

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

COUNTY FACILITIES COMMITTEE

June 8, 2004

ADR Conference Room, Champaign County Courthouse

MEMBERS PRESENT: Beckett, Brumback, Cowart, Greenwalt, Knott, Crozier,
Sapp, Jay

MEMBERS ABSENT: Smith

OTHERS PRESENT: Denny Inman, Deb Busey (County Administrators),
Alan Reinhart (Supervisor of Maintenance),
Jeremy Maupin (Nursing Home Administrator),
Mike Stilger, Pat Dorsey (PKD, Inc.) Dan Gavin (Farnsworth Group)
Stephanie Joos (Champaign County Animal Control Warden)
Chuck Feinen, (Humane Society Board)
Jenny Putman (County Board)

CALL TO ORDER

Chair Beckett called the meeting to order at 7:00 p.m. A roll call confirmed a quorum present. Committee consensus to move the meeting to the jury assembly room for public participation and discussion of item VF.

APPROVAL OF AGENDA/ADDENDUM

Motion by Brumback to approve the agenda/addendum; seconded by Jay. Motion carried.

APPROVAL OF MINUTES

Motion by Brumback to approve the regular minutes of May 4, 2004; May 20, 2004 and the closed session minutes of May 4, 2004 as presented; seconded by Crozier. Motion carried.

PUBLIC PARTICIPATION

CK Gonsalus from the League of Women Voters, Bernadine Evans Stake, Mary Kay Solecki, Maureen McCord, Shirley Stillinger, Karen Foster, Joan Miller, and Glenna Wieth all spoke in support of having a children's waiting room in the Courthouse.

COURTHOUSE

User Group List

Mr. Inman reported there are 2 new items on the list, the jury assembly area and the public defender space. He met with Judge Difanis and feels they will be able to increase the seating capacity in the jury assembly room to 150.

Mr. Beckett asked about the status of the Exterior Masonry Project kick-off meeting. He offered County Facilities members the opportunity to attend the team meetings.

Mr. Inman stated the entire team will meet the last week of June and a date will be given at that time.

Mr. Inman stated the RFP for vending services is currently being reviewed by Joel Fletcher, the Assistant State's Attorney. He reminded the committee that the idea of a café is no longer being considered for the Courthouse.

Public Defender & Jury Assembly Seating Project

Mr. Inman stated Mr. Reinhart will be ready to move on this project in a week. He reminded the committee that this is the last item they can work out for expansion of the public defender space without losing jury space.

Museum Update

Mr. Beckett stated he has met with Cheryl Kennedy of the Early American Museum and she is in the process of getting pricing for a mannequin. He is keeping Ms. Erwin up to date on the status of the project.

Volunteer Parking

Mr. Inman stated providing the fact that the cities have a policy on volunteer parking spaces using stickers he would recommend, for the County and as a policy, the committee recommend the county board designate a number of spaces at each County Facility for volunteers. This recommendation would include 2 spaces at the Brookens building, 5 at the Courthouse and 1 for JDC.

Mr. Beckett stated his concern that if you give every department downtown 1 space which would equal 5 soon that will not be enough or something will not be fair. He suggested each office maybe have their own hang tag which the Urbana meter enforcement would have to recognize.

Mr. Knott suggested that each department pay for their own space out of their budget.

MOTION by Crozier to leave this issue alone and offer no volunteer parking at this time; seconded by Brumback. **Motion carried.**

Courthouse Cont.

Juror Shuttle

There was no information to report

Children's Waiting Room

Sheriff Walsh explained that the first year the room in question was used by the State's Attorney, since May the room has only been used for storage, he would like to move Court Security upstairs whether it be in this room or not. He is not speaking out against the children's waiting room, but he does feel there are some issues they need to consider before moving forward. His concerns include the evacuation of the room if there is a bomb threat, what they would do if a parent is sentenced and a child is left at the Courthouse and how they would handle a situation like a case of head lice. He has looked into how other Counties run similar waiting rooms.

Court Security Officer Cathy Sherrick explained to the committee they have from 1-100 children in the Courthouse on a daily basis. If someone enters a courtroom with a child her policy is to ask the judge what to do; usually the child will wait in the hall. If a child becomes a problem they will tell their parents to take them outside, but in general she doesn't feel it is a big problem.

Circuit Clerk Linda Frank addressed the committee stating she feels the Sheriff has valid concerns. The issue of a children's waiting room in the Courthouse has been overwhelmingly received as a good idea since the beginning. She gave examples of many other Counties who have these waiting rooms and how they operate them. She suggested the County Board add a fee of \$4.00 to the filing of civil cases which would generate \$41,000 per year and could pay for the room. She mentioned the need for insurance and suggested that a paid staff member coordinate volunteers for the room and asked the County Board to look at this option.

Judge Difanis spoke stating that occasionally they have kids in the Courtroom and as long as they are not disruptive they can stay. He doesn't feel it is a serious problem

Mr. Beckett stated this issue came forward because there was a space issue, he explained that there have been other rooms in the original plans that are not being utilized as originally planned. Nobody has said anything about this room for over a year, he feels this is a program issue that does not belong before the County facilities committee but should be addressed through Justice or Policy. He won't know if it will work until he sees the program, which will need to fit the space. In the meantime the space will sit there because this committee does not have the jurisdiction to create a program.

Mr. Knott suggested we go ahead and open the room, put some furniture in and see what happens. He compared this room to a waiting room at Carle Clinic saying the parents could supervise the children.

MOTION by Crozier to send this item to the Justice and Social Services committee meeting in July; seconded by Greenwalt. **Motion carried.**

Maintenance Inventory

No information

Courthouse Cont.

Courthouse Masonry Project

Item addressed during the discussion of item V A

CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT

Bid Group 2/Bid Items 5 (Kitchen), 10 (Masonry), 13 (Fire Protection), 15 (Heating), 16 (Ventilation), 17 (Electrical)

Cost Reduction Report

Adoption of Cost Reduction Plan

Recommend Award of Contract for bid items 5, 10,13, 15, 16, 17

Mr. Gavin of the Farnsworth Group stated they have come along way in the last 1 ½ years, in the end they will have a building that is residential in style while keeping the important aspects. The design hasn't been impacted.

Mr. Maupin stated if you look at studies they did prior to getting to this point they have put in everything that the public wanted.

Mr. Dorsey explained they received bids for bid group 2 and as they reviewed them in comparison with the budget they decided they were about 6% over what the construction budget would allow for. When the 20 million dollar budget was set they incorporated 10-11% contingency and they have started construction with every project with a proper contingency. This has been a difficult project from the beginning, they got very competitive bids, and it showed in the people who are most aggressive. They have 14 total bid packages, they recommended several of those be awarded and wanted to the study the remaining 6. They have conducted pre-award meetings with all 14 contractors and follow up meetings to those meetings. He explained the committee needs to move forward and award the bids to the 6 listed, the bid amounts included are the amounts turned in on bid day, they will write change orders across the board shortly after contracts are signed. He stated this project is at the late end of staying in sequence with the weather, if there is not a certain amount of work done by the winter it will cost us.

MOTION by Knott to approve the award of contract for bid group 2 bid items #5,10,13,15,16, and 17; seconded by Crozier. Motion carried with a 8/0 roll call vote. Voting aye were Beckett, Brumback, Cowart, Greenwalt, Knott, Crozier, Sapp, Jay

Mr. Dorsey stated the County Board cannot afford to not take these bids, they will not see numbers this good again. He reminded everyone that jobs go sour when you start doing redesigning.

Farnsworth Group Invoice #77905

MOTION by Brumback to recommend County Board approval of Invoice #77905 from Farnsworth Group in the amount of \$29,617.50 for Professional Services provided through May 21, 2004. Invoice is for Design Development Services; seconded by Knott. **Motion carried.**

Farnsworth Group Invoice #77509

MOTION by Brumback to recommend County Board approval of Invoice #77509 from Farnsworth Group in the amount of \$2,375.80 for Professional Services provided through April 23, 2004. Invoice is for Reimbursables; seconded by Crozier. **Motion carried.**

Mr. Sapp asked if we could have the Farnsworth Group itemize the reimbursables on this invoice.

Mr. Sapp offered a friendly amendment to the motion to have the Farnsworth Group show itemized numbers for this invoice before the board meeting; seconder concurs.

PKD Pay Request #16

MOTION by Jay to recommend County Board approval of Pay Request #16 in the amount of \$32,751.00 for Professional Services provided through May 19, 2004. (\$12,402 - Staff: \$6,751 - Construction Fee; \$823 - Reimbursables) seconded by Crozier. **Motion carried.**

Urbana Park District & County Intergovernmental Agreement

Mr. Inman suggested this item be deferred to the July County Facilities Committee.

There are issues that Joel is investigating and he will have information to the committee before the June 24th Board meeting.

Committee consensus to have a County Facilities committee meeting at 6:30 p.m. on June 24th prior to the county board meeting to address this issue.

CCNH/Scottswood Temporary Stormwater Detention Plan

Mr. Inman informed the committee that the Governors office has given approval for phase I of this project, \$350,000 instead of \$400,000 which will be taken care of in the special assessment. After we provide the reports, the Governors office will give us the funds, the construction documents will go out in August.

Mr. Beckett reminded the committee that this is just the first phase; there is a second grant application that could double our money. He reminded the committee if there is a modification to the program the second half of the money could be gone.

Award of Contract for phone/data

Mr. Reinhart stated they did the phone data and cable TV wiring systems separate from the bid package and we put it out for bid ourselves. Champaign telephone was the responsible bidder.

MOTION by Crozier to approve the award of contract for phone/data wiring to Champaign Telephone Company in the amount of \$86,378; seconded by Brumback. **Motion carried.**

CHAMPAIGN COUNTY SATELLITE JAIL

Compressor Failure

Mr. Reinhart informed the committee they have had 3 more compressor failures in the last 1 ½ months which have been contributed to faulty compressors. One was replaced under warranty, one the contractors paid for and the 3rd one just failed yesterday. He pulled together the original architect and engineer and the original carrier and everyone agrees there is a problem. The 4 damaged compressors are going to be removed from the roof and sent off to be taken apart and analyzed. The company refused to send us a new one even though it was still under warranty, currently there is no air conditioning in the B pod, by the end of the week there will be a bid on the street for replacing the units, by tomorrow evening he hopes to have air back on in Pod B.

Mr. Inman stated the State's Attorneys office has kept a record of everything that has taken place.

Emergency Budget amendment/compressor repair

Mr. Reinhart stated his best estimate for the cost would be between 80 and 90 thousand dollars, he expects to get reimbursed.

A straw poll was taken with all committee members supporting the emergency budget amendment

Shower Remodel

Mr. Reinhart stated this is not a remodel they are just adding a surface to the existing shower, everything should be complete before the next committee meeting.

CHAMPAIGN COUNTY CORRECTIONAL CENTER

GHR Engineers & Associates, Inc, Invoice #0013164

MOTION by Crozier to recommend County Board approval of Invoice #0013164 from GHR Engineers in the amount of \$63.87 for Professional Services provided from April 4, 2004 to May 1, 2004. Invoice is for Professional Personnel/Champaign County Jail Water Heater; seconded by Jay. **Motion carried.**

CHAIR/ADMINISTRATOR ITEMS

Closed Session

MOTION by Brumback to enter into closed session to discuss the purchase or lease of Real property by Champaign County pursuant to 5ILCS 120/ 2(c) (5) of the Open Meetings Act and that the County Administrators, the Supervisor of Maintenance, the Assistant State's Attorney and the recording secretary remain present during the closed session; second to the motion. **Motion carried** with an 8/0 roll call vote. Voting aye were Beckett, Brumback, Cowart, Crozier, Greenwalt, Jay, Knott and Sapp.

OTHER BUSINESS

Humane Society Update

Item addressed under item X B

Proposed Champaign County Animal Control Center

Mr. Inman explained that he and Ms. Busey had met with City representatives from Urbana and Champaign and provided them with budget information. The general consensus was to move forward with the facility.

Ms. Busey provided each committee member with estimated budget information for the proposed center. They would recommend the board approve a fee increase for the dogs which is included in the budget information. She explained how the center would be run with staff, hours of operation and the use of a vet. The County could enter into 3 year commitment with the cities which would keep their contribution the same over the 3 years, and we could renegotiate after that time. She feels this could be done and still maintain a good fund balance although there are issues that would have to be worked out.

Mr. Inman stated he is looking for the committee's approval to go back to the administrative areas of the cities and ask for an intergovernmental agreement. The Physical plant operation would have to be relocated to another facility then we would begin remodeling the facility which would be shared by the cities, by putting in cages and a drainage system and upgrading the office area. He reminded the committee that this information will be addressed at the Justice committee meeting tomorrow and what he needs is committee concurrence that everything is fine concerning the facilities.

Ms. Busey stated the revenue for fiscal year 2005 doesn't include money from the cities. This budget also does not take into account the cost of getting this building up and running, thinking money from the cities will have to be used to convert the building.

Mr. Crozier questioned the need for fee increases, he feels enough fees have been increased and this is just more money out of the public's pocket.

A straw poll was taken showing committee support to allow the County Administrators to work with the cities of Urbana and Champaign toward an intergovernmental agreement and to investigate the use of the General Services Building as an Animal Services Facility.

Proposed Highway/Fleet maintenance Facility Project

Mr. Beckett stated they continue to meet regarding this issue, they have investigated options but until they can show a financial savings to each of the governmental agencies it doesn't make sense to move ahead. The item will remain on the agenda to allow for any discussion.

Clock & Bell Tower Project

Mr. Beckett explained that the fundraising is ongoing, letters are being mailed and we are getting donations.

East Campus Master Plan

Mr. Beckett explained that this project has been stalled because the State of Illinois has not paid the park district and in turn the architects have not been paid.

DETERMINATION OF ITEMS TO BE PLACED ON THE COUNTY BOARD CONSENT AGENDA

Committee consensus to include items VI B, C, D, G and VIII B on the County Board consent agenda.

NEW BUSINESS

Mr. Beckett referred to a memo from Mark Shelden that each member received. This memo is for information only regarding his election equipment storage space.

Mr. Beckett mentioned the County Clerk uses federal express and has shown interest in having a drop off box on site. He will check into a few issues but feels it would be fine to have a box at the Brookens building.

ADDENDUM

Proposed Lease Agreement for the County to lease space at 201 Courtesy Road, Urbana

No Action Taken on this item.

ADJOURNMENT

Chair Beckett declared the meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary