under the Clean Water Act, the NPDES Storm Water Program is a comprehensive two-phased national program for addressing the non-agricultural sources of storm water discharges which adversely affect the quality of our nation's waters. The Clean Water Act prohibits anybody from discharging pollutants through a point source into a water of the United States unless they have an NPDES permit. A point source is any discernible, confined and discrete conveyance, such as a pipe, ditch, channel, or container.

Phase II required small MS4s in urbanized areas to obtain NPDES permits and implement six minimum control measures by using selected best management practices (BMPs).

Urbanized areas are delineated by the Census Bureau and are defined as a central place or places and the adjacent densely settled surrounding area, that together have a residential population of at least 50,000 people and an overall population density of at least 500 people per square mile. Only about 10 square miles (about 1%) of the approximately 1,000 square miles that make up Champaign County are included in the urbanized area (see the attached map).

Champaign County is not a municipality but the regulatory definition of MS4 also includes any County owned roads with a drainage system. County Highway roadside ditches are currently the only point source discharges in the urbanized area maintained by Champaign County.

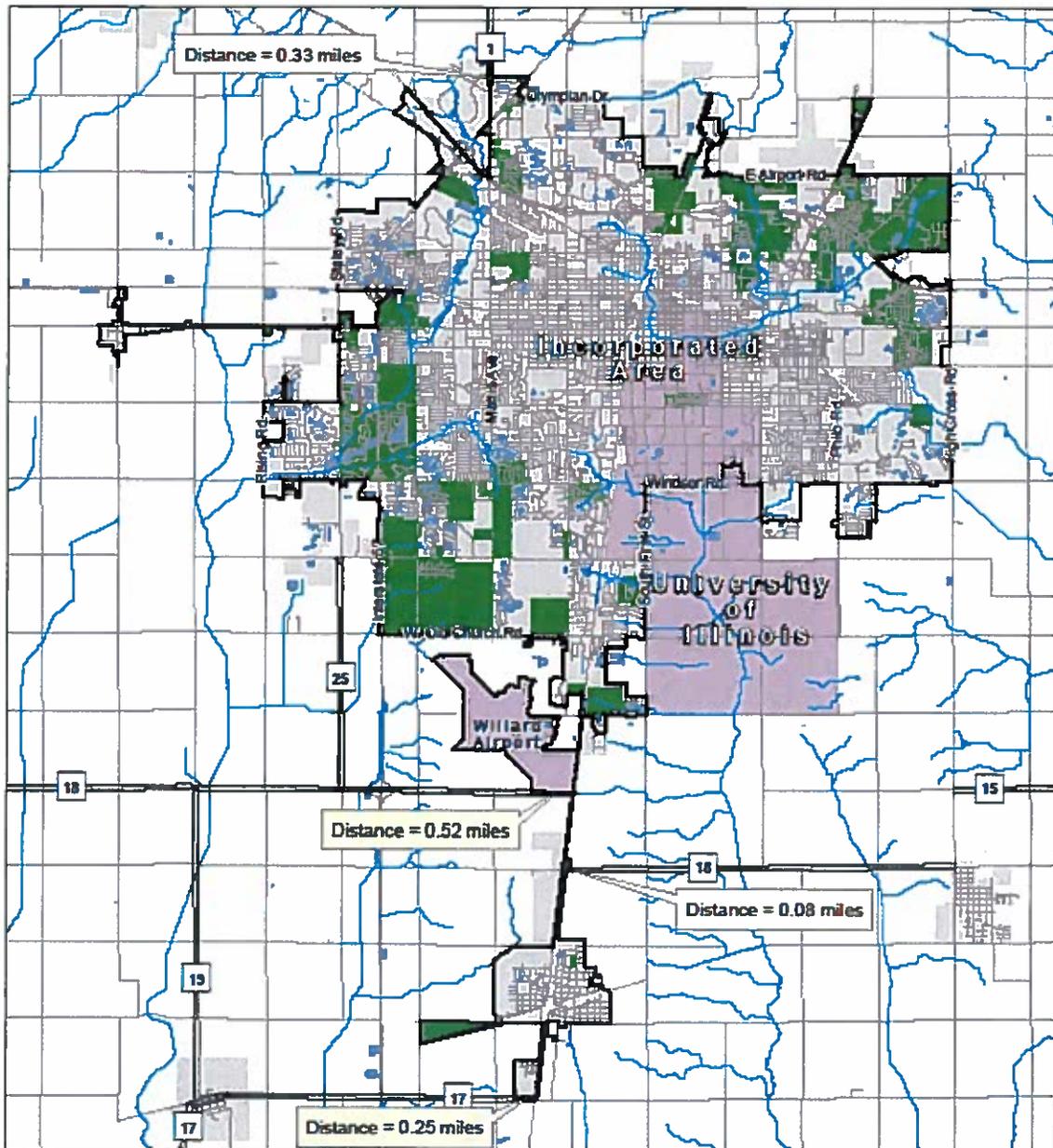
Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program. MS4 compliance requires that an updated Notice of Intent (NOI) be on file at all times with the Illinois Environmental Protection Agency (IEPA). The NOI must explain which best management practices Champaign County will use to implement the six required minimum control measures. The six required minimum control measures are the following:

- **Public Education and Outreach.** Selected BMPs should educate the public on the various ways to reduce storm water pollution.
- **Public Participation and Involvement.** Selected BMPs should involve the public in developing, implementing, and reviewing MS4 best management practices.
- **Illicit Discharge Detection and Elimination.** Selected BMPs should identify improper discharges and spills to drainage systems and include enforcement mechanisms.
- **Construction Site Runoff Control.** Selected BMPs should enable construction site operators (builders and MS4s) to manage storm water runoff to reduce pollution.
- **Post-Construction Runoff Control.** Selected BMPs should enable property owners (developers and MS4s) to manage storm water runoff to reduce pollution from a site after construction activities have ended.
- **Pollution Prevention and Good Housekeeping.** Selected BMPs should enable the MS4 entity to minimize pollution from its own property and facilities by reducing pollution from streets, parking lots, open spaces and storage and vehicle maintenance areas and is discharged into local waterways or that results poor maintenance of storm sewer systems.

Champaign County has worked in cooperation with the other MS4s in the Champaign County Urbanized Area to share costs and expertise and common efforts to develop a regional consistency towards fulfilling the NPDES Phase II MS4 requirements.

Champaign County has sought to develop a plan suited to the MS4 requirements but also tailored to the abilities of an Illinois county. The NPDES Phase II MS4 requirements were included as a formal County land use policy in the Champaign County Land Resource Management Plan that was adopted in April 2010.

Champaign County filed a fourth NOI with IEPA to include the five-year period of April 1, 2019 to March 31, 2024. This document serves as the annual report for Year 1 activities.



Champaign County MS4 Jurisdiction

Urbanized Area based on the 2010 Census

This map shows the defined MS4 jurisdiction including 10.4 square miles of unincorporated County. Location and size of County stormwater facilities are noted (Ex: Distance = 0.25 miles).

Corporate Limits updated 5/5/17

MS4 Related Boundaries

-  Urbanized Area 2010
-  Streets
-  County MS4 Area 2012

Map Created
7/17/14



0 1.5 3 Miles

B.M.P. MONITORING AND ASSESSMENT PROGRAM

Effective 3/1/16, each Small MS4 is required to implement a monitoring and assessment program to evaluate the effectiveness of selected best management practices (BMPs) at reducing pollutant loadings and water quality impacts. The monitoring and assessment program may include evaluation of BMPs and/or direct water quality monitoring, at the discretion of each Small MS4, but the program should be tailored to the size and characteristics of the Small MS4 and the relevant watershed.

Outfall/ Discharge Monitoring and Physical Stream Assessment

The Champaign County Unincorporated MS4 will collaborate with the municipal MS4 jurisdictions in Champaign County in developing a monitoring and assessment program for the Champaign County Unincorporated MS4 that matches as closely as possible the municipal MS4 monitoring and assessment programs. Municipal MS4 agencies in the Champaign-Urbana Urbanized Area rely on a combination of outfall/discharge monitoring and assessment of physical/habitat characteristics such as stream bank erosion caused by storm water discharges.

Methods and practices used for the Champaign County Unincorporated MS4 Monitoring and Assessment program will be based on municipal MS4 practices and methods as much as possible and will be supplemented as necessary by practices described in the following documents:

- *Illicit Discharge Detection and Elimination A Guidance Manual for Program Development and Technical Assessments*, published by the Center for Watershed Protection and Robert Pitt, University of Alabama, October 2004.
- *UNIFIED STREAM ASSESSMENT: A USER'S MANUAL Version 2.0, Urban Subwatershed Restoration Manual No. 10*, published by the Center for Watershed Protection, February 2005.
- *Stream Visual Assessment Protocol*, published by the United States Department of Agriculture Natural Resources Conservation Service National Water and Climate Center, Technical Note 99-1, December 1998.

Justification

The unincorporated Champaign County MS4 Area is highly interconnected with the municipal MS4 Area and using the same (or nearly the same) monitoring and assessment (M&A) methods to evaluate the effectiveness of storm water best management practices (BMPs) in the unincorporated MS4 Area may help minimize the overall costs of implementing and conducting the M&A program in the unincorporated MS4 Area; and should eliminate confusion that could otherwise result if a different approach were used than is used in the municipal MS4s; and may provide a more accurate overall understanding of the effectiveness of BMPS for the entire Champaign County urbanized area.

The *Unified Stream Assessment (USA)* is a continuous stream walk method that systematically evaluates stream conditions and that can be applied to both rural and urban streams. Staff can perform the USA with relatively minimal training. USA protocols should be adapted to meet agency needs and skills and to address regional stream conditions.

The USA includes specific protocols and model forms for documenting the assessments of Storm Water Outfalls and Severe Bank Erosion. The USA assessment for Storm Water Outfalls is very similar to the Outfall Reconnaissance Inventory (ORI) used in *Illicit Discharge Detection and Elimination*. Including ORI methods in the USA Storm Water Outfall assessments can improve the overall assessment of storm water outfalls and discharges.

Severe bank erosion caused by storm water discharges can be accurately identified only after identifying the average erosion condition for that particular stream reach. The USA includes a Reach Level Assessment to characterize overall conditions within each reach of the stream. Guidance is included in the USA assessment of Severe Bank Erosion to help identify locations with more severe erosion. The *Stream Visual Assessment Protocol (SVAP)* also provides useful additional guidance for making the assessment of Severe Bank Erosion.

The USA protocols assume identification of uniform stream reaches. Stream reaches will be identified and mapped prior to actual field investigations. During the field investigation the various stream reaches will be identified using GIS locators. Standard worksheets will be completed for each reach for the entire length of stream in the MS4 Area. Streams (miles) to be assessed are as follows:

- Vermilion Watershed:
 - Saline Branch Drainage Ditch (3.2 miles)
- Upper Kaskaskia Watershed:
 - Copper Slough (1.6 miles)
 - Phinney Branch (1.1miles)
- Upper Embarras Watershed
 - an unnamed tributary near Lake Park (.6 mile).

Gaining access to streams in the unincorporated MS4 Area will be a significant challenge because all the streams are on private property.

Annual monitoring is planned to occur during August through October. Annual monitoring will note the conditions for the current year and identify changes from previous years. The results will be reported in the Annual Update.

Follow up investigations may be necessary based on observed changes.

Outfalls were identified per the IEPA 4/22/16 Acceptance of Response to Noncompliance Advisory Letter. Champaign County will initiate its own monitoring of relevant portions of the Saline Branch in Year 2.

SELF-ASSESSMENT OF PERMIT COMPLIANCE

Tables 1 through 6 summarize Champaign County Unincorporated MS4 Storm Water Program activities from April 1, 2019 through March 31, 2020. Table 7 identifies BMPs that were started and still in progress and Table 8 identifies BMPs still pending.

Table 1: Public Education and Outreach Activities 4/1/19 – 3/31/20

BMP ID	Activities
A.1.1. - Flyers and information sheets at permit counter.	Handouts are displayed and available at Planning and Zoning permit counter.
A.2.1. - Inform business groups about MS4, NPDES, and BMPs.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
A.2.2. - Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	Champaign County Stormwater Partnership (CCSP) held a conference on July 12, 2019.
A.2.3. - Inform environmental groups about MS4, NPDES, and BMPs.	No requests for presentations about MS4, NPDES and BMPs were made from environmental groups.
A.6.1. - Educational and informational material on web page.	The MS4 Annual Facility Inspection Report was posted to the County website and to the collaborative MS4 website the Champaign County Stormwater Partnership (www.ccstormwater.org).

Table 2: Public Participation and Involvement Activities 4/1/19 – 3/31/20

BMP ID	Activities
B.4.1. - Comply with applicable state and local public notice requirements.	All public hearings and meetings are noticed as required by state law and local ordinances and policies.
B.6.1. - Intergovernmental Storm Water Management group meetings (coordination meeting for all Champaign County MS4 jurisdictions).	During the program year County staff attended and participated in meetings with other MS4 jurisdictions on June 11, 2019; September 10, 2019; December 10, 2019; March 10, 2020.
B.6.2. - Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	The MS4 Storm Water Survey is on the County website at https://docs.google.com/forms/d/e/1FAIpQLSd5hbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUddjBMvI8P3Mg/viewform?c=0&w=1
B.6.3. - Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) Meeting to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	The Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) Meeting was held on May 9, 2019.
B.6.4. - Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	In April 2019 a random sample survey of the EJ population was conducted using the Champaign County Unincorporated MS4 Area Storm Water Survey with a postage-paid reply envelope. The results of that survey will be reviewed at the May 7, 2020 meeting of the Champaign County Board's Environment and Land Use Committee (ELUC) and will be reported in the Annual Facility Inspection Report for Year 2.
B.7.1. – Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	Funding for MS4 projects were included in the Work Plan for 2020.

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Table 3: Illicit Discharge Detection and Elimination Activities 4/1/19 – 3/31/20

BMP ID	Activities
C.1.1. - Map drainage system outfalls into streams and rivers.	The up to date storm sewer system map for the unincorporated Champaign County MS4 Area is mapped to 100% completion including the storm sewer system map for County Highways outside the MS4 Area.
C.3.1. - Establish and maintain citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges.
C.3.2. - Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and/or non-functioning private sewage treatment systems.
C.6.1. - Annual Report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	The MS4 Annual Report was prepared and presented to the Environment and Land Use Committee (ELUC) on May 9, 2019 and approved by the Champaign County Board on May 23, 2019.

Table 4: Construction Site Runoff Control Activities 4/1/19 – 3/31/20

BMP ID	Activities
D.1.1. - Soil erosion and sediment control regulations.	Soil erosion and sediment control regulations in the Champaign County Storm Water Management and Erosion Control Ordinance were enforced for all Land Disturbance Erosion Control (LDEC) Permits.
D.2.1. - Erosion and sediment control BMPs.	All Land Disturbance Erosion Control (LDEC) Permits were reviewed for use of appropriate BMPs.
D.4.1. - Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	Procedures to evaluate proposed construction site runoff mechanisms are refined in the review of LDEC Permits.
D.4.2. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	No training occurred in Year 1.
D.6.1. - Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Procedures were refined as more experience was gained in the review of LDEC Permits.

Table 5: Post-Construction Runoff Control Activities 4/1/19 – 3/31/20

BMP ID	Activities
E.3.3. - Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	No training occurred in Year 1.
E.4.1. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	No training occurred in Year 1.

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Table 6: Pollution Prevention / Good Housekeeping Activities 4/1/19 – 3/31/20

BMP ID	Activities
F.1.2. - Spill Response Protocol.	The Champaign County Emergency Management Agency (CCEMA) conducted or participated in the following training in the program year: May 2019: Midwest Emergency Preparedness Conference May 2019: FEMA Table-Top Exercise Hazardous Materials Rail September 2019: IEMA Summit Hazardous Materials on Rail Session November 2019: Exxon Pipeline Spill Table-Top Exercise January 2020: Area Pipeline Awareness Training
F.1.3. - Hazardous material and storage management training.	All relevant hazardous materials storage and handling reviewed with Facilities Director.

Table 7: BMPs in Progress

BMP ID	Status
C.2.1. - Prohibit illegal dumping and illicit discharges into drainage system through Nuisance Ordinance.	Preliminary Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but was not adopted in the program year.
C.3.3. - Create a database of existing private sewage treatment systems and develop management plan to bring non-compliant systems into compliance.	Records of private sewage treatment systems obtained from Public Health Department, GIS database is under development.
D.3.1. - Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities. Preliminary Nuisance Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but has not yet been adopted.
E.3.1. - Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).	The Storm Water Management and Erosion Control Ordinance requires ongoing maintenance of storm water management facilities.
E.5.1. - Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	The Storm Water Management and Erosion Control Ordinance requires “as-built” documentation.

Table 8: BMPs Pending

BMP ID	Explanation of Pending Status
E.1.1. - Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately-owned developed property.	The BMP was not completed in the program year.
E.1.2. - Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	The BMP was not completed in the program year.
E.2.1. - Require annual inspections of publicly owned storm water management facilities (post-construction).	Expected to be included in the SWPPP to be developed in 2020.
F.1.1. - Spill prevention protocol.	Undetermined due to lack of coordination within County Departments. Expected to be established with the development of the SWPPP.
F.2.1. - Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	SWPPP expected to be completed in 2020.

CHANGES TO BEST MANAGEMENT PRACTICES

Attachment A summarizes that there were no proposed changes to the BMPs during the reporting year.

STATUS OF COMPLIANCE

Attachment B reviews the status of compliance for all BMPs.

INFORMATION COLLECTED AND ANALYZED IN YEAR 1

Attachment C summarizes that there were no observations or reports made or received during the reporting year.

STORMWATER PROGRAM ACTIVITIES PROPOSED FOR NEXT PROGRAM YEAR APRIL 1, 2020 – MARCH 31, 2021

The activities proposed for next Program Year April 1, 2020 – March 31, 2021 are summarized in Attachment D.

RELIANCE ON OTHER GOVERNMENTAL ENTITY

Champaign County does and will continue to participate in and share resources with the Cooperative MS4 Group; however, it does not rely on another governmental entity to satisfy its permit obligations.

YEAR 1 CONSTRUCTION PROJECTS

Champaign County construction projects may be authorized under the Facilities Department or the Highway Department.

Projects and details of Highway Construction Projects are provided in Table 9.

There was one project with land disturbance due to construction authorized under the Facilities Department in program year 4/1/19- 3/31/20 and it is in Table 10.

ATTACHMENTS

- A Changes to Best Management Practices
- B Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
- C Information Collected for Year 1
- D Proposed NPDES Permit Activities for next Program Year April 1, 2020 - March 31, 2021
- E Champaign County Unincorporated MS4 Area Storm Water Survey Results April 2019

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Table 9: Highway Construction Projects¹ from April 1, 2019 through March 31, 2020

Section Number	Road District	Project Type	Area of Disturbance	Status
15-21440-00-SP	Raymond Twp.	Railroad Crossing	<1 acre	Completed
16-00444-00-SP	Champaign County	Guardrail Replacement	>1 acre	Completed
18-00449-00-RS	Champaign County C.H. 19	Culvert Replacement	<1 acre	Completed
18-27001-00-RS	St. Joseph Twp.	Resurfacing Pavement	None	Completed
18-30449-00-RS	Champaign County C.H. 9	Resurfacing Pavement	>1 acre	Completed
18-00060-00-BR	Champaign County C.H. 18	Bridge Replacement	<1 acre	Completed
18-00061-00-BR	Champaign County C.H. 17	Bridge Replacement	<1 acre	Completed
18-00062-00-BR	Champaign County C.H. 15	Bridge Replacement	<1 acre	Completed
18-00065-00-BR	Champaign County C.H. 9	Bridge Replacement	<1 acre	Completed
14-00438-00-RS	Champaign County C.H. 23	Resurfacing Pavement	>1 acre	Completed
19-23000-00-RS	St. Joseph Twp.	Resurfacing Pavement	None	Completed
18-15063-00-BR	Mahomet Twp.	Bridge Replacement	<1 acre	Expected completion in 2020
18-00451-00-SP	Champaign County C.H. 15	Resurfacing Pavement	<1 acre	Expected completion in 2021
18-02064-00-BR	Brown Township	Culvert Replacement	<1 acre	Completed
19-07066-00-BR	Condit Township	Culvert Replacement	<1 acre	Completed
19-01067-00-BR, 19-01068-00-BR, 19-01069-00-BR, 19-01070-00-BR	Ayers Township	Bridge Repair	<1 acre	Completed
19-25071-00-BR	Somer Township	Culvert Replacement	<1 acre	Completed
19-20072-00-BR	Rantoul Township	Culvert Replacement	<1 acre	Completed
19-21073-00-BR	Raymond Township	Culvert Replacement	<1 acre	Completed
19-00074-00-BR, 19-00075-00-BR	Champaign County	Bridge Repair	<1 acre	Completed
19-06076-00-BR	Compromise Township	Culvert Replacement	<1 acre	Completed
19-00077-00-BR	Champaign County C.H. 13	Bridge Replacement	<1 acre	Completed
19-13078-00-BR	Kerr Township	Culvert Replacement	<1 acre	Completed
19-27079-00-BR	St. Joseph Township	Bridge Repair	<1 acre	Completed
19-00080-00-BR	Champaign County C.H. 11	Bridge Replacement	<1 acre	Completed
19-29081-00-BR	Tolono Township	Bridge Replacement	<1 acre	Completed
19-11082-00-BR, 19-11083-00-BR	Harwood Township	Culvert Replacement	<1 acre	Completed

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20-01084-00-BR	Ayers Township	Culvert Replacement	<1 acre	Completed
20-25085-00-BR	Somer Township	Culvert Replacement	<1 acre	Completed
20-00086-00-BR	Champaign County C.H. 32	Bridge Replacement	<1 acre	Completed
20-000-87-00-BR	Champaign County	Bridge Repair	<1 acre	Completed
20-22088-00-BR, 20-22089-00-BR	Sadorus Township	Bridge Repair	<1 acre	Completed
20-28090-00-BR	Stanton Township	Culvert Replacement	<1 acre	Completed
20-05091-00-BR, 20-05092-00-BR	Colfax Township	Bridge Repair	<1 acre	Completed
20-06093-00-BR	Compromise Township	Culvert Replacement	<1 acre	Completed
20-08094-00-BR	Crittenden Township	Culvert Replacement	<1 acre	Completed
20-06095-00-BR	Compromise Township	Bridge Replacement	<1 acre	Completed
NOTES				
1. All construction projects during this period were roadway projects.				

Table 10: Facilities Construction Projects from April 1, 2019 through March 31, 2020

Township and Section	Location	Project Type	Area of Disturbance	Status
Urbana/16	Art Bartell Rd. Urbana, IL	Sidewalk Installation	1.5 acres (ILR10AR32)	Completed

There were no proposed changes to the BMPs between April 1, 2019 and March 31, 2020.

Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
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REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
1	A.1.1	Flyers and information sheets at permit counter.	<i>COMPLETE</i>	Develop and distribute one new educational material handout.	Distribute handout.	Handouts are displayed and available at the service counter.
2	A.2.1	Inform business groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
3	A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Champaign County Stormwater Partnership (CCSP) held a conference on July 12, 2019.
4	A.2.3	Inform environmental groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from environmental groups.
6	A.6.1	Educational and informational material on web page.	<i>COMPLETE</i>	Develop web page with annual updates on informational and educational materials.	Update web page.	The MS4 Annual Facility Inspection Report was posted to the County website and to the collaborative MS4 website the Champaign County Stormwater Partnership (www.ccstormwater.org).
7	B.4.1	Comply with applicable state and local public notice requirements.	<i>COMPLETE</i>	Annual number of meetings with MS4 related topics. Maintain electronic records of notices, agendas, and public participation.	Provide notice of MS4 related meetings and provide opportunity for public input.	All public hearings and meetings are noticed as required by state law and local ordinances and policies.
8	B.6.1	Intergovernmental Storm Water Management group meetings (coordination meeting for all Champaign County MS4 jurisdictions).	<i>COMPLETE</i>	Hold at least 4 coordination meetings each year.	Attend meetings.	During the program year County staff attended and participated in meetings with other MS4 jurisdictions on June 11, 2019; September 10, 2019; December 10, 2019; March 10, 2020.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
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REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020**

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
9	B.6.2	Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	<i>COMPLETE</i>	Conduct the annual MS4 Storm Water Survey on the County website.	Make the MS4 Area Storm Water Survey available on the County website.	The MS4 Storm Water Survey is on the County website at https://docs.google.com/forms/d/e/1FAIpQLSd5hbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUddjbMyI8P3Mg/viewform?c=0&w=1
10	B.6.3	Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	<i>COMPLETED</i>	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at one ELUC Meeting each year.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC meeting.	The Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) was held on May 9, 2019. Public comments included (a) comments received from respondents of the mailed Champaign County Unincorporated MS4 Area Storm Water Survey from the random sample in the Champaign County Unincorporated MS4 Area Environmental Justice (EJ) Areas; (b) comments received from respondents of the Champaign County Unincorporated MS4 Area Storm Water Survey available on the Champaign County website; and (c) comments made in person at the Public Meeting.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
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REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020**

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
11	B.6.4	Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	<i>COMPLETED</i>	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes. Review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting the Champaign County Board's Environment and Land Use Committee (ELUC).	In April 2019 a random sample survey of the EJ population was conducted using the Champaign County Unincorporated MS4 Area Storm Water Survey with a postage-paid reply envelope. The results of that survey will be reviewed at the May 7, 2020 meeting of the Champaign County Board's Environment and Land Use Committee (ELUC) and reported in the Annual Facility Inspection Report for next Program Year 4/1/20- 3/31/21.
12	B.7.1	Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	<i>COMPLETE</i>	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long-range work plan as required.	Include MS4 in work plan for FY20.	Funding for MS4 projects were included in the Work Plan for 2020.
13	C.1.1	Map drainage system outfalls into streams and rivers.	<i>COMPLETED</i>	Complete a system wide updated every three years.	Update Champaign County Unincorporated MS4 Area storm sewer system map as new information becomes available.	The up to date storm sewer system map for the unincorporated Champaign County MS4 Area is mapped to 100% completion including the storm sewer system map for County Highways outside the MS4 Area.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020**

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
14	C.2.1	Prohibit illegal dumping and illicit discharges into drainage system through Nuisance Ordinance.	<i>IN PROGRESS</i>	Review existing Nuisance Ordinance and revise to include illegal dumping and illicit discharges into drainage systems.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage systems.	Preliminary Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but was not adopted in the program year.
15	C.3.1	Establish and maintain citizen complaint phone line for illegal dumping and illicit discharge into drainage systems.	<i>COMPLETE</i>	Maintain phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges.
16	C.3.2	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	<i>COMPLETE</i>	Develop and maintain phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and/or non-functioning private sewage treatment systems.
17	C.3.3	Create a database of existing private sewage treatment systems and develop a management plan to bring non-compliant systems into compliance.	<i>IN PROGRESS</i>	Create database and develop, adopt, and implement management plan.	Create database and develop management plan.	Records of private sewage treatment systems obtained from Public Health Department; GIS database is under development.
18	C.6.1	Annual Report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	<i>COMPLETE</i>	Present Annual Report and place on file.	Complete Annual Report and place on file.	The MS4 Annual Report was prepared and presented to the Environment and Land Use Committee (ELUC) on May 9, 2019 and approved by the Champaign County Board on May 23, 2019.
19	D.1.1	Soil erosion and sediment control regulations.	<i>COMPLETE</i>	Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption and enforce adopted regulations.	Enforce soil erosion and sediment control ordinance (Storm Water Management and Erosion Control Ordinance).	Soil erosion and sediment control regulations in the Champaign County Storm Water Management and Erosion Control Ordinance were enforced for all Land Disturbance Erosion Control (LDEC) Permits.

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REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
20	D.2.1	Erosion and sediment control BMPs.	<i>COMPLETE</i>	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for ordinance.	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).	All Land Disturbance Erosion Control (LDEC) Permits were reviewed for use of appropriate BMPs.
21	D.3.1	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	<i>IN PROGRESS</i>	Enforce Storm Water Management and Erosion Control (SWMEC) Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities. Review existing Nuisance Ordinance and, if needed, revise to prohibit illegal dumping and illicit discharge into drainage systems from construction activities, same as SWMEC Ordinance.	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities.	The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities. Preliminary Nuisance Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but has not yet been adopted.
22	D.4.1	Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop, implement and refine review procedures to evaluate proposed construction site runoff mechanisms.	Procedures to evaluate proposed construction site runoff mechanisms are refined in the review of LDEC Permits.
23	D.4.2	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	<i>INCOMPLETE</i>	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training.	No training occurred in Year 1.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020**

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
24	D.6.1 Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Procedures were refined as more experience was gained in the review of LDEC.
25	E.1.1 Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately owned developed property.	<i>INCOMPLETE</i>	Add a Green Infrastructure page to the Champaign County website to educate landowners about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately owned developed property.	Develop and implement a Champaign County Green Infrastructure & Green Housekeeping web page.	NONE
26	E.1.2 Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	<i>INCOMPLETE</i>	Add a Sustainable Lawn Care page to the Champaign County website to educate landowners about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Develop and implement a Champaign County Sustainable Lawn Care web page.	NONE
27	E.2.1 Require annual inspections of publicly owned storm water management facilities (post-construction).	<i>INCOMPLETE</i>	Procedures for maintenance of publicly owned storm water management facilities (post-construction) should be established in the Champaign County SWPPP.	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP.	NONE

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020**

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
28	E.3.1	Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).	<i>IN PROGRESS</i>	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	The Storm Water Management and Erosion Control Ordinance requires ongoing maintenance of storm water management facilities.
29	E.3.3	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training	<i>INCOMPLETE</i>	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractors and contractor employees.	No training occurred in Year 1.
30	E.4.1	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	<i>INCOMPLETE</i>	Director's designee attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attends training.	No training occurred in Year 1.
31	E.5.1	Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	<i>IN PROGRESS</i>	Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.	Develop and implement procedures to inspect construction sites for compliance with approved post-construction runoff control mechanisms.	The Storm Water Management and Erosion Control Ordinance requires "as-built" documentation.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 1
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020**

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 1 Milestone	Description of Activities
32	F.1.1	Spill prevention protocol.	<i>INCOMPLETE</i>	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill prevention training with appropriate County staff.	NONE
33	F.1.2	Spill response protocol.	<i>COMPLETE</i>	Conduct annual spill response training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill response training with appropriate County staff.	The Champaign County Emergency Management Agency (CCEMA) conducted or participated in the following training in the program year: May 2019: Midwest Emergency Preparedness Conference May 2019: FEMA Table-Top Exercise Hazardous Materials Rail September 2019: IEMA Summit Hazardous Materials on Rail Session November 2019: Exxon Pipeline Spill Table-Top Exercise January 2020: Area Pipeline Awareness Training
34	F.1.3	Hazardous material and storage management training.	<i>COMPLETE</i>	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual hazardous material and storage management training with appropriate County staff.	All relevant hazardous materials storage and handling reviewed with Facilities Director.
35	F.2.1	Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	<i>INCOMPLETE</i>	Prepare SWPPP for all County owned facilities.	Begin developing the Draft SWPPP for all County owned facilities.	None.

There was no information collected between April 1, 2019 and March 31, 2020.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year April 1, 2020 – March 31, 2021
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 1 Milestone (4/1/19-3/31/20)	Proposed Activity Next Program Year 4/1/20-3/31/21
A.1.1	Flyers and information sheets at permit counter.	Develop and distribute one new educational material handout.	Distribute handout.	Distribute handout.
A.2.1	Inform business groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.2.3	Inform environmental groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.6.1	Educational and informational material on web page.	Develop web page with annual updates on informational and educational materials.	Update web page.	Update web page.
B.4.1	Comply with applicable State and local public notice requirements.	Annual number of meetings with MS4 related topics. Maintain electronic records of notices, agendas, and public participation.	Provide notice of MS4 related meetings and provide opportunity for public input.	Provide notice of MS4 related meetings and provide opportunity for public input.
B.6.1	Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)	Hold at least 4 coordination meetings each year.	Attend meetings.	Attend meetings.
B.6.2	Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	Conduct the annual MS4 Storm Water Survey on the County website.	Make the MS4 Storm Water Survey available on the Champaign County website.	Make the MS4 Storm Water Survey available on the Champaign County website.
B.6.3	Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) Meeting to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at one ELUC Meeting each year.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC Meeting.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC Meeting.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year April 1, 2020 – March 31, 2021
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 1 Milestone (4/1/19-3/31/20)	Proposed Activity Next Program Year 4/1/20-3/31/21
B.6.4	Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes. Review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting the Champaign County Board's Environment and Land Use Committee (ELUC).
B.7.1	Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long-range work plan as required.	Include MS4 in work plan for FY20.	Include MS4 in work plan for FY21.
C.1.1	Map drainage system outfalls into streams and rivers.	Complete a system wide update every 3 years.	Update Champaign County Unincorporated MS4 Area storm sewer system map as new information becomes available.	Update Champaign County Unincorporated MS4 Area storm sewer system map as new information becomes available.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year April 1, 2020 – March 31, 2021
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 1 Milestone (4/1/19-3/31/20)	Proposed Activity Next Program Year 4/1/20-3/31/21
C.2.1	Prohibit illegal dumping and illicit discharges into drainage systems through Nuisance Ordinance.	Review existing Nuisance Ordinance and revise to include illegal dumping and illicit discharges into drainage systems.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system. MILESTONE NOT ACHIEVED – Draft has not been adopted yet.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system.
C.3.1	Establish and maintain citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	Maintain phone line.	Maintain complaint phone line and record of complaints.	Maintain complaint phone line and record of complaints.
C.3.2	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	Develop and maintain phone line.	Maintain complaint phone line and record of complaints.	Maintain complaint phone line and record of complaints.
C.3.3	Create a database of existing private sewage treatments systems and develop a management plan to bring non-compliant systems into compliance.	Create database and develop, adopt and implement management plan.	Create database and develop management plan. MILESTONE NOT ACHIEVED	Create database and develop management plan.
C.6.1	Annual report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	Present Annual Report and place on file.	Complete Annual Report and place on file.	Complete Annual Report and place on file.
D.1.1	Soil erosion and sediment control regulations.	Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption and enforce adopted regulations.	Enforce Soil Erosion and Sediment Control Ordinance (Storm Water Management and Erosion Control Ordinance).	Enforce Soil Erosion and Sediment Control Ordinance (Storm Water Management and Erosion Control Ordinance).
D.2.1	Erosion and sediment control BMPs.	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for the ordinance.	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year April 1, 2020 – March 31, 2021
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 1 Milestone (4/1/19-3/31/20)	Proposed Activity Next Program Year 4/1/20-3/31/21
D.3.1	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	Enforce Storm Water Management and Erosion Control (SWMEC) Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities. Review existing Nuisance Ordinance and, if needed, revise to prohibit illegal dumping and illicit discharge into drainage systems from construction activities, same as SWMEC Ordinance.	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharges into drainage systems from construction activities. MILESTONE NOT ACHIEVED – Draft has not been adopted yet.	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharges into drainage systems from construction activities.
D.4.1	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop, implement and refine review procedures to evaluate proposed construction site runoff mechanisms.	Develop, implement and refine review procedures to evaluate proposed construction site runoff mechanisms.
D.4.2	Training class/workshop for evaluating and inspecting construction site runoff control mechanism.	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training. MILESTONE NOT ACHIEVED	Director's designee attends training.
D.6.1	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.
E.1.1	Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from existing privately owned developed property.	Add a Green Infrastructure page to the Champaign County website to educate landowners about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from existing privately-owned developed property.	Develop and implement a Champaign County Green Infrastructure & Green Housekeeping web page. MILESTONE NOT ACHIEVED	Develop and implement a Champaign County Green Infrastructure & Green Housekeeping web page.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year April 1, 2020 – March 31, 2021
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 1 Milestone (4/1/19-3/31/20)	Proposed Activity Next Program Year 4/1/20-3/31/21
E.1.2	Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Add a Sustainable Lawn Care page to the Champaign County website to educate landowners about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Develop and implement a Champaign County Sustainable Lawn Care web page. MILESTONE NOT ACHIEVED	Develop and implement a Champaign County Sustainable Lawn Care web page.
E.2.1	Require annual inspection of publicly owned storm water management facilities (post-construction).	Procedures for maintenance of publicly owned storm water management facilities (post-construction) should be established in the Champaign County SWPPP.	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP. MILESTONE NOT ACHIEVED	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP.
E.3.1	Develop procedures to ensure that storm water facilities are maintained to function as designed (post- construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction). MILESTONE NOT ACHIEVED	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).
E.3.3	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractor employees. MILESTONE NOT ACHIEVED	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractors and contractor employees.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year April 1, 2020 – March 31, 2021
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 1 Milestone (4/1/19-3/31/20)	Proposed Activity Next Program Year 4/1/20-3/31/21
E.4.1	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attends training. MILESTONE NOT ACHIEVED	Director's designee attends training.
E.5.1	Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	Develop procedures and processes to inspect construction sites for compliance with approved post-construction runoff control mechanisms.	Develop and implement procedures to inspect construction sites for compliance with approved post-construction runoff control mechanisms. MILESTONE NOT ACHIEVED	Develop and implement procedures to inspect construction sites for compliance with approved post-construction runoff control mechanisms.
F.1.1	Spill prevention protocol.	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill prevention training with appropriate County staff. MILESTONE NOT ACHIEVED	Complete annual spill prevention training with appropriate County staff.
F.1.2	Spill response protocol.	Conduct annual spill response training with appropriate County staff. Track meeting agenda, materials and attendee sign-in sheet.	Complete annual spill response training with appropriate County staff.	Complete annual spill response training with appropriate County staff.
F.1.3	Hazardous material and storage management training.	Conduct annual hazardous material and storage management training with appropriate County staff. Track meeting agenda, materials and attendee sign-in sheet.	Complete annual hazardous material and storage management training with appropriate County staff.	Complete annual hazardous material and storage management training with appropriate County staff.
F.2.1	Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	Prepare SWPPP for all County owned facilities.	Begin developing the Draft SWPPP for all County owned facilities. MILESTONE NOT ACHIEVED	Begin developing the Draft SWPPP for all County owned facilities.

DATE: May 1, 2020

TO: Environment and Land Use Committee

FROM: Amy Heffernan, Associate Planner

RE: 2019 Champaign County MS4 Area Storm Water Survey Results

ACTION REQUESTED: For Information Only

Summary

This memorandum describes survey responses to the 2019 Champaign County Municipal Separate Storm Sewer System (MS4) Area Storm Water Survey and contains a comparison between the survey responses received in 2018 and in 2019.

Survey Intent

The Champaign County MS4 Area Storm Water Survey is administered to identify citizen concerns related to storm water within the Champaign County Urbanized Area. The Champaign County Urbanized Area includes Champaign, Urbana, Savoy, Tolono, Bondville and all the areas located within one half-mile of those municipalities.

The annual survey is conducted to satisfy the Champaign County MS4 Storm Water National Pollutant Discharge Elimination System (NPDES) Annual Facility Report identified best management practice requirement regarding Public Involvement/Participation of Environmental Justice (EJ) Areas within the Unincorporated MS4 Area.

Study Area Population

In 2019, Champaign County's MS4 qualifying EJ Parcel jurisdiction is comprised of roughly 3,500 parcels.

Sample Size and Survey Distribution

In April of 2019, a total of 400 surveys were mailed to a randomly selected sample of recipients residing within qualifying Environmental Justice areas of the Champaign County MS4 Area. A reminder post card was later mailed to the same random sample of 400 parcels. A Spanish copy of the survey is available upon request. The survey is also available on the Champaign County Department of Planning and Zoning Storm Water Program webpage.

Response Rate

A total of 71 mailed survey responses and 2 online survey responses were received. A response rate of 18.3% percent was reached. A 10%-15% response rate for a survey distributed by mail is considered an average.

Follow-up Contact regarding County Board Review

A total of 13 respondents indicated they wanted to be notified about the County Board review of survey results, with 11 respondents providing legible contact information.

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

Comparison of survey responses received in 2018 and 2019:

	2018	2019
Is there a location in the Champaign County MS4 Area or Urbanized Area where you believe storm water drainage causes a problem during or after a rain event?	39 % yes 56 % no 5 % no response	44 % yes 56 % no 0 % no response
Is there any location in the Champaign County MS4 Area or Urbanized Area where you believe storm water gets polluted?	14 % yes 79 % no 7 % no response	19 % yes 75 % no 3 % no response 3 % "don't know"
Do you recreate at any location in the Champaign County MS4 Area or Urbanized Area where water is a prominent feature?	19 % yes 72 % no 9 % no response	19 % yes 75 % no 6 % no response
Please feel free to add any other comments you may have regarding storm water in the Champaign County MS4 Area or Urbanized Area: (number of comments provided)	10	15
Please indicate the nearest street intersection to your home:	79 % responded 18 % no response 3 % not specific enough	82 % responded 15 % no response 3 % not specific enough
Please indicate the major watershed that you live in:	0 % Upper Sangamon Watershed 32.9 % Upper Kaskaskia Watershed 32.9 % Vermilion Watershed 0 % Middle Wabash – Little Vermilion Watershed 3.5 % Embarras Watershed 30.6 % No Response	4.1 % Upper Sangamon Watershed 37 % Upper Kaskaskia Watershed 31.5 % Vermilion Watershed 4.1 % Middle Wabash – Little Vermilion Watershed 9.6 % Embarras Watershed 13.7 % No Response
Would you like to receive notice of the meeting of the Champaign County Board at which the results of this survey will be considered?	9 yes 7 provided legible contact information	13 yes 11 provided legible contact information

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

Is there a location in the Champaign County MS4 Area or Urbanized Area where you believe storm water drainage causes a problem during or after a rain event?

43.8% Yes 56.2% No

	Location	Within Champaign County MS4 Area?	Type of Problem caused by Storm Water Drainage
1	along Dale Ln. north of Dane and 150	Not specific enough	storm water that causes property damage by flooding a building during large rain events
2	ditches along south side of E. Main in Urbana between Scottswood and Pfeffer Rd	Yes	storm water in the street that seems to interfere with traffic during large rain events, other: ditches, once filled, do not drain adequately and become stagnant/hazardous. These ditches are along bus stops and persons on foot are impacted
3	Windsor and Cherry Hills	Yes	storm water in the street that seems to interfere with traffic during any rain event, storm water so deep that it may be a safety concern during large rain events, other: storm water drainage terrible here- addition to the church has added to this problem- it is dangerous when it floods or ice
4	High Cross Rd. and Perkins Rd.	Yes	storm water in the street that seems to interfere with traffic during any rain
5	Hedge and Holly Hill	No	storm water that causes property damage by flooding a building during large rain events, storm water in the street that seems to interfere with traffic during large rain events, storm water so deep that it is a safety concern during large rain events
6	Perkins Rd. and Cherokee Ln.	Yes	storm water in the street that seems to interfere with traffic during large rain events
7	Perkins Rd. near Carroll Ave.	Yes	storm water in the street that seems to interfere with traffic during large rain events
8	Garden Hills and Dobbins Downs	Yes	storm water in the street that seems to interfere with traffic during large rain events
9	1400 of Comanche Dr.	Yes	storm water in the street that seems to interfere with traffic during large rain events, other: broken pipe under street - have been told Hensley has no money to fix problem
10	Neil and Kirby	No	storm water in the street that seems to interfere with traffic during large rain events
11	Dodson Dr. north of Slayback Rd	Yes	storm water that causes property damage by flooding a building during large rain events, storm water in the street that seems to interfere with traffic during large rain events, other: edges of asphalt street deteriorating and being washed into storm sewer leading to blockages in storm sewer

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
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12	Walters Dr and Roland Dr	Yes	storm water in the street that seems to interfere with traffic during any rain events, storm water so deep that it is a safety concern during large rain events, other: drain in SW side of alley and Walters Dr water runs out of it all the time instead of into it!
13	High Cross Rd south of Perkins Rd	Yes	storm water in the street that seems to interfere with traffic during large rain events
14	Main St and Vine St	No	storm water that causes property damage by flooding a building during large rain events, storm water in the street that seems to interfere with traffic during large rain events, storm water so deep that it is a safety concern during large rain events
15	Berniece and Valkar Dr	Yes	storm water that causes property damage by flooding a building during large rain events, other: when rain water cannot drain down thru storm drain my sump pump is compromised because it cannot properly discharge against weight of water from flood (discharges below ground directly into storm sewer well) breeding ground for mosquitos if doesn't drain quick enough and in season!
16	Wallace Ave and 2nd St	Yes	storm water that causes property damage by flooding a building during any rain events, storm water in the street that seems to interfere with traffic during any rain events, storm water so deep that it is a safety concern during large rain events
17	2701 Alton Dr	No	storm water that causes property damage by flooding a building during large rain events
18	3 houses south of Brady Ln and Main St intersection on Brady Ln west side	Yes	storm water in the street that seems to interfere with traffic during any rain events, storm water so deep that it is a safety concern during large rain events, other: the storm drain is either plugged or not functioning properly
19	All railroad underpasses	No	
20	Phinney Branch near corner of Clubhouse and Byrnebruk	Yes	storm water so deep that it is a safety concern during large rain events
21	Cherry Hills and Windsor	Yes	storm water in the street that seems to interfere with traffic during any rain events, other: storm drain that never works puddles turn into ice in cold weather
22	100' south of Windsor and First	Yes	storm water in the street that seems to interfere with traffic during large rain events, storm water so deep that it is a safety concern during large rain events
23	southside of Byrnebruk and Deerfield	Yes	storm water in the street that seems to interfere with traffic during large rain events

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

24	Perkins Rd between N Eastern Ave and Carroll Ave	Yes	other: all yards have been flooded since put in storm drain every yard has ponds when rains
25	Mattis between Curtis and Windsor	Yes	storm water in the street that seems to interfere with traffic during large rain events, storm water so deep that it is a safety concern during large rain events
26	Campbell Dr and Anthony Dr	Yes	storm water in the street that seems to interfere with traffic during large rain events, storm water so deep that it is a safety concern during large rain events
27	Walters and alleyway just north of Anthony Dr	Yes	other: the storm drain is lower, so water runs out of it during and after rain
28	Willow Springs	Yes	other: standing water in the streets
29	Mattis and Windsor	Yes	storm water in the street that seems to interfere with traffic during large rain events
30	sides of roadways and around clogged storm drains	Not specific enough	storm water in the street that seems to interfere with traffic during large rain events, storm water so deep that it is a safety concern during large rain events
31	Wallace and 2nd St	Yes	storm water that causes property damage by flooding a building during any rain events, storm water in the street that seems to interfere with traffic during any rain events, storm water so deep that it is a safety concern during any rain events
32	Green St viaduct	No	storm water in the street that seems to interfere with traffic during large rain events

2) Is there any location in the Champaign County MS4 Area or Urbanized Area where you believe storm water gets polluted?

19.2% Yes 75.3% No 2.7% No Response 2.7% "don't know"

	Location	Within Champaign County MS4 Area?	Pollution concerns
1	ditches along south side of E. Main in Urbana between Scottswood and Pfeffer Rd	Yes	septic systems release of sewage (septage) onto the ground or into a stream
2	all	Not specific enough	trash on the ground or in the street that may wash into the storm sewer system
3	Phinney Branch and Copper Slough	Yes	other: soil and sediment erosion from stream banks

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

4	1400 Comanche	Yes	trash on the ground or in the street that may wash into the storm sewer system, other: cars and trucks parking on street, people burning leaves or just leaving leaves on the street
5	Walters Dr and Roland Dr	Yes	trash on the ground or in the street that may wash into the storm sewer system, other: storm drain near alley and Walters Dr SW side of alley water flows out of it down Walters Dr instead of into drain!
6	Main St and Scottswood Dr	Yes	trash on the ground or in the street that may wash into the storm sewer system, dumping of motor oil into a storm drain or onto the surface of the ground, dumping of unknown liquids into a storm drain or other part of the storm sewer system
7	Wallace Ave and 2nd St	Yes	other
8	1912 Alton Dr	No	trash on the ground or in the street that may wash into the storm sewer system
9	no specific places	Not specific enough	
10	Phinney Branch near Clubhouse Dr and Byrnebruk	Yes	other: garbage in creek
11		Not specific enough	trash on the ground or in the street that may wash into the storm sewer system
12	174 Lincoln Ave thru Prospect	No	trash on the ground or in the street that may wash into the storm sewer system
13	Campbell Dr and Anthony Dr	Yes	trash on the ground or in the street that may wash into the storm sewer system
14	Paul and 1st St mechanic garage and junk	No	trash on the ground or in the street that may wash into the storm sewer system, washing of business vehicles in other than in a car wash facility, dumping of unknown liquids into a storm drain or other part of the storm sewer system

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

3) Do you recreate at any location in the Champaign County MS4 Area or Urbanized Area where water is a prominent feature?

19.2% Yes 75.3% No 5.5% No Response

	Location	Within Champaign County MS4?	Type of Recreation	Water quality concerns
1	Windsor and Cherry Hills	Yes	walking along or near the shore, boating	
2	Lake Lincolnshire (north of Clubhouse Dr)	Yes	boating, wading and/or swimming	
3	Crystal Lake	No	walking along or near the shore, fishing from the shore	trash in the water that is unpleasant to see, trash in the water that causes pollution
4	Williamsburg Dr.	No	other: driving	other: main broke
5	Lincolnshire Fields	Yes	Walking along or near the shore	
6	Copper Slough, Phinney Branch, Heritage Lake	Yes, yes, no	walking along or near the shore	bank or shore erosion that harms the quality of the aquatic environment
7		Not specific enough	fishing from the shore and from a boat	trash in the water that is unpleasant to see, trash in the water that causes pollution, bank or shore erosion that harms the quality of the aquatic environment, other pollution that is visible in the water and that harms the quality of the aquatic environment, other pollution in the water that may harm either myself or others who may come into contact with the pollution, catching fish that may be unsafe to eat due to pollution
8	ponds in Beringer Commons Subdivision	No	walking along or near the shore	

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

9	Illinois St. and Sunrise Dr.	Yes	other: water always run down from Pfeffer Rd. and just sits and from of my house	trash in the water that is unpleasant to see, trash in the water that causes pollution, other pollution that is visible in the water and that harms the quality of the aquatic environment, other pollution in the water that may harm either myself or others who may come into contact with the pollution, catching fish that may be unsafe to eat due to pollution
10	Lincolnshire Fields GC	Yes	other: golf	
11	Busey Woods	No	walking along or near the shore, other: bird watching	
12	Lake Park	No	walking along or near the shore, fishing from the shore and from a boat, boating, wading and/or swimming	
13	Kaufman Lake	No	Walking along or near the shore	
14	Old Church and Colbert Park Dr	No	walking along or near the shore, fishing, other: sledding	

4) Please feel free to add any other comments you may have regarding storm water in the Champaign County MS4 Area or Urbanized Area:

No comment. No apparent problem within my immediate neighborhood. (intersection given: Trout Valley and Byrnebruk)
Not sure about pollution. There have been complaints by some Prairie Fields residents about backyard ditch flooding following heavy rain, but we have not had that problem at my house. (intersection given: Tickseed and Blazing Star)
I think it would be beneficial to have Champaign County jail inmates picking up trash along our roadways! (intersection given: California and McArthur)
Our house floods when it rains hard (intersection given: Scottswood)
Unaffected by water concerns (intersection given: Eton and Melrose)
Water pools in our backyard during any moderate or heavy rain (intersection given: Prospect and Park Lane)
With the streets of Walters Dr and Roland Dr having been paved several times it has taken away the curb and gutter effect and the storm water doesn't flow correctly. Also, there is a storm drain in the SW side of alley and Walters Dr that water flows out of constantly. Shouldn't water flow into a storm drain? With this water on the west side must flood 3 properties NW to next drain that plugs up a lot. As does the drain on the E side of Walter and Roland Drives. Allowing water to back up across 3/4 the 2 streets! (intersection given: Walters and Roland)
Just don't raise the taxes anymore because that's what happen. (intersection given: Pfeffer and Illinois)

Attachment E. MS4 Area Storm Water Survey Results April 2019
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 1 (4/1/19 – 3/31/20) APRIL 1, 2020

We have had a problem with flooding in the Rolling Acres for many, many years, especially after heavy rains. The sewer well (storm drain) in front of my house fills up and my yard floods close to my sidewalk as well as street. Other homes near me on Berniece Dr also have the same problem! My sump pump line discharges into that sewer drain and my biggest fear it is going to burn out due to trying to force water against flooded sewer well. I have many pictures I can share with you of how bad it gets out here if you would care to view (email on back). (intersection given: Berniece and Valkar)
I don't get out as much as I used to, but I haven't noticed any major problem with drainage. (intersection given: Scottswood and Main)
Phinney Branch needs to be cleaned out and silt removed. (intersection given: Clubhouse and Byrnebruk)
There is a longstanding stormwater drainage problem in the area between Vine St and Race on the east and west, and Michigan and Pennsylvania to the north and south. The storm sewer on Michigan between Vine and Race in Urbana is inadequate. It can be overwhelmed by as little as 2" of rain. (intersection given: Applewood and Woodridge)
It's amazing how much trash is dumped on ground throughout this city. It's an embarrassment to live here. (intersection given: Duncan and Curtis)
Water drains well in our area commons area does form pools after a "hard" rain but drains into ground after a couple hours. (intersection given: Kirby and Staley)
I am unaware of any major storm sewer problems in our area! (intersection given: Staley and Windsor)

5) Please indicate the nearest street intersection to your home:

54.8% in the CC MS4 area 4.1% out of the CC MS4 area 23.3% on the borderline of CC MS4 area
 15.1% No response 2.7% not specific enough

6) Please indicate the major watershed that you live in:

4.1% Upper Sangamon Watershed 37% Upper Kaskaskia Watershed 31.5% Vermilion Watershed
 4.1% Middle Wabash – Little Vermilion Watershed 9.6% Embarras Watershed 13.7% No Response

7) Would you like to receive notice of the meeting of the Champaign County Board at which the results of this survey will be considered?

15.1% Yes, gave contact information 2.7% Yes, gave no contact information 82.2% No response

Resolution Authorizing and Executing REBUILD Capital Grant Application

Resolution No. 2020-112

Resolution authorizing submittal of the application dated May 21st, 2020 for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such Grants.

WHEREAS, The provision and improvement of public transportation facilities, rolling stock, equipment and services is essential to the development of safe, efficient, functional public transportation; and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset eligible capital costs required for providing and improving public transportation facilities, rolling stock, equipment and services; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COUNTY OF CHAMPAIGN:

Section 1. That an application be made to the, State of Illinois - Department of Transportation, Office of Intermodal Project Implementation for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting eligible public transportation capital costs of Champaign County's rural public transportation system.

Section 2. That the County Executive of the County of Champaign is hereby authorized and directed to sign and submit such application on behalf of the Champaign County.

Section 3. That the County Executive of the County of Champaign is authorized to furnish such additional information as may be required by the Department in connection with the aforesaid application for said Grant.

Section 4. That the County Executive of the County of Champaign is hereby authorized and directed to execute on behalf of the County of Champaign the Grant Agreement or subsequent Grant Agreement Amendments resulting from aforesaid application.

Section 5. That the County Executive of the County of Champaign is hereby authorized and directed to sign such documents as may be required by the Department to request payment for the project funding authorized under aforesaid Grant Agreement.

PRESENT and ADOPTED the 21st day of May, 2020.

Signature of County Board Chair

Date: _____

Signature of County Executive

Date: _____

ATTEST

Date: _____

RESOLUTION NO. 2020-113

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structures.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Compromise Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Compromise Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May 2020.

Giraldo Rosales, Chair
Champaign County Board

Approved:

Recorded & Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Darlene A. Kloeppel, County Executive

Date: _____

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

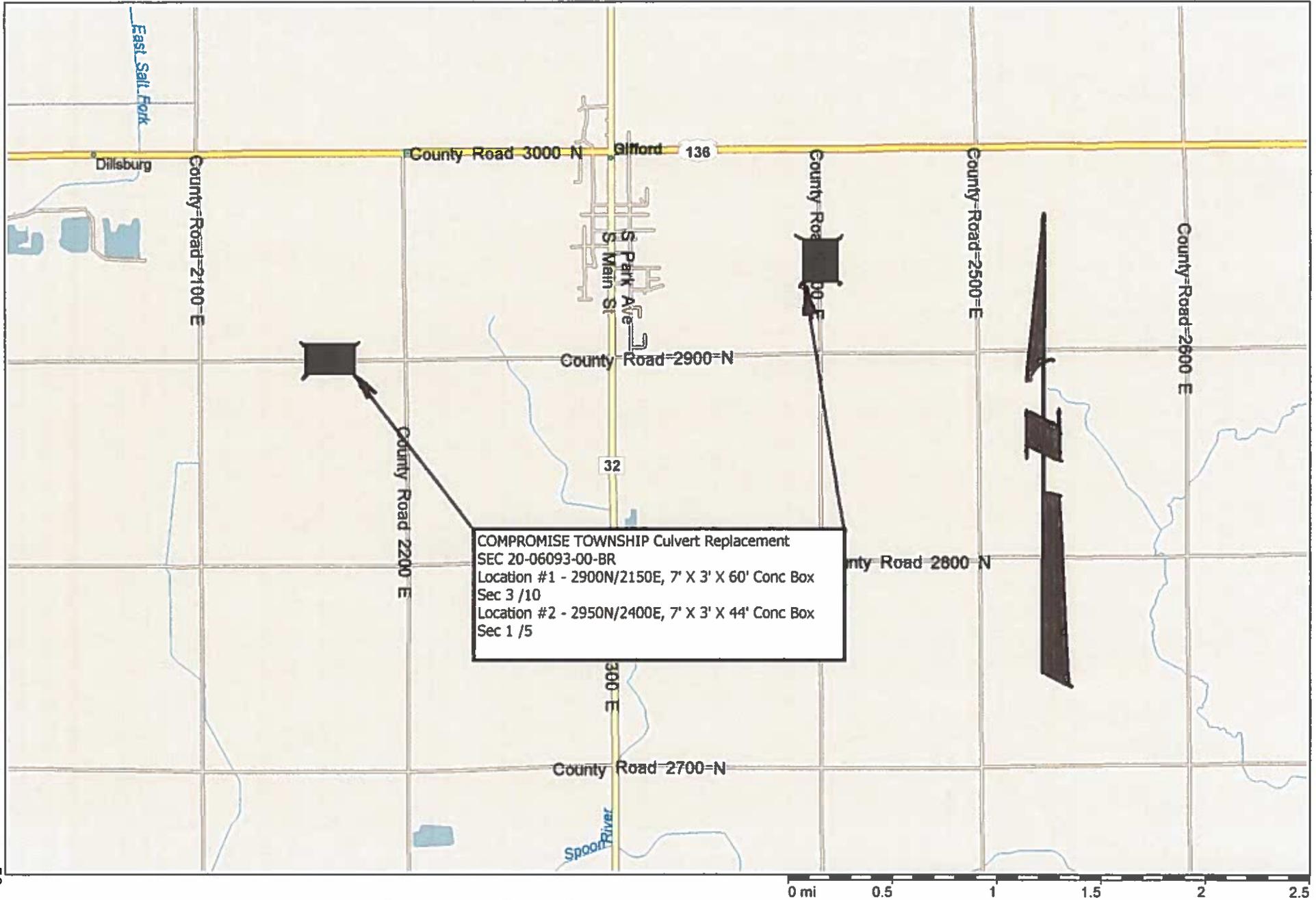
Petitioner, Bryan Schluter, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Compromise Road District, Champaign County, Illinois; and
2. There are two culverts located between Sections 3 & 10 and between Sections 1 & 5, which are in poor condition and are inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structures for the traveling public, it is necessary that the said structures be replaced; and
4. The cost of replacing the aforesaid structures is estimated to be \$25,000.00, which will be more than .02% of the value of all the taxable property in the Compromise Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Compromise Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Compromise Road District is prepared to pay one-half of the cost of the replacement of said structures.

Respectfully submitted,


Commissioner of Highways of
Compromise Road District,
Champaign County, Illinois

COMPROMISE TWSP / SEC. 20-06093-00-BR



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LOCATION MAP

RESOLUTION NO. 2020-114

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Crittenden Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Crittenden Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May 2020.

Giraldo Rosales, Chair
Champaign County Board

Approved:

Recorded & Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Darlene A. Kloeppel, County Executive

Date: _____

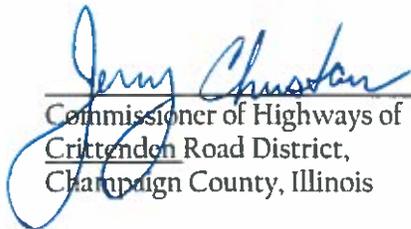
PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Jerry Christian, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Crittenden Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 1 & 6, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$10,120.00, which will be more than .02% of the value of all the taxable property in the Crittenden Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Crittenden Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Crittenden Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,


Commissioner of Highways of
Crittenden Road District,
Champaign County, Illinois

CRITTENDEN TWSP, SEC 20-08094-00-RS



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LOCATION MAP

RESOLUTION NO. 2020-115

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 10 % of the cost to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department/ Township Road District performing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and Compromise_Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Compromise Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May A.D., 2020.

Giraldo Rosales, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

PETITION

Petitioner, Bryan Schluter, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Compromise Road District, Champaign County, Illinois; and

2. There is a bridge located on 2800N, which is in poor condition and is inadequate to serve the needs of the traveling public; and

3. To ensure the adequacy of said structure for the traveling public, it is necessary that the bridge be replaced; and

4. The cost of replacing the aforesaid structure is estimated to be \$420,000.00, which will be more than .02% of the value of all the taxable property in the Compromise Road District, as equalized or assessed by the Department of Revenue; and

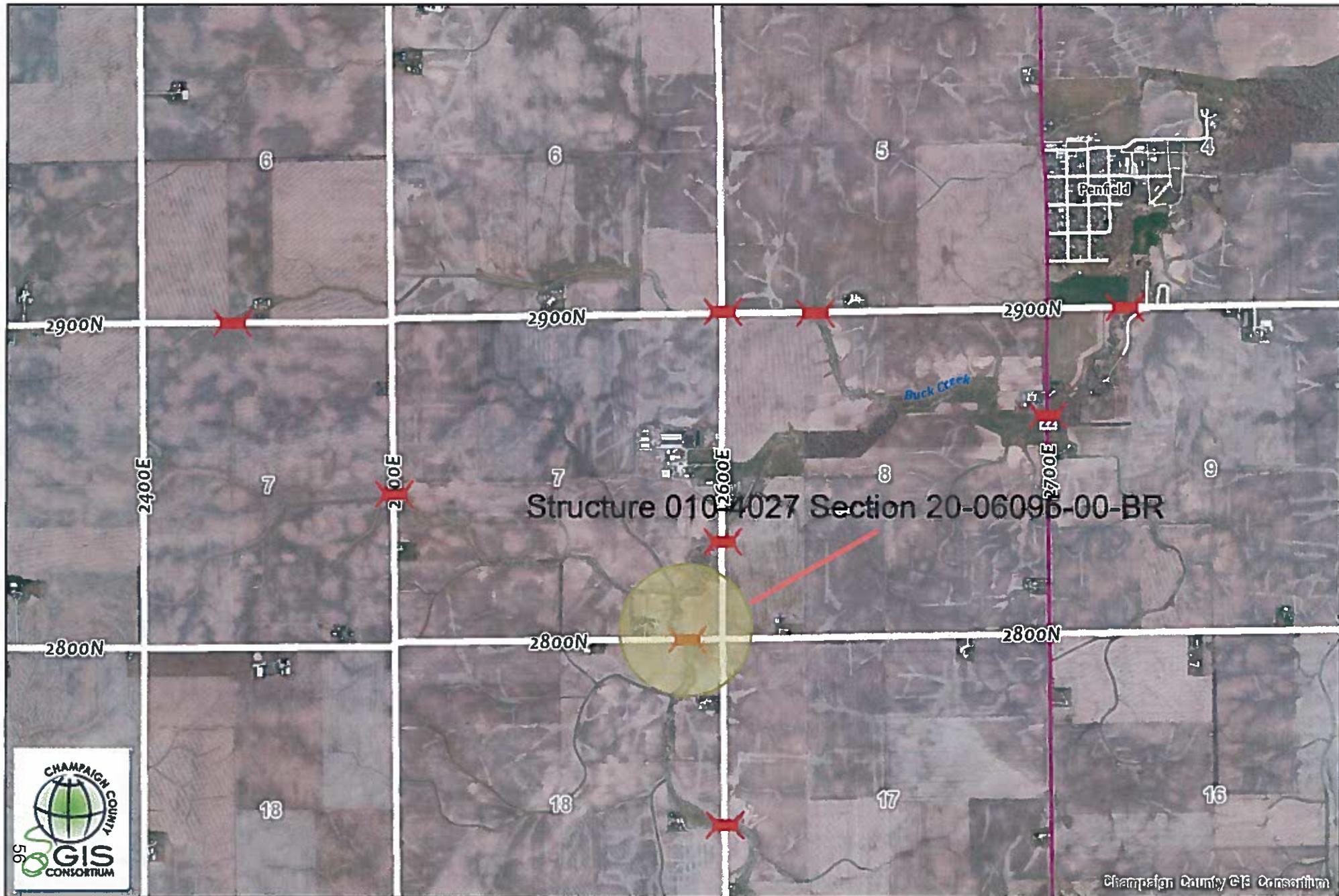
5. The tax rate for road purposes in the Compromise Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and

6. The Compromise Road District is prepared to pay 10% of the construction costs and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Bryan Schluter
Commissioner of Highways of
Compromise Road District,
Champaign County, Illinois

Compromise Bridge Section 20-06095-00-BR



Champaign County GIS Consortium

1,400
Feet

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGIS member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.



RESOLUTION NO. 2020-116

RESOLUTION AWARDING OF CONTRACT
FOR 2020 PAVEMENT STRIPING
OF VARIOUS COUNTY HIGHWAYS
SECTION #20-00000-00-GM

WHEREAS, the following bid was received at a Public Letting held on April 29, 2020 in Urbana, Illinois, for the Pavement Striping of various County Highways:

Varsity Striping & Construction Company – Champaign, Illinois.....\$124,415.68; and

WHEREAS, the County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, the County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Champaign County does hereby award the above listed bid to Varsity Striping & Construction Company- Champaign, Illinois.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May 2020.

Giraldo Rosales, Chair
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

RESOLUTION NO. 2020-117

RESOLUTION AWARDING OF CONTRACT FOR
ASPHALT PAVING ON COUNTY ROAD 32
VILLAGE OF GIFFORD
SECTION #20-00000-00-GM

WHEREAS, The following low bid was received at a Public Letting held on April 29, 2020 in Urbana, Illinois, for asphalt paving of County Road 32 from U.S. County Road 2900N to US Route 136 in the Village of Gifford, Champaign County, under Champaign County General Maintenance Section #20-00000-00-GM.

Open Road Paving Company LLC - \$316,067.11

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to Open Road Paving Company LLC.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 21st day of May A.D., 2020.

Giraldo Rosales, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

RESOLUTION NO. 2020-118

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO SIGN
AN ILLINOIS DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR COUNTY ENGINEER'S SALARY

WHEREAS, Champaign County desires to enter into an Agreement for County Engineer's Salary with the Illinois Department of Transportation; and

WHEREAS, The Illinois Department of Transportation Bureau of Local Roads form BLR 09220 which is attached and made part of this resolution shows the terms of the agreement and shall be executed by the County and signed by the County Executive.

WHEREAS, The County Engineer recommends to the County Board that the County enter into this Agreement; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Executive of Champaign County is hereby authorized to sign the Agreement on behalf of Champaign County, and bind the County to the terms contained therein.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May 2020.

Giraldo Rosales, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Darlene A. Kloepfel
County Executive

Date: _____



Agreement for County Engineer's Salary



This agreement, by and between the DEPARTMENT OF TRANSPORTATION, State of Illinois, hereinafter called the DEPARTMENT, and the COUNTY OF Champaign, of the State of Illinois, hereinafter called the COUNTY,

WHEREAS, the COUNTY has elected to use the Illinois Department of Transportation's recommended salary schedule to determine the County Engineer's annual salary and has agreed that the minimum salary shall be at least ninety-five (95) percent of the recommended salary;

WHEREAS, the COUNTY desires to transfer Federal Surface Transportation Program Funds to the DEPARTMENT in return for State funds to be used by the COUNTY to pay a portion of the County Engineer's salary, an amount not to exceed fifty (50) percent of the County Engineer's annual salary;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

THE COUNTY AGREES:

- 1. That it will provide the DEPARTMENT with a resolution passed by the County Board authorizing the transfer of the COUNTY's Federal Surface Transportation Program Funds to the State for an equal amount of State Funds.
2. That it will deposit the State Funds in the County's Motor Fuel Tax account.
3. That an annual resolution appropriating funds for the payment of the County Engineer's annual salary shall be submitted to the DEPARTMENT along with the resolution authorizing the amount of Federal Surface Transportation Program funds to be transferred.
4. That it will maintain, for a minimum of 3 years after the completion of the agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the agreement; that the agreement and all books, records and supporting documents related to the agreement shall be available for review by the DEPARTMENT and/or Auditor General and that it will provide full access to all relevant materials.

THE DEPARTMENT AGREES:

- 1. That it will accept the COUNTY's Federal Surface Transportation Program funds and make an equal amount of State funds available to the COUNTY for deposit in the County's Motor Fuel Tax account.
2. That payment of that State Funds to the COUNTY will be made each year upon receipt of the COUNTY's resolution transferring their Federal Surface Transportation Program funds and appropriating their Motor Fuel Tax or other funds for payment of their County Engineer's salary.

IT IS MUTUALLY AGREED:

- 1. That this agreement shall remain in full force and effect for a period of six years from the date of execution unless terminated by either party upon 30 days written notification by either party.
2. That the obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the purpose contemplated herein.

Executed by the COUNTY this 21st day of May, 2020, Champaign County, State of Illinois, acting by and through its County Board.

BY: County Executive [Signature Box] Date [Signature Box] Typed Name of County Executive Darlene A. Kloeppel

Executed by the DEPARTMENT this ___ day of ___ Month, Year

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION

Randall S Blakenhorn Secretary of Transportation [Signature Box] Date [Signature Box] BY: Priscilla A Tobias Director, Office of Program Development [Signature Box] Date [Signature Box]

RESOLUTION NO. 2020-122

BUDGET AMENDMENT

May 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00016

Fund: 080 General Corporate
Dept. 077 Zoning and Enforcement

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
534.21 Prop Clearance/Clean-up	<u>30,000</u>
	Total 30,000
Increased Revenue:	
None: from Fund Balance	<u>0</u>
	Total 0

REASON: Proposed demolition and clean-up of 202 Third Street, Foosland, Illinois

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-123

BUDGET AMENDMENT

May 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00019

Fund: 080 General Corporate
Dept. 026 County Treasurer

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

511.05 Temp. Salaries & Wages

6,300

533.07 Professional Services

28,000

Total 34,300

Increased Revenue:

None: from Fund Balance

0

Total 0

REASON: Request for part time temp staff to assist with bank reconciliations for 3 months. Also, for expenditures that are historical pay from funds 619 which is unable to support this cost due to over utilization in FY 2019

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-124

A RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT FOR THE SUPPLY OF ELECTRICITY FOR RESIDENTIAL AND SMALL COMMERCIAL RETAIL CUSTOMERS WHO DO NOT OPT OUT OF SUCH A PROGRAM (Electric Aggregation)

WHEREAS, Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1- 92, permits a County, if authorized by referendum, to adopt an ordinance by which it may operate a program to solicit bids and enter into service agreements for the sale and purchase of electricity and related services and equipment to residential and small commercial customers who do not opt-out of such a program; and

WHEREAS, the County of Champaign provides an opt-out electric aggregation program for eligible electric accounts within its jurisdiction; and

WHEREAS, such aggregation program was authorized by referendum passed by a majority vote of the qualified electors voting on the question; and

WHEREAS, because electricity is a commodity for which supply bids typically are made each morning and expire the same day at the close of business, the County must act promptly to accept any such desired bid in order to contractually guarantee a per kilowatt hour electric rate for its residential and small commercial customers; and

WHEREAS, the Champaign County Board finds that the best interests of the County are served by authorizing the County Executive, or his/her designee, to receive and review bids and, in consultation with the County's consultant Good Energy, LP, accept the bid most beneficial to the County, pursuant to 20 ILCS 3855/1-92, to aggregate the residential and small commercial retail electric loads located within the County and to arrange for competitive electric supply to these retail electrical accounts; and

NOW, THEREFORE, BE IT RESOLVED by the County Board of, Champaign County, Illinois, as follows:

SECTION 1. The statements set forth in the preamble to this Resolution are hereby found to be true and correct and are hereby incorporated into this Resolution as if set forth in full in Section 1.

SECTION 2. The corporate authorities of Champaign County hereby authorize and direct the County Executive, or his/her designee, to receive and review bids and, in consultation with the County's consultant Good Energy, LP, accept the bid most beneficial to the County without further action of the County Board. The County Executive, or his/her designee, is hereby authorized to execute a service agreement with the bidder who submits the bid most beneficial to the County for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program, without further action of the County Board, with said execution and attestation to take place within the applicable time constraints required by the bidder; provided, however, that the energy price to be paid per kilowatt hour pursuant to the service agreement is less than the default rate currently in effect, resulting in savings for the County's residential and small commercial retail customers.

SECTION 3. All prior actions of the County officials, employees, and agents with respect to the subject matter of this Resolution are hereby expressly ratified.

SECTION 4. The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. This Resolution shall be effective immediately and shall remain in effect until rescinded by the Champaign County Board and shall remain in effect for the current bid.

Motion was made by Board Member _____, seconded by Board Member _____ the Resolution be adopted.

PASSED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 21st DAY OF MAY 2020.

Roll Call Vote:

Ayes:

Nays:

Absent:

Approved:

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
And ex-officio Clerk of the Champaign
County Board
Date: _____

Approved:

Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-125

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO SIGN
THE EMERGENCY MANAGEMENT AGENCY COVID-19 RELATED SUPPLIES
CAPITAL FUND PARTICIPATION AGREEMENT

WHEREAS, the County is a unit of local county government, a body corporate and politic, within the State of Illinois; and

WHEREAS, Rantoul, is a municipal corporation, body politic, and home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the University is a body corporate and politic of the State of Illinois; and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois issued a proclamation of disaster related to the COVID-19 pandemic; and

WHEREAS, subsequent COVID-19 related Executive Orders have been issued, which have resulted in shortages in COVID-19 related supplies, equipment, and materials, including “personal protective equipment” as defined by the Centers for Disease Control and Protection (collectively “Supplies”); and

WHEREAS, the Champaign County Emergency Management Agency (“EMA”) is a department re-established by County Ordinance No. 740 on April 1, 2005, to prevent, minimize, repair, and alleviate injury or damage resulting from a disaster and to protect the public health and safety in the event of such a disaster; and

WHEREAS, the EMA Director has the responsibility for the organization, administration, training, and operation of EMA, which includes, in the event of a disaster, to: (1) develop mutual aid agreements among units of local government; and (2) enter into contracts to procure services, supplies, equipment, and material necessary to protect public health and safety without regard to statutory procedures and formalities normally prescribed by law for County contracts, as authorized by Sec. 10(j) of the Illinois Emergency Management Agency Act of 1992 (20 ILCS 3305/1, *et seq.*); and

WHEREAS, the Champaign County/University of Illinois Joint COVID Emergency Operations Center (“EOC”) comprises staff and officials from local hospitals and clinics, the Champaign-Urbana Public Health District, the County, Champaign, Urbana, and the University who meet regularly to ensure the delivery of critical police, fire, and emergency dispatch services and the maintenance of public infrastructure; and

WHEREAS, the Parties desire to: (1) establish a fund to facilitate the procurement of Supplies from vendors by the EMA; and (2) manage and account for inventory and distribution of Supplies; and

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois, 1970, and Section 9 of the Intergovernmental Cooperation Act (5 ILCS 220/1-9) provides authority for units of local governments to contract or otherwise associate among themselves to obtain and share services and exercise, combine or transfer any power or function in any manner not otherwise prohibited by law or ordinance; and

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois that the County Executive is hereby authorized to sign the attached agreement.

PRESENTED, APPROVED, PASSED, and RECORDED this 21st Day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel
County Executive
Date: _____

RESOLUTION NO. 2020-126

RESOLUTION APPOINTING CARL WITHERS TO THE
PENFIELD WATER DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Carl Withers to the Penfield Water District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3705/4; and

WHEREAS, Such appointment mandates that Carl Withers as trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Carl Withers to the Penfield Water District for a term commencing June 1, 2020 and ending May 31, 2025; and

BE IT FURTHER RESOLVED that Carl Withers shall enter a bond in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Carl Withers, 221 West Street, Penfield, IL 61862.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-127

RESOLUTION APPOINTING RICHARD RAYBURN TO THE
FARMLAND ASSESSMENT REVIEW COMMITTEE

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board her appointment of Richard Rayburn to the Farmland Assessment Review Committee; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/10-120;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Richard Rayburn to the Farmland Assessment Review Committee for a term commencing June 1, 2020 and ending May 31, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Richard Rayburn, 2451 County Road 700 E., Dewey, IL 61840.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-128

RESOLUTION APPOINTING JEFFERY ADAM WATSON TO THE
FARMLAND ASSESSMENT REVIEW COMMITTEE

WHEREAS, Darlene Kloeppel, County Executive, has submitted to the County Board her appointment of Jeffery Adam Watson to the Farmland Assessment Review Committee; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/10-120;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Jeffery Adam Watson to the Farmland Assessment Review Committee for a term commencing June 1, 2020 and ending May 31, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Adam Watson, 1590 County Road 400 N., Philo, IL 61864.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-129

RESOLUTION APPOINTING DWIGHT RAAB
TO THE UNION DRAINAGE DISTRICT #2 OF ST. JOSEPH & OGDEN

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board the appointment of Dwight Raab to the Union Drainage District #2 of St. Joseph & Ogden; and

WHEREAS, such appointment requires the advice and consent of the County Board pursuant to 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Dwight Raab give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Dwight Raab to the Union Drainage District #2 of St. Joseph & Ogden for an unexpired term ending August 31, 2020; and

BE IT FURTHER RESOLVED that Dwight Raab shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Dwight Raab, 1502 CR 2350 E., St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-130

RESOLUTION APPOINTING DIRK RICE
TO THE SOUTH FORK DRAINAGE DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board the appointment of Dirk Rice to the South Fork Drainage District; and

WHEREAS, such appointment requires the advice and consent of the County Board pursuant to 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Dirk Rice give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Dirk Rice to the South Fork Drainage District for an unexpired term ending August 31, 2021; and

BE IT FURTHER RESOLVED that Dirk Rice shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Dirk Rice, 1752 CR 800 N., Philo, IL 61864.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-131

RESOLUTION APPOINTING LADELL MYRICK TO THE
URBANA-CHAMPAIGN SANITARY DISTRICT BOARD

WHEREAS, Darlene A. Kloeppel, County Executive, has submitted to the County Board her appointment of Ladell Myrick to the Urbana-Champaign Sanitary District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 2405/3; and

WHEREAS, such appointment mandates that Ladell Myrick as Trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000.00 pursuant to 70 ILCS 2405/3; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Ladell Myrick to the Urbana-Champaign Sanitary District Board for a term commencing June 1, 2020 and ending May 31, 2023;

BE IT FURTHER RESOLVED that Jennifer Putman shall enter a bond in an amount hereby fixed as \$1,000.00; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Ladell Myrick, 2807 Clayton Blvd, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-132

RESOLUTION APPOINTING ELIZABETH BURGNER-PATTON TO THE
CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Elizabeth Burgener-Patton to the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Elizabeth Burgener-Patton to the Champaign County Board of Review for a term commencing June 1, 2020 and ending May 31, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Elizabeth Burgener-Patton, 1009 Forestview Dr., Mahomet, IL 61853.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-133

RESOLUTION APPOINTING ZEBO ZEBE TO THE
CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Zebo Zebe to the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Zebo Zebe to the Champaign County Board of Review for a term commencing June 1, 2020 and ending May 31, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Zebo Zebe, 8 Parsley Dr., Savoy, IL 61874.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESUME OF MINUTES OF A SPECIAL MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
March 10, 2020

The County Board of Champaign County, Illinois met at a Special Meeting, Thursday, March 10, 2020, at 6:14 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with County Executive Darlene Kloeppel presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Fortado, Goss, Harper, Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears and Board Chair Rosales – 22; absent: none. Thereupon, County Executive Kloeppel declared a quorum present and the Board competent to conduct business.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Kloeppel read a prayer by St. Patrick. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on March 7 and 8.

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered to approve the Agenda/Addenda; Board Member Stohr seconded. Motion carried by unanimous voice vote.

PUBLIC PARTICIPATION

Mark Hardwidge of Champaign spoke about having not yet received his Vote by Mail ballot.

NEW BUSINESS

Board Chair Rosales offered a motion to Resolution No. 2020-55 appointing Marisol Hughes to the Office of Treasurer of Champaign County, Illinois; Board Member Cowart seconded. Motion carried by unanimous voice vote.

OTHER BUSINESS

Treasurer Hughes read a statement introducing herself, covering her personal and education background and community work. She offered to meet with County Board members individually.

Champaign County Board
March 10, 2020

County Executive Kloeppele noted she has been meeting with the Champaign Urbana Public Health District about the Covid-19 virus and is working to establish an emergency plan. She also noted that the Champaign Public Health District website had been subjected to a ransomware attack. Board Member Stohr asked about the website attack in relation to recent county cybersecurity upgrades; County Executive Kloeppele noted that the Champaign Urbana Public Health District is not a division of the county.

ADJOURN

County Executive Kloeppele adjourned the meeting at 6:28 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
April 23, 2020

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, April 23, 2020, at 6:32 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois and remote participation via Zoom due to social distancing necessitated by the coronavirus, with County Executive Darlene Kloeppel presiding, Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 20; absent: Harper and Tinsley– 2. Thereupon, County Executive Kloeppel declared a quorum present and the Board competent to conduct business. Young departed early shortly before 8:45 PM and Fears shortly before 9:00 PM.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Kloeppel read a Navajo song and an Abraham Lincoln quote. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on April 9, April 16, and April 21, 2020.

APPROVAL OF AGENDA/ADDENDA

Board Chair Rosales offered a motion to approve the Agenda/Addenda; Board Member Esry seconded. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor,
Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-
Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 20

Nays: None

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee Meeting
Tuesday, May 5, 2020 at 6:30 PM
Lyle Shields Meeting Room

Champaign County Board
April 23, 2020

- B. Environment & Land Use Committee Meeting
Thursday, May 9, 2020 at 6:30 PM
Lyle Shields Meeting Room
- C. Highway & Transportation Committee Meeting
Friday, May 8, 2020 at 9:00 AM
Lyle Shields Meeting Room

Committee of the Whole:

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance
Tuesday, May 12, 2020 at 6:30 PM
Lyle Shields Meeting Room

County Board:

- A. Regular Meeting
Thursday, May 21, 2020 at 6:30 PM
Lyle Shields Meeting Room

PUBLIC PARTICIPATION

All public participation was remote via Zoom.

Benjamin Beaupre praised local health professionals and officials and complained about the pettiness of local politics in contrast to the current needs of the community.

Creel Unbelove'd praised the Champaign-Urbana Public Health District (CUPHD) and its administrator Julie Pryde and asked for the full passage of Resolution 2020-84.

Dottie Vura-Weis spoke in favor to the full passage of Resolution 2020-84.

CONSENT AGENDA

Board Chair Rosales offered a motion to approve the Consent Agenda comprising 9 resolutions; Board Member Patterson seconded. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 20
Nays: None

COMMUNICATIONS

Champaign County Board
April 23, 2020

Board Member Rector praised Subcommittee on Veterans for their work with local veterans.

APPROVAL OF MINUTES

Board Member Thorsland offered a motion to approve the minutes of the Regular Meeting of the County Board of March 19, 2020; seconded by Board Member Taylor. Motion carried by hand vote.

STANDING COMMITTEES

HIGHWAY & TRANSPORTATION

County Executive Kloeppel noted the Summary of Action Taken for Highway and Transportation on April 3, 2020 was accepted and placed on file.

OTHER BUSINESS

POLICY, PERSONNEL, & APPOINTMENTS

County Clerk

County Executive Kloeppel noted the County Clerk's March 2020 Report was accepted and placed on file.

The County Clerk also provided a report with updates and an election summary. Board Members McGuire and Fears asked about election issues. Chief Deputy Clerk Patton responded with official office protocols and directed board members to read the summary and reach out to the County Clerk directly.

County Executive

County Executive Kloeppel noted the County Executive's March 2020 Monthly HR Report was received and placed on file.

Board Member Young offered an omnibus motion to adopt Resolutions No. 2020-93 appointing Brian Thode to the Broadlands-Longview Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-94 appointing Linda Kates to the Eastern Prairie Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-95 appointing Jeremy Delanty to the Edge-Scott Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-96 appointing Denny Jayne to the Ivesdale Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-97 appointing Rodney Loschen to the Ludlow Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-98 appointing Jim Vickers to the Ogden-Royal Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-99 appointing Kevin Chalmers to the Philo Fire

Champaign County Board
April 23, 2020

Protection District, term 05/1/2020-04/30/2023; No. 2020-100 appointing David Bright to the Sangamon Valley Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-101 appointing Chris Karr to the Scott Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-102 appointing Howard Marsh to the St. Joseph-Stanton Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-103 appointing William Kurth to the Thomasboro Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-104 appointing Dale Grimm to the Tolono Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-105 appointing Ruth Mitchell to the Windsor Park Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-106 appointing James Reifsteck to the Sadorus Fire Protection District, term 05/1/2020-04/30/2023; No. 2020-107 appointing Greg Smith to the St. Joseph No. 4 Drainage District, unexpired term ending 08/31/2021. Board Member Rector seconded. Motion carried by hand vote.

FINANCE

Budget Amendments/Transfers

Board Member Goss offered a motion to adopt Resolution No. 2020-87 authorizing budget amendment 20-00013 Fund 850 Geog Inf Sys Joint Venture / Dept 672 Aerial Photography Proj; Board Member Young seconded. Board Member Stohr asked if the project will include infrared imaging in addition to traditional aerial photography; no one from GIS Consortium was present to answer. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 20

Nays: None

Board Member Goss offered a motion to adopt Resolution No. 2020-86 authorizing budget amendment 20-00012 Fund 104 Early Childhood Fund / Dept 602 EC Summer Food Svcs Prgm; Board Member Fortado seconded. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 20

Nays: None

Board Member Goss offered a motion to adopt Resolution No. 2020-91 authorizing budget amendment 20-00014 Fund 840 EMA-EOC / Dept 043 Emergency Management Agcy; Board Member Cowart seconded. Board Member Fortado asked how the contribution amounts were determined and if the other entities had signed the intergovernmental agreement; County Executive Kloeppel responded that the contribution amounts were based on the current

Champaign County Board
April 23, 2020

funding percentages and the intergovernmental agreement has not yet been signed by the other entities. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Stohr, Summers, Taylor, Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 19

Nays: None

Recused: Rector

Board Member Goss offered a motion to adopt Resolution No. 2020-92 authorizing budget amendment 20-00015 Fund 080 General Corporate / Dept 043 Emergency Management Agcy; Board Member Stohr seconded. Board Member McGuire commented about the Sherriff's Office. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Stohr, Summers, Taylor, Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 19

Nays: None

Recused: Rector

Board Member Goss offered a motion to adopt Resolution Np. 2020-85 authorizing budget amendment 20-00011 Fund 080 General Corporate / Dept 042 Coroner; Board Member Esry seconded. Board Member McGuire asked if a lot more coronavirus deaths are expected; County Executive Kloeppel noted that this is a precautionary measure. County Coroner Northrup joined the discussion and stated that the coroner had received a refrigerated storage unit at no cost from the state and purchased shelving units to increase its capacity; the Coroner's Office is currently experiencing a backlog in large part due to the current limitations on funerals. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Young, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 20

Nays: None

Board Member Goss offered a motion to adopt Resolution No. 2020-84 authorizing budget amendment 20-00010 Fund 089 County Public Health Fund / Dept 049 Board of Health; Board Member Stohr seconded. Discussion between various board members followed; CUPHD Administrator Julie Pryde, CUPHD staff member Krista Jones, and Deputy Finance Director Tami Ogden were invited to join the discussion. CUPHD Administrator Pryde noted that CUPHD is conducting contact tracing. Board Member Eisenmann had concerns the fund would be depleted too quickly; CUPHD Administrator Pryde the fund would only be spent on an as-needed basis, but the transfer makes the funds accessible immediately when needed. Board Members Eisenman and McGuire both questioned the necessity of such a large transfer, noting smaller transfers could be possible via special board meetings that can be called with 48-hours' notice.

Champaign County Board
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Various board members and CUPHD Administrator Pryde noted that the unpredictability of both the Coronavirus pandemic and the limited supplies on the open market could be detrimental with a 48-hour minimum wait, and the fund provides emergency coverage. Board Member Goss questioned if \$470,000 was even in the fund to make the transfer. Deputy Finance Director Ogden noted that the current fund balance was \$490,000 as of April 23, 2020, but that fund also includes monies budgeted for other initiatives as well.

Board Member Goss offered an amendment to Resolution No. 2020-84 reducing the fund transfer from \$470,000 to \$260,000 dollars; Board Member Rector seconded. The amendment carried by roll-call vote.

Yeas: McGuire, Rector, Summers, Wolken, Young, Clemmons, Clifford, Dillard-Myers, Eisenmann, Esry, Fears, Goss, and Rosales – 13

Nays: Ingram, Patterson, Stohr, Taylor, Thorsland, Cowart, and Fortado—7

The Resolution No. 2020-84 as amended carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, and Rosales – 19

Nays: None

Board Member Goss offered a motion to adopt Resolution No. 2020-110 authorizing budget amendment 20-00017 Fund 074 Regional Planning Comm / Dept 887 CSBG Cares; Board member Fortado seconded. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fortado, Goss, and Rosales – 18

Nays: None

Auditor

County Executive Kloeppel noted the County Auditor's February 2020 Report was received and placed on file.

Treasurer

County Treasurer Hughes read the Treasurer's monthly report. Board Member McGuire thanked Treasurer Hughes for her hard work.

County Executive

Deputy Finance Director Ogden presented the Five-Year Financial Forecast for General Corporate and Public Safety Sales Tax Funds.

Board Member Goss offered a motion to adopt Resolution No. 2020-111 authorizing budget amendment 20-00018 Fund 475 RPC Econ Development Loans / Dept 888 CDBG Downstate Small Bus; Board Chair Rosales seconded. Board Member Fortado noted these funds are available for small communities

Champaign County Board
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and the City of Champaign, City of Urbana, and Village of Rantoul are not eligible. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Wolken, Clemmons, Clifford, Cowart, Dillard-Myers, Eisenmann, Esry, Fortado, Goss, and Rosales – 18

Nays: None

Board Member Goss offered a motion to adopt Resolution No 2020-109 authorizing administration of the community development block grant small business stabilization program; Board Member McGuire seconded; Motion carried by hand count.

JUSTICE & SOCIAL SERVICES

County Executive Kloeppele noted the Probation & Court Services' February 2020 Report was received and placed on file.

County Executive Kloeppele noted the Public Defender's March 2020 Report was received and placed on file.

County Executive Kloeppele noted the Resecrance Re-Entry Financial Report for February 2020 and March 2020 was received and placed on file.

Board Member Patterson offered a motion to adopt Resolution No. 2020-108 to extend contract with Rosecrance for Re-Entry Programming for the County of Champaign through December 2020; Board Member Stohr seconded. County Executive Kloeppele noted the contract is only a half-year grant through December 2020 and not a full year. Board Member Stohr notes the good work Rosecrance does with re-entry. Gail Raney of Rosecrance was invited to join the discussion; She explained Rosecrance's handling of work in light of the coronavirus pandemic. Motion carried by hand vote.

Board Member Patterson offered a motion to adopt Resolution No. 2020-83 approving the application for, and if awarded, acceptance of the Department of Justice FY2020 Grant for Coronavirus Emergency Supplemental Funding Program; Board Member Thorsland seconded. Board Member Patterson noted the grant will cover protective equipment and sanitation supplies. Motion carried by hand vote.

Board Member Patterson offered a motion to adopt Ordinance No. 2020-6 Champaign County Animal Control Ordinance and ordinance to replace Ordinance No. 871; Board Member Ingram seconded. County Animal Control Director Stephanie Joos joined the discussion; she explained that the language

Champaign County Board
April 23, 2020

was updated to match current state laws, and she addressed the fee changes.
Motion carried by hand vote.

Other Business

Board Chair offered an omnibus motion to adopt Resolutions No. 2020-89 authorizing purchases not following purchasing policy and No. 2020-90 authorizing payments of claims; Board Member Rector seconded. Motion carried by hand vote.

ADJOURN

County Executive Kloeppel adjourned the meeting at 9:55 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

Tuesday, May 5, 2020 at 6:30 via ZOOM
Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Agenda

	<u>Action Taken</u>
I. Call to Order and Roll Call	6:30 p.m. 7 committee members present
II. Approval of Agenda/Addenda	Approved
III. Approval of Minutes – March 3, 2020	Approved as distributed
IV. Public Participation	None
• Being accepted remotely through zoom – for instructions go to: http://www.co.champaign.il.us/CountyBoard/CF/2020/200505_Meeting/200505_Zoom_Instructions.pdf	
V. Communications	None
VI. New Business	
A. Discussion for the Sheriff's Office and Jail Consolidation Plan.	Discussion
B. Discussion on the Closure of the Downtown Sheriff's Office and Jail	Discussion
C. Discussion of FY2020 and FY2021 Capital Asset Projects	Information Only
D. Update on ITB#2020-001 METCAD HVAC Replacement Project	Information Only
E. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project	Information Only
F. Final update on ITB#2019-003 Courthouse Column Base Modification Project	Information Only
G. Final update on ITB#2019-004 Brookens POD 100 Roof Replacement Project	Information Only
H. Update on security glass and screens for countertops in County Buildings	Information Only
VII. Other Business	None
VIII. Presiding Officer's Report	None
A. Future Meeting – Tuesday, June 2, 2020 @ 6:30pm	

IX. Designation of Items to be Placed on the Consent None
 Agenda

X. Adjournment 7:09 p.m.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE Action Plan
Summary of Action Taken at the May 7, 2020 Meeting

Members Present: Aaron Esry, Connie Dillard-Myers, Jodi Eisenmann, Stephanie Fortado, Jim Goss, Kyle Patterson and Eric Thorsland
Members Absent: None

Agenda – This meeting was conducted remotely	Action
I. Call to Order	6:30 p.m.
II. Roll Call	7 members present
III. Approval of Agenda/Addendum	Approved
IV. Approval of Minutes A. February 6, 2020	Approved
V. Public Participation Accepted remotely through Zoom	None
VI. Communications	Mr. Thorsland thanked Andy for all his work setting up the Zoom meetings
VII. <u>New Business: For Information Only</u> A. Notice of Public Review Period for the Champaign County Multi-Jurisdictional Hazard Mitigation Plan Preliminary Draft.	Information Only
B. Update on Prosecution of Enforcement for Dangerous Structures	Information Only
VIII. <u>New Business: Items to be Approved by ELUC</u> A. Authorization to proceed with an Invitation to Bid for demolition and removal of garbage and debris for property located at 202 Third Street, Foosland pursuant to Enforcement Case ZN-20-30/01, subject to County Board acceptance of the Property Deed and a Budget Amendment on the COW Agenda for May 12, 2020.	Approved as amended with the following conditions: 1)there be no demolition if the Abandoned Properties Program (APP) Grant is not extended and 2)subject to staff verification that there is no leaking or problematic heating oil tank on the property.

**CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
May 7, 2020 Action Plan**

- IX. New Business: Items to Receive and Place on File by ELUC Committee to Allow a Review Period Until June 4, 2020
- A. **Zoning Case 972-AT-20.** Approved and placed on file until June 4, 2020
Part A: Amend the Champaign County Zoning Ordinance to add definitions for the following types of adult-use cannabis businesses: Dispensing Organization; Infuser Organization; Processing Organization; Transporting Organization; Craft Grower; and Cultivation Center.
- Part B: Amend the Champaign County Zoning Ordinance to add requirements for adult cannabis businesses only within 1.5 miles of a home rule municipality with more than 20,000 population.
- B. **Zoning Case 973-AT-20.** Approved and placed on file until June 4, 2020
Part A: Amend the Champaign County Zoning Ordinance to add definitions for the following types of adult-use cannabis businesses: Dispensing Organization; Infuser Organization; Processing Organization; Transporting Organization; Craft Grower; and Cultivation Center.
- Part B: Amend the Champaign County Zoning Ordinance to add requirements for adult cannabis businesses only within 1.5 miles of a home rule municipality with more than 20,000 population.
- Part C: Add requirements to authorize the following adult cannabis businesses except within 1.5 miles of non-home rule municipalities and except within 1.5 miles of a home rule municipality with a population of 20,000 or less and except within 1.5 miles of a residential zoning district located more than 1.5 miles from a home rule municipality with more than 20,000 population.
- X. New Business: Items to be Recommended to the County Board
- A. Annual Facility Inspection Report for the period 4/1/19 – 3/31/20 for Champaign County’s National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Discharge Permit with the Illinois Environmental Protection Agency (IEPA). ****Recommend County Board Approval***
- B. Adjustment of Financial Assurance for the California Ridge Wind Farm (Champaign County Special Use Permit 696-S-11) ****Recommend County Board Approval***
- C. Acceptance of a Deed for Property with a Dangerous Structure at 202 Third Street, Foosland (Note: related to **Recommend County Board Approval**

**CHAMPAIGN COUNTY BOARD
 ENVIRONMENT and LAND USE COMMITTEE (ELUC)
 May 7, 2020 Action Plan**

Budget Amendment on COW Agenda)

D. **Zoning Case 947-AT-19.** Amend the Champaign County Zoning Ordinance by amending the requirements for PV solar farms by deleting Section 6.1.5 B.(2)b. that requires a 0.5 mile separation between a proposed PV solar farm and the CR Conservation Recreation Zoning District.

Recommend County Board Approval

E. **Zoning Case 971-AT-19.** Amend the Champaign County Zoning Ordinance by amending the requirements for PV solar farms by amending the requirements for a letter of credit in Section 6.1.5 Q.(4)e. to change the minimum acceptable long term corporate debt (credit) rating of the proposed financial institution to a rating of "A-" by Standard & Poor's, or a rating of "A3" by Moody's or a rating of "A-" by Kroll Bond Rating Agency.

****Recommend County Board Approval***

XI. Other Business

A. Monthly Report

- i. November 2019
- ii. December 2019

Received and placed on file.
 Received and placed on file.

XII. Chair's Report

None

XIII. Designation of Items to be Placed on the Consent Agenda

X. A., B. and E.

XIV. Adjournment

7:29 p.m.

****Denotes inclusion on Consent Agenda***

ORDINANCE NO. 2020-7
ORDINANCE AMENDING ZONING ORDINANCE
ZONING CASE 947-AT-19

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 947-AT-19;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, that Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois* be amended in the manner attached hereto.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

EXHIBIT A: AMENDMENT FOR CASE 947-AT-19

1. Delete existing Section 6.1.5 B.(2)b.:
 - (2) The PV SOLAR FARM County Board SPECIAL USE permit shall not be located in the following areas:
 - a. Less than one-and-one-half miles from an incorporated municipality that has a zoning ordinance unless the following is provided:
 - (a) No part of a PV SOLAR FARM shall be located within a contiguous urban growth area (CUGA) as indicated in the most recent update of the CUGA in the Champaign County Land Resource Management Plan, and there shall be a separation of one-half mile from a proposed PV SOLAR FARM to a municipal boundary at the time of application for the SPECIAL USE Permit, except for any power lines of 34.5 kVA or less and except for any proposed PV SOLAR FARM substation and related proposed connection to an existing substation.
 - (b) The PV SOLAR FARM SPECIAL USE permit application shall include documentation that the applicant has provided a complete copy of the SPECIAL USE permit application to any municipality within one-and-one-half miles of the proposed PV SOLAR FARM.
 - (c) If no municipal resolution regarding the PV SOLAR FARM is received from any municipality located within one-and-one-half miles of the PV SOLAR FARM prior to the consideration of the PV SOLAR FARM SPECIAL USE permit by the Champaign County Board, the ZONING ADMINISTRATOR shall provide documentation to the County Board that any municipality within one-and-one-half miles of the PV SOLAR FARM was provided notice of the meeting dates for consideration of the proposed PV SOLAR FARM SPECIAL USE Permit for both the Environment and Land Use Committee and the County Board.

RESOLUTION NO. 2020-121

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO SIGN A DEED
IN LIEU OF FORECLOSURE ON THE PROPERTY AT
202 THIRD STREET, FOOSLAND

WHEREAS, pursuant to 55 ILCS 5/5-1118, the Champaign County Board may provide for the removal of garbage and debris from property in the unincorporated areas of Champaign County if the owner of the property refuses or neglects to remove the garbage and debris, and may then obtain a lien on the property for the costs of garbage and debris removal; and

WHEREAS, pursuant to 55 ILCS 515-1121(a), the Champaign County Board may demolish, repair, or enclose, or cause the demolition, repair, or enclosure of dangerous and unsafe buildings within the territory of Champaign County, but outside the territory of any municipality, and may remove or cause the removal of garbage, debris, and other hazardous, noxious or unhealthy substances or materials from those buildings, and may then obtain a lien on the property for the costs of demolition, repair, enclosure, and garbage and debris removal; and

WHEREAS, pursuant to 35 ILCS 200/21-75, the taxes upon property, together with all penalties, interest, and costs that may accrue thereon, shall be a prior and first lien on the property, superior to all other liens and encumbrances, from and including the first day of January in the year in which the taxes are levied until the taxes are paid or until the property is sold under the Illinois Property Tax Code; and

WHEREAS, pursuant to 35 ILCS 200/21-75, the lien for taxes may be foreclosed in the name of the People of the State of Illinois, whenever the taxes for 2 or more years on the same description of property have been forfeited to the State; and

WHEREAS, pursuant to 35 ILCS 200/21-95, a county may acquire a property by acceptance of a deed of conveyance in lieu of foreclosing any lien against the property; and

WHEREAS, the property located at 202 Third Street, Foosland, Illinois, with Permanent Index Number 02-01-17-409-004 (“subject property”) is in the unincorporated areas of Champaign County; and

WHEREAS, the subject property contains garbage and debris; and

WHEREAS, the subject property contains one or more dangerous and unsafe buildings;
and

WHEREAS, the subject property has been tax delinquent for more than 2 years; and

WHEREAS, the subject property is unoccupied by persons legally in possession; and

WHEREAS, the owners of the subject property, Dale and Sheila Rueck, have signed the attached Deed In Lieu of Foreclosure and have agreed to convey the property to Champaign County;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, as follows:

1. The Champaign County Board Chair is hereby authorized to sign the attached Deed In Lieu of Foreclosure Agreement.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloeppel, County Executive

Date: _____

DEED IN LIEU OF FORECLOSURE AGREEMENT

THIS DEED IN LIEU OF FORECLOSURE AGREEMENT (the "Agreement") is made between CHAMPAIGN COUNTY, ILLINOIS ("Champaign County") and DALE E. RUECK and SHEILLA C. RUECK as joint tenants ("Rueck").

RECITALS

WHEREAS, the real estate identified as Permanent Index Number 02-01-17-409-004, commonly known as 202 Third St., Foosland, Illinois together with all improvements located thereon, is owned by Rueck; and

WHEREAS, the general real estate taxes due for two or more years on the above-referenced real estate are delinquent and have been forfeited to the State; and

WHEREAS, pursuant to 35 ILCS 200/21-75, the taxes upon property, together with all penalties, interests and costs that may accrue thereon, shall be a prior and first lien on the property, superior to all other liens and encumbrances, from and including the first day of January in the year in which the taxes are levied until the taxes are paid or until the property is sold under the Illinois Property Tax Code; and

WHEREAS, pursuant to 35 ILCS 200/21-75, the lien for taxes may be foreclosed in the name of the People of the State of Illinois, whenever the taxes for 2 or more years on the same description of property have been forfeited to the State; and

WHEREAS, pursuant to 35 ILCS 200/21-95 a county may acquire property by acceptance of a deed of conveyance in lieu of foreclosing any lien against the property; and

WHEREAS, Rueck wishes to convey to Champaign County absolute title by warranty deed in lieu of the County's foreclosing any lien against the property, and the parties wish to reduce this agreement to writing.

NOW THEREFORE, the parties agree as follows:

1. **Affirmation of Recitals.** The recitals set forth above are true and correct and are incorporated herein by this reference.
2. **Agreement to Convey Property.** On the delivery date, Rueck shall convey, respectively, to Champaign County good and marketable title to the real property described above, free of any encumbrances other than the unpaid property taxes and the liens for unpaid property taxes, and all of their rights, title and interest in the property. The conveyance of the property shall constitute an absolute, unconditional and irrevocable conveyance of the property, and every part thereof and interest therein to Champaign County, by which Rueck completely divests himself of any and all right, title or interest, both legal and equitable, in and to the property, including, but not limited to, any right of redemption or other right of any nature whatsoever to reacquire the property, or any part thereof, or to set aside the conveyance thereof. Rueck acknowledges and agrees that after delivery of the deed to the County, Rueck shall have no interest in any income, rentals, profits or other sums derived from or attributable to the property.
3. **Delivery Date.** The deed shall be unconditionally and absolutely delivered to Champaign County, and recorded, immediately upon execution of this Agreement, and no later than June 30, 2020.
4. **Advice of Counsel.** As part of the consideration for this Agreement and prior to the execution and delivery hereof, each party hereto has fully informed itself of the terms, conditions and effects of this Agreement and the deed, and, to the extent the parties hereto desire to do so, each party has had this Agreement and the documents to be executed and delivered pursuant to this Agreement reviewed by an attorney or attorneys of his choice and fully understands the effect hereof. No promise or representation of any kind has been made by the County, or anyone acting on the County's behalf, to Rueck, except as expressly stated in this Agreement. Rueck agrees and represents that he is executing this Agreement of his own free will in reliance on his judgment and the advice of legal counsel.
5. **Consideration.** Rueck does not, and shall at no time in the future, dispute the fair market value of the property. Rueck acknowledges and agrees that, in any event, the fair market value of the property is substantially less than the amount of outstanding delinquent taxes and interest, and costs of compliance, and further lessened by the costs of demolition of substantially destroyed improvements, of which Champaign County will undertake upon the execution of this Agreement and conveyance of the property, and that the avoidance of liability due to the tax liens and potential demolition liens, and that such avoidance, and the County's promises contained herein, constitute good and sufficient reasons and consideration for Rueck's agreements herein.
6. **Entire Agreement.** This Agreement and the documents to be delivered pursuant to this Agreement contain the entire agreement and understanding between the parties concerning the matters covered by this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date signed below.

County/City of Champaign
Commonwealth/State of Illinois
The foregoing instrument was acknowledged before me this 13th day of April, 2020 by Dale Rueck & Sheilla Rueck (name of person seeking acknowledgement)
[Signature]
Notary Public
My Commission Expires: 10/09/2022



Property Record Owner

[Signature]

Dale E. Rueck

Date: 4-13-20

Property Record Owner

[Signature]

Sheilla C. Rueck

Date: April 13, 2020

CHAMPAIGN COUNTY

By: Giraldo Rosales

Champaign County Board Chair

Date: _____



**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at the May 8, 2020 Meeting**

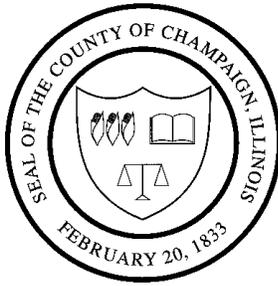
MEMBERS PRESENT: Lorraine Cowart (Chair), Brad Clemmons, Jim McGuire, Giraldo Rosales, Chris Stohr

MEMBERS ABSENT: Cynthia Fears

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:00 AM
II. Roll Call	5 Committee members present/1 member absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – April 3, 2020	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims- March & April 2020	Approved
VIII. Resolution Authorizing and Executing REBUILD Capital Grant Application	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing and Executing REBUILD Capital Grant Application</i>
IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, #20-06093-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, #20-06093-00-BR</i>
X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Crittenden Township, #20-08094-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Crittenden Township, #20-08094-00-BR</i>
XI. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, #20-06095-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, #20-06095-00-BR</i>
XII. Resolution Awarding of Contract for the 2020 Pavement Striping of Various County Highways, Section #20-00000- 00-GM	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for the 2020 Pavement Striping of Various County Highways, Section #20-00000-00-GM</i>
XIII. Resolution Awarding of Contract for the Asphalt Paving on County Road 32,	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for the Asphalt</i>

Village of Gifford, Section #20-00000-00-GM	<i>Paving on County Road 32, Village of Gifford, Section #20-00000-00-GM</i>
XIV. Resolution Authorizing the County Executive to Sign an Illinois Department of Transportation Agreement for County Engineer's Salary	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing the County Executive to Sign an Illinois Department of Transportation Agreement for County Engineer's Salary</i>
XV. Purchase of New Tandem Dump Truck	Information Only
XVI. Other Business	Mr. Rosales notified the Highway Committee of John Clifford's resignation from the County Board
XVII. Chair's Report	None
XVIII. Designation of Items to be Placed on the Consent Agenda	VIII-XIV
XIX. Adjournment	9:30 AM

***Denotes Inclusion on the Consent Agenda**



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action

County of Champaign, Urbana, Illinois

Tuesday, May 12, 2020 at 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

- | | |
|---|---|
| I. <u>Call to Order</u> | 6:35 p.m. |
| II. <u>Roll Call</u> | 18 members present |
| III. <u>Approval of Agenda/Addenda</u> | Approved |
| IV. <u>Approval of Minutes</u>
A. March 10, 2020 | Approved |
| V. <u>Public Participation</u> | Annie Murray & Aaron Ammons |
| VI. <u>Presentations</u>
A. Youth Assessment Center | Information only |
| VII. <u>Communications</u> | Mr. Stohr suggested making an Ad Hoc Committee for the jail consolidation

Mr. Rector mentioned a constituent's concerns over the property taxes this year and trying to re-open business' quickly

Mr. Ingram thanked everyone that has been making masks and mentioned the virtual town hall on May 26 th about home rule

Mr. Thorsland mentioned the continued efforts of the LLC and he would like to see everyone support the vote by mail effort. He also spoke about the COVID-19 outbreak at Rantoul Foods and hopes the BOH can get all the resources that they need

Ms. Fortado commended Ben Galewsky for his creation of a database to help connect agencies with volunteers

Mr. Goss mentioned the unfortunate passing of Rudy Frasca and how he will be missed in the community |

VIII. **Finance**

A. Budget Amendments/Transfers

1. Budget Amendment 20-00016
Fund 080 General Corporate / Dept 077 Zoning Enforcement
Increased appropriations: \$30,000
Increased revenue: \$0
Reason: Proposed demolition and clean-up of 202 Third Street, Fooseland, Illinois

****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 20-00016***

2. Budget Amendment 20-00019
Fund 080 General Corporate / Dept 026 County Treasurer
Increased appropriations: \$34,300
Increased revenue: \$0
Reason: Request for part time temp staff to assist with bank reconciliations for 3 months. Also, for expenditures that are historical pay from funds 619 which is unable to support this cost due to over utilization in FY 2019

****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 20-00019***

B. Treasurer

1. Monthly Report – March 2020 – Reports are available on the Treasurer’s webpage

Received and placed on file

C. Auditor

1. Monthly Report – April 2020 – Reports are available on the Auditor’s webpage

Received and placed on file

D. County Executive

1. Resolution authorizing the execution of a service agreement for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program (electric aggregation)
2. Resolution authorizing execution of Emergency Management Agency COVID-19 Related Supplies Capital Fund Participation Agreement

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a service agreement for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program***

3. Ideas to mitigate County expenses in 2020 and 2021

Discussion only

E. Other Business

None

F. Chair’s Report

Chair Goss expressed frustration with the way the outbreak at Rantoul Foods was handled by the BOH & CUPHD

G. Designation of Items to be Placed on the Consent Agenda

VIII. A. 1, 2, D. 1, 2

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – April 2020

Received and placed on file

2. Appointments/Reappointments (persons to be appointed distributed at the meeting)

Applicants (*italics indicates incumbent*):

a. Penfield Public Water District – 1 position – term 06/01/2020-05/31/2025

- *Carl Withers*

***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Carl Withers**

b. Sangamon Valley Public Water District – 1 position – term 06/01/2020-05/31/2025

- *Frank Howard*
- Michelle Grindley

Not forwarded to the County Board

c. Farmland Assessment Review Committee – 2 positions – term 06/01/2020-05/31/2024

- *Richard Rayburn*
- Jeffery Adam Watson

***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Richard Rayburn and Jeffery Adam Watson**

d. Union Drainage District #2 of St. Joseph and Ogden – 1 position – unexpired term ending 08/31/2020

- Dwight Raab

***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Dwight Raab**

e. South Fork Drainage District – 1 position – unexpired term ending 08/31/2021

- Dirk Rice

***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Dirk Rice**

f. Urbana-Champaign Sanitary District – 1 position – term 06/01/2020-05/31/2023

- *Ladell Myrick*

***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Ladell Myrick**

g. Board of Review – 3 positions – 2 terms 06/1/2020-05/31/2022 and 1 unexpired term ending 05/31/2021

- *Elizabeth Burgener-Patton*
- *Zebo Zebe*
- *Paul Sailor*

***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Elizabeth Burgener-Patton and Zebo Zebe**

Not forwarded to the County Board

3. Preparation for COVID-19 re-opening

Information only

4. Extension of proclamation of a disaster in Champaign County for Coronavirus-19 response

RECOMMEND COUNTY BOARD APPROVAL of an ordinance extending the proclamation of a disaster in Champaign County for Coronavirus-19 response

B. County Clerk-

1. April 2020 Report

Received and placed on file

C. Other Business

None

D. <u>Chair's Report</u>	<ol style="list-style-type: none"> 1. County Executive appointments expiring June 2020 (information only) <ol style="list-style-type: none"> a. Cemetery Associations/Boards – various positions b. County Board of Health – 2 positions c. Developmental Disabilities Board – 1 position d. Forest Preserve District – 1 position 2. Currently vacant appointments made by the County Executive – full list and information is available on the County's website 	Information only
E. <u>Designation of Items to be Placed on the Consent Agenda</u>		Information only
X. <u>Justice and Social Services</u>	<ol style="list-style-type: none"> A. Monthly Reports – All reports are available on each department's webpage through the department reports page <ul style="list-style-type: none"> • Probation & Court Services – March 2020 & 1st quarter report • Public Defender – March 2020 • Animal Control – February & March 2020 B. Sheriff <ol style="list-style-type: none"> 1. Relocation of Sheriff's Office and Downtown Jail C. <u>Other Business</u> D. <u>Chair's Report</u> E. <u>Designation of Items to be Placed on the Consent Agenda</u> 	Received and placed on file
		Information only
		None
		None
		None
XI. <u>Other Business</u>	<ol style="list-style-type: none"> A. Resignation of District 2 County Board Member John Clifford 	Chair Rosales mentioned the vacancy and intends to make an appointment at the May County Board meeting
XII. <u>Adjournment</u>		9:57 p.m.

**Denotes inclusion on Consent Agenda*

Ordinance No. 2020-9

**EXTENSION OF PROCLAMATION OF A DISASTER IN CHAMPAIGN COUNTY
FOR CORONAVIRUS-19 RESPONSE**

WHEREAS, a significant outbreak of Coronavirus Disease (COVID-19) emerged in China and has migrated to the United States; and

WHEREAS, the President of the United States of America proclaimed that COVID-19 is a national emergency on March 13, 2020, and the Governor of the State of Illinois declared a statewide disaster on March 9, 2020; and has extended this declaration through May 31, 2020, with expected continuation during the next phase of this pandemic; and

WHEREAS, the Champaign County Executive declared that a disaster exists within Champaign County, Illinois on March 17, 2020, and the Board of Champaign County extended this declaration to April 30, 2020, and such emergency continues to exist;

WHEREAS, it is the policy of Champaign County to be prepared to address any disasters and therefore, it is necessary and appropriate to make additional resources within Champaign County available to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in Champaign County remain safe; and

NOW THEREFORE, the Champaign County Board continues the Executive's proclamation in order to continue coordination efforts of its Emergency Management Agency and pandemic response activities to prevent and reduce further damage and hazards, protect the health and safety of persons, protect property and provide emergency response for the residents of Champaign County.

This proclamation extends the declaration of disaster for Champaign County through September 30, 2020, unless extended further by the County Board of Champaign County.

Approved:

Approved:

County Board Chair

County Executive

Date

Attest:

County Clerk and
Ex-Officio Clerk of the County Board



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

To: Members of the Champaign County Board
From: Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director
Kristen Gisondi, CCRPC/Program Compliance Oversight Monitor for Champaign County Rural Public Transportation
Date: May 13, 2020
Re: FY2021 CARES Act Grant Application for Champaign County Area Rural Transit System (C-CARTS)

Requested Action: Approve the Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement, Public Transportation Applicant Ordinance, and Acceptance of Special Warranty as part of the CARES Act for Fiscal Year 2021 for operations of Champaign County Area Rural Transit System (CCARTS).

Background: To receive rural public transportation operating funding from the CARES Act, Champaign County is required to submit a second Section 5311 grant application for FY21. IDOT released the CARES Act grant application on May 1st, along with Champaign County's Section 5311 appropriation amount of \$579,840.

While the CARES act federal funding is allocated under the same 5311 program that C-CARTS receives annual funding from, the State of Illinois is still requiring rural grantees to complete a separate grant application. C-CARTS administration intend to use CARES Act funding for all eligible operations expenses beginning January 20th until funds are exhausted.

Champaign County may be able to receive CARES funds sooner if the grant application is submitted before the deadline of June 30th. We would prefer to receive reimbursement as soon as possible, as these expenses date back to January. C-CARTS would have submitted the grant application to the Highway and Transportation Committee for discussion and approval at its meeting in May if we had received the allocation amount and grant application in time.

No local match is required for CARES funds, and there is no end date on the usage of these funds. Champaign County is requesting our full funding allocation of \$579,840. This application was prepared by RPC staff with input from Champaign-Urbana Mass Transit District staff and will be submitted online.

Salaries and fringe benefits make up 66 percent of the CARES Act budget. Materials and supplies account for 23 percent, which means salaries/fringe benefits and materials total 89 percent of C-CARTS expected expenditures. The remaining budget items include liability, telephone/radio, and leases/occupancy. This budget mirrors C-CARTS' state and federal grant budgets where salaries and materials comprise a majority of the expenditures.



Champaign County Urbanized Area Transportation Study
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802
P 217.328.3313 F 217.328.2426
TTY 217.384.3862 CCRPC.ORG

Resolution No. 2020-137

AUTHORIZING EXECUTION AND AMENDMENT OF SECTION 5311 GRANT AGREEMENT

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, 49 U.S.C. § 5311 (“Section 5311”), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 or the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF CHAMPAIGN COUNTY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 and the Act for fiscal year 2021, for the purpose of off-setting a portion of the Public Transportation Program operating expenses and deficits of Champaign County.

Section 2. That while participating in said operating assistance program, Champaign County will provide all required local match funds.

Section 3. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County such application.

Section 4. That the Champaign County Executive is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County a Section 5311-Downstate Operating Assistance Grant Agreement (“Agreement”) with the Illinois Department of Transportation and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 and the Act for fiscal year 2021.

Section 6. That the Champaign County Executive is authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2021.

PRESENTED and ADOPTED this 21st day of May 2020.

Chair, Champaign County Board

(Date)

Champaign County Executive

(Date)

Attest

(Date)

Public Transportation Applicant Ordinance

ORDINANCE NUMBER: 2020-10

AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION IN CHAMPAIGN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Champaign County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED that:

Section 1. Champaign County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The clerk/secretary of the governing board of Champaign County shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the Champaign County Board on the 21st day of May 2020, and deposited and filed in the office of the clerk/secretary on that date.

Elected Board Members _____

PRESENT _____

AYE _____

NAY _____

County Board Chair signature

Champaign County Executive signature

Attest

RESOLUTION NO. 2020-138

Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS, A simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAMPAIGN COUNTY BOARD:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, County Board of Champaign County, IL hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PRESENTED and ADOPTED this 21st day of May, 2020

_____ Date: _____
Giraldo Rosales
Chair, Champaign County Board

_____ Date: _____
Darlene Kloeppel
Champaign County Executive

_____ Date: _____
Attest: Aaron Ammons
Champaign County Clerk

RESOLUTION NO. 2020-139

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE ILLINOIS DEPARTMENT OF HEALTHCARE & FAMILY SERVICES & THE CHAMPAIGN COUNTY STATE'S ATTORNEY

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, The Illinois Department of Healthcare and Family Services (hereinafter "IDHFS") and the Champaign County State's Attorney desire to renew Agreement No. 2021-55-013; and

WHEREAS, The term of this agreement shall be from July 1, 2020 through June 30, 2025 unless the Agreement is otherwise terminated;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the Agreement No. 2021-55-013 between the Illinois Department of Healthcare and Family Services and the Champaign County State's Attorney's Office.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
And ex-officio Clerk of the Champaign
County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

36 S. Wabash, 8th Floor
Chicago, Illinois 60603

Telephone: 312-793-4448

May 7, 2020

Julia R. Rietz
Champaign County State's Attorney
101 E. Main Street
Urbana, Illinois 61801

Re: Intergovernmental Agreement N^o 2021-55-013

Dear Ms. Rietz:

Attached please find a copy of the Intergovernmental Agreement N^o 2021-55-013 for the period of July 1, 2020 through June 30, 2025.

Please sign and date the Agreement and Attachment A; and secure the signature and date of the County Board Chairman on the Agreement. Once you have obtained the required signatures, scan the signed copy back to my attention at daun.perino@illinois.gov for further processing no later than May 31, 2020. Additionally, upon completion of the above, please forward the original signed Agreement by overnight delivery to the following address:

Daun M. Perino
Agreement Manager
Division of Child Support Services
36 S. Wabash, 8th Floor
Chicago, Illinois 60603

If you have any questions, please do not hesitate to contact me at your convenience at 312-639-3001 or via email at daun.perino@illinois.gov. I thank you in advance attention to this matter.

Very truly yours,

Daun M. Perino
Interim Deputy Administrator
Contracts Program, Administrative Appeals and Judicial/Legal Liaison

cc: Sue Balster, Division of Finance, Healthcare and Family Services

State of Illinois
Intergovernmental Agreement
between the
Illinois Department of Healthcare and Family Services
and the
Champaign County State's Attorney
Agreement No. 2021-55-013-IGA

Pursuant to the authority granted by Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, the **Illinois Department of Healthcare and Family Services** (hereinafter referred to as Department), and **Champaign County State's Attorney** (hereinafter referred to as Contractor), in consideration of the mutual covenants contained herein, agree as follows:

WHEREAS, the Department administers the Child Support Enforcement program under Title X of the Illinois Public Aid Code (305 ILCS 5/10-1 *et seq.*) and Title IV-D of the Social Security Act (42 U.S.C. 651, *et seq.*) ("Child Support Enforcement"); and

WHEREAS, the Department seeks legal services; and

WHEREAS, the Contractor desires to provide these services under the terms and conditions of this Agreement;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

ARTICLE 1 — DEFINITIONS

As used in this Agreement, the following terms have the following meanings:

- 1.1** "Child Support Enforcement Program" means the program administered by the Department under Article X of the Illinois Public Aid Code 305 ILCS 5/10-1 *et seq.*
- 1.2** The term "IV-D" refers to the Child Support Enforcement Program set forth in 89 Illinois Administrative Code 160.10 established in compliance with Title IV-D of the Social Security Act (42 U.S.C. 651, *et seq.*).
- 1.3** The term "IV-D matter" is defined and it includes all administrative and judicial proceedings involved in the establishment of parentage and the establishment, modification, enforcement and collection of all IV-D Child Support obligations on behalf of IV-D clients. This Agreement applies to judicial proceedings IV-D matters only unless otherwise specifically provided.
- 1.4** The term "non-IV-D" is defined as that which pertains to any support matter other than IV-D as defined in **Sections 1.2 and 1.3**.
- 1.5** The term "TANF" is defined as Temporary Assistance to Needy Families.
- 1.6** The term "KIDS" is defined as the Department's child support enforcement computer system (Key Information Delivery System).
- 1.7** The term "CFDA" is defined as Catalog of Federal Domestic Assistance. The Department's Division of Child Support Services CFDA Number is 93.563.

ARTICLE 2 — TERM AND SCOPE

- 2.1 Term.** The term of this Agreement shall be from July 1, 2020 through June 30, 2025 unless the Agreement is otherwise terminated as set forth herein.
- 2.2 Renewal.** This Agreement is not subject to renewal.
- 2.3 Entirety of Agreement.** The terms and conditions of this Agreement along with applicable Department Administrative Rules and any documents expressly incorporated herein shall constitute the entire present agreement between the parties. This Agreement constitutes a total integration of all rights, benefits and obligations of the parties, and there exist no other agreements or understandings, oral or otherwise, that bind any of the parties regarding the

subject matter of this Agreement. This Agreement supersedes and revokes any prior Agreement between the parties as to the subject matter of this Agreement.

ARTICLE 3 — TERMINATION OF AGREEMENT

- 3.1 Availability of Appropriations; Sufficiency of Funds.** This Agreement is contingent upon and subject to the availability of sufficient funds. The Department may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient State funds have not been appropriated to the Department, or sufficient Federal funds have not been made available to the Department by the Federal funding source, (ii) the Governor or the Department reserves appropriated funds, or (iii) the Governor or the Department determines that appropriated or Federal funds may not be available for payment. The Department shall provide notice, in writing, to Contractor of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon Contractor's receipt of notice.
- 3.2 Termination Without Cause.** Notwithstanding any contrary provision in this Agreement, this Agreement may be terminated at the option of the Department upon thirty (30) days' written notice to Contractor. If the Department elects to terminate, Contractor shall be entitled to payment for satisfactory services rendered under the Agreement up to the time of termination.
- 3.3 Termination For Cause.** In the event of Contractor's or the Department's failure to comply with a term of this Agreement, either party may provide written notice to the other of the breach. If such breach is not cured to the satisfaction of the non-breaching party within sixty (60) days after such written notice, or within such time as reasonably determined by either party and specified in the notice, the non-breaching party may proceed to termination by serving a written notice of termination upon the breaching party, which shall immediately terminate this Agreement.
- 3.4 Notice of Change in Circumstances.** In the event Contractor becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Contractor's ability to perform under this Agreement, Contractor will immediately notify the Department in writing.
- 3.5 Nonwaiver.** Failure of either party to insist on performance of any term or condition of this Agreement or to exercise any right or privilege hereunder shall not be construed as a continuing or future waiver of such term, condition, right or privilege.
- 3.6 Inability to Perform.** Failure by either party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control, including acts of nature, acts of the public enemy, riots, labor or material shortages, labor disputes, fire, flood, explosion, legislation, and governmental regulation.
- 3.7 Transition Plan.** In the event of a termination, the Contractor, the Department and the Office of the Illinois Attorney General will cooperate to create and implement a plan, including cost, to transition the child support enforcement services.
- 3.8 Other Termination Rights.** This Agreement may be terminated upon written notice by either party in the event of the following.
- 3.8.1** Failure of either party to maintain the representations, warranties and certifications set forth in this Agreement.
 - 3.8.2** Any case or proceeding is commenced by or against Contractor seeking a decree or order with respect to the other party under the United States Bankruptcy Code or any other applicable bankruptcy or other similar law, including, without limitation, laws governing liquidation and receivership, and such proceeding is not dismissed within ninety (90) days after its commencement.
 - 3.8.3** Material misrepresentation or falsification of any information provided by either party in the course of dealings between the parties.
 - 3.8.4** Failure of the parties to negotiate an amendment necessary for statutory or regulatory compliance as provided in this Agreement.

ARTICLE 4 — AGREEMENT MANAGEMENT AND NOTICES

- 4.1 Agreement Management.** The Department shall designate an Agreement Manager who will facilitate communication between Contractor and various administrative units within the Department. All communications from Contractor to the Department pertaining to this Agreement are to be directed to the Agreement Manager at the

address and telephone number set forth herein. Nothing in this section shall be construed to prevent the Department's counsel from contacting Contractor or Contractor's counsel.

- 4.2 Notices.** All written notices, requests and communications, unless specifically required to be given by a specific method, may be: (i) delivered in person, obtaining a signature indicating successful delivery; (ii) sent by a recognized overnight delivery service, obtaining a signature indicating successful delivery; (iii) sent by certified mail, obtaining a signature indicating successful delivery; (iv) transmitted by telefacsimile, producing a document indicating the date and time of successful transmission, to the address or telefacsimile number set forth below, or (v) electronic mail to the e-mail address set forth below. All telephonic communications between the parties shall be made to the telephone number(s) set forth below. Either party may at any time give notice in writing to the other party of a change of name, address, telephone, telefacsimile number, or e-mail address.

To Contractor: Julia R. Rietz
Champaign County States Attorney
101 East Main Street
Urbana, Illinois 61801
Telephone: 217-384-3733 Cell: 217-840-3830
Fax: 217-384-3816
Email: jrietz@co.champaign.il.us

To Department: Illinois Department of Healthcare and Family Services
Division of Child Support Services
Daun M. Perino, Agreement Manager
36 S. Wabash, 8th Floor
Chicago, Illinois 60603
Telephone: 312-793-4448
Email: Daun.Perino@illinois.gov

ARTICLE 5 — RIGHTS AND RESPONSIBILITIES

5.1 Contractor's Performance of Services and Duties.

- 5.1.1** Contractor shall perform all services and other duties as set forth in this Agreement in accordance with, and subject to, applicable Administrative Rules and Departmental policies and procedures including rules and regulations which may be issued or promulgated from time to time during the term of this Agreement. Contractor shall be provided access of such policies, procedures and policy changes.
- 5.1.2** Contractor shall ensure that its employees who provide services under this Agreement are skilled in the profession for which they will be employed. In the event that the Department determines that any individual performing services for Contractor hereunder is not providing such skilled services, the Department shall promptly so notify Contractor and Contractor shall replace that individual.
- 5.1.3** Contractor shall accept for handling all IV-D matters, as defined in **Section 5.3** of this Agreement and to perform and comply with the duties set forth in the Appendices, attached hereto and made a part hereof.
- 5.1.4** Contractor and the Department shall provide initial and ongoing training to newly assigned and existing Contractor staff necessary to carry out the responsibilities of this Agreement, including, but not limited to IV-D policy and procedure, Key Information Delivery System (KIDS), or any successor system, statutory provisions and case decisions relating to child support and any other matters mutually agreed upon by the parties.
- 5.1.5** Contractor shall maintain and provide to the Department and the Office of the Illinois Attorney General a copy of the Contractor's policy and procedure manual, if any, covering all IV-D activities and functions. Updates, corrections or changes affecting IV-D procedure will be submitted to the Department five (5) business days prior to their occurrence.

- 5.1.6 Contractor shall submit any reports required by the Department, the format and content of which shall be as specified by the Department after consultation with contractor, and any report required by the Federal Office of Child Support Enforcement.
- 5.1.7 Contractor shall report to the Department, within five (5) business days any information obtained which may be relevant to the eligibility of a Title IV-D client for Public Assistance or for IV-D services.
- 5.1.8 Contractor and the attorneys it employs shall represent the Department exclusively when handling any case referrals made by the Department under this Agreement. Contractor and the attorneys it employs do not represent the custodial parent, non-custodial parent or any party to the action other than the Department. If Contractor's Office determines that there is an ethical bar to handling a legal action referral (LAR), it shall appoint or ask the court to appoint a Special Assistant State's Attorney for the purpose of representing the Department on said referral. If the State's Attorney in his or her private practice, has previously represented one of the parties in the matter referred to the State's Attorney's Office, the State's Attorney's may forward the referral to the Attorney General's Office for the purpose of representing the Department on said referral.
- 5.1.9 Contractor understands that the Attorney General is the legal representative for the Department with regard to all appellate proceedings involving Title IV-D cases. The contractor shall work with the Department and the Attorney General's Office to address and prepare cases for appeal where the decisions rendered by judiciary create disparity of treatment afforded to IV-D Client, inconsistent with State Law and State policies and procedures, Federal law and regulations, and case law.
- 5.1.10 Contractor shall prohibit attorneys employed by Contractor's Office in a full or part-time capacity from accepting any private employment or legal work or from providing any legal advice to any person or entity that would present a conflict of interest or the appearance of a conflict of interest for Contractor's Office, or the attorney personally, in connection with Contractor's representation of the Department under the terms of this Agreement.

5.2 Consultation and Performance Reviews.

- 5.2.1 Contractor shall consult with and keep the Department fully informed as to the progress of all matters covered by this Agreement.
- 5.2.2 Contractor will be monitored by the Division of Child Support Services. If the Department determines that the Contractor's attempt to comply with one or more provisions of this Agreement is unacceptable, Contractor will develop and submit to the Agreement Manager or the Agreement Manager's designee a written plan for corrective action by mutual agreement with the Department. A corrective action plan must detail the steps to be taken to bring provision(s) into compliance and an estimate as to when compliance will be achieved. Within thirty (30) calendar days after receipt of the Department's request for a corrective action plan, Contractor shall provide a written plan to the Department. If a written corrective action plan is not received within the thirty (30) calendar day period, the Department may withhold funding. Contractor agrees to take all prescribed steps and actions to comply with the requirements of any corrective action plan agreed upon by the parties.
- 5.2.3 The Department may conduct a post-performance review of Contractor's performance under the Agreement. Contractor shall cooperate with the Department in this review, which may require Contractor to provide records of Contractor's performance, including expense information, as set forth in **Section 7.4.2**.

5.3 Contractor's Duties. The Contractor shall:

- 5.3.1 Act upon each referral for legal action within thirty (30) calendar days after receipt, by filing, advancing, or rejecting with cause, each child support case referred to the Contractor, consistent with the Illinois Code of Civil Procedures, Child Support Statutes and the Rules of the Circuit Court of Champaign County, Illinois.
- 5.3.2 Cause or request summons, alias summons, and petitions, to be prepared and filed with the Circuit Clerk within thirty (30) calendar days after the Contractor's receipt of written notice of location of absent parent by the Department and enter all court dates into KIDS, or any successor system.
- 5.3.3 Record in KIDS, or any successor system, the successful and unsuccessful attempts to serve process within five (5) business days of receiving results of attempts.
- 5.3.4 Within five (5) business days after determining the whereabouts of the absent parent is unknown change status of current address in KIDS, or any successor system, to previous.

- 5.3.5** Within ninety (90) calendar days after receipt of referral by the Department for the establishment of a support order, either
- a.** establishes an order for support regardless of whether parentage has been established on cases referred by the Department to the Contractor, or
 - b.** effect service of process necessary to commence proceedings to establish support and, if necessary, parentage (or document unsuccessful service of process, in accordance with the Department's guidelines defining diligent efforts to serve process in 89 Ill. Adm. Code 160.85 by retaining a copy of the return of service in the case file).

Contractor will also ensure that any deviation from guidelines is noted and explained on the order, and that the amount that would have been ordered under the guidelines is shown. Contractor shall follow state presumptive guidelines on parentage cases. In all parentage cases, support will be calculated from the date the respondent was served with the complaint. Retroactive support will be requested, consistent with State law and Department rules. Temporary support will be requested until a permanent support order is entered, consistent with State law.

- 5.3.6** Complete actions to establish an order for support regardless of whether parentage has been established from the date of service of process within the following time frames:
- (1.) 75 percent in six (6) months;
 - (2.) 90 percent in twelve (12) months.
- 5.3.7** Seek medical insurance coverage for each minor child or each special need child. Medical insurance coverage must be addressed in all support orders.
- 5.3.8** Seek entry of orders that provide for immediate income withholding.
- 5.3.9** Unless time limitations are caused by events outside the control of the Contractor, notify the Department at least thirty (30) calendar days in advance of the court date, of the need for Department services, including but not limited to, initial or updated arrearage calculations.
- 5.3.10** Ensure that orders are accurate and complete and submitted to the Clerk of the Circuit Court after the end of each court session.
- 5.3.11** Seek from each non-custodial parent appearing in court his or her Social Security Number, source and the amount of income, home address and employer address. Record any informational additions or changes on the order or data sheet, for data entry into KIDS, or any successor system.
- 5.3.12** Record in KIDS, or any successor system, within five (5) business days after a client fails to cooperate in court or fails to keep a scheduled appointment with a member of the Contractor's Office necessary to proceed with the case and subsequent cooperation with the Contractor in the above. Contractor will ensure all instances of client non-cooperation and cooperation are addressed in the relevant court order.
- 5.3.13** Provide to the Department a copy of all orders, *including the Uniform Order of Support*, and related data sheets within five (5) business days after the legal action.
- 5.3.14** Provide to the Department information on a client that the Contractor suspects is receiving TANF illegally.
- 5.3.15** Not compromise a debt owed to the Department by agreeing to the reduction of arrearage owed to the Department without the Department's expressed prior approval. Doing so shall result in a reduction of funds payable to the Contractor equal to the amount of the reduction of the debt. If the Contractor relies upon the Department calculations when providing arrearage figures to the court, the Department will not be entitled to liquidated damages. At no time will the Contractor agree to entry of an order excluding use of an Offset Program.
- 5.3.16** Not enter into or agree to the settlement of a pending action in an IV-D case to adjudicate parentage where such settlement contains the exchange of a finding of parentage for a duty of support.
- 5.3.17** Immediately upon becoming aware that a case decision may be appealed by the responding party, or that an adverse case decision is a likely candidate for appeal by the Department, the Contractor shall provide the

Department with the notice of appeal or copy of the adverse case decision and all supporting documentation in the format prescribed by the Department to:

Illinois Department of Healthcare
and Family Services
Office of General Counsel
401 S. Clinton Street, 6th Fl.
Chicago, Illinois 60607

Illinois Department of Healthcare
and Family Services
Division of Child Support Services
Daun M. Perino
Interim Judicial Legal Liaison
36 S. Wabash, 8th Floor
Chicago, Illinois 60603

Office of the Illinois Attorney General
Public Aid Bureau
500 S. 2nd Street
Springfield, Illinois 62706

- 5.3.18 Provide to the Department’s IV-D Judicial Legal Liaison copies of orders where the Court has directed the Department to take a specific action within five (5) business days after entry of order.
- 5.3.19 When requested to do so by the Department, file appropriate post hearing motions in the trial court in connection with adverse case decisions.
- 5.3.20 Cause all Payment Patch Change Notices referred by the Department to be filed within 14 days with the Clerk of the Circuit Court and enter the data into KIDS, or any successor system.
- 5.3.21 Record in KIDS, or any successor system, the information required for production of complete and accurate KIDS, or any successor system, generated monthly activity reports as stipulated in the training in the manual provided by the Department for KIDS, or any successor system, data entry.
- 5.3.22 Keep the Department informed of Contractor staff assignments as they relate to this Agreement by notifying the Contract Manager.
- 5.3.23 Respond to status requests and inquiries from the Department within five (5) business days after the request or inquiry.
- 5.3.24 Correct technical non-substantive errors on rejected orders within two (2) weeks after being notified of the error, and file motions to correct substantive errors such that the errors are corrected within sixty (60) calendar days after being notified of the error. However, if the order was prepared pro se, by a private attorney, or by “Friend of the Court” on behalf of an NA client, the requirement to correct within deadlines specified do not take effect until the client accepts the State’s Attorney’s appearance in the NA case.
- 5.3.25 Seek an order for Court Monitored Job Search for unemployed but employable non-custodial parents, pursuant to the policy and procedures in effect for these programs.
- 5.3.26 Seek orders specifying the amount of arrearage owed and oppose entry of orders containing language departing from federally required distribution of child support payments. All child support orders entered must be made payable to the State Disbursement Unit.
- 5.3.27 **Federal Tax Information.** In performance of this agreement, the Contractor agrees to comply with and assume responsibility for compliance by its employees with the following requirements:
 - 5.3.27.1 All work will be performed under the supervision of the Contractor or the Contractor’s responsible employees.
 - 5.3.27.2 Any Federal tax returns or return information (hereafter referred to as returns or return information) made available shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection by or disclosure to anyone other than an officer or employee of the Contractor is prohibited.
 - 5.3.27.3 All returns and return information will be accounted for upon receipt and properly stored before, during, and after processing, and will be disposed of in a manner that renders the information unreadable or unusable, such as shredding to 5/16-inch-wide or smaller strips. In addition, all related output and products will be given the same level of protection as required for the source material.

5.3.27.4 No work involving returns and return information furnished under this contract will be subcontracted without prior written approval of the IRS.

5.3.27.5 The Contractor will maintain a list of employees authorized access. Such list will be provided to the Department and, upon request, to the IRS reviewing office.

5.3.27.6 The Department will have the right to void the contract if the Contractor fails to provide the safeguards described above.

5.4 Department's Duties. The Department shall:

5.4.1 Refer or cause to be referred to Contractor IV-D matters involving the establishment of parentage and the establishment, modification, enforcement and collection of child support obligations.

5.4.2 Inform Contractor of changes and amendments to Federal and State laws, rules, regulations, policy and procedures affecting the handling of IV-D cases by Contractor within five (5) business days after receiving said changes and amendments.

5.4.3 Provide assistance to Contractor in the preparation of pleadings, including a determination of arrearages owed, as reflected in Department, State Disbursement Unit and court payment records.

5.4.4 Review all cases referred to Contractor to ensure that information is both pertinent and accurate and that documents are complete.

5.4.5 Make available to Contractor the services of its State Parent Locator Service.

5.4.6 Provide access to IV-D case records of the Department for use by Contractor in performing its duties under this Agreement.

5.4.7 Inform Contractor, within time periods required by Federal regulations or Department policy, of any change in the status or composition of a IV-D case which would affect handling of the case by Contractor.

5.4.8 Monitor on a monthly basis Contractor's performance of and compliance with the duties undertaken in this Agreement.

5.4.9 Provide training to Department or Contractor staff on specific issues of mutual concern.

5.4.10 Furnish, at the request of Contractor, available assistance, information and documents needed by Contractor in order to verify payments, amount of collections, or reduction of claims.

5.5 Joint Obligations. The parties agree that the duties undertaken in this Agreement shall be performed in accordance with all applicable Federal and State laws, rules, regulations, policy and procedures including, but not limited to the following:

5.5.1 Title IV-D of the Social Security Act, 42 USC section 651 *et seq.*

5.5.2 Federal regulations promulgated under Title IV-D of the Social Security Act and appearing at Title 45 Code of Federal Regulations.

5.5.3 Department rules pertaining to the establishment of parentage and the establishment, modification and enforcement of child support and medical support obligations in IV-D cases, appearing in Article XI of the Illinois Public Aid Code and Title 89 Illinois Administrative Code.

5.5.4 The Department's Child Support Enforcement Manual.

5.5.5 Title IV-D Action Transmittals issued by the Federal Office of Child Support Enforcement.

5.5.6 Department letters and memoranda prescribing or interpreting IV-D policy and procedures.

ARTICLE 6 — BILLING AND PAYMENT

6.1 Amount of Payment. The maximum amount of the Department's obligation under this Agreement is \$1,640,819.00 as follows: SFY21: \$315,297.00; SFY22: \$321,603.00; SFY23: \$328,035.00; SFY24: \$334,596.00; SFY25: \$341,288.00. Contractor's budget (**Appendix A, Part 1**) and Personnel Services Detail (**Appendix A, Part 2**), as approved by the Department, are set forth in the Appendices and made a part hereof.

- 6.2 Billing.** Contractor shall submit reports to the Department of actual expenditures no later than the 15th day of the month following the month of service. Reports shall detail services performed by date and individual performing the services. Invoices shall meet the following requirements:
- 6.2.1** All funds under the terms of this Agreement are to be used for the express purpose of IV-D matters.
 - 6.2.2** All record keeping shall be in accordance with sound accounting standards.
 - 6.2.3** Contractor shall sign and submit to the Department reports of actual IV-D related expenditures fifteen (15) calendar days following the month of such expenditures. Any transfers of funds between budget line items will be specified. The Department will authorize payment to Contractor within thirty (30) calendar days after receipt of complete, accurate and valid expenditure reports with appropriate documentation. Reports shall be mailed to:

Illinois Department of Healthcare and Family Services
Division of Finance
Expenditure Processing and Reconciliation Unit
509 S. 6th Street, 5th Floor
Springfield, Illinois 62701
 - 6.2.4** Contractor agrees to maintain and submit to the Department records, including but not limited to, payroll records, purchase orders, leases, billings, adequate to identify total time expended each month by Contractor staff filling positions indicated in **Appendix A** and the purpose for which any non-personnel funds were expended under this Agreement. For purposes of amounts reimbursable under **Article 6**, only those expenses or portions thereof stated in **Appendix A** are reimbursable. For non-personnel items, Contractor agrees to provide proofs of payments, in the form of canceled checks, contractor invoices (stating paid in full) or any other proof that payment has been made. Contractor agrees to provide time sheets for any temporary employees or contractual employees hired by Contractor to fulfill the duties of this Agreement.
- 6.3. Reimbursement.** The Department shall reimburse Contractor for Contractor's performance of all duties and obligations hereunder. Unless specifically provided herein, no payment shall be made by the Department for extra charges, supplies or expenses. Reimbursement is subject to the following:
- 6.3.1** The Department shall not be liable to pay Contractor for any supplies provided or services performed, or expenses incurred prior to the term of this Agreement.
 - 6.3.2** Reimbursement will be made in the amount expended to date of expenditure report.
 - 6.3.3** All reports required under this Agreement must be received by the Department within the time period set forth in this Agreement.
 - 6.3.4** The parties will make final determination of the necessary expenditures Contractor has incurred as a result of this Agreement. Such expenditures, mutually agreed upon and subject to Federal Financial Participation (FFP), shall be determined as of the close of business on the date of termination of this Agreement from expenditure reports submitted by Contractor. The Department will reimburse Contractor for any underpayment of such finally determined expenditures and Contractor shall reimburse the Department for any overpayment.
 - 6.3.5** Reimbursements made by the Department pursuant to this article shall constitute full payment owed to Contractor by the Department or the IV-D client under Federal or State law for the duties performed by Contractor under this Agreement. Contractor shall not seek any additional payment from the Department or the IV-D client for the performance of these duties.
 - 6.3.6** Contractor shall be solely responsible and liable for all expenditure disallowance resulting from Contractor's actions as set forth in any audit by the federal Office of Child Support Enforcement or by the Department. Contractor shall reimburse the Department for any such disallowance; provided however, the Department will be required to give Contractor timely notice of any such disallowances and an opportunity to rebut any question of Contractor's liability. Contractor, however, will not be held liable for any disallowance concerning expenditures Contractor undertook at the written request of, or with the written approval of, the Department.
 - 6.3.7** All Title IV-D funds held by Contractor (not including reimbursements for expenditures made pursuant to this agreement previously made by Contractor) shall be deposited in an interest-bearing bank account and

any interest earned on this Title IV-D money shall be identified and deducted from actual expenditures reported to the Department each month.

- 6.3.8** If the Department determines that this Agreement is a grant, then the terms of the Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*) shall apply.
- 6.3.9** Prior written approval from the Department's Agreement Manager must be secured by Contractor in order to receive reimbursement for the following:
- a.** The cost of new or additional leases or rental agreements for either real or personal property;
 - b.** The cost of any non-expendable personal property exceeding \$100.00 in unit cost and having a life expectancy of more than one year. After receiving said request, the Department shall provide a written response within ten (10) business days for electronic data processing (EDP) equipment requests and three (3) business days for non EDP equipment requests. Any equipment purchased during the terms of this Agreement, if approved by the Department, having a unit acquisition cost of \$25,000 or less may be claimed in the period acquired. Equipment purchased and approved by the Department under the terms of this Agreement having a unit acquisition cost of more than \$25,000 shall be depreciated in equal amounts over a five-year period, at the discretion of the Department.
- 6.3.10** Contractor shall be responsible for obtaining hardware, software and office equipment maintenance agreements, excluding software purchased by the Department and for purchasing supplies (i.e., paper, toner, ink cartridges, cleaning kits) for all equipment under this or any Agreement between the parties. All purchases made regarding this **Article 6.3.10** are reimbursable up to the limit of the entire budget amount found in **Appendix A** of this Agreement.
- 6.3.11** Each local Contractor's Office will be connected to the HFS KIDS system, or any successor system, via a Department-provided Child Support data circuit installed to the County facility. Contractor will work with the Department's technical staff to establish this connectivity in the most cost-effective manner possible for the taxpayers of Illinois. As technology changes are made by the Department and the State of Illinois that allow more cost-effective connectivity solutions, Contractor will work with the Department's technical staff to allow these solutions to be used for Department-provided connections at Contractor's Office.
- 6.4 Retention of Payments.** In addition to pursuit of actual damages, or termination of this Agreement, if any failure of Contractor to meet any requirement of this Agreement result in the withholding of Federal funds from the State, the Department will withhold and retain an equivalent amount from payment(s) to Contractor until such Federal funds are released to the State, at which time the Department will release to Contractor the equivalent withheld funds.
- 6.5 Computational Error.** The Department reserves the right to correct any mathematical or computational error in payment subtotals or total contractual obligation. The Department will notify Contractor of any such corrections.
- 6.6 Travel.** Payment for travel expenses will be made by the Department in accordance with the Department's Employee Travel Regulations.
- 6.7 State Fiscal Year.**
- 6.7.1** Notwithstanding any other provision of this Agreement, all invoices for supplies ordered or services performed, and expenses incurred by Contractor prior to July 1 of each year must be presented to the Department no later than August 5th of each year in order to ensure payment under this Agreement. Failure by Contractor to present such invoices prior to August 5th may require Contractor to seek payment of such invoices through the Illinois Court of Claims and the Illinois General Assembly.
 - 6.7.2** All payments shall be made to conform to State fiscal year requirements regardless of what might or might not be stated elsewhere in this Agreement or any order placed pursuant to the Agreement. Contracts that extend beyond the end of the State's fiscal year (July 1 - June 30), or the payments thereon, may have to be prorated to ensure funds of the appropriate fiscal year are utilized for payment.
 - 6.7.3** It is recognized by the parties that payments at the beginning of the State's fiscal year (July and August payments) are often delayed because of the appropriation process. Such delayed payments shall not be considered late for any purpose nor shall they constitute a breach.
- 6.8 Funding.** Funding shall be a combination of 66% federal funds and 34% state funds.

ARTICLE 7 — GENERAL TERMS

- 7.1 Amendments.** This Agreement may be amended or modified by the mutual consent of the parties at any time during its term. Amendments to this Agreement must be in writing and signed by the parties. No change, in addition to, or waiver of any term or condition of this Agreement shall be binding on the Department unless approved in writing by an authorized representative of the Department.
- 7.2 Amendments Necessary for Statutory or Regulatory Compliance.** Contractor shall, upon request by the Department and receipt of a proposed amendment to this Agreement, negotiate in good faith with the Department to amend the Agreement if and when required, in the opinion of the Department, to comply with Federal or State laws or regulations. If the parties are unable to agree upon an amendment within sixty (60) days, or such shorter time required by Federal or State law or regulation, the Department may terminate this Agreement.
- 7.3 Assignment and Subcontracting.** After notice to Contractor, the Department may transfer this Agreement or payment responsibility to another State agency or assign this Agreement to a third party for financing purposes. Assignment, subcontracting, or transfer of all or part of the interests of Contractor in the work covered by this Agreement is prohibited without prior written consent of the Department. In the event the Department gives consent to Contractor to assign, subcontract or transfer all or part of the interests of Contractor in the work covered by this Agreement, the following provisions shall apply:
- 7.3.1** The terms and conditions of this Agreement shall apply to and bind the party or parties to whom such work is subcontracted, assigned, or transferred as fully and completely as Contractor is hereby bound and obligated.
- 7.3.2** Any proposed assignee, subcontractor or transferee must meet the same requirements applicable to Contractor, including, but not limited to, certifications and disclosures.
- 7.3.3** Contractor shall list the names and addresses of all subcontractors in an addendum to this Agreement, together with the anticipated amount of money that each subcontractor is expected to receive pursuant to this Agreement.
- 7.4 Audits and Records.**
- 7.4.1 Right of Audit.** This Agreement, and all books, records, and supporting documents related thereto, shall be available for review or audit by the Department, the Office of Inspector General for the Department, the United States Department of Health and Human Services, the Illinois Auditor General and other State and Federal agencies with monitoring authority related to the subject matter of this Agreement (“Authorized Persons”), and Contractor agrees to cooperate fully with any such review or audit. Upon reasonable notice by any Authorized Person, Contractor shall provide, in Illinois, or any other location designated by the Authorized Person, during normal business hours, full and complete access to the relevant portions of Contractor’s books and billing records as they relate to payments under this Agreement. If the audit findings indicate overpayment(s) to Contractor, the Department shall adjust future or final payments otherwise due Contractor. If no payments are due and owing Contractor, or if the overpayments(s) exceed the amount otherwise due Contractor, Contractor shall immediately refund all amounts which may be due to the Department.
- 7.4.2 Audits.** Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor’s Office of Management and Budget. See 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.
- 7.4.3 Audit Requirements.**
- A.** This Paragraph applies to Grantees that are not “for-profit” entities.
- B. Single and Program-Specific Audits.** If, during its fiscal year, Grantee expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters, AU-C 265 communications and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this paragraph is the earlier of (i) 30 calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of the Grantee’s audit period.

C. Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in Federal Awards, Grantee is subject to the following audit requirements:

- (i) If, during its fiscal year, Grantee expends \$500,000 or more in Federal and State Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements based on the Grantee's risk profile.
- (ii) If, during its fiscal year, Grantee expends less than \$500,000 in Federal and State Awards, singularly or in any combination, from all sources, but expends \$300,000 or more in Federal and State Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).
- (iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of Federal and State Awards.
- (iv) If Grantee does not meet the requirements in subsections 7.4.3(b) and 7.4.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.
- (v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 6 months after the end of the Grantee's audit period.

7.4.4 Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General, or a Certified Public Accountant or Certified Public Accounting Firm licensed in the state of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

7.4.5 Delinquent Reports. Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

7.4.6 Retention of Records. Contractor shall maintain all business, professional, and other records in accordance with State law 45 CFR Part 74, 45 CFR Part 160 and 45 CFR Part 164 subparts A and E, the specific terms and conditions of this Agreement, and pursuant to generally accepted accounting practice. Contractor shall maintain such books and records for a period of six (6) years from the later of the date of final payment under the Agreement or completion of the Agreement, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with this Agreement. If an audit, litigation, or other action involving the records is begun before the end of the six-year period, the records must be retained until all issues arising out of the action are resolved. Failure to maintain the books, records, and supporting documents required by this Article shall establish a presumption in favor of the Department for the recovery of any funds paid by the Department under the Agreement for which adequate books, records, and other documents are not available to support the purported disbursement.

7.5 Background Checks. The Department reserves the right to conduct background checks of Contractor's officers, employees or agents who would directly supervise the Agreement or physically perform the Agreement requirements at Department facilities to determine their suitability for performing this Agreement. If the Department finds such officer, employee or agent to be unsuitable, the Department reserves the right to require Contractor to provide a suitable replacement immediately. The Department reserves the right to perform, cause to be performed, or be given access to previously performed background checks of Contractor's officers, employees, or agents who have access to

FTI and/or access to KIDS, or any successor system, as required and in accordance with IRS Publication 1075 (and any updates thereto).

7.6 Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any claim against the Department arising out of this Agreement must be filed exclusively with the Illinois Court of Claims (705 ILCS 505/1) or, if jurisdiction is not accepted by that court, with the appropriate State or Federal court located in Sangamon County, Illinois. The State shall not enter into binding arbitration to resolve any Agreement dispute. The State of Illinois does not waive sovereign immunity by entering into this Agreement.

7.7 Confidentiality.

7.7.1 Proprietary Information. Performance of the Agreement may require Contractor to have access to and use of documents and data which may be confidential or considered proprietary to the State or to a State County, or which may otherwise be of such a nature that its dissemination or use, other than in performance of the Agreement, would be adverse to the interest of the State or others. Any documents or data obtained by Contractor from the Department in connection with carrying out the services under this Agreement shall be kept confidential and not provided to any third party unless disclosure is approved in writing by the Department. Each party shall protect the confidentiality of information provided by the other party, or to which the receiving party obtains access by virtue of its performance under this Agreement, that either has been reasonably identified as confidential by the disclosing party or by its nature warrants confidential treatment. The receiving party shall use such information only for the purpose of this Agreement and shall not disclose it to anyone except those of its employees who need to know the information. These nondisclosure obligations shall not apply to information that is or becomes public through no breach of this Agreement that is received from a third party free to disclose it that is independently developed by the receiving party, or that is required by law to be disclosed. Confidential information shall be returned to the disclosing party upon request.

7.7.2 Confidentiality of Program Recipient Identification. Contractor shall ensure that all information, records, data, and data elements pertaining to applicants for and recipients of public assistance shall be protected from unauthorized access, use, and disclosure by Contractor, Contractor's employees, and subcontractors and their employees, pursuant to 42 USC 654(26); 45 CFR 303.21; 305 ILCS 5/11-9, 11-10, and 11-12; and 42 CFR Part 431, Subpart F. Contractor shall establish appropriate safeguards to comply with the provisions of these rules and regulations.

7.8 Disputes Between Contractor and Other Parties. Any dispute between Contractor and any subcontractor or other party, shall be solely between such party or subcontractor and Contractor, and the Department shall be held harmless by Contractor.

7.9 Fraud and Abuse. Contractor shall report in writing to the Agency's Office of Inspector General (OIG) any suspected fraud, abuse or misconduct associated with any service or function provided for under this Agreement by any parties directly or indirectly affiliated with this Agreement including but not limited to, Contractor staff, Contractor Subcontractor, Agency employee or Agency contractor. Contractor shall make this report within three days after first suspecting fraud, abuse or misconduct. Contractor shall not conduct any investigation of the suspected fraud, abuse or misconduct without the express concurrence of the OIG; the foregoing notwithstanding, Contractor may conduct and continue investigations necessary to determine whether reporting is required under this paragraph. Contractor must report to OIG as described in the first sentence above. Contractor shall cooperate with all investigations of suspected fraud, abuse or misconduct reported pursuant to this paragraph. Contractor shall require adherence with these requirements in any contracts it enters with Subcontractors. Nothing in this paragraph precludes Contractor or its Subcontractors from establishing measures to maintain quality of services and control costs that are consistent with their usual business practices, conducting themselves in accordance with their respective legal or contractual obligations or taking internal personnel-related actions.

7.10 Gifts. Contractor and Contractor's principals, employees and subcontractors are prohibited from giving gifts to Department employees, and from giving gifts to, or accepting gifts from, any person who has a contemporaneous Agreement with the Department involving duties or obligations related to this Agreement.

7.11 Indemnification.

7.11.1 Contractor assumes all risk of loss and shall indemnify and hold the State, its officers, agents and employees harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action,

finances or judgments, including costs, attorneys' and witnesses' fees, and expenses incident thereto, for any and all injuries to persons (including death), and any or all loss of, damage to, or destruction of property (including property of the State), resulting from the negligent or intentional acts or omissions of Contractor or any employee, agent, or representative of Contractor or Contractor's subcontractors. Contractor shall do nothing to prejudice the State's right to recover against third parties for any loss, destruction of, or damage to State property, and shall upon request and at the State's expense, furnish to the State all reasonable assistance and cooperation, including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the State in obtaining recovery.

7.11.2 Neither party shall be liable for incidental, special or consequential damages.

7.11.3 Contractor further agrees to assume all risk of loss and to indemnify and hold the Department and its officers, agents, and employees harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments including costs, attorneys' and witnesses' fees, and expenses incident thereto, for Contractor's failure to pay any subcontractor, either timely or at all, regardless of the reason.

7.12 Media Relations and Public Information. Subject to any disclosure obligations of Contractor under applicable law, rule, or regulation, news releases pertaining to this Agreement or the services or project to which it relates shall only be made with prior approval by, and in coordination with, the Department. Contractor shall not disseminate any publication, presentation, technical paper, or other information related to Contractor's duties and obligations under this Agreement unless such dissemination has been previously approved in writing by the Department.

7.13 Multiple Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

7.14 Nondiscrimination. In compliance with the State and Federal Constitutions, the Illinois Human Rights Act, the U. S. Civil Rights Act, and Section 504 of the Federal Rehabilitation Act, the Department does not unlawfully discriminate in employment, Agreements, or any other activity. Contractor and Contractor's principals, employees and subcontractors shall abide by all Federal and State laws, regulations and orders which prohibit discrimination because of race, creed, color, religion, sex, national origin, ancestry, age, or physical or mental disability, including but, not limited to, the Federal Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, the Federal Rehabilitation Act of 1973, the Illinois Human Rights Act, and Executive Orders 11246 and 11375. Contractor further agrees to take affirmative action to ensure that no unlawful discrimination is committed in any manner, including, but not limited to, in the delivery of services under this Agreement.

7.15 Non-solicitation of Employees. Contractor shall give notice to the Department's Ethics Officer, or such other person as the Department may designate, if Contractor solicits or intends to solicit for employment any Department employee during any part of the term of this Agreement and for one (1) year after its termination or expiration. This notice shall be given in writing at the earliest possible time. Contractor shall not employ any person or persons employed by the Department at any time during the term of this Agreement for any work required by the terms of this agreement.

7.16 Purchase of Equipment.

7.16.1 In accordance with the provisions of 45 CFR 95.705, 44 Ill. Adm. Code 5010.660, and other State and Federal laws and regulations, Contractor shall transfer to the Department, upon request, all equipment purchased under the terms of this or any preceding Agreement between the parties, if this Agreement is terminated or if said equipment is no longer needed by Contractor to perform its duties under this Agreement.

7.16.2 Contractor shall establish, maintain and update complete inventory lists of all equipment purchased and received with contract funds. Separate inventory lists shall be kept for EDP equipment and for other equipment and shall include all existing equipment which had been previously purchased with contract funds and all equipment purchased and received with contract funds during the period of this Agreement. Contractor must conduct an annual inventory and submit a detailed report of equipment and furniture to the Department's Agreement Manager. This report must list information stipulated in 45 CFR 74.34(f) and must be signed by a responsible party attesting to the accuracy and completeness of the report. This report must list at a minimum the following information:

a. Description

- b. Manufacturer's serial number, model number, Federal stock number, national stock number or other identification number
- c. Acquisition date
- d. Location and condition of equipment and date information was reported
- e. Unit acquisition cost

Contractor shall submit this report no later than December 31st to:

Illinois Department of Healthcare and Family Services
 Division of Child Support Services
 Attn: Daun M. Perino, Agreement Manager
 36 S. Wabash, 8th Floor
 Chicago, Illinois 60603

7.17 Rules of Construction. Unless the context otherwise requires or unless otherwise specified, the following rules of construction apply to this Agreement:

7.17.1 Provisions apply to successive events and transactions;

7.17.2 "Or" is not exclusive;

7.17.3 References to statutes and rules include subsequent amendments and successors thereto;

7.17.4 The various headings of this Agreement are provided for convenience only and shall not affect the meaning or interpretation of this Agreement or any provision hereof;

7.17.5 If any payment or delivery hereunder shall be due on any day which is not a business day, such payment or delivery shall be made on the next succeeding business day;

7.17.6 "Days" shall mean calendar days; "business day" shall mean a weekday (Monday through Friday), excluding State holidays, between the hours of 8:30 a.m. Central Time and 5:00 p.m. Central Time;

7.17.7 Use of the male gender (e.g., "he", "him," "his") shall be construed to include the female gender (e.g., "she", "her"), and vice versa; and

7.17.8 Words in the plural which should be singular by context shall be so read, and vice versa.

7.17.9 References to "Department," "Illinois Department of Healthcare and Family Services" or "HFS" shall include any successor agency or office charged with administering the Child Support Enforcement Program under the Illinois Public Aid Code (305 ILCS 5/1-1 *et seq.*).

7.18 Severability. In the event that any provision, term or condition of this Agreement is declared void, unenforceable, or against public policy, then said provision, term or condition shall be construed as though it did not exist and shall not affect the remaining provisions, terms, or conditions of this Agreement, and this Agreement shall be interpreted as far as possible to give effect to the parties' intent.

7.19 Sexual Harassment. Contractor shall have written sexual harassment policies which shall comply with the requirements of 775 ILCS 5/2-105.

7.20 Survival of Obligations. Those obligations under this Agreement which by their nature are intended to continue beyond the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement.

ARTICLE 8 - CERTIFICATIONS.

By signing this Agreement, Contractor makes the following certifications and warranties. This Agreement may be terminated immediately or upon notice by the Department in its sole discretion upon Contractor's failure to maintain these certifications and warranties.

8.1 General Warranties of Contractor.

8.1.1 The services and deliverables products herein required to be performed or provided will be completed in a good and professional manner.

8.1.2 The person executing this Agreement on behalf of Contractor is duly authorized to execute the Agreement and bind Contractor to all terms and conditions hereunder.

8.1.3 For a period of ninety (90) days after completion of all services and deliverable products provided for under this Agreement and any subsequent related Agreement, and acceptance of the same by the Department, any

defects or problems found in the work performed or submitted by Contractor will be expeditiously corrected by Contractor without additional charge to the Department.

- 8.1.4** Violation of any of these warranties by Contractor shall subject this Agreement to automatic termination.
- 8.2 Bribery.** Contractor is not barred from being awarded an Agreement or subcontract under Section 50-5 of the Illinois Procurement Code, 30 ILCS 500/1-1 *et seq.*
- 8.3 Child Support.** Contractor shall ensure that its employees who provide services to the Department under this Agreement are in compliance with child support payments pursuant to a court or administrative order of this or any other State. Contractor will not be considered out of compliance with the requirements of this Article if, upon request by the Department, Contractor provides:
- 8.3.1** Proof of payment of past due amounts in full;
- 8.3.2** Proof that the alleged obligation of past due amounts is being contested through appropriate court or administrative proceedings and Contractor provides proof of the pendency of such proceedings; or
- 8.3.3** Proof of entry into payment arrangements acceptable to the appropriate State agency.
- 8.4 Conflict of Interest.** Contractor is not prohibited from contracting with the Department on any of the bases provided in 30 ILCS 500/50-13. Contractor and Contractor's principals, employees and subcontractors neither have nor shall acquire any interest, public or private, direct or indirect, which may conflict in any manner with performance under this Agreement, and Contractor shall not employ any person having such an interest in connection with Contractor's performance under the Agreement. Contractor shall be under a continuing obligation to disclose any conflicts to the Department, which shall, in its sole good faith discretion, determine whether such conflict is cause for the non-execution or termination of the Agreement.
- 8.5 Debarment and Suspension.** Contractor shall review the list of sanctioned persons maintained by the Agency's Office of Inspector General (OIG) (available at <http://www.state.il.us/agency/oig>), and the Excluded Parties List System maintained by the U.S. General Services Administration (available at <http://epls.arnet.gov/>). Contractor shall terminate its relations with any Ineligible Person immediately upon learning that such Person or Provider meets the definition of an Ineligible Person and notify the OIG of the termination.
- 8.6 Federal Taxpayer Identification Number and Legal Status Disclosure.** Contractor has completed **Attachment A** and certifies, under penalties of perjury, that the information contained thereon is correct.
- 8.7 Legal Ability To Contract:** Contractor certifies it is under no legal prohibition on contracting with the State of Illinois, has no known conflicts of interest and further specifically certifies that:
- 8.7.1** Contractor, its employees and subcontractors will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 *et seq.*) and applicable rules in performance under this Contract.
- 8.7.2** Contractor will provide a drug free workplace, pursuant to the Drug Free Workplace Act (30 ILCS 580).
- 8.7.3** Neither Contractor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This certification applies to contracts that exceed \$10,000 (30 ILCS 582).
- 8.7.4** Contractor complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).
- 8.7.5** Contractor does not pay dues to, or reimburse or subsidize payments by its employees for, any dues or fees to any "discriminatory club" (775 ILCS 25/2).
- 8.7.6** Contractor complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583/1 *et seq.*).
- 8.7.7** Contractor complies with the State Prohibition of Goods from Child Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12 (30 ILCS 584/1 *et seq.*).
- 8.7.8** Contractor certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code that states, "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning

Prevention Act (410 ILCS 45) are prohibited from doing business with the State of Illinois or any State agency until the violation is mitigated.”

- 8.7.9** In accordance with 30 ILCS 587/1 *et seq.*, all information technology, including electronic information, software, systems and equipment, developed or provided under this contract must comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at www.dhs.state.il.us/iitaa.
- 8.7.10** If required, Contractor has disclosed on forms provided by the State, and agrees it is under a continuing obligation to disclose to the State, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or which would prohibit Contractor from having or continuing the Agreement. This includes but is not limited to conflicts under the “Infrastructure Task Force Fee Prohibition” section of the State Finance Act (30 ILCS 105/8.40 or those which may conflict in any manner with Contractor’s obligation under this Agreement. Contractor shall not employ any person with a conflict to perform under this Agreement. If any elected or appointed State officer or employee, or the spouse or minor child of same has any ownership or financial interest in the Contractor or the Agreement, Contractor certifies it has disclosed that information to the State if required, on forms provided by the State, and any waiver of the conflict has been issued in accordance with applicable law and rule.
- 8.8 Licenses and Certificates.** Contractor and Contractor’s principals, employees, and subcontractors possess all certificates or licenses, including professional, necessary to perform the duties and obligations under this Agreement; any certificates or licenses are currently in good standing with the certifying or licensing entity or entities; any certificates or licenses will continue to be maintained in good standing. Contractor may meet the license requirement through use of a subcontractor; provided however, Contractor's use of a subcontractor in that circumstance does not relieve Contractor of any obligations under the Agreement.
- 8.9 New Hire Reporting and Electronic Funds Transfer of Child Support Payments.** Contractor certifies that it shall comply with the requirements of 820 ILCS 405/1801.1 and 750 ILCS 28.35.
- 8.10 Non-solicitation of Agreement.** Contractor has not employed or retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement, and has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Department shall have the right to annul this Agreement without liability or, in its discretion, to deduct from compensation otherwise due Contractor such commission, percentage, brokerage fee, gift or contingent fee.
- 8.11 Prevailing Wage.** Contractor shall comply with the Davis-Bacon Act, 40 USC 276a, and the Illinois Prevailing Wage Act, 820 ILCS 130/0.01, *et seq.*, as applicable.

In Witness Whereof, the parties have hereunto caused this Agreement to be executed on the dates shown, by their duly authorized representatives.

**THE STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE
AND FAMILY SERVICES**

CHAMPAIGN COUNTY, ILLINOIS

By: _____

Theresa Eagleson
Director

Date: _____

By: _____

Julia R. Rietz
State's Attorney

Date: _____

APPROVED:

By: _____

Kwame Raoul
Illinois Attorney General

Date: _____

By: _____

Chairman
Champaign County Board

Date: _____

APPENDIX A Part 1 of 2
CHAMPAIGN COUNTY STATE'S ATTORNEY BUDGET
JULY 1, 2020 THROUGH JUNE 30, 2021
Individual Line Item Amounts Are Estimated

DIRECT COSTS	SFY21 Budget
Personnel Services	
Salaries – Full Time <i>(See list of positions-Part 2 of 2)</i>	\$230,057.01
Fringe Benefits	\$85,239.99
SUBTOTAL	\$315,297.00
 Non Personnel Services	
Advertising, Legal Notices	\$0
Audit & Accounting Fees	\$0
Books & Periodicals	\$0
Computer Equipment	\$0
Computer Equipment Maintenance	\$0
Computer Software	\$0
Computer Software Maintenance	\$0
Copying	\$0
Court Related	\$0
Dues & Licenses	\$0
Education, Conference Fees	\$0
Misc. Administrative Expenses	\$0
Office Equipment	\$0
Office Equipment Maintenance	\$0
Office Supplies	\$0
Postage	\$0
Printing	\$0
Rent	\$0
Service of Process Fees	\$0
Subcontracts, Special ASA, Investigators	\$0
Telephone Service	\$0
Travel	\$0
Utilities	\$0
SUBTOTAL	\$ 0
 TOTAL	 \$315,297.00

APPENDIX A Part 1 of 2
CHAMPAIGN COUNTY STATE'S ATTORNEY BUDGET
JULY 1, 2021 THROUGH JUNE 30, 2022
Individual Line Item Amounts Are Estimated

DIRECT COSTS	SFY22 Budget
Personnel Services	
Salaries – Full Time <i>(See list of positions-Part 2 of 2)</i>	\$234,658.19
Fringe Benefits	\$86,944.81
SUBTOTAL	\$321,603.00
 Non Personnel Services	
Advertising, Legal Notices	\$0
Audit & Accounting Fees	\$0
Books & Periodicals	\$0
Computer Equipment	\$0
Computer Equipment Maintenance	\$0
Computer Software	\$0
Computer Software Maintenance	\$0
Copying	\$0
Court Related	\$0
Dues & Licenses	\$0
Education, Conference Fees	\$0
Misc. Administrative Expenses	\$0
Office Equipment	\$0
Office Equipment Maintenance	\$0
Office Supplies	\$0
Postage	\$0
Printing	\$0
Rent	\$0
Service of Process Fees	\$0
Subcontracts, Special ASA, Investigators	\$0
Telephone Service	\$0
Travel	\$0
Utilities	\$0
SUBTOTAL	\$ 0
 TOTAL	 \$321,603.00

APPENDIX A Part 1 of 2
CHAMPAIGN COUNTY STATE'S ATTORNEY BUDGET
JULY 1, 2022 THROUGH JUNE 30, 2023
Individual Line Item Amounts Are Estimated

DIRECT COSTS	SFY23 Budget
Personnel Services	
Salaries – Full Time <i>(See list of positions-Part 2 of 2)</i>	\$239,351.31
Fringe Benefits	\$88,683.69
SUBTOTAL	\$328,035.00
 Non Personnel Services	
Advertising, Legal Notices	\$0
Audit & Accounting Fees	\$0
Books & Periodicals	\$0
Computer Equipment	\$0
Computer Equipment Maintenance	\$0
Computer Software	\$0
Computer Software Maintenance	\$0
Copying	\$0
Court Related	\$0
Dues & Licenses	\$0
Education, Conference Fees	\$0
Misc. Administrative Expenses	\$0
Office Equipment	\$0
Office Equipment Maintenance	\$0
Office Supplies	\$0
Postage	\$0
Printing	\$0
Rent	\$0
Service of Process Fees	\$0
Subcontracts, Special ASA, Investigators	\$0
Telephone Service	\$0
Travel	\$0
Utilities	\$0
SUBTOTAL	\$ 0
TOTAL	\$328,035.00

APPENDIX A Part 1 of 2
CHAMPAIGN COUNTY STATE'S ATTORNEY BUDGET
JULY 1, 2023 THROUGH JUNE 30, 2024
Individual Line Item Amounts Are Estimated

DIRECT COSTS	SFY24 Budget
Personnel Services	
Salaries – Full Time <i>(See list of positions-Part 2 of 2)</i>	\$244,138.56
Fringe Benefits	\$90,457.44
SUBTOTAL	\$334,596.00
 Non Personnel Services	
Advertising, Legal Notices	\$0
Audit & Accounting Fees	\$0
Books & Periodicals	\$0
Computer Equipment	\$0
Computer Equipment Maintenance	\$0
Computer Software	\$0
Computer Software Maintenance	\$0
Copying	\$0
Court Related	\$0
Dues & Licenses	\$0
Education, Conference Fees	\$0
Misc. Administrative Expenses	\$0
Office Equipment	\$0
Office Equipment Maintenance	\$0
Office Supplies	\$0
Postage	\$0
Printing	\$0
Rent	\$0
Service of Process Fees	\$0
Subcontracts, Special ASA, Investigators	\$0
Telephone Service	\$0
Travel	\$0
Utilities	\$0
SUBTOTAL	\$ 0
TOTAL	\$334,596.00

APPENDIX A Part 1 of 2
CHAMPAIGN COUNTY STATE'S ATTORNEY BUDGET
JULY 1, 2024 THROUGH JUNE 30, 2025
Individual Line Item Amounts Are Estimated

DIRECT COSTS	SFY25 Budget
Personnel Services	
Salaries – Full Time <i>(See list of positions-Part 2 of 2)</i>	\$249,021.39
Fringe Benefits	\$92,266.61
SUBTOTAL	\$341,288.00
 Non Personnel Services	
Advertising, Legal Notices	\$0
Audit & Accounting Fees	\$0
Books & Periodicals	\$0
Computer Equipment	\$0
Computer Equipment Maintenance	\$0
Computer Software	\$0
Computer Software Maintenance	\$0
Copying	\$0
Court Related	\$0
Dues & Licenses	\$0
Education, Conference Fees	\$0
Misc. Administrative Expenses	\$0
Office Equipment	\$0
Office Equipment Maintenance	\$0
Office Supplies	\$0
Postage	\$0
Printing	\$0
Rent	\$0
Service of Process Fees	\$0
Subcontracts, Special ASA, Investigators	\$0
Telephone Service	\$0
Travel	\$0
Utilities	\$0
SUBTOTAL	\$ 0
 TOTAL	 \$341,288.00

APPENDIX A *Part 2 of 2*
AUTHORIZED POSITIONS – SFY21 – SFY25
CHAMPAIGN COUNTY STATE’S ATTORNEY

POSITION TITLES	IV-D%	Number of Positions
------------------------	--------------	----------------------------

Full Time Positions:

Assistant State’s Attorney	100%	2
Legal Secretary	100%	3

Part Time Positions:

Attachment A

Taxpayer Identification Certification

- A. Contractor certifies that:
1. The number shown on this form is Contractor’s correct taxpayer identification number (or Contractor is waiting for a number to be issued to Contractor); **and**
 2. Contractor is not subject to backup withholding because:
 - (a) Contractor is exempt from backup withholding, or
 - (b) Contractor has not been notified by the Internal Revenue Service (IRS) that Contractor is subject to backup withholding as a result of a failure to report all interest or dividends, or
 - (c) The IRS has notified Contractor that Contractor is no longer subject to backup withholding, **and**
 3. Contractor is a U.S. person (including a U.S. resident alien).
- B. Contractor’s Name: **Champaign County State’s Attorney**
- C. Contractor’s Taxpayer Identification Number:

Social Security Number (SSN):

or

Employer Identification Number (EIN): **37-6006910**

(If Contractor is an individual, enter Contractor’s name and SSN as it appears on Contractor’s Social Security Card. If Contractor is completing this certification for a sole proprietorship, enter the owner’s name followed by the name of the business and the owner’s SSN or EIN. For all other entities, enter the name of the entity as used to apply for the entity’s EIN and the EIN.)

- D. Contractor’s Legal Status (*check one*):

- | | |
|---|--|
| <input type="checkbox"/> Individual | <input checked="" type="checkbox"/> Governmental |
| <input type="checkbox"/> Sole Proprietor | <input type="checkbox"/> Nonresident alien |
| <input type="checkbox"/> Partnership/Legal Corporation | <input type="checkbox"/> Estate or trust |
| <input type="checkbox"/> Tax Exempt | <input type="checkbox"/> Pharmacy (Non-Corp.) |
| <input type="checkbox"/> Corporation providing or billing medical or health care services | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery (Corp) |
| <input type="checkbox"/> Corporation NOT providing or billing medical or health care services | <input type="checkbox"/> Other: |

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF CHAMPAIGN COUNTY STATE’S ATTORNEY.

Signature of Authorized Representative

Julia R. Rietz
Champaign County State’s Attorney

Date

RESOLUTION NO. 2020-140

BUDGET AMENDMENT

May 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00020

Fund: 075 Regional Planning Comm
Dept. 856 Perm Support Housing-Ind

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Reg. Full-Time Employees	80,000
534.38 Emrgncy Shelter/Utilize	<u>125,000</u>
Total	205,000
Increased Revenue:	
331.88 HUD Rapid Rehous/CC Prog	<u>205,000</u>
Total	205,000

REASON: See Attached

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____



BUDGET AMENDMENT – Permanent Supportive Housing

The Champaign County Continuum of Service Providers to the Homeless (CSPH) annually submits an application to the U.S. Department of Housing and Urban Development (HUD) for funds to address shelter and housing needs of homeless households. The Regional Planning Commission has been awarded funds to administer a new permanent supportive housing (PSH) program for homeless individuals with disabilities. Program funding will support rent subsidies for at least 14 one-bedroom apartments, program administration, and staff to provide supportive case management services so that participants have the ability to maintain stable permanent housing.

Staff will provide eligibility screening, housing subsidy assistance, rent calculation, voucher issuance, landlord eligibility screening, lease development, and referrals to supportive services. Case managers will build and maintain collaborative relationships with landlords, permanent subsidized housing providers, community agencies, referral sources, and other entities to ensure program success.

Community Services

A division of the Champaign County Regional Planning Commission

1776 E. Washington St, Urbana, IL 61802

P 217.328.3313 F 217.328.2426 TTY 217.384.3862 **CCRPC.ORG**

Community Services

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00020

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 856

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-856-511.03 REG. FULL-TIME EMPLOYEES	0	0	80,000	80,000
075-856-534.38 EMRGNCY SHELTER/UTILITIES	0	0	125,000	125,000
TOTALS	0	0	205,000	205,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-856-331.88 HUD RAPID REHOUS/CC PROG	0	0	205,000	205,000
TOTALS	0	0	205,000	205,000

EXPLANATION: SEE ATTACHED

DATE SUBMITTED:	AUTHORIZED SIGNATURE	** PLEASE SIGN IN BLUE INK **
-----------------	----------------------	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION NO. 2020-141

BUDGET AMENDMENT

May 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00021

Fund: 110 Workforce Development Fnd
Dept. 855 WIOA Layoff Aversion

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.92 Contributions & Grants	<u>400,000</u>
	Total 400,000
Increased Revenue:	
332.26 WIOA Natl Emergency Grant	<u>400,000</u>
	Total 400,000

REASON: See Attached

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

BA – LAYOFF AVERSION

This budget amendment is to accommodate newly released emergency assistance funding to support small businesses facing the financial impacts from the COVID-19 national health emergency. Grant funds are available to support area businesses with a number of layoff aversion activities. Funds must be used to mitigate layoffs and adhere to social distancing provisions established by federal and state public health entities. This grant program is funded by the U.S. Department of Labor under the Workforce Innovation and Opportunity Act.

The funding range for COVID-19 Layoff Aversion grant funding is \$5,000 to \$50,000 per employer/physical location. In order to receive funding, businesses must document the impact of the COVID-19 emergency on their business and the associated layoff risk factors.

Some examples of allowable layoff aversion projects that use innovative strategies to address COVID-19-related effects on businesses and workers include:

- Cleaning and sanitation services
- Purchase of computer hardware and software to support telework
- Purchase of call center/remote work environment supplies and equipment; i.e., laptops, printers
- Production of essential goods and services needed to support COVID-19 response and/or preserve critical business operations in order to stay in business
- Support of cross-functional and/or transitional training
- Support of industry sector strategic partnerships in response to COVID-19
- Offset of the costs of worker wages and benefits during the shelter-in-place shutdown

All funded projects must produce measurable outcomes including the number of jobs saved, estimated amount of annual wages saved, and other relevant project-specific results. RPC staff will coordinate the application and submission process, accept associated grant awards, disburse funds to businesses, and provide follow-up monitoring to ensure achievement of measurable outcomes.

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00021

FUND 110 WORKFORCE DEVELOPMENT FND DEPARTMENT 855

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
110-855-533.92 CONTRIBUTIONS & GRANTS	0	0	400,000	400,000
TOTALS	0	0	400,000	400,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
110-855-332.26 WIOA NATL EMERGENCY GRANT	0	0	400,000	400,000
TOTALS	0	0	400,000	400,000

EXPLANATION: SEE ATTACHED

DATE SUBMITTED:	AUTHORIZED SIGNATURE	** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION NO. 2020-134

RESOLUTION APPROVING AGREEMENT BETWEEN THE CHAMPAIGN COUNTY BOARD, THE SHERIFF, AND THE ILLINOIS FRATERNAL ORDER OF POLICE CORRECTIONS DIVISION
JANUARY 1, 2020 – DECEMBER 31, 2022

WHEREAS, The Champaign County Board and the Sheriff have negotiated with the Illinois Fraternal Order of Police (FOP), the sole and exclusive bargaining agent for the Fraternal Order of Police Corrections Division; and

WHEREAS, The parties have completed negotiations as to the terms and conditions of employment for the Fraternal Order of Police Corrections Division employees who are members of the bargaining unit for the period from January 1, 2020 through December 31, 2022;

NOW, THEREFORE, BE IT RESOLVED, By the Champaign County Board, Champaign County, Illinois, that the Collective Bargaining Agreement for the Fraternal Order of Police Corrections Division Between the Champaign County Board, the Sheriff of Champaign County, and the Illinois Fraternal Order of Police is hereby approved; and

BE IT FURTHER RESOLVED, by the Champaign County Board, that Giraldo Rosales, Chair of the Champaign County Board, is hereby authorized to execute the Collective Bargaining Agreement for the Fraternal Order of Police Corrections Division, on behalf of the Champaign County Board.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppe, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Honorable Members of the Champaign County Board

From: Tami Ogden, Deputy Director of Finance
Dustin Heuerman, Sheriff
Karee Voges, Captain Corrections Division
Shannon Barrett, Chief Deputy Sheriff

Date: May 11, 2020

Subject: FOP Corrections Contract January 1, 2020 - December 31, 2022

The Collective Bargaining Agreement with the Fraternal Order of Police (FOP) Corrections Division for the term of January 1, 2020 through December 31, 2022 has been negotiated consistent with authority granted by the Labor Committee of the County Board. A copy of the contract is posted here: http://www.co.champaign.il.us/CountyBoard/CB/2020/200521_Meeting/200521_Corrections_Collective_Bargaining_Agreement.pdf

Highlighted Changes

- Contract increases are 2.0%, 2.25%, and 2.5% added to each step for years one through three.
- Health insurance employee cost share is status quo (86% County and 14% Employee) with removal of the cap.
- Establishment of a wellness committee to study and create a wellness program and incentives.
- Removal of Fair Share language.
- Drug Policy language includes marijuana and compliance with 50 ILCS 727/1-25 in the event of an officer-involved shooting.

Financial Impact

The financial impact of the increases is shown below. For FY2020, the budget includes appropriation for the negotiated increase.

FOP Corrections Unit (includes step increases)	FY2020	FY2021	FY2022	Contract Total
Wages	\$92,865	\$105,918	\$119,318	\$318,101
Fringes (SLEP IMRF/ IMRF/FICA)	*((\$82)	\$21,320	\$24,702 IMRF rates TBD	\$45,940

*Fringe cost reduction in FY2020 is due to officers moving from SLEP IMRF to REG IMRF.

REQUESTED ACTION

The Champaign County Board approves the agreement between the Champaign County Board/The Sheriff and Illinois FOP Labor Council Unit A: Corrections Division for January 1, 2020 through December 31, 2022.

RESOLUTION NO. 2020-135

RESOLUTION APPROVING AGREEMENT BETWEEN THE CHIEF JUDGE OF THE SIXTH JUDICIAL CIRCUIT, AND THE ILLINOIS FRATERNAL ORDER OF POLICE ADULT AND JUVENILE PROBATION OFFICERS
JANUARY 1, 2020 – DECEMBER 31, 2022

WHEREAS, The Champaign County Board has provided to the Chief Judge of the Sixth Judicial Circuit recommendation for economic authority for the Collective Bargaining Agreement Between the Chief Judge of the Sixth Judicial Circuit Champaign County Probation and Illinois FOP Labor Council Champaign County Adult and Juvenile Probation Officers; and the Chief Judge through Champaign County Probation has negotiated with the Illinois Fraternal Order of Police (FOP), the sole and exclusive bargaining agent for the Fraternal Order of Police Champaign County Adult and Juvenile Probation Offices; and

WHEREAS, The parties have completed negotiations as to the terms and conditions of employment for the Fraternal Order of Police Adult and Juvenile Probation Officers employees who are members of the bargaining unit for the period from January 1, 2020 through December 31, 2022 within the recommended economic authority provided by the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED, By the Champaign County Board, Champaign County, Illinois, that the economic terms of the Collective Bargaining Agreement for the Fraternal Order of Police Adult and Juvenile Probation Officers Between the Chief Judge of the Sixth Judicial Circuit of Champaign County, and the Illinois Fraternal Order of Police are acceptable to and approved by the Champaign County Board; and

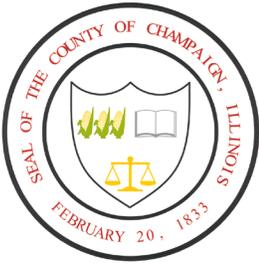
BE IT FURTHER RESOLVED, by the Champaign County Board, that a certified copy of this Resolution be prepared by the Champaign County Clerk and presented to Sixth Judicial Circuit Court Chief Judge Karle Koritz, DeWitt County Courthouse, 201 W. Washington Street, Clinton, IL 61727.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Honorable Members of the Champaign County Board

From: Tami Ogden, Deputy Director of Finance
Mike Williams, Director of Probation and Court Services

Date: May 6, 2020

Subject: FOP Adult and Juvenile Probation Officers Contract January 1, 2020 - December 31, 2022

The Collective Bargaining Agreement with the Fraternal Order of Police (FOP) Adult and Juvenile Probation Officers for the term of January 1, 2020 through December 31, 2022 has been negotiated consistent with authority granted by the Labor Committee of the County Board. This contract is between the Chief Judge of the Sixth Judicial Circuit and FOP. A copy of the contract is posted here:

http://www.co.champaign.il.us/CountyBoard/CB/2020/200521_Meeting/200521_Adult_and_Juvenile_Probation_Officers_Collective_Bargaining_Agreement.pdf

There are no steps in this contract, and Probation and Detention Officers have separate starting wages. Officers are required to have a bachelor's degree from a four-year university. The contract covers forty-seven positions. Current Detention starting hourly wages are the second lowest of our comparable counties. Probation starting hourly wages are the lowest of our comparables, and significantly lower than the counties in our Circuit (which have populations under 20,000). For this reason, market adjustments were negotiated. Contract increases are 2.0%, and a \$1,000 Market Adjustment in each year. Health insurance employee cost share is status quo (86% County and 14% Employee) with removal of the cap in 2021 and 2022.

Financial Impact

The financial impact of the increases is shown below. For FY2020, the budget includes appropriation for the negotiated increases.

FOP Adult/Juvenile Probation Officers	FY2020	FY2021	FY2022	Contract Total
Wages	\$51,439	\$78,175	\$92,926	\$222,540
Fringes IMRF (FY2022 rates TBD) & FICA	\$7,695	\$11,351	\$13,493	\$32,539

REQUESTED ACTION

The Champaign County Board approves the agreement between the Chief Judge of the Sixth Judicial Circuit and Illinois FOP Adult and Juvenile Probation Officers for January 1, 2020 through December 31, 2022.

RESOLUTION NO. 2020-142

PAYMENT OF CLAIMS AUTHORIZATION

MAY 2020

FY 2020

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$6,210,274.00 including warrants 606955 through 607891 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$6,210,274.00 including warrants 606955 through 607891 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of May, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-143

AUTHORIZING INTERFUND LOANS FROM FUND RESERVES TO OTHER FUNDS

WHEREAS, The Champaign County Board has created, maintained and administered fund reserves within individual funds for operations, capital and debt service purposes; and

WHEREAS, the County Board may make interfund loans available to any Fund from other Fund(s) as available and unrestricted to cover temporary fund balance shortfalls of accounting periods should the need arise. It has been determined that at the end of the Fiscal Year, certain funds of Champaign County will on occasion require the transfer of monies into said fund(s) in order cover these temporary fund balance shortfalls.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, that the County Auditor is hereby authorized and directed to make the following interfund loans in the amount needed to cover these temporary fund balance shortfalls.

TO: Fund 110 Workforce Development	\$253,786
FROM: Fund 075 Regional Planning Commission	\$253,786
TO: Fund 620 Health-Life Insurance	\$637,669
FROM: Fund 088 ILL. Municipal Retirement	\$637,669
TO: Fund 675 Victim Advocacy Grant – ICJIA	\$5,243
FROM: Fund 088 ILL. Municipal Retirement	\$5,243

Further, the County Auditor is directed to make the necessary entries to effect this change. Said loans are to be repaid at the earliest possible time sufficient funds are available to effect partial to full reimbursement. In no case shall any reimbursement take longer than the current fiscal year.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 21st Day of May 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____