

CHAMPAIGN COUNTY BOARD
COMMITTEE AGENDA

COUNTY FACILITIES

Tuesday, June 13, 2006 – 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center

CHAIR: Steve Beckett

MEMBERS: Avery, Cowart, Hogue, James, Jay, Knott, Sapp, Weibel

	<u>AGENDA ITEM</u>	<u>Page Number</u>
I	<u>CALL TO ORDER</u>	
II	<u>APPROVAL OF AGENDA/ADDENDUM</u>	
III	<u>APPROVAL OF MINUTES: April 20, 2006</u>	1-3
IV	<u>PUBLIC PARTICIPATION</u>	
V	<u>CHAMPAIGN COUNTY NURSING HOME:</u>	
	<i>Committee & County Board Action</i>	
A.	<u>Reuse Study</u>	
1.	<u>Isaksen Glerum Wachter Invoice # 6</u> in the amount of \$5,948.24 for Professional Services rendered through April 28, 2006, per agreement dated October 2005.	4-7
B.	<u>Construction Project</u>	
1.	<u>Farnsworth Group Invoice #91618</u> in the amount of \$690.48 for Architectural Engineering Professional Services/Construction Reimbursable Expenses rendered through April 21, 2006, per agreement dated March 2003.	8-9
2.	<u>PKD Incorporated Pay Request #40</u> in the amount of \$53,240 for Professional Services provided through May 20, 2006, per agreement dated February 2003. Pay Request is itemized as follows: \$8,955 – Staff; \$2,396 – Reimbursable; \$41,889 – General Conditions & Change Orders 1,2 & 3	10-14

Nursing home cont.

3. **EXECUTIVE SESSION** pursuant to 5 ILCS 120/2 (c) 11 to consider litigation which is probable on behalf of Champaign County.
4. **Approval of Professional Engineering Services Contract** – GHR Engineers & Associates, Inc. 15-20
5. **GHR Invoice #0015329** in the amount of \$5,705.15 for Professional Services provided through April 29, 2006. 21
6. **Disposition of surplus child care playground equipment**
 - a. County Policy 22-23
 - b. Recommendation (to be distributed)

VI **FLEET MAINTENANCE/HIGHWAY FACILITY:**

Committee & County Board Action

- A. **BLDD Invoice #127642** in the amount of \$103,120.55 for Professional Services rendered through May 19, 2006, per agreement dated July 2005. Invoice is itemized as follows: 24-29
 - \$102,537.45 – Design Development & Construction Documents
 - \$582.55 – Reimbursables
- B. **Ground Breaking Ceremony**

VII **PHYSICAL PLANT REPORTS:**

- A. **Monthly Budget Report** 30-32
- B. **Manpower Report** – Capital Projects 33-34
- C. **East Campus Utility Study**
- D. **Illinois Power Transition Charge Notification**

VIII **CHAIR REPORT/ISSUES:**

Committee Information

- A. Dedication of the Richard Greenburg “Portrait of President Lincoln” and plaque memorializing the Erwin Donation – June 29th at 4:00 p.m. main lobby of old Champaign County Courthouse.

Chairs report cont.

IX OTHER BUSINESS:

Committee & County Board Action

- | | | |
|----|---|-------|
| a. | <u>METCAD Request for Tower Easement</u> | 35-38 |
| b. | <u>Bid 2006-003</u> - CCNH Landscaping - Recommendation for Award of Contract | 39 |
| c. | <u>LEASE Lease</u> - Renewal (to be distributed) | |
| d. | <u>County Lease of property (renewal)</u> - Bear Properties/Gill Building | 40 |
| e. | <u>Proposed East Campus Vehicle Traffic Flow Plan</u> | 41-42 |
| f. | <u>County Clerk Election Space</u> | |

Committee Action

- | | | |
|----|---|-------|
| g. | <u>RFP 2006-005</u> - Exterior painting of Brookens Administrative Center (to be distributed) | |
| h. | <u>City of Urbana request to relocate County employee parking</u> | 43-50 |

X NEW BUSINESS:

XI CONSENT AGENDA ITEMS:

XII ADJOURNMENT

*Champaign County
Administrative Services
1776 East Washington
Urbana, IL 61802
(217) 384-3776*

*Barbara Wysocki
County Board Chair
Denny Inman, Deb Busey
County Administrators*

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

County Facilities

April 20, 2006 – 6:15 p.m.

Meeting Room 2, Brookens Administrative Center

MEMBERS PRESENT: Beckett (Chair), Avery, Hogue, Jay, Knott, Sapp

MEMBERS ABSENT: Cowart, James, Knott, Weibel

OTHERS PRESENT: Barb Wysocki, Denny Inman, Susan McGrath

Call to Order

Chair Beckett called the meeting to order at 6:20 p.m.

Approval of Agenda/Addendum

MOTION by Sapp to approve the agenda and addendum; seconded by Jay. **Motion carried.**

Public Participation

There was no public participation

Champaign County Nursing Home

RFI – Redevelopment of Champaign County Nursing Home

Mr. Beckett asked, because the committee members just received this information and because the monthly Facilities meeting is May 2nd, if the item could be deferred to that meeting.

Committee consensus to defer to the May County Facilities meeting.

Award of Contract for asphalt paving of new facility parking lots

MOTION by Jay to recommend County Board approval of the award of contract for asphalt parking lots to Champaign Asphalt of Urbana, Illinois; seconded by Sapp. **Motion carried.**

Mold Remediation Project – Final contractor invoices for payment

Mr. Inman stated the committee has before them all invoices received no later than Monday, April 17th. These are the final invoices that will be accepted for the mold remediation project, the majority of which are for the build back portion. He also provided a spreadsheet which provides the current numbers. Mr. Beckett asked, if attorney's fees and architects fees are included with the professional services, Mr. Inman explained they are included.

MOTION by Sapp to recommend County Board approval of the final contractor invoices for the mold remediation project; seconded by Jay.

Ms. Avery stated that the Finance committee, just prior to this meeting, approved increased appropriations of 3.2 million to pay expenses due to the Nursing Home construction project, and asked if some of that money will be going toward paying the bills before them. Mr. Inman explained it would.

Mr. Sapp asked if there will still be additional money required to continue to work on this project stating his understanding was that we will still be receiving invoices, from our legal people working on this, that will need to be paid as we move forward and those invoices will add up to the total. Mr. Inman stated that is true and his understanding, after discussions with Duane Morris, is that they will come back to the County with a proposal on the balance of the fee.

Ms. Avery stated the Finance committee also discussed that approval of that expenditure brings our general corporate fund balance down to approximately 1.7 million. Mr. Inman stated that the final date to submit invoices has been stated at every contractor meeting for months and if anything comes in now, it will come out of their general contracts. He explained they have audited their tickets and everything matches therefore they have no reason to believe there is anything still out there.

Mr. Sapp stated he does not want to go before the full board saying we are done, because we are not.

MOTION carried with a 3/2 roll call vote. Voting yes were Beckett, Jay and Sapp. Voting no were Avery and Hogue. Cowart, James, Knott and Weibel were absent.

Clock & Bell Tower

Addition of Janet Floyd to Clock & Bell Tower Citizens Committee

MOTION by Jay to recommend County Board approval of the addition of Janet Floyd to the Clock & Bell Tower Citizens Committee; seconded by Sapp. **Motion carried.**

Addendum

Champaign County Nursing Home

Correction to pay request, April 4, 2006 agenda item VI C 1 a, as to actual vendor name, Area Disposal Service, in the amount of \$1,033.98

Mr. Beckett explained this pay request, on the April 4th agenda, incorrectly stated the payment was to go to PKD, Inc. when, in fact the correct payee is Area Disposal Service. The amount approved in the pay request will remain the same.

Addendum

MOTION by Jay to approve the correction to pay request, April 4, 2006 agenda item VI C 1 a, as to the actual vendor name, Area Disposal Service, with the amount remaining the same; seconded by Hogue. Motion carried.

Clock & Bell Tower

Contract with White & Borgognoni Architects, P.C. to provide Architectural Services requested by the Citizens committee for the Clock & Bell Tower Restoration Project to update the construction cost budget estimates.

Mr. Inman explained that there is one change that needs to be made to this contract, on page 3. Item 6.4 states an annual percentage rate of 18 and that needs to be replaced with the following statement; the rate in accordance with the local government prompt payment act.

MOTION by Jay to recommend County Board approval of the contract with White & Borgognoni Architects, P.C. to provide Architectural Services requested by the Citizens committee for the Clock & Bell Tower Restoration Project to update the construction cost budget estimates, as amended; seconded by Sapp.

Mr. Beckett explained this is a contract that was requested by the Citizens committee and they, not the County, are paying for it.

Motion carried.

Ms. Avery asked if the committee is subject to going out for bid for this. Mr. Beckett explained that this is part of the negotiation with this firm, which we selected for this project.

Adjournment

Chair Beckett declared the meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary



ENGINEERS AND ASSOCIATES, INC.
Mechanical & Electrical Consulting Engineers

1615 South Neil St. • Champaign, IL 61820
Tel: (217) 356-0536 • Fax: (217) 356-1092
ksiuts@ghrinc.com • FEIN: 37-0860182

April 19, 2006
Project No: 6093.0000
Invoice No: 0015233

Mr. Riley Glerum
Isaksen Glerum Wachter, LLC
114 W. Main
Urbana IL 61801

Project: 6093.0000 Champaign County Nursing Home Conversion

Professional Services: February 26, 2006 through April 1, 2006

Task: 001 Study

Professional Personnel

	Hours	Rate	Amount
Principal			
Gleason, James N.	15.50	140.00	2,170.00
Employee			
Hicks, Shannon	3.00	65.30	195.90
Totals	18.50		2,365.90
Total Labor			2,365.90

Billing Limits	Current	Prior	To-date	
Labor	2,365.90	4,972.23	7,338.13	
Limit			8,588.00	
Remaining			1,249.87	
			Total this task	\$2,365.90
			Total this invoice	\$2,365.90

Outstanding Invoices

Number	Date	Balance
0015121	03/15/06	490.00
Total		490.00



landscape architecture
 planning
 urban design
 civil engineering
 environmental science

RECEIVED

BY _____ FILE 0550

APR 27 2006

ISAKSEN GLERUM WACHTER, LLC
 ARCHITECTS
 URBANA, ILLINOIS

IGW ROUTING	
VEI	RDG ✓
MKL	SWW
DLB	RKT
KNA	SP
DLM	NCC
RETURN TO _____	

INVOICE

IGW ARCHITECTURE
 ATTN: RILEY GLERUM
 114 W. MAIN STREET
 URBANA IL 61801

April 24, 2006
 Project No: 24750.000
 Invoice No: 0043514

CHAMPAIGN COUNTY NURSING HOME REUSE STUDY
 IGW FILE NO. 0550

Professional services from February 25, 2006 to March 31, 2006

Task: 03 ALTERNATIVES

Professional Personnel

	Hours	Rate	Amount
PRINCIPAL/LEVEL 2			
WIESE, PAUL J	2.50	150.00	375.00
attend county facilities committee mtg			
PROF. STAFF/LEVEL 10			
MACHELSKI, RANDALL A	2.00	130.00	260.00
Discussions of alternatives with Riley and cost estimate methods.			
MACHELSKI, RANDALL A	0.50	130.00	65.00
E-mail to Riley and cost research forwarded in e-mail			
MACHELSKI, RANDALL A	0.50	130.00	65.00
Information to Riley and filing of project info			
Totals	5.50		765.00
Total Labor			765.00

Total this task \$765.00

Task: 95 CASH CHARGES

Reimbursable Expenses

TRAVEL			
3/15/06 WIESE, PAUL J	ER50374		133.50
MEALS			
3/15/06 WIESE, PAUL J	ER50374		11.13
Total Reimbursables		1.0 times	144.63 144.63



Delon Hampton & Associates, Chartered

Engineers • Construction and Program Managers

Delon Hampton, Ph.D., P.E.
Elijah B. Rogers
Jeffrey L. Humber, Jr.

Efren P. Halili, P.E.
C. Gary Kellogg, P.E., S.E.
Roderick Hosang, P.E.

ISAKSEN GLERUM WACHTER
114 W MAIN STREET
URBANA, IL. 61801

Invoice # : 7150
Project : 1754410
Project Name : CHAMPAIGN COUNTY NURSING
Invoice Group : **
Invoice Date : 5/2/2006

Attention: Mary Lewis

For Professional Services Rendered through: 3/31/2006

copies of all Reimb documents - Format columns on letter head - Title of
Personell, # of hours worked/billed, Rate, total

Phase Code / Name	% of Contract	Phase Fee	Previous Amount	Current Amount	% Complete	Total Fee Earned
0100 -- SITE VISIT	36.27	1,110.00	1,656.05	25.50	100.00	1,110.00
0200 -- STRUCTURAL CONDITION RPT	53.92	1,650.00	1,200.74	0.00	72.77	1,200.74
9000 -- OTHER DIRECT COSTS	9.80	300.00	0.00	0.00	63.00	187.72
Total Fee:		3,060.00				

Total Fee Earned To Date	2,310.74
Less Previous Billings	2,310.74
Amount due this Invoice	2,499.20



Invoice

Invoice Number: 91618
 Invoice Date: April 30, 2006
 Page 1 of 1
INVOICE TOTAL: \$690.48

Denny Inman
 Champaign County
 Brookens Administrative Center
 1776 E. Washington St.
 Urbana, IL 61802

Client ID: CHAMPAIGN REIMBURSABLE EXPENSES
 Project: 203035.1 Long-term Care/Skilled Care, Champaign County
 P.O. #:

Professional Services for Period Ending 4/21/2006

001 Reimbursable Expenses

Reimbursable Expenses	<u>Charge</u>
Bond (< 24"X 36")	0.40
Meals	54.10
Mileage	622.75
Overnight Delivery/Shipping	13.23
Reimbursable Expenses Totals	<u><u>\$690.48</u></u>

Total Project Invoice Amount: \$690.48

Aged Receivables:					
<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 Days</u>	<u>Over 120</u>	
\$1,117.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Please Return Remittance to: Farnsworth Group, Inc.; 2858 Paysphere Circle; Chicago, IL 60674

Please Return One Copy With Your Remittance

1 1/2% Interest Monthly After 30 Days

Billing Documentation

Invoice Number: 91618
 Invoice Date: April 30, 2006

To: Champaign County
 Brookens Administrative Center
 1776 E. Washington St.
 Urbana, IL 61802

Project: 203035.1 REIMBURSABLE EXPENSES
 Long-term Care/Skilled Care, Champaign County

Professional Services for the Period: 3/18/2006 to 4/21/2006

Billing Group: 001 Reimbursable Expenses 91618
 Contract #:

Total Phase

Reimbursable Expenses

Reimbursable Expenses	Date	Units	Unit Cost	Unit Markup	Multiplier	Unit Rate	Charge
Overnight Delivery/Shipping	3/22/2006	1.00	12.03	0.00	1.1000	13.23	\$13.23
Meals	3/29/2006	1.00	12.27	0.00	1.1000	13.50	\$13.50
Meals	4/10/2006	1.00	13.45	0.00	1.1000	14.80	\$14.80
Meals	4/10/2006	1.00	17.05	0.00	1.1000	18.76	\$18.76
Meals	4/11/2006	1.00	6.40	0.00	1.1000	7.04	\$7.04
Mileage	3/29/2006	400.00	0.45	0.03	1.0000	0.47	\$188.00
Mileage	4/10/2006	400.00	0.45	0.03	1.0000	0.47	\$188.00
Mileage	4/14/2006	125.00	0.45	0.03	1.0000	0.47	\$58.75
Mileage	4/20/2006	400.00	0.45	0.03	1.0000	0.47	\$188.00
							\$690.08

Construction Administration	Date	Units	Unit Cost	Unit Markup	Multiplier	Unit Rate	Charge
Bond (< 24"X 36")	3/21/2006	1.00	0.14	0.26	1.0000	0.40	\$0.40
							\$0.40

Total Reimbursable Expenses \$690.48

Total Reimbursable Expenses 690.48



May 31, 2006

Denny Inman – Co-Administrator
Champaign County, Illinois
Department of Administrative Services
1776 East Washington Street
Urbana, Illinois 61802

Re: Champaign County Nursing Home
PKD, Inc. Project Number 275
Payment Application Request No. 40

Dear Mr. Inman,

Enclosed are two copies of our Payment Application No. 40 for this project. This is for work completed through May 20, 2006.

Please call our office (356-8424) for pick-up when the checks are ready (on or before June 23, 2006). Thank You.

Sincerely,

Timothy R. Mininger
Timothy R. Mininger, Project Engineer

Xc: MJS/PBD/TRM/MFC Pay Requests
Ann Deedrich - Pay Request 1 ea.

CHAMPAIGN COUNTY NURSING HOME - PAY APPLICATION

APPLICATION THROUGH: May 20, 2006
APPLICATION NO. 40

ITEM:	CHECK PAYMENT TO:	AMOUNT OF PAYMENT:
1	PKD, Inc. - Staff, Fee, Reimbursables, and General Conditions	\$53,240
2	Stark Excavating	\$0 *
3	Cross Construction	\$39,506 *
4	Duce Construction	\$78,180 *
5	Roessler Construction	\$0 *
6	National Fabco	\$0 *
7	Tile Specialists	\$18,620 *
8	Advanced Roofing	\$0 *
9	Otto Baum	\$59,362 *
10	Thyssen/Krupp	\$0
11	Stobek Masonry	\$0 *
12	Borchers Decorating	\$9,257 *
13	Automatic Fire	\$0 *
14	McWilliams	\$0 *
15	Reliable Mechanical (Heat)	\$0 *
16	Reliable Mechanical (Vent)	\$0 *
17	Coleman Electric	\$65,123 *
TOTAL:		\$323,288

* - Retainage has been reduced for this Contractor.

CONTINUATION SHEET

Document G702, APPLICATION AND CERTIFICATE FOR
 MENT, containing Contractor's signed Certification is attached.
 ulation below, amounts are stated to the nearest dollar. Use
 mn 1 on Contracts where variable retainage for line items may
 /.

APPLICATION NUI 40
 APPLICATION DA 5/29/2006
 PERIOD TO: 5/20/2006
 PKD PROJECT NC 275

VI	B	C	D		E	F	G		H	I
	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION							
	ORIGINAL CONTRACT									
	PKD Staff	\$373,879	\$345,919	\$8,955			\$354,874	95%	\$19,005	\$0
	PKD Preconstruction Fee	\$113,201	\$113,201	\$0			\$113,201	100%	\$0	\$0
	PKD Construction Fee	\$148,515	\$148,515	\$0			\$148,515	100%	\$0	\$0
	Reimbursables	\$55,110	\$31,378	\$2,396			\$33,774	61%	\$21,336	\$0
	CHANGE ORDER NO. 1, 2, & 3 - GEN. CONDITIONS	\$957,893	\$773,673	\$41,889			\$815,562	85%	\$142,331	\$0
	TOTAL	\$1,648,598	\$1,412,686	\$53,240		\$0	\$1,465,926	89%	\$182,672	\$0

1
2

DOCUMENT G703*APPLICATION AND CERTIFICATE FOR PAYMENT***MAY 1983 EDITION***AIA
 AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

Champaign County Nursing Home
 PKD Project No. 275
 Itemized Detail of Costs (Original Contract)

Application No: 40
 Application Date: 5/29/06
 Period From: 4/21/06
 Period To: 5/20/06

Staff (Pre-construction & Construction)						
Description	Scheduled Value	Previously Billed	Hours This Period	Cost This Period	Total Cost to Date	Balance to Complete
Project Exec./Admin.		\$30,940	17	\$1,156	\$32,096	
Project Engineer II		\$14,467	55	\$2,035	\$16,502	
Project Accountant		\$5,705	5	\$175	\$5,880	
Senior Project Manager		\$147,700	40	\$2,000	\$149,700	
Project Engineer		\$128,982	97	\$3,589	\$132,571	
Estimator		\$6,200	0	\$0	\$6,200	
Chief Estimator		\$0	0	\$0	\$0	
Mechanical Estimator		\$7,425	0	\$0	\$7,425	
Electrical Estimator		\$4,500	0	\$0	\$4,500	
Total Staff	\$373,879	\$345,919	214	\$8,955	\$354,874	\$19,005

Construction Management Fee (Pre-construction 2/03 through 1/04)

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Construction Management Fee	\$113,201	\$113,201		\$0	\$113,201	\$0

Construction Management Fee (Construction 2/04 through 11/05)

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Construction Management Fee	\$148,515	\$148,515		\$0	\$148,515	\$0

Reimbursables

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Print and Reproduce		\$2,868		\$0	\$2,868	
Construction Photographs		\$668		\$107	\$775	
Field Office Supplies		\$965		\$28	\$993	
Set Job Trailer		\$689		\$583	\$1,272	
Rent Office Trailer		\$9,375		\$375	\$9,750	
Postage		\$2,561		\$226	\$2,787	
Photocopies		\$4,671		\$584	\$5,255	
Field Office Equipment		\$879		\$35	\$914	
Communications		\$8,667		\$458	\$9,125	
Drinking Water		\$35		\$0	\$35	
Total Reimbursables	\$55,110	\$31,378		\$2,396	\$33,774	\$21,336

Champaign County Nursing Home
 PKD Project No. 275
 Itemized Detail of Costs (PKD Change Order No. 1)

Application No: 40
 Application Date: 5/29/06
 Period From: 4/21/06
 To: 5/20/06

General Conditions (PKD Change Order No. 1 & No. 3)

Description	Scheduled Value	Previously Billed	Cost This Period	Total Cost to Date	Balance to Complete
Superintendent	\$391,299	\$350,834	\$22,260	\$373,094	\$18,205
Miscellaneous Permits	\$0	\$0	\$0	\$0	\$0
Project Signs	\$1,919	\$1,919	\$0	\$1,919	\$0
Layout by Licensed Surveyor	\$2,142	\$1,642	\$0	\$1,642	\$500
Dumpster	\$60,188	\$56,102	\$3,696	\$59,798	\$390
Inspect & Test	\$35,402	\$30,402	\$574	\$30,976	\$4,426
Project Clean-Up	\$9,092	\$2,932	\$3,128	\$6,060	\$3,032
Clean Glass	\$2,500	\$0	\$0	\$0	\$2,500
Final Clean-Up	\$5,600	\$0	\$0	\$0	\$5,600
Bid Document Distribution	\$995	\$995	\$0	\$995	\$0
Job Office Maintenance	\$250	\$0	\$0	\$0	\$250
Temporary Toilets	\$6,131	\$5,911	\$0	\$5,911	\$220
Temp. Elect. Serv. Connection	\$16,639	\$16,639	\$0	\$16,639	\$0
Temp. Water Serv. Connection	\$0	\$0	\$0	\$0	\$0
Temp Gas Service Connection	\$0	\$0	\$0	\$0	\$0
Elect. Power Serv. Connection	\$0	\$0	\$0	\$0	\$0
Water Service Connection	\$0	\$0	\$0	\$0	\$0
Gas/Main Connection	\$500	\$0	\$0	\$0	\$500
Cable TV Connection	\$500	\$0	\$0	\$0	\$500
Electric Power Usage	\$112,508	\$97,813	\$11,884	\$109,697	\$2,811
Partial Winter Protection	\$93,817	\$92,817	\$0	\$92,817	\$1,000
Temporary Heat	\$143,043	\$53,995	\$347	\$54,342	\$88,701
Small Tools/Equipment	\$1,726	\$798	\$0	\$798	\$928
Rectify/Repair	\$1,000	\$0	\$0	\$0	\$1,000
Project Truck	\$604	\$104	\$0	\$104	\$500
Dedication	\$2,500	\$0	\$0	\$0	\$2,500
Misc. Site Items	\$5,000	\$232	\$0	\$232	\$4,768
Temp. Roads/Park/Laydown	\$8,809	\$6,809	\$0	\$6,809	\$2,000
Security Fence	\$14,966	\$12,966	\$0	\$12,966	\$2,000
Street Barricades	\$0	\$0	\$0	\$0	\$0
Pumping/Dewatering	\$226	\$226	\$0	\$226	\$0
Dust/Noise Partitions	\$847	\$847	\$0	\$847	\$0
Animal Control A/C	\$7,582	\$7,582	\$0	\$7,582	\$0
Insulation Removal Wing 1, & 3	\$32,108	\$32,108	\$0	\$32,108	\$0
Total General Conditions	\$957,893	\$773,673	\$41,889	\$815,562	\$142,331



GHR Engineers & Associates, Inc.

Mechanical and Electrical Consulting Engineers

J.N. Gleason, PE.
Chief Executive Officer

J.W. Aquino, A.I.A.
President
April 28, 2006

J.E. Ramshaw Sr., PE.
Executive Vice President

K.M. Siuts
Secretary-Treasurer

Associates

B.C. Finet, PE.

M.R. Gilbert, PE.

L.R. Kienzler, PE.

G.W. Gaither, C.E.T.

C.L. Peacock, C.P.D.

Mr. Denny Inman
County Administrator
Champaign County Administrative Services
1776 East Washington
Urbana, IL 61802-4578

SUBJECT: 6148 Engineering Services Proposal

D.B. White

J.D. White

Dear Denny:

This is submitted per your request. We will provide engineering services on an as-requested basis. Our services are currently expected to focus on selected issues with regard to the HVAC systems at the new Nursing Home.

We will provide these services at normal hourly rates of 2.50 times Direct Personnel Expense (DPE). Please note that Principals are billed at the flat rate of \$140 per hour. If we have any expenses we'll bill them with no mark-up. At this point we do not anticipate any expenses.

Given the somewhat open-ended nature of this effort, we can not predict the total billing. It is our intent to study only what we are requested to study. We will invoice monthly for our services. If you need more frequent updates on the cost of our services then let me know and we'll make arrangements for whatever you need.

We can not, and will not, accept responsibility for the design, cost and / or operation of the MEP systems in the new Nursing Home as they were designed by others. We will conduct engineering analyses on systems as requested by you and present supporting information and calculations as they may become necessary.

To ensure an understanding of our mutual responsibilities, we have attached Terms and Conditions dated April 28, 2006.



Mr. Denny Inman

Page 2

April 28, 2006

If this proposal is acceptable to you, please sign and return one copy for our files.

Proposed By

Accepted By

James N. Gleason, PE
CEO
GHR Engineers and Associates, Inc.

Signed _____ Date _____
Typed Name _____ Title _____
County of Champaign

JNG/smh

Attachment

cc: Fee File

042806 DI.JNG.wpd

GHR ENGINEERS AND ASSOCIATES, INC.
TERMS AND CONDITIONS OF AGREEMENT
OWNER - ENGINEER

County of Champaign - GHR Engineers and Associates, Inc.

To assure an understanding of matters related to our mutual responsibilities these terms and conditions for professional engineering services are made a part of this agreement for our services:

AMENDMENTS

This agreement may be amended in writing providing both the Owner and Engineer agree to such modifications.

COMPENSATION FOR ENGINEERING SERVICES

The basis for compensation will be as identified in the agreement.

When a "Direct Personnel Expense" (D.P.E.) payment is utilized it shall be computed by a multiplier factor times payroll cost plus reimbursable expenses.

The "D.P.E." means the salaries and wages paid to all Engineering personnel engaged directly in these services plus the cost of customary and statutory benefits including social security contributions, unemployment, health, sick leave, vacation, workman's compensation, incentive and holiday pay applicable thereto.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the services including but not limited to the following: Transportation and subsistence, toll telephone calls, telegrams, reproduction or printing, computer time and outside consultants.

The "Multiplier" is a factor for general direct overhead, indirect costs, profit and other costs. The Multiplier factor rate shall be identified in the agreement.

TIME OF PAYMENT

The Engineer may submit monthly statements for services and expenses based upon the proportion of the actual services completed at the time of billing. Unless provided for otherwise, payments for engineering services will be due and payable sixty (60) calendar days from the issuance of the Engineer's statement.

LATE PAYMENT

If the Owner fails to make any payment due the Engineer for services and expenses within the time period specified, a service charge of 1-1/2% per month may be added to the Owners account. This is an annual rate of 18%.

In the event any portion or all of an account remains unpaid 90 days after billing the Owner shall pay all costs of collection, including reasonable attorney's fees.

STANDARD OF CARE

The Engineer will perform the services under this agreement in accordance with generally accepted practice, in a manner consistent with the level of care and skill ordinarily exercised by members of this profession under similar circumstances in this locality. No other warranties implied or expressed, in fact or by law, are made or intended in this agreement.

Owner shall make all unusual and/or out-of-the-ordinary design requirements known to the Engineer.

CONFIDENTIALITY

The Engineer shall hold confidential the business and technical information obtained or generated in performance of services under this agreement, and as identified in writing by the Owner as confidential.

DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS

All equipment plans, site surveys, etc. necessary for the Engineer to accomplish the services shall be provided by the Owner at no charge to the Engineer.

AUTHORITY AND RESPONSIBILITY

The Engineer shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, terms or other work aids, and shall have no duties or responsibilities imposed by the Structural Work Act.

INSURANCE

The Engineer shall maintain comprehensive general liability and professional liability insurance coverage and the Engineer employees are covered by Workers Compensation Insurance. Certificates of Insurance can be provided to the Client upon written request. The Engineer shall not be responsible for any loss, damage, or liability beyond these insurance limits and conditions.

HAZARDOUS MATERIALS

The Engineer and the Engineer's consultants shall have no responsibility for discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the project site, including but not limited to asbestos, asbestos products, mold, polychlorinated byphenyl (PCB) or other toxic substances. If required by law, the Owner shall accomplish all necessary inspections and testing to determine the type and extent, if any, of hazardous materials at the project site. Prior to the start of services, or at the earliest time such information is learned, it shall be the duty of the Owner to advise the Engineer (in writing) of any known or suspected hazardous materials. Removal and proper disposal of all hazardous materials shall be the responsibility of the Owner.

MOLD

It is understood that the Engineer has no control over conditions in the field.

The completed structure will be subject to wear and tear as well as environmental and man-made exposures. Consequently, the structure will require frequent monitoring and maintenance to prevent damage or deterioration. Such monitoring and maintenance will be the sole responsibility of the Owner. Engineer shall have no responsibility for such issues.

INDEMNIFICATION

The Owner shall indemnify and hold harmless the Engineer and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damages, loss or expense is caused in whole or in part by the negligent act, omissions, and/or strict liability of the Owner, anyone directly or indirectly employed by the Owner (except the Engineer), or anyone for whose acts any of them may be liable.

MEDIATION

In the event of a dispute, the parties shall endeavor to settle disputes by mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

TERMINATION

In the event of termination of this Agreement by either party, the Owner shall within fifteen (15) calendar days of termination pay the Engineer on an hourly basis for all services rendered and all reimbursable costs incurred by the Engineer up to the date of termination, in accordance with the payment provisions of this Agreement.

APPLICABLE LAW

Unless otherwise specified, this agreement shall be governed by the laws of the State of Illinois.

042806 Contract.JNG.wpd



ENGINEERS AND ASSOCIATES, INC.
Mechanical & Electrical Consulting Engineers

1615 South Neil St. • Champaign, IL 61820
Tel: (217) 356-0536 • Fax: (217) 356-1092
ksiuts@ghrinc.com • FEIN: 37-0860182

May 18, 2006
Project No: 6148.0000
Invoice No: 0015329

Mr. Denny Inman
Champaign County
1776 East Washington
Urbana IL 61802

Project: 6148.0000 Champaign County Nursing Home Assistance

Professional Services: April 2, 2006 through April 29, 2006

Task: 002 HVAC System Review

Professional Personnel

	Hours	Rate	Amount	
Principal				
Gleason, James N.	13.50	140.00	1,890.00	
Kienzler, Lawrence R.	30.00	122.80	3,684.00	
Employee				
Hicks, Shannon	0.50	65.30	32.65	
Meerdink, John G.	0.75	77.45	58.09	
Wright, Pamela J.	0.75	53.88	40.41	
Totals	45.50		5,705.15	
Total Labor				5,705.15
				Total this task \$5,705.15
				Total this invoice \$5,705.15

Section VIII (C-1,2) amended 3/30/99 ORDINANCE #588
Section VIII amended 8/20/02 ORDINANCE #664

VIII. SURPLUS/OBSOLETE/EXCESS EQUIPMENT/PROPERTY

It is the policy of the Champaign County Board that:

- A. Items no longer usable for their intended purpose, and having maintenance/repair cost(s) which are prohibitive, qualify as surplus equipment/property.
- B. County Departments shall notify the County Administrator when they have items no longer in use by the Department.
- C. Upon notification of excess equipment by County Departments, the County Administrator shall:
 - i. Move the excess equipment to excess equipment storage;
 - ii. Create an inventory listing of excess equipment and photograph items. Photographs shall be placed on the County's intranet with message to all County Departments that new excess equipment is available.
- D. When the excess equipment storage is full to capacity, the County Administrator shall notify all County Departments that current pending inventory of excess equipment is going to public sale with a stated deadline of availability to County Departments.
- E. The County Administrator shall contract with a licensed auctioneer to arrange for the public sale of the current pending inventory of excess equipment in the following manner:
 - i. Auctioneer shall assess items and provide a statement of appraised value.
 - ii. Any items which have an appraised value less than the cost of moving, storing, and auctioneer service shall be disposed of in the following manner:
 - 1. Offered first to local non-sectarian: (a) educational; (b) performing arts; or (c) non-profit organizations; at no cost; or
 - 2. Landfill.

- iii. The County Administrator shall have the items moved to the location where the auctioneer shall hold the public auction;
 - iv. The County Administrator shall place a Notice of current pending list of equipment to be made available for sale to the general public in the "Legal Notices" section of a newspaper of general circulation in the County for one (1) day at least three (3) days prior to the date of the auction;
 - v. The Auctioneer shall present to the County Administrator a report detailing the disposition of each piece of equipment disposed of within fourteen days of the public sale;
 - vi. The County Administrator shall prepare a report detailing the entire disposition of the current pending inventory with documented expenditures and revenues resulting from said disposition and forward said report to the County Facilities Committee within 45 days of final disposition.
- F. The County will not sell any excess equipment/property, which is determined to be dangerous or contain toxic or hazardous components, but rather shall dispose of said equipment/property in the manner prescribed by the manufacturer.
- G. All equipment sold through the Surplus/Obsolete/Excess Equipment/Property section of the Champaign County Purchasing Policy Ordinance shall be sold in the operating condition as of the date of sale with no guarantee of future operation or warranty.
- H. No Champaign County elected official or department head shall purchase equipment sold through the Surplus/Obsolete/Excess Equipment Property section of the Champaign County Purchasing Policy Ordinance.

MAY 23 2006



Champaign County Highway Dept.
 Cookens Administration Center
 76 E. Washington Street
 Urbana, IL 61802
 Attn: Denny Inman

May 19, 2006
 Invoice No: 127642
 Project No: 053015.400

Principals
 L. Eugene Dillow, AIA
 John R. Drayton, AIA
 Michael E. Cardinal, AIA
 Randall L. West, AIA
 Samuel J. Johnson, AIA
 Steven T. Oliver, AIA

Associates
 Scott M. Likins, AIA
 Bruce L. Maxey, AIA
 Barbara Meek, AIA
 Mark A. Ritz, AIA
 Timothy J. McGrath, AIA
 John S. Whitlock, AIA
 R. Carson Durham, AIA

Project: Champaign Cty Fleet Maintenance Highway Facility

For professional services rendered for the period April 25, 2006 to May 19, 2006
 on the referenced project.

Description	Contract Amount	% Work To Date	Amount Billed	Previous Billed	This Inv Billed
PROGRAMMING	75,000.00	100.00%	75,000.00	75,000.00	0.00
SCHEMATIC DESIG	67,500.00	100.00%	67,500.00	67,500.00	0.00
DESIGN DEVELOPMNT	90,000.00	100.00%	90,000.00	81,000.00	9,000.00
INST DOCUMENTS	180,000.00	50.00%	90,000.00	0.00	90,000.00
AD/NEGOTIATION	22,500.00	0.00%	0.00	0.00	0.00
INST ADMIN	90,000.00	0.00%	0.00	0.00	0.00
	<u>1,396.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Fix Fee	526,396.00		322,500.00	223,500.00	99,000.00

Vendor	Invoice #	Inv. Amt.	Memo
Erns Clancy & Assoc.	042706 - 50%	2,952.00	Storm Water Management Plan
Erns Clancy & Assoc.	042706 - 30%	586.00	Storm Water Pollution Prevention Plan
decatatur Blue Print	26546	570.92	
edEx Kinko's Office and Print Services	015669P002554	11.63	
		<u>4,120.55</u>	

Invoice Total \$103,120.55

Due and payable upon receipt. Subject to finance charge of 1% per month after 30 days.

Over 75 Years of Architecture

100 merchant street
 decatur, illinois 62523
 phone 312 422 5105

2104 west springfield avenue
 champaign, illinois 61821
 phone 312 356 9806

115 west jefferson, suite 103
 bloomington, illinois 61701
 phone 309 828 5025

833 west jackson, suite 100
 chicago, illinois 60607
 phone 312 829 1987

Task 9 – Stormwater Management Plan Services Include:

- Preliminary calculations for the Stormwater Detention Basin and Site Storm Sewer System
- Incorporation of Stormwater Detention Basin and Storm Sewer to site plans
- Supervision and review of all work performed by a Professional Engineer / Surveyor / Principal of the Firm.

Task 9 Services performed in accordance with AIA Document C141 dated July 22, 2005 for a "Lump Sum" for Fees and Expenses of \$7,380.

Task 9 Services	50% complete	\$3,690.00
- Less amount previously billed		<u>738.00</u>
TOTAL AMOUNT DUE FOR TASK 9 SERVICES		\$2,952.00

SUMMARY OF TASK 9			
<u>Statement</u>		<u>% Complete</u>	<u>Amount</u>
#1	August 31, 2004	10%	\$ 738.00
#2	September 28, 2005	0%	0.00
#3	April 27, 2006	40%	<u>2,952.00</u>
TOTAL		50%	\$3,690.00

Task 10 – Stormwater Pollution Prevention Plan Services Include:

- Partial preparation of Plan Sheets, Details, and Specifications to be incorporated into the Site Plans for Stormwater Pollution
- Partial preparation of the **StormWater Pollution Prevention Plan (SWPPP)** to be submitted with finalized documents
- Supervision and review of all work performed by a Professional Engineer / Surveyor / Principal of the Firm.

Task 10 Services performed in accordance with AIA Document C141 dated July 22, 2005 for a "Lump Sum" for Fees and Expenses of \$2,930.

Task 10 Services	30% complete	\$879.00
- Less amount previously billed		<u>293.00</u>
TOTAL AMOUNT DUE FOR TASK 10 SERVICES		\$ 586.00

SUMMARY OF TASK 10			
<u>Statement</u>		<u>% Complete</u>	<u>Amount</u>
#1	August 31, 2004	10%	\$293.00
#2	September 28, 2005	0%	0.00
#3	April 27, 2006	20%	586.00
	TOTAL	30%	\$879.00





DECATUR BLUEPRINT, INC.
 230 WEST WOOD • DECATUR, ILLINOIS 62523
 PH 217.423.7589 • FAX 217.423.7580
 WWW.DECATURBLUEPRINT.COM

SALES TICKET
 Number: **26546**
 Date: **Apr 3, 2006**
 Page: **1**

Sold To: **BLDD Architects - Champaign**
2104 W. Springfield Avenue
Champaign, IL 61821

Ship to:

Payment Terms	Customer PO	Customer ID	
Net 30 Days	053015.400	BLDDCH	
Sales Rep ID	Shipping Method	Ship Date	Due Date
SNYDER	DELIVERED		5/3/06

Quantity	Description	Total
63	PLOT FILES 24X36 (DESIGN & DEVELOPMENT) N.CHRISTOPHER 4/27/06	126.00
3,024	S/F DIGITAL PRINTS 8 OF 63 24X36 (DESIGN & DEVELOPMENT) N.CHRISTOPHER 4/27/06	423.36
	SHIPPING & HANDLING (UPS GROUND - 1 SET EACH TO PB TRANSIT & RAIL SYSYSTEMS & DELON HAMPTON & ASSOC.) 4/27/06	21.56
NOTE: WE DELIVERED 6 SETS TO CHAMPAIGN OFFICE - PER REQUEST		

	Subtotal	570.92
	Sales Tax	
	Total Amount	570.92
CHECK/CREDIT CARD	Payment Received	
	TOTAL DUE	570.92

Received By: _____

053015400
DD Phase pt.



FedEx Kinkos
Office and Print Center

May 02 2006 16:06
Receipt #: 302101
Invoice #: 01500P002554
Customer #: 0103737300-0076
Customer: 162917
Auth. User: BRITTANY PUTMAN
2006/05/02 15:48

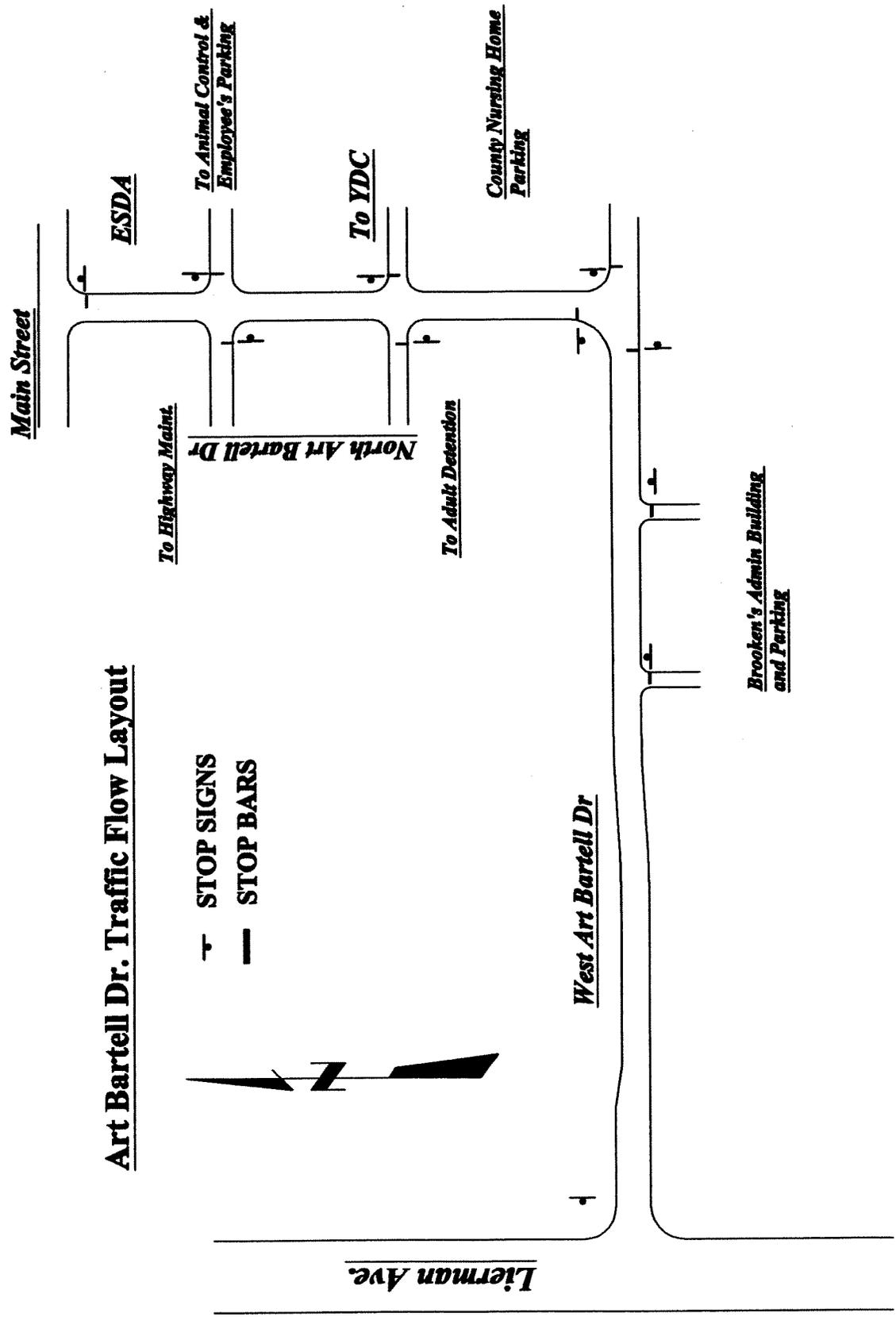
Qty	Description	Amount
11	ES B&W S/S White 8.5 x11	0.68
9	Spooled ES B&W S/S White 8.5 x11	0.72
2	ES B&W S/S White 8.5 x11	0.16
136	ES B&W S/S White 8.5 x11	10.80
SubTotal		12.36
Taxes		0.45
Total		12.81

The Card holder agrees to pay the Issuer of the charge card in accordance with the agreement between the Issuer and the Cardholder.

505 S. Mattis Ave. 217-355-3400
Champaign, IL 61821
www.fedexkinkos.com
Please recycle this receipt.

Art Bartell Dr. Traffic Flow Layout

- STOP SIGNS
- STOP BARS



Drawn By: J. L. Cooper 5/19/06

Approved By: *J. L. Cooper*

Champaign County Physical Plant
 Monthly Report -
 May, 2006

	Original Budget Amount	Current Budget Amount	Year to Date Expenditures	Balance	% of Current Budget Spent	Last Month	Last Year This Time
Commodities	\$72,668.00	\$75,235.00	\$46,506.68	\$28,728.32	61.82%	47.30%	48.82%
Cths R & M	\$22,716.00	\$21,149.00	\$20,494.49	\$654.51	96.91%	82.17%	82.80%
Downtown Jail R & M	\$28,189.00	\$33,517.00	\$25,825.71	\$7,691.29	77.05%	68.01%	60.25%
Satellite Jail R & M	\$29,087.00	\$25,587.00	\$19,732.73	\$5,854.27	77.12%	61.97%	68.82%
1905 R & M	\$10,718.00	\$15,195.00	\$9,605.11	\$5,589.89	63.21%	60.36%	23.69%
JDC R & M	\$13,503.00	\$12,503.00	\$6,004.53	\$6,498.47	48.02%	39.13%	50.50%
Brookens R & M	\$26,760.00	\$23,900.00	\$8,594.14	\$15,305.86	35.96%	29.88%	76.65%
Other Bldgs R & M	\$15,500.00	\$14,825.00	\$3,143.95	\$11,681.05	21.21%	17.72%	63.71%
Gas Service	\$240,555.00	\$253,208.00	\$216,242.66	\$36,965.34	85.40%	67.73%	62.04%
Electric Service	\$582,610.00	\$591,098.00	\$225,654.97	\$365,443.03	38.18%	24.47%	28.14%
Water Service	\$30,972.00	\$30,972.00	\$13,623.24	\$17,348.76	43.99%	31.39%	37.06%
Sewer Service	\$32,987.00	\$32,987.00	\$14,322.18	\$18,664.82	43.42%	30.58%	23.35%
All other services	\$198,187.00	\$205,699.00	\$124,425.19	\$81,273.81	60.49%	44.71%	47.28%
Brookens Remodel	\$0.00	\$75,500.00	\$19,829.31	\$55,670.69	26.26%	26.26%	n/a

Prepared by: Ranae Wolken
 6/7/2006

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Electric Utilities - FY2006

Period	Courthouse	204 E Main	502 S Lierman	JDC	1905 E Main	1701 E Main	1601 E Main	Nite Lite	Brookens	Monthly Totals
December	\$10,837.64	\$4,983.26	\$5,542.84	\$2,433.56	\$2,751.89	\$49.07	\$174.83	\$119.31	\$6,826.49	\$33,718.89
January	\$12,919.98	\$5,652.09	\$6,732.53	\$2,588.54	\$2,451.06	\$49.68	\$181.58	\$119.31	\$7,075.12	\$37,769.89
February	\$12,371.33	\$5,494.15	\$6,215.62	\$2,223.40	\$2,237.77	\$46.04	\$171.46	\$119.31	\$7,320.29	\$36,199.37
March	\$12,804.31	\$5,158.50	\$6,378.96	\$2,373.69	\$2,719.48	\$45.12	\$171.46	\$119.31	\$7,905.44	\$37,676.27
April	\$15,154.64	\$6,213.74	\$6,635.83	\$2,547.49	\$2,601.34	\$35.90	\$197.33	\$119.31	\$10,188.29	\$43,693.87
May	\$4,854.36			\$2,497.59	\$2,897.20	\$29.50	\$197.33	\$119.31	\$10,042.71	
June										
July										
August										
September										
October										
November										
Total to Date	\$64,087.90	\$27,501.74	\$31,505.78	\$14,664.27	\$15,658.74	\$255.31	\$1,093.99	\$715.86	\$49,358.34	\$204,841.93

Prepared by Ranae Wolken
6/7/2006

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Gas Utilities - FY2006

Period	Courthouse	204 E Main	502 S Lierman	JDC	1905 E Main	1601 E Main	1701 E Main	Brookens	Monthly Totals
December	\$17,053.32	\$6,522.37	\$12,970.65	\$35.50	\$2,448.57	\$652.06	\$1,196.47	\$8,826.10	\$49,705.04
January	\$19,616.50	\$6,070.38	\$12,788.08	\$35.50	\$1,825.21	\$645.85	\$78.15	\$7,295.08	\$48,354.75
February	\$9,205.02	\$6,140.38	\$10,500.88	\$35.50	\$1,559.52	\$545.19	\$596.43	\$6,564.74	\$35,147.66
March	\$13,991.44	\$5,151.01	\$11,522.33	\$35.50	\$2,097.68	\$448.92	\$380.83	\$4,670.66	\$38,298.37
April	\$8,101.71	\$2,173.73	\$5,760.80	\$35.50	\$1,499.07	\$221.19	\$112.79	\$2,339.24	\$20,244.03
May	\$10,469.75			\$35.50	\$1,422.33	\$221.19	\$35.50	\$1,838.79	
June									
July									
August									
September									
October									
November									
Total to date	\$78,437.74	\$26,057.87	\$53,542.74	\$213.00	\$10,852.38	\$2,734.40	\$2,400.17	\$31,534.61	\$205,772.91

Prepared by Ranae Wolken
6/7/2006

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Building/Grounds Maintenance work hour comparison

FY2006

Weekly Period	Repair & Maintenance	Scheduled Maintenance	Nursing Home	Special Project	TOTAL	
Dec 4- 10, 2005	310.5	8.0	0.0	32.0	350.5	
Dec 11-17, 2005	297.5	16.0	3.0	44.5	361.0	
Dec 18-24, 2005*	248.0	9.5	4.0	24.0	285.5	One employee resigned effective 12/16/05
Dec 25-31, 2005*	168.0	0.0	0.0	32.0	200.0	
Jan 1-7, 2006*	195.0	16.0	0.0	28.0	239.0	
Jan 8-14, 2006	287.0	8.0	4.5	36.3	335.75	
Jan 15-21, 2006*	263.0	8.0	0.0	32.0	303.0	Full staffed effective 1/17/06
Jan 22-28, 2006	306.0	8.0	2.0	40.0	356	
Jan 29-Feb 4, 2006	307.5	0.0	13.0	71.0	391.5	
Feb 5-11, 2006	284.5	17.0	3.0	65.5	370	
Feb 12-18, 2006	273.0	42.0	0.0	84.5	399.5	
Feb 19-25, 2006*	219.5	0.0	5.5	72.0	297	
Feb 26-Mar 4, 2006	232.25	2.0	1.5	144.0	379.75	
Mar 5-11, 2006	263.0	3.0	6.0	125.75	397.75	
Mar 12-18, 2006	354.0	8.0	8.5	32.0	402.5	
Mar 19-25, 2006	296.5	0.0	12.0	16.0	324.5	
Mar 26-April 1, 2006	345.5	0.0	7.5	40.0	393.0	
Apr 2-8, 2006	274.5	0.0	4.0	46.5	325.0	
Apr 9-15, 2006*	207.5	0.0	20.0	32.0	259.5	
Apr 16-22, 2006	252.5	0.0	5.8	52.0	310.25	
Apr 23-29, 2006	202.8	0.0	2.5	162.25	367.50	
Apr 30- May 6, 2006	248.5	0.0	9.0	111.5	369.0	
May 7-13, 2006	293.5	0.0	1.5	76.5	371.50	
May 14-20, 2006	249.0	29.0	0.0	76.0	354.0	
May 21-27, 2006	197.5	0.0	13.0	150.0	360.5	
May 28-June 3, 2006*	244.0	16.0	1.5	13.0	274.5	

*week includes a holiday

One work week: 395.0 hours

There are currently 385.4 comp time hours available to the maintenance staff

Total comp time hours earned in FY06 to date- 331.75

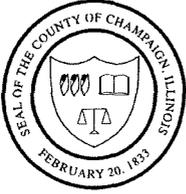
Cont'd on next page

Building/Grounds Maintenance work hour comparison

FY2006

Total spent to date on overtime in FY06 - \$1,238.69

Prepared by: Ranae Wolken
6/7/2006



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

To: Steve Beckett, Chair of County Facilities Committee
County Facility Committee Members
b>v

From: Denny Inman, County Administrator/Facilities & Procurement

Date: June 8, 2006

Re: METCAD - Request for Tower Construction at Emergency Operations Center
(Memo Dated June 1, 2006)

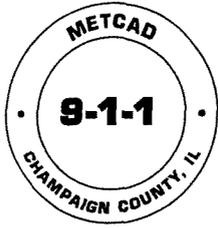
ISSUE: METCAD request of the County Board authorizing the construction of a new transmission tower on County property at 1905 E. Main Street. The transmission tower is imperative for the successful implementation of the new 800 MHz radio system which will be utilized by the Sheriff, City of Champaign, City of Urbana police and fire agency's.

REPORT:

1. The requested site is approximately 50' southeast of the Emergency Operations Center.
2. The requested site does not impede any current or future East Campus plans.
3. The construction or operation of the proposed transmission tower will not impede any current or near future operations on the East Campus.
4. The County is a major component of the new 800MHz radio system and will directly benefit from system implementation.

RECOMMENDATION:

I support METCAD's application and request the County Facilities Committee recommend to the County Board the approval of METCAD's request to construct a new transmission tower on County property at 1905 East Main Street.



METCAD

Public Safety Through Quality Service

June 1, 2006

Denny Inman
Administrator for Facilities Management and Procurement
1776 E. Washington
Urbana, IL 61802

Dear Denny,

METCAD, the 9-1-1 answering point and dispatch agency serving the Champaign County Sheriff and thirty other police and fire jurisdictions within the county, is in the process of implementing a major capitol project. The project is the installation of a new two-way radio system which will support communications for the public safety agencies as well as many public service departments in the future. The radio project is a joint venture of the four principal METCAD partner jurisdictions; Champaign County, the City of Urbana, the City of Champaign, and the University of Illinois. The new radio system will consist of five transmitting tower sites, and will replace the existing radio system equipment which has been in use for over a quarter century.

The purpose of this letter is to request permission to construct a new transmission tower next to the METCAD facility in the Champaign County Emergency Operations Building at 1905 East Main Street in Urbana. A new tower is required because neither of the existing towers is structurally capable of supporting the new radio system antennae. This circumstance was only recently revealed during the process of preparing to use the existing transmission tower as a mount for the new radio antennae. We need to construct a 300 foot, self-supporting tower with a twelve foot by sixteen foot pre-fabricated building at the base, all contained within a fenced compound approximately sixty feet square. The space we would like to use for this new equipment is approximately 150 feet South-East of the existing METCAD transmission tower, immediately adjacent to the East end of the parking lot behind the building, (see attached drawing). This site is optimal for several technical reasons, and is currently part of the lawn area surrounding our facility.

The METCAD radio project will bear all costs associated with the construction of this tower site, and we will comply with all local, state, and federal approval processes which apply. We do not anticipate the need to modify or impact any existing pavement systems or other county facilities in the course of installing the new site equipment or tower, and the landscaping surrounding the enclosure will be restored to its original condition as a part of the project. Three small trees will need to be removed from the footprint of the compound as indicated on the drawing.

We believe that the new tower will be an unobtrusive addition to the existing equipment essential to the function of our facility. We anticipate that at some point after the new radio system is in service, the

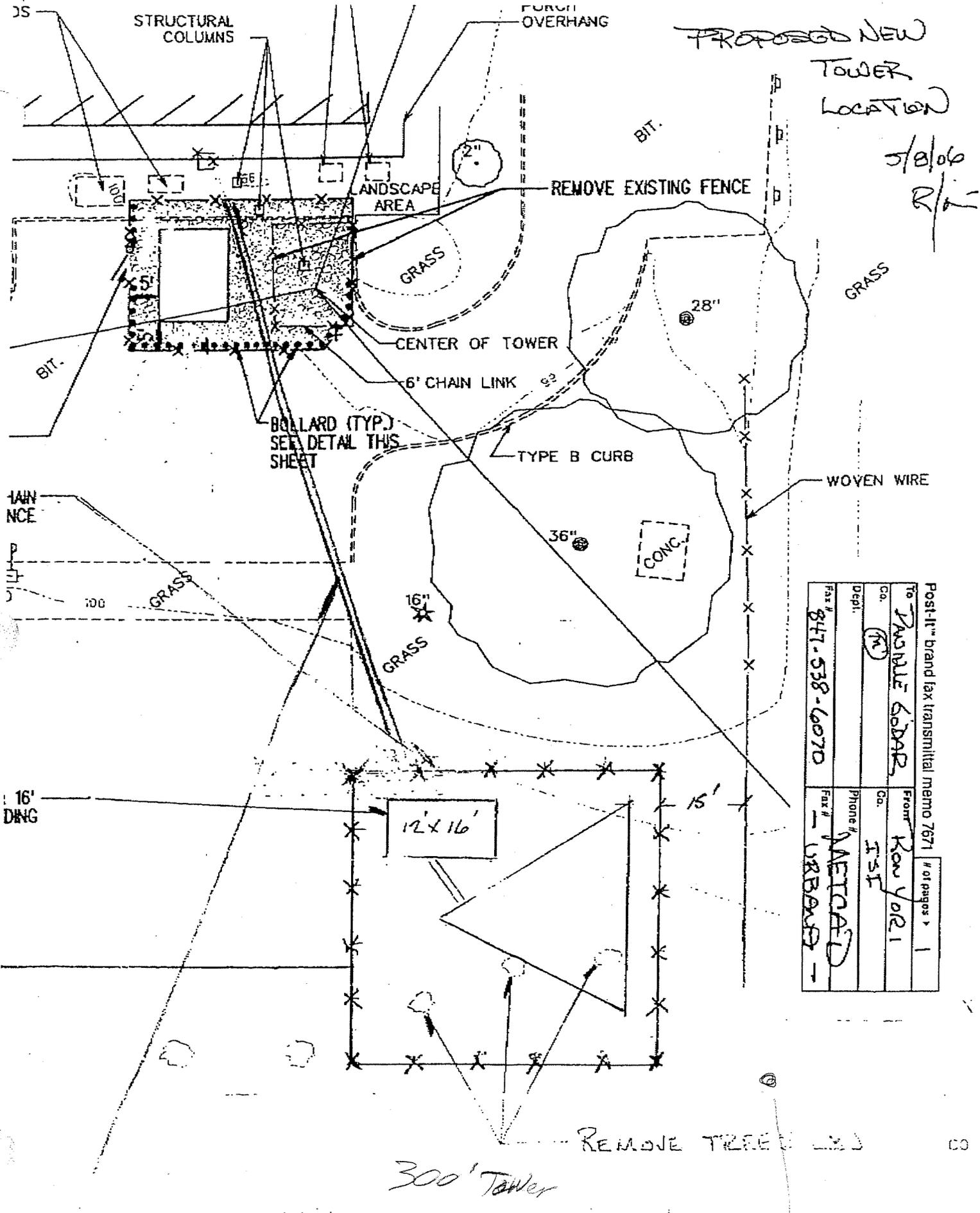
existing two transmission towers could be taken out of service and removed. The new, self-supporting tower will have a much smaller impact upon the site than the current guyed tower, and it will have the capacity to support all of the antennae needed for the METCAD and County EMA communications systems.

With the rest of the radio replacement project already underway, time is of the essence for obtaining permission to use this location for the new tower. I therefore also need your permission for our contractor to immediately conduct an engineering study of the location, including soil borings, so that the final design work can be completed for the site. I will be happy to supply detailed information about the site construction and equipment for any required reviews by your staff. Please advise me of the steps required by your jurisdiction for this project. Please contact me or my project coordinator, Greg Abbott if you have any questions about this request. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Kallmayer", written in a cursive style.

Rick Kallmayer
METCAD Director



PROPOSED NEW
TOWER
LOCATION

5/2/06
R/L

Post-It™ brand fax transmittal memo 7671		# of pages > 1	
To	TRAVISLE GODAR	From	Row Yorel
Co.	(M)	Co.	ISI
Dept.		Phone #	NAETGAD
Fax #	847-538-6070	Fax #	URBANUS

CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES



BOARD ACTION WORKSHEET

6/9/2006

BID #: 2006 - 003

AWARD: \$12,825

TITLE: Landscaping Service/CCNH

RECOMMENDATION:

I recommend the award of contract to ***INGRAM'S NURSERY & LANDSCAPING, INC.*** of St. Joseph, Illinois for landscaping services at the new Champaign County Nursing Home.


 Denny Inman
 County Administrator/Facilities & Procurement

REPORT:

1. Bid packages were provided to MGC Lawn and Garden Services of Monticello, IL, JF Chaney Co. of Champaign, IL, Mini Landscaping Co. Inc of Champaign, IL, Hayes Landscape Services of Champaign, IL, Down to Earth of Mahomet, IL, PTL Services of Champaign, IL, and Two Green Thumbs Urbana, IL

2. A pre-proposal meeting was conducted on June 5, 2006

3. Legal Notice was published in the News Gazette during the period of May 25 - June 4th.

4. Scope of work includes providing and installing sod at the new CCNH facility. Sod placement will be targeted for the front of the facility. Balance of the site will be seeded by the Physical Plant Division.

5. Funds are available in the CCNH construction budget for the recommended bid item.

COMMITTEE:

COUNTY FACILITIES

DATE: 6/13/2006

COMMENTS:

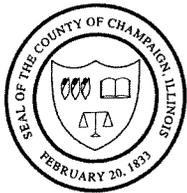
APPROVED/DISAPPROVED

CHAMPAIGN COUNTY BOARD:

DATE: 6/22/2006

COMMENTS:

APPROVED/DISAPPROVED



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

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June 8, 2006

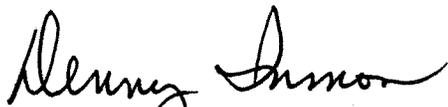
Thomas E. Harrington, Jr. Member
Bear Properties, LLC
PO Box 140
Champaign, IL 61824-0140

Dear Mr. Harrington,

As stated in our lease, Champaign County hereby states its intent to exercise a one-year option, effective December 1, 2006. The option period shall be on the same terms and conditions as in the current lease, except the base rent shall be increased by the percentage by which the CPI has increased from August of the prior year to August of the current year, or by 3%, whichever is greater.

Please contact Ranae Wolken, Building Services Assistant at 217-384-3765 if you have any questions or need additional information.

Sincerely,


Denny Inman
County Administrator

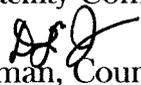


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To: Steve Beckett, Chair of County Facilities Committee
County Facility Committee Members

From:  Denny Inman, County Administrator/Facilities & Procurement

Date: June 8, 2006

Re: Art Bartell Drive - Proposed Vehicle Traffic Flow

ISSUE:

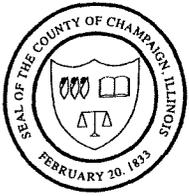
The completion of the Art Bartell Drive extension and the reconstruction of Lierman Avenue have impacted the vehicle traffic flow throughout the East Campus. The County Board has the responsibility to implement a safe pedestrian and vehicle environment for our visitors and employees.

REPORT:

1. Although I had discussed East Campus vehicle traffic issues with Jeff Blue and John Cooper of the Highway Department during the Art Bartell extension project, we had not reached a final consensus and forward a plan to the County Facilities Committee.
2. The County was notified at approximately 10:00 a.m. Friday May 28, 2006 that Lierman Avenue was to be opened at 5:00 p.m. on that day. The County Highway Department (Jeff Blue, John Cooper, and Tracy Wingler) immediately implemented a plan to install pavement markings, stop signs, etc.
3. The attached traffic pattern diagram is our proposal for the East Campus. Highlights of the plan are:
 - a. Stop Bars at every intersection.
 - b. The deletion of the stop sign at the intersection of Art Bartell and internal road to Humane Society and Highway Maintenance facility.

- c. Stop signs and stop bars for vehicle traffic entering Art Bartell Drive from the North Parking lot of Brookens Administrative Center.
- d. The plan was drawn by John Cooper/Assistant Highway Engineer and approved by Jeff Blue/Highway Engineer.

I request the County Facilities Committee approve the Art Bartell Drive Traffic Flow Layout plan as presented.



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To: Steve Beckett, Chair of County Facilities Committee
County Facility Committee Members

From: *DD*
Denny Inman, County Administrator/Facilities & Procurement

Date: June 8, 2006

Re: City of Urbana Request - Relocate County Employee Parking

ISSUE:

The City of Urbana has officially requested the County Board to consider the relocation of employee parking from Lot 24 on Illinois Street to Lot 25 on North Race Street.

REPORT:

1. In January 2006 I was approached by City of Urbana representatives regarding the relocation of County employee parking from Lot 24 on Illinois Street to Lot 25 on North Race Street. The Shuttle Bus service operation would remain the same. The comparative distance from the proposed (Lot 25) and current (Lot 24) parking lots to the Courthouse is relatively the same.
2. I directed the Administrative Services/Physical Plant Division to craft, distribute, and tally a survey of County employees on the relocation of parking and Shuttle Bus operations.
3. The issue of relocating County employee parking was placed on the March County Facilities agenda. Also included in the agenda materials were the employee survey results. The Committee desired a formal request from the City of Urbana for action. The formal request is included in your agenda packet.
4. In general, the survey does not indicate a strong employee desire to continue parking in Lot 24.

RECOMMENDATION:

I concur with the City of Urbana's request and recommend the County Facilities committee direct the Physical Plant Division to work with City representative(s) to relocate County employee parking from Lot 24 to Lot 25 on North Race Street. To insure a low impact transition, the Physical Plant Division will be responsible for employee notifications and act as intermediary on issues.



Public Works Department
706 South Glover Avenue
Urbana, IL 61801
(217) 384-2342
FAX (217) 384-2400

March 29, 2006

Denny Inman, Administrator
Champaign County
1776 E. Washington Street
Urbana, Illinois 61802

Dear Denny:

As we discussed, the City of Urbana is interested in changing the parking lot location for the downtown employees' shuttle.

The location currently utilized on Illinois Street (Lot 24) is experiencing a lot of pressure due to the reinvigoration of Lincoln Square Village. When this lot was identified as the location for shuttle parking, the major anchor space in the Mall was vacant, and parking was plentiful. With the Health Alliance occupancy, that is no longer the case.

The proposed new location for shuttle parking is Lot 25 on North Race Street. We recently completed an expansion project at this location that will enable us to provide ample and convenient parking for the shuttle riders.

I understand that the County employees surveyed are ambivalent about such a change.

It is also my understanding that this item will be placed on the appropriate County Board committee meeting agenda in April 2006. Please let me know if I need to provide anything further for that meeting.

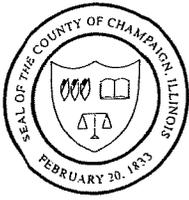
Sincerely,

N. Patrick Pioletti
Public Facilities Manager

NPP:kif

Cc: Bill Volk
Delora Siebrecht





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To: Denny Inman, County Administrator
From: Ranae Wolken, Building Services Assistant
Date: February 3, 2006

Attached you will find the results of the recently completed parking survey for employees at the Champaign County Courthouse.

Of the approximately 140 employees located at the Courthouse, only 58 responses were received.

After the survey was distributed, I received a message from the new owners of the County Plaza building located on the north side of Main Street from the Courthouse. They were offering to lease spaces to county employees. However, upon my response to their call, they were offering the spaces individually on a month-to-month basis. I did inquire about leasing a block of spaces and they were not open to that. At this time, they said that the building was vacant and as soon as they were able to sign leases for tenants in the building, they would have to eliminate the month-to-month parking leases.

Many employees did indicate on the survey that they have noticed that area vacant and stated their recommendation that the County attempt to lease those spaces. Unfortunately, as stated above, that is not a viable option to the County.

In reading and collecting the data from the survey, I believe that many employees are open to parking at either Lot 24 or Lot 25, as long as the shuttle service continues. However, that service is not operating on a consistent basis, as you will read from many of the responses. Perhaps that service needs to be reviewed with MTD.

I hope that this survey proves to be of some help. If you have any questions, please let me know. Thank you.



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Parking Survey Results

1. How do you get to and from work?

All 58 survey responses indicated they drove a personal vehicle to work.

2. Do you park in Lot 24 (Illinois St)

**41 indicated they park in Lot 24
17 indicated they park elsewhere**

3. Do you ride the shuttle bus?

40 of the individuals who answered they park in Lot 24 indicated they ride the shuttle

4. How many days a week do you ride the shuttle?

**8 individuals indicated they ride the shuttle all five days a week.
The remaining 32 were evenly divided from 1 to 4 days a week on the shuttle.**

5. What problems, if any, have you personally experienced with the shuttle?

(Answers on separate sheet)

What problems, if any, have you personally experienced with the shuttle?

Being left behind when rushing to the bus and too long a wait after work.

I do ride the shuttle to work on bad weather day. I do not ride it after work. I can walk to my car before the shuttle arrives at the lot.

No problems. I prefer to walk unless the weather is extremely bad.

At least half or more, I am getting out of my car and am on the sidewalk waving and the driver passes me by. I have parked and gotten out of my car as the bus pulls up, pauses for 30 seconds and then takes off. This happens at 50% of the time.

They drive off and leave you. They should have two buses because it takes a long time to wait for the next bus.

None.

It takes off as I park sometimes and I have to wait 10-15 minutes before it comes around again.

I don't ride it because a lot of the time it takes too long and I can beat it by walking.

Can only ride it after work if you run from your office or leave early. Takes too long to get to your car – walking is faster.

It takes too long to complete the route.

Driver's don't know the route.

Shuttle being late in the evenings is the only problem I have personally experienced.

I miss the shuttle more times than not so I end up walking. I'd rather walk than wait for the shuttle to make its loop around which generally takes about 15 minutes.

OFTEN Late. Wait 15-20 minutes at times. Last night 1/10/06, several of us were ready for pick up at 4:30 p.m. and the shuttle did not arrive until 4:55 p.m. Richard Feeney, Court Security, actually call MTD for those of us waiting. Very frustrating.

Shuttle has numerous times been sitting at Lot 24 at 4:30, rather than waiting for employees at the courthouse. Shuttle is never consistent in its schedule. There are times we've waited for 20 minutes at Lot 24 for the shuttle to come to us. We also dread having to walk to Lot 24 for lunch, and back. It cuts down our lunch hour significantly.

No problems, just takes a little longer.

Unpredictable schedule; has sometimes pulled away as I'm walking/running towards it.

Most of the problems are in the evening waiting for the shuttle for more than 10 minutes. On more than one occasion the shuttle has been more than 20 minutes late.

I would ride it more, but it's not always reliable to get there on time. I don't always have time to wait. It also isn't available during lunch hours.

Extra long waits at end of day for shuttle to return after 4:30 p.m.

If you do not park in Lot 24, could you please explain why?

Too far to walk in the cold and no lunch time shuttle.

Shuttle bus is not consistent, takes too long, doesn't run at lunchtime.

Because I attend meetings during the week away from the courthouse that require me driving my car, and I do not and will not drive any car other than my own.

Too far because I am in and out all day.

Too far to walk at lunchtime. Shuttle takes too long to pick up and drop off in mornings and after work.

Too far from courthouse to leave for lunch or bad weather.

I often run errand on my lunch hour and this lot is too far to walk to and still have adequate time for errands.

I rent space closer to the courthouse for \$25 month.

Shuttle not convenient and does not run at lunch time.

I go out for lunch hours and you lose a lot of the allotted time just getting to and from the shuttle lot. In bad weather, it's too far away.

I frequently make trips to Brookens, shuttle doesn't run during the day and it takes a lot of time to walk to and from parking lot from courthouse.

Too far away, time for shuttle.

It's too far away. It takes way much time to wait for the shuttle bus, and much of this time will be spent in the cold. My hours are often different from the times the bus is running.

It is too far and I don't want to have to rely on the shuttle.

Due to the health of my parent this past year, and losing my father in October, I was having to leave at different times on an emergency. I felt parking closer was more convenient at the time.

It is far away, exposed to rain and snow and delinquent minors who skateboard in the lot. As an ASA, I make people mad as a part of my job description and if I am in the building late or even a little past 4:30 I find this place is a ghost town. Walking alone or waiting alone poses security concerns, as does the mostly deserted lot that is adjacent to a mostly deserted mall. Additionally I have watched the City of Urbana ticket ridiculously and needlessly in this lot for head-in parking and tags that are not "properly" displayed. Also, the shuttle does not run quickly when you are in a hurry.

What recommendation would you have to the County as an alternate to using Lot 25? Cont'd.

Have free parking for employees adjacent to the courthouse.

Subsidize rates in the two paid lots.

A portion of Lincoln Square Mall parking lot that is never occupied. A portion of Busey Plaza. Crossing walks on Main and/or Vine are always going to be a problem when parking north or east of the courthouse. Free or discounted rate in parking garage top level.

I wish we could have free parking close to the courthouse as the employees do at Brookens.

If using Lot 25, a more consistent bus driver who has been trained to wait at least 1 minute for passengers and who does not hate the route. I seldom see consistent faces. And I refuse to call MTD – I would be calling every day. And my office mates have expressed the same.

The lots are too far away. There are several times a week when I unexpectedly work until after the shuttle is done. This forces me to walk alone at night, in the dark, to the parking lot on Illinois St. the same problem would arise should be have to park near the Jolly Roger. It was much more convenient when the county employees didn't have to pay to park in the courthouse's parking lot.

Parking at the Civic Center would be close for those that work at the courthouse.

I don't think it would make much difference (parking in Lot 25). I would be nice if we could have the lot right next to the building.

What's wrong with Lot 24?

Not much different than parking in Lot 24. Too bad we can't have close parking like Brookens. Lot 24 is a bit far when you have to get to your car in a hurry during the day.

I would recommend the various administrators give more leniency regarding tardiness.

Access or permission to park in Lincoln Square mall with a section set aside for us.

Any parking loser than Lot 24 would be great. With Health Alliance now at Lincoln Square, the parking spots are taken quicker and getting across the street safely has at times proven to be pretty interesting.

Use the lot on the East side of the downtown courthouse building on a first come, first served basis and continue with Lot 24 for any parking overflow. It's a shame the County can provide convenient and close parking for the employees in the Brookens facility, but can not do the same for the employees who work downtown.

Top level of parking garage or discounted rates for County employees.

Lincoln Square, Civic Center, County Plaza, courthouse lot – how about terminating the position of the Urbana Parking Nazi?

As a cooperative venture with the City of Urbana, expand the parking structure immediately west of the Courthouse or build an additional structure immediately east of the courthouse. Contract with the County Plaza building north of the courthouse to use some of their parking spaces (their lot seems to be empty much of the time now that Health Alliance has moved)

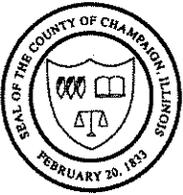
ATTACHMENTS GIVEN TO COMMITTEE AT MEETING

COUNTY FACILITIES

JUNE 13, 2006

CONTENTS:

1. Champaign County Nursing Home – disposition of Surplus child care equipment – Agenda Item V B 6
2. Other Business – ILEAS Lease – Agenda Item IX C
3. Other Business – RFP 2006-005 – Exterior Painting of Brookens – Agenda Item IX G
4. Other Business – County Clerk Election Space – Agenda item IX H



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

Agenda Item V B 6a

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To: Steve Beckett, Chair of County Facilities Committee
County Facility Committee Members

From: Denny Inman, County Administrator/Facilities & Procurement

Date: June 13, 2006

Re: CHAMPAIGN COUNTY NURSING HOME - Excess Child Day Care Equipment

ISSUE: With the closing of the Nursing Home Child Day Care section the County is left with the disposition of items unique to day care services.

REPORT:

1. The list of Child Day Care surplus equipment (attached) ranges from toys to cots. This list includes pieces purchased with Nursing Home funds and Nursing Home construction funds.
2. County policy (included with agenda) regarding surplus equipment indicates the requirement to offer items to County departments and the remaining items evaluated for value by an Auctioneer. At this time there is not a County department with day care related operations. The cost of Auctioneering services is expected to be greater than the value of said equipment.
3. The current financial status of the Nursing Home and CCNH Construction fund does not allow for the disposition of equipment to incur a financial hardship on either fund(s).

RECOMMENDATION:

I propose the following process to dispose of surplus Child Day Care equipment:

1. *Waive Section VIII Surplus/Obsolete Excess Equipment/Property of the Champaign County Purchasing Policy (Ordinance 323).*

- 2. The County Administrator and Nursing Home Administrator will notify local government/institutional agency's and Day Care providers of pending sale of surplus equipment.*
- 3. On a yet to be determined date interested parties will review equipment and submit a sealed bid. Highest bid will receive said item.*
- 4. Items not sold will be offered to educational, performing arts, and non-profit organizations.*
- 5. All unclaimed items would be disposed of in the landfill.*

CCNH Childcare Inventory

Qty	Item
8	cribs
3	wooden changing tables
3	child gates
2	playpens
3	infant swings
1	crib mobile
1	Nelson Baley walker (new in box)
1	Activity Baley walker
3	bouncy infant seats
1	white plastic tub
9	highchairs
1	Cosco highchair (new in box)
2	Adult glider chairs
1	spring bounce chair (rockingchair style)
2	strollers
1	double stroller
1	six-seat buggy
3	small plastic slides
1	Tyke wagon
8	riding toys
3	containers of childrens books
2	Tyke vacuum
1	Fisher Price push toy
1	Pull toy with 200 animals
1	Tyke workshop
9	child tables
1	yellow plastic table
3	children's wooden chairs
1	small trampoline
14	blue children's chairs - plastic
14	yellow children's chairs - plastic
18	cots
2	Tyke kitchen sets
1	Tyke castle slide
1	2 doll stroller
1	wooden multi-seat child sized rocker
2	book racks
6	book shelves
1	Tyke washer/dryer
3	plastic tub baskets
1	stand up mirror
1	Tyke changing table & bath
1	Tyke vanity
1	Leggo table
2	doll houses

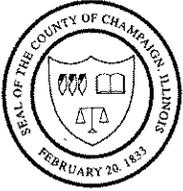
Qty	Item
2	painting easels
1	beauty shop & chair
1	sand & water activity table
2	red wagons with wooden sides
1	Tyke rocker
1	navy blue children's chair
1	red metal chair
1	child's shopping cart
1	Nylon playhouse
1	microwave toy
1	shelving with baskets

Outdoor Play Equipment

7	traffic signs with cement stands
7	riding toys
2	tricycles
1	10" bike with training wheels
1	playhouse
1	plastic slide
1	picnic table
1	spin & rock toy
1	kitchen set
1	basketball hoop
1 *	Playcenter
1 *	Tot Tree

Miscellaneous

	activity toys
	blocks
	balls
	musical toys
	paints
	paper
	chalk
	crayons
	blankets
	bibs
	crib sheets
	pads
	toys



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To: Steve Beckett, Chair of County Facilities Committee
County Facility Committee Members

From: Denny Inman, County Administrator/Facilities & Procurement

Date: June 8, 2006

Re: Illinois Law Enforcement Alarm System (ILEAS) Lease Renewal

ISSUE:

ILEAS is requesting a lease renewal for the period of September 1, 2006 – August 31, 2008.

REPORT:

1. ILEAS currently leases 480 square feet of office space in the lower level of the Emergency Operations Center located at 1905 East Main Street.
2. Current lease rate is \$4,342.50 /annually.
3. Due to increased storage needs, ILEAS is requesting the County expand the existing EMA storage facility. ILEAS will reimburse the County expansion costs over the twenty-four (24) months of the lease. Cost of facility expansion is \$61,388. If approved, this work would be completed in conjunctions with current facility repairs due to recent storm damage. Illini FS, Inc. is the contractor performing current facility repairs and would provide construction services for building expansion.
 - a. The constructed storage space would be ceded to the County, at no cost, upon termination of lease agreement, pending any renegotiated terms.
4. The County Facility committee is presented with the following options:
 - a. Renew a lease with ILEAS but decline the facility expansion. Annual lease rate would remain at \$4,342.50 paid \$361.88/monthly.

- b. Do not approve the ILEAS request for a lease renewal nor facility expansion.
- c. Approve ILEAS request for lease renewal and facility expansion. The annual lease rate - \$35,806.08 (\$2,983.84/Month) which includes reimbursement to the County of \$61,388 for facility expansion.

RECOMMENDATION:

I propose the County Facilities committee recommend to the County Board:

- 1. Lease renewal with ILEAS for the period of September 1, 2006 - August 31, 2008.*
- 2. Approve the expansion of the EMA storage facility for use by ILEAS. The annual lease rate will be \$35,806.08 which includes reimbursing the County for EMA facility expansion.*
- 3. Lease payments of \$2,983.84/Month.*



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

Agenda Item IX g

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
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(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

To: Steve Beckett, Chair of County Facilities Committee
County Facility Committee Members

From: Denny Inman, County Administrator/Facilities & Procurement

Date: June 8, 2006

Re: Request Committee Approval to Issue RFP 2006 - 005/Exterior Painting of Brookens Administrative Center.

ISSUE:

County Administrator is requesting committee approval to issue formal proposal documents for the purpose of soliciting sealed contractor proposals for professional painting services to be performed at the Brookens Administrative Center.

REPORT:

1. In the FY 2005/06 budget, the County Board approved \$44,000 for the painting of the exterior of Brookens Administrative Center.
2. Scope of work focuses on the building exterior soffit and wind screen. Tasks include power washing, surface preparation, and the application of primer and two coats of paint.
3. The Physical Plant Division does not have the manpower or equipment to complete this project.
4. Proposals will be acted upon at the August County Facilities meeting. Tentative planning schedule has the project completed by October 15, 2006.

RECOMMENDATION:

I recommend the County Facilities committee approve the release of RFP 2006 - 005 Brookens Exterior Painting



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County Clerk Election Space Review

A-1

This plan shows increasing the office voting area by capturing approximately 4 feet of the main corridor and leaving a 4 foot hallway for employees and public circulation.

Pros:

- Provides space for election equipment and ballot boxes.
- Ballot Boxes area can be locked and sealed at night for security.
- Adjacent to employees and can be supported by multiple people when needed.
- Work can be completed by Physical Plant Employees.
- Circulation through Pod 300 remains the same.
- No modifications to public entrances or signage changes are needed.
- Provides additional need storage space.

Cons:

- A/E services will be required for design and permit from the City of Urbana because of modifications to the 1 hour rated wall and path of egress through out the building.
- The 1 hour rated wall must be built from floor to the bottom of roof deck; therefore the existing HVAC units must be relocated.
- Demolition and construction will affect the working environment of the employees.
- Largest amount of walls to be removed, approximately 30 feet.
- Largest amount of new walls to be constructed, approximately 42 feet.
- Least amount of floor space will be added to the County Clerks area, 241 Sq. Ft.

Estimated Cost between \$16,000.00 and \$21,000.00

A-2

This plan shows increasing the office voting area by capturing the entire main corridor and not leaving a hallway for employees and public circulation.

Pros:

- Provides space for election equipment and ballot boxes.
- Ballot Boxes area can be locked and sealed at night for security.
- Adjacent to employees and can be supported by multiple people when needed.
- Work can be completed by Physical Plant Employees.
- Relocating the existing HVAC will not be necessary.
- Most of the demolition and construction will be outside of the office.
- A less amount of 1 hour rated walls we need to be constructed, approximately 16 feet.
- Interior partition walls can be placed where needed and do not have to be built from floor to bottom of roof deck.
- More sq. ft. will be added to the County Clerks area than in plan A-1, approximately 376 Sq. Ft.
- Provides additional needed storage space.

Cons:

- A/E services will be required for design and permit from the City of Urbana because of modifications to the 1 hour rated wall and path of egress through out the building.
- Public and employee circulation through a common corridor in Pod 300 will be eliminated.
- Exterior and interior signage changes will needed to provide direction.
- A automatic door operator will have to be added to the Public Entrance by the County Clerk office to make it ADA compliant.

Estimated Cost between \$8,000 and \$13,000

A-3

This plan shows using the area that is designated to be used for County Stock store room and adding it to the County Clerks office for an early voting area and ballot boxes.

Pros:

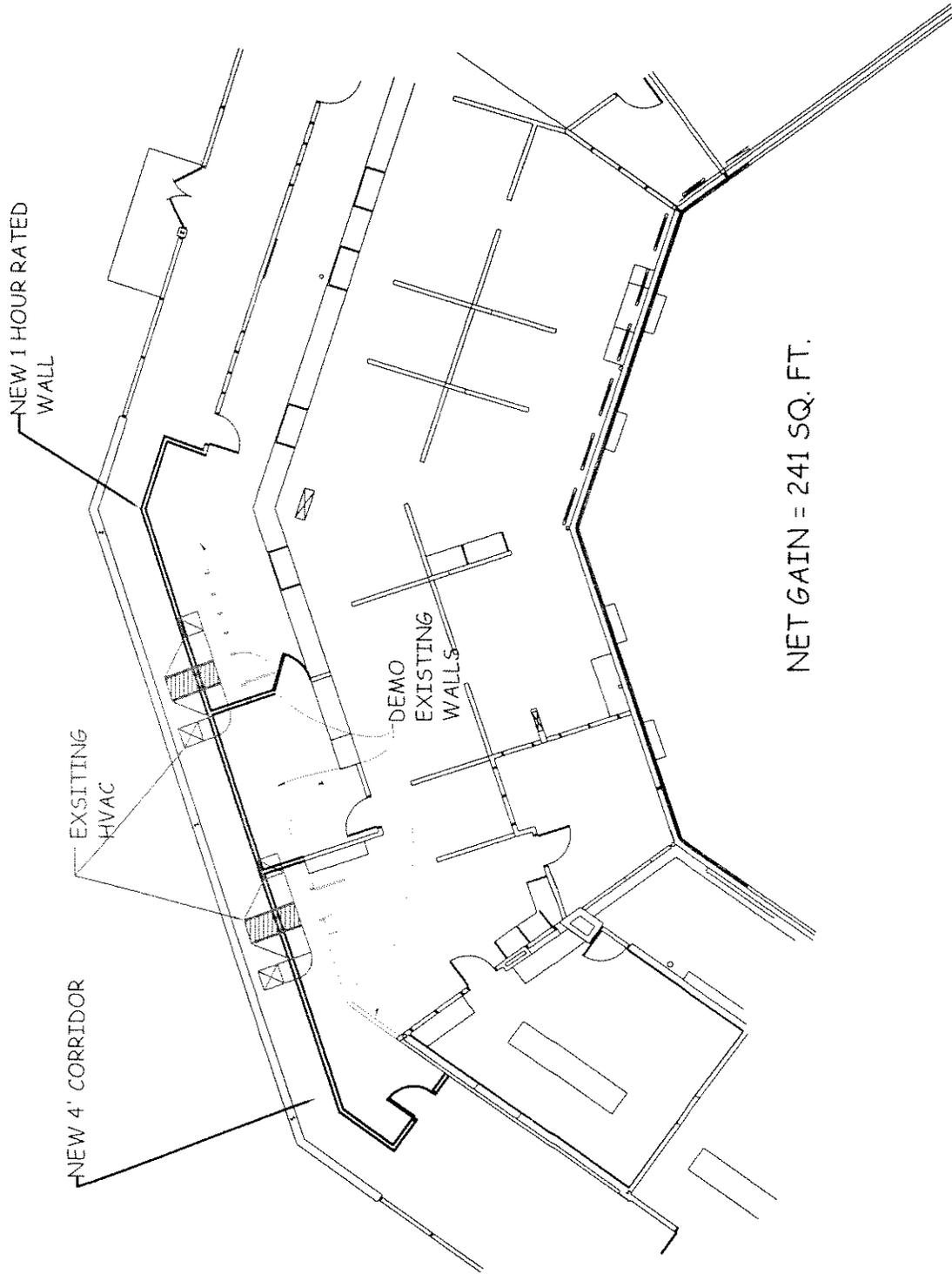
- Provides space for election equipment and ballot boxes.
- Ballot Boxes area can be locked and sealed at night for security.
- Work can be completed by Physical Plant Employees.
- Relocating the existing HVAC will not be necessary.
- Most of the demolition and construction will be outside of the office.
- No modifications will be needed to the 1 hour rated walls.
- No changes will be needed for the Public Entrances.

- Public and Employee circulation will remain the same.
- Interior partition walls can be placed where needed and do not have to be built from floor to bottom of roof deck.
- More sq. ft. will be added to the County Clerks area than in plan A-2, approximately 472 sq. ft.
- Additional needed storage space can be provided.

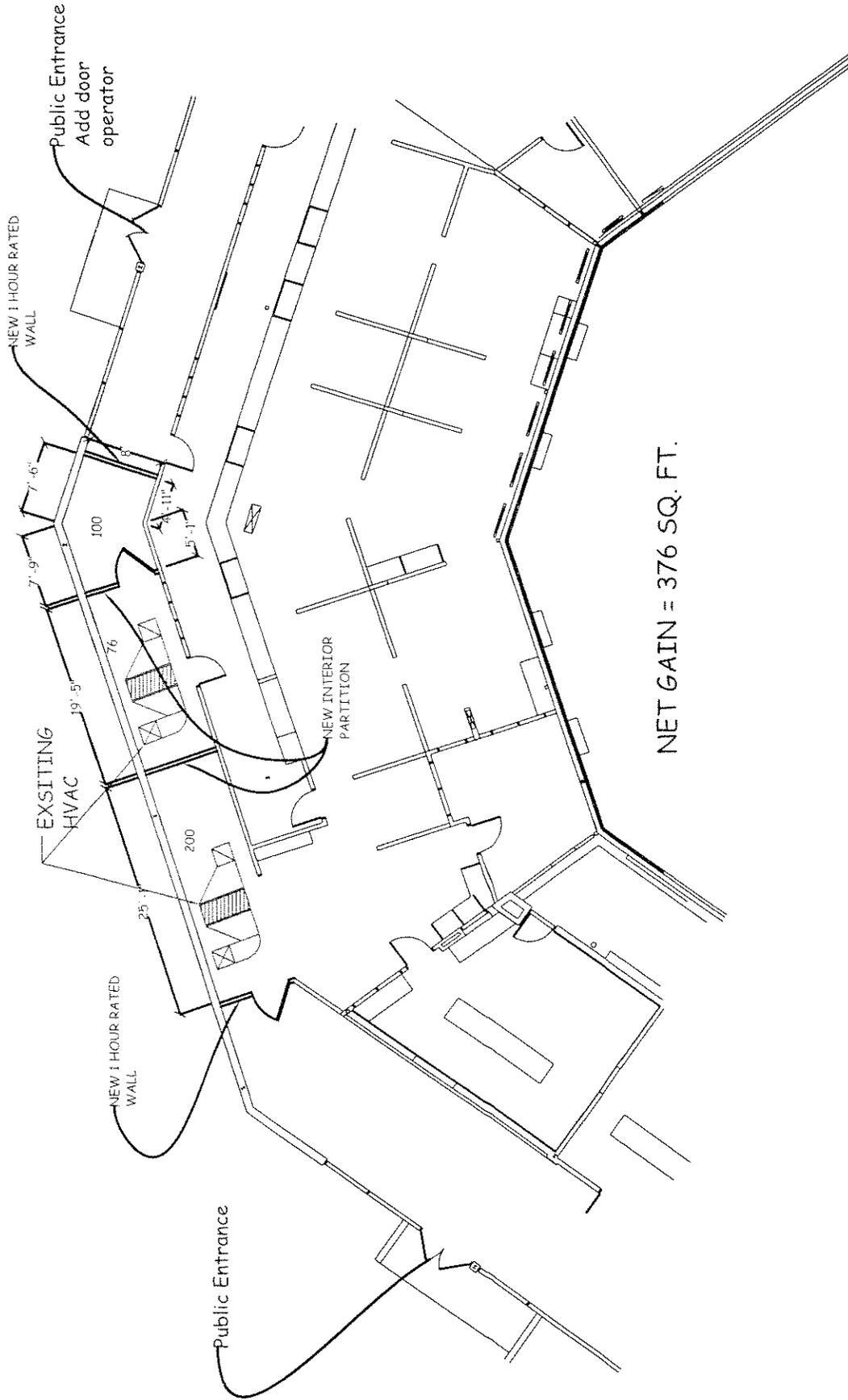
Cons:

- This area is not close to the work stations of the County Clerk employees and will not be easy to support during busy times.
- This area has already been designated to be used as the County Stock store room.
- There is not any other space available in the Brookens building for the County Stock store room.

Estimated Cost between \$2,000.00 and \$4,000.00



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES PHYSICAL PLANT DIVISION 1776 E. WASHINGTON, URBANA, IL		Pod 300 County Clerks	
		Scale: 1/16" = 1'	A-1
		DATE: 6-6-06	



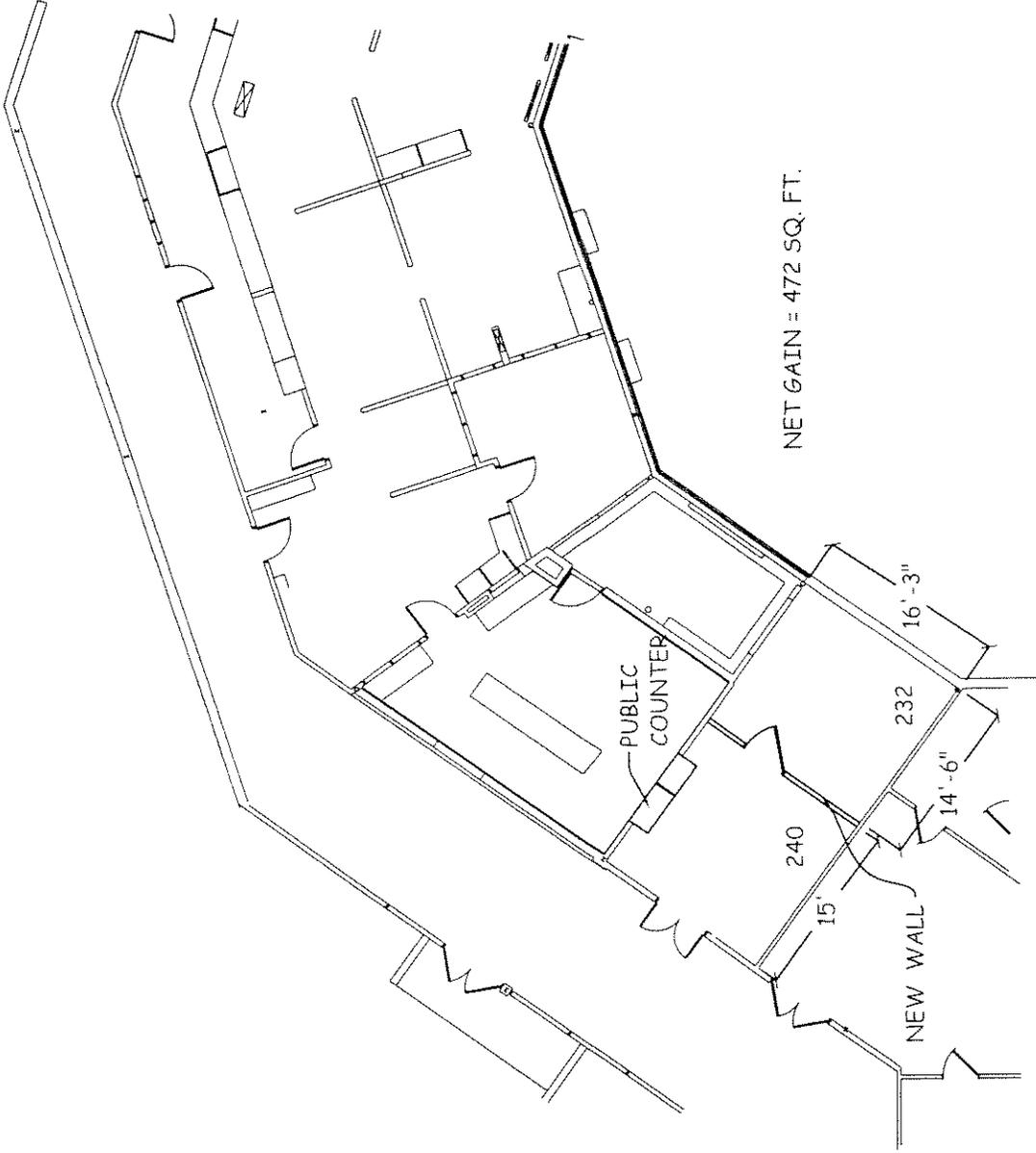
CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES
 PHYSICAL PLANT DIVISION
 1776 E. WASHINGTON, URBANA, IL

Pod 300 County Clerks

Scale: 1/16" = 1'

DATE: 6-6-06

A-2



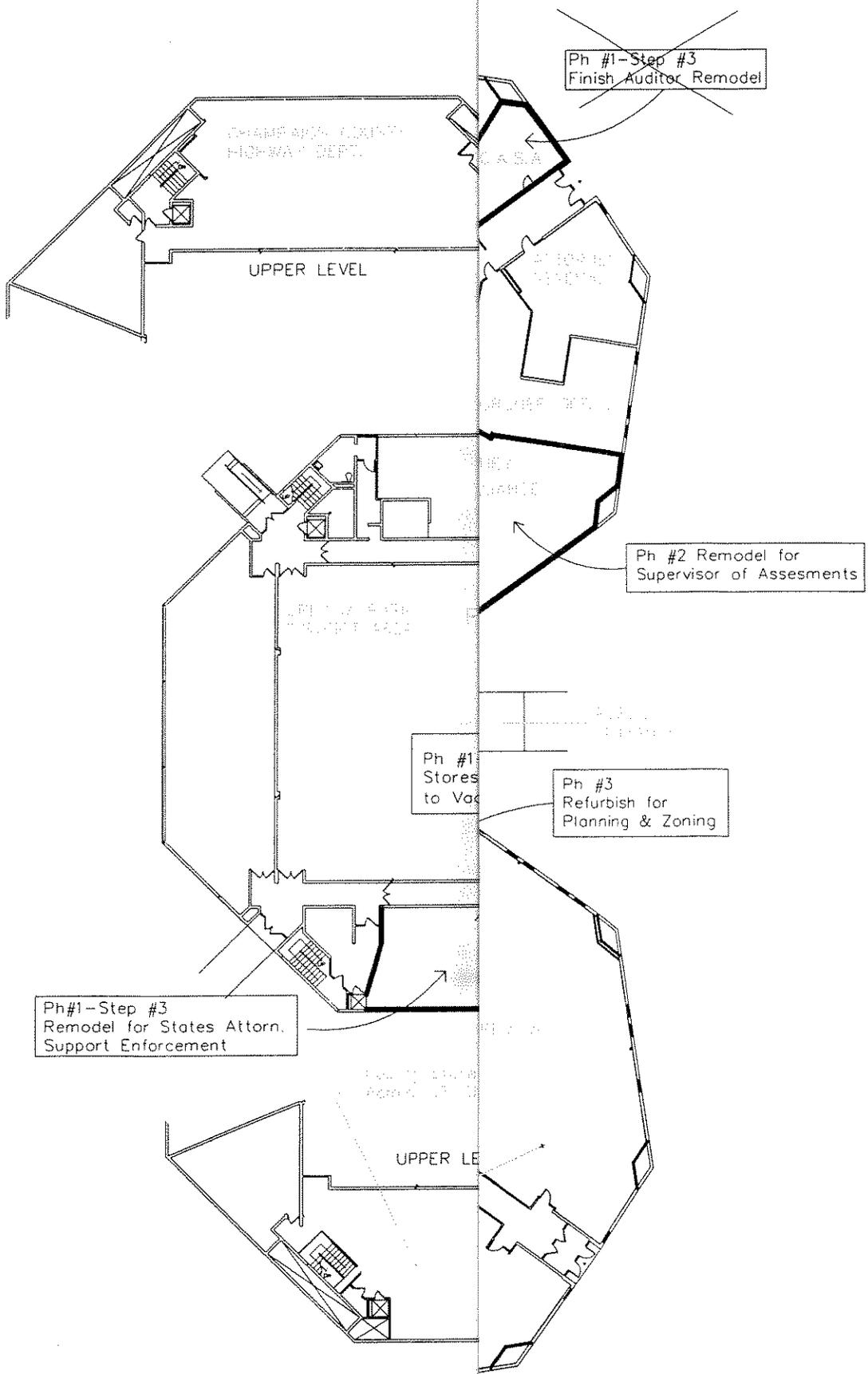
CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES
 PHYSICAL PLANT DIVISION
 1776 E. WASHINGTON, URBANA, IL

Pod 300 County Clerks

Scale: 1/16" = 1'

DATE: 6-6-06

A-3



BROKENS ADMINISTRATION CENTER 1776 E. WASHINGTON STREET	SD 1
URBANA, IL.	DATE: 9-27-01