

## CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

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County Facilities

October 2, 2007 – 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center

**MEMBERS PRESENT:** Beckett, Betz, Cowart, James, Richards, Weibel

**MEMBERS ABSENT:** Bensyl, Jay, Sapp

**OTHERS PRESENT:** Denny Inman, Deb Busey, Alan Reinhart,  
Susan McGrath, Mark Shelden

### **Agenda Item**

#### **Call to Order**

Chair Beckett called the meeting to order at 7:01 p.m. A roll call confirmed a quorum present.

#### **Approval of Agenda**

**MOTION** by Betz to approve the agenda as presented; seconded by Weibel.  
**Motion carried.**

#### **Approval of Minutes** – August 23, 2007 & September 4, 2007

**MOTION** by James to approve the minutes of August 23, 2007 and September 4, 2007 as presented; seconded by Betz. **Motion carried.**

#### **Public Participation**

There was no public participation

#### **Champaign County Nursing Home Pay Requests**

##### **PKD, Inc. Pay Request #55**

Mr. Inman explained that this is the last bit of paperwork that goes along with the nursing home project other than the retainage. He explained that the retainage is being set aside but Otto Baum was late getting us their information so this is not taking into account anything on retainage. He reported on the outside audit stating that it is going on a week trying to get information from the Illinois Health Facilities Planning Board. Mr. Beckett stated the paperwork shows Otto Baum's retainage is \$250,409.00, Mr. Inman stated that is the correct amount.

**Champaign County Nursing Home: Reuse**  
**Isaksen Glerum Wachter Invoice #1**

**MOTION** by Betz to recommend County Board approval of Invoice #1 from Isaksen Glerum Wachter Architects in the amount of \$18,193.00 for professional services rendered for the period August 23, 2007 thru September 14, 2007; seconded by James.  
**Motion carried.**

**Fleet Maintenance/Highway Facility**  
**BLDD Architects Invoice #129632**

**MOTION** by Cowart to recommend County Board approval of invoice #129632 from BLDD Architects in the amount of \$6,300.00 for professional services rendered for the period August 2, 2007 to September 1, 2007; seconded by Betz.

Mr. Inman stated we are still on target for mid December.

**Motion carried.**

**BLDD Architects Invoice #129634**

**MOTION** by Betz to recommend County Board approval of Invoice #129634 from BLDD Architects in the amount of \$5,260.00 for professional services rendered through September 1, 2007; seconded by Weibel. **Motion carried.**

**Physical Plant**  
**Monthly Reports**

Mr. Reinhart stated that they are running very tight with the exception of the Satellite Jail repair and maintenance budget which shows a balance of \$72,000, of which most of that money is earmarked for the water heater replacement they are currently undergoing. They have received the first official billing from the group we purchase electricity and gas from, he doesn't believe we will see any particular savings right now, he will try to get a comparison for the next meeting but it looks like the savings will be realized next year.

**MOTION** by Betz to receive and place on file the Physical Plant monthly reports; seconded by Weibel. **Motion carried.**

**Courthouse Exterior Masonry & Stabilization Project**  
**White & Borgognoni Architects Invoice #3**

**MOTION** by Betz to recommend County Board approval of Invoice #3 from White & Borgognoni Architects in the amount of \$16,896.02 for Architectural Services for Champaign County Courthouse Masonry Stabilization & Clock Tower Restoration; seconded by James.

When asked about the money the Citizen's Committee has raised, Mr. Beckett explained that the County has that money and Ms. Busey stated there is a separate line item for construction related to the tower and a separate line item for construction related to the Courthouse.

When asked if funds are still coming in, Mr. Beckett explained the committee received \$500 in September, Kennedy's has offered to do a fund raising event and they have had contact from several people following the Board's vote.

**Motion carried.**

**Courthouse Exterior Masonry Stabilization & Restoration Project**  
**White & Borgognoni Contract Amendment**

Mr. Beckett explained that by selecting option #4 that triggered a different efforts schedule and a contract amendment, the additional architect fees and other costs because of option #4 are about \$42,000 and the amendments reflect that; this brings the contract in line with the project that has been approved. Mr. James pointed out that part of this cost will be associated with the clock tower funds. Ms. McGrath stated in the amendment they asked them to make a distinction between the architectural fees and the reimbursable expenses therefore section one shows the increase in architectural fees and section two shows reimbursable expenses.

**MOTION** by Betz to recommend County Board approval of the White & Borgognoni Contract amendment; seconded by Weibel. **Motion carried.**

**Chair's Report/Issues**  
**Additional Matters to come due prior to Board meeting**

Mr. Beckett informed the committee there are a few items that will come up prior to the board meeting and the committee needs to decide if there needs to be a special Facilities meeting or if these items can go to the full board.

Mr. Inman explained the first item is the general contractor contract recommendation for the ILEAS project. The RFP is out and due back on the 9<sup>th</sup> which is the same day the team will meet. Mr. James stated if it goes straight to the board it is important to include how many bidders there were so the board can know that. Committee consensus to send this item straight to the County Board.

The next item is the south highway facility project. Mr. Inman explained he is meeting with some people to look at the facility at Mr. Sapp's recommendation to re-skin the building and as a result of that meeting he will be waiting to get an estimate. He stated we need to know quickly what we are going to do because Mr. Page has come up with some money to help offset the cost. The footprint of the building would be enlarged, the roof would be fixed and we would add drywall and insulation in those areas.

Mr. Beckett stated they need to compare costs of options in order to approve moving forward with the project. Mr. Betz stated this is committee work and feels they should take time to compare and contrast before sending a recommendation to the board. Ms. Busey asked if there needs to be a financial plan, where it is budgeted and what will happen if the cost is more than the insurance money available. When asked what will happen if this item waits until the November 6<sup>th</sup> Facilities meeting Mr. Inman stated if there is an extended period of good weather, we would miss that. Committee consensus to defer this item to the November meeting.

The third item is tree removal at the old nursing home, which is currently going on. They have the proposal and he needs to get it in front of the committee so they know the scope of the project. They started off with about 13 trees being removed but getting into it it's a little more extensive, the cost is \$2,000 per day and he believes we will be near \$10,000 and it will extend into next spring. There will be a contract to be approved which will be between 10-20 thousand dollars. Ms. McGrath stated we may be talking about a budget amendment rather than an approval of a contract if the contract isn't over \$20,000. Mr. Inman stated money is in the ILEAS construction budget now. Mr. Beckett asked Mr. Inman to work with Ms. McGrath and find out if there is a contract to be approved, if so they can do that at board but if it is in the ILEAS budget they need to know that.

The next item is the security fencing at the downtown jail; the bids will be to us next Thursday. Mr. Beckett stated this is something that can go straight to the board and Mr. Page informed him tonight he found \$6,000 to throw in to help take care of what the Governor had taken away.

The last item is the Construction Education Task Force; he is asking the committee and will also ask Policy to consider the County Board providing a \$25,000 grant or contribution to the Task Force to get the grant application completed to offset the cost. If the grant is accepted and the program starts next fall it will also be to offset the start up costs. Mr. Beckett explained this is a work training program for minorities and others to be accepted into apprenticeship programs. Mr. Inman explained the training will take place at Parkland. Mr. Beckett stated there is no vocational training in our classrooms; the students in the urban high schools are not getting the training while the kids in the rural schools are getting some training. Mr. James stated he doesn't want to see this become something we do every year. Mr. Inman stated it would be great if this could go to the October 18<sup>th</sup> meeting. Ms. Busey stated Finance needs to act on this because in October they are receiving the 2008 budget and this is a request for an appropriation for that budget. Mr. Beckett stated he views this as one of the minority participation construction issues which is not within Facilities jurisdiction any more and he doesn't see any reason for Facilities to have a meeting on this. Ms. Busey stated Finance could have a meeting before the Board meeting.

**County Administrator – Report**  
**Construction Education Task Force**

Discussed above.

**Chamber Energy Co-Op Update**

This item is provided for information only.

Mr. James asked for an update on the remodeling at Brookens. Mr. Inman stated on the RPC project, Jim Gleason came up with an approach to save \$50,000 using the in place equipment so a new roof top unit does not have to be purchased. They were trying to get minority firms in here to tie all the projects in together and yesterday they came to an agreement with Jones and Jones construction to do meeting room 2, County Clerk and the bathroom doors. They are still waiting to get plans from the Architect but it is safe to say that RPC will be ahead of schedule. The other projects are still on schedule to be done in mid November, Mr. Jones informed him he could be here within 10 working days so that work should start around October 15<sup>th</sup>, they are going to follow the same project schedule Alan drew up last time and meeting room 2 will not be usable for about 1 week in late October. Mr. Shelden pointed out that is a lot of work to get done in a month.

**Other Business**

**Intergovernmental Agreement between the County of Champaign & the Urbana Park District**

Ms. McGrath stated the agreement has been modified and asked for it to be deferred to the November meeting. Committee consensus to defer to November.

**Consent Agenda Items**

Committee consensus to include items VI A, VII A and B and IX A and B on the County Board Consent Agenda.

**Adjournment**

Chair Beckett declared the meeting adjourned at 7:46 p.m.

Respectfully Submitted,

Tiffany Talbott  
Administrative Secretary