

CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

County Facilities

February 5, 2008 – 7:00 p.m.

RPC Meeting Room C, Brookens Administrative Center

MEMBERS PRESENT: Beckett, Betz, James, Jay, Weibel

MEMBERS ABSENT: Bensyl, Cowart, Richards, Sapp

OTHERS PRESENT: Denny Inman, Deb Busey, Susan McGrath,
Alan Reinhart

Agenda Item

Call to Order

Chair Beckett called the meeting to order at 7:00 p.m.

Approval of Agenda

MOTION by Betz to approve the agenda as presented; seconded by Jay. **Motion carried.**

Public Participation

There was no public participation.

Champaign County Nursing Home

Raterman Group Report dated January 17, 2008

Mr. Beckett stated that he and Chair Weibel discussed this report and noticed that it states there is an area of interest in the attic; they felt that area had been taken care of some time ago. Mr. Reinhart stated he did fix an area but apparently he found the wrong one.

Mr. Inman pointed out that the report states there are acceptable air levels in the attic. Mr. Beckett asked Mr. Inman if he and Mr. Reinhart could look at the report and make sure that area in question has been taken care of. When asked if the sources of water identified in the kitchen were coming from leaks in the roof Mr. Inman stated it is all internal and there seems to be grates upstairs that are not getting cleaned.

Duane Morris Invoice #1354259

MOTION by Betz to recommend County Board approval of Invoice #1354259 from Duane Morris in the amount of \$2,440.92 for professional services rendered through 11/30/2007 in connection with the Certificate of Need; seconded by Weibel. **Motion carried** with Jay and James opposed.

Duane Morris Invoice #1361830

MOTION by Betz to recommend County Board approval of Invoice #1361830 from Duane Morris in the amount of \$10,583.50 for professional services rendered through 12/31/2007 in connection with the Certificate of Need; seconded by Weibel. **Motion carried** with Jay and James opposed.

ILEAS

IGW Invoice #5

MOTION by James to recommend County Board approval of Invoice #5 from IGW in the amount of \$30,146.42 for professional A/E services provided thru 1/4/08 (\$28,069.20 – Basic Services; \$2,077.22 – Reimbursable); seconded by Betz. **Motion carried.**

Amendment to IGW A/E Professional Services Agreement

MOTION by Betz to recommend County Board approval of Amendment #1 to the IGW A/E Professional Services Agreement dated August 23, 2007 in the amount of \$15,973.00 with funding being provided by ILEAS; seconded by Weibel. **Motion carried.**

Commercial Builders General Contractor Contract

Provided for information only. **MOTION** by Betz to receive and place on the file the Commercial Builders General Contractor Contract; seconded by Weibel. **Motion carried.**

Commercial Builders Fee Determination

Provided for Information only. **MOTION** by Betz to receive and place on file the Commercial Builders Fee Determination; seconded by Weibel. **Motion carried.**

Bid Tabulation Summary

Provided for information only. **MOTION** by Betz to receive and place on file the Bid Tabulation Summary; seconded by Weibel. **Motion carried.**

Scope of Work by Bid Category

Provided for information only. **MOTION** by Betz to receive and place on file the Bid Tabulation Summary; seconded by Weibel. **Motion carried.**

Courthouse Masonry/Bell Tower Project White & Borgognoni Architects P.C. Invoice #6

MOTION by Betz to recommend County Board Approval of White & Borgognoni Architects P.C. Invoice #6 in the amount of \$115,279.07 for professional A/E services provided through 1/21/08 (\$81,361.87 – Basic Services; \$31,810.61 – Amendment #1-Tower option 4; \$2,106.59 – Reimbursable); seconded by Weibel.

Mr. Inman explained to the committee members they have an updated invoice at their desks tonight. The updates include the dates of service being added to the invoice and a number that had been put in an incorrect location has also been corrected. These changes do not change the total of the invoice or the motion.

Motion carried

Project Cost Reduction Initiatives

Mr. Inman reviewed the document with the committee explaining that under item A are items they felt they could pull out and do with County labor or MBE/FBE forces and realize a reduction in cost, he is not sure how much that reduction will be but they are estimating around \$270,000. Under item B they are substituting materials which will be a savings of almost \$200,000 so in total they are looking at a cost reduction of around \$460,000 if everything comes to be.

Court Bidding Documents

He explained that the pre-bid meeting that was scheduled for last Friday was cancelled due to the weather and it will now take place this Friday, February 8th at 1:00 p.m. at the Courthouse. They hope to be receiving bids on February 19th and with the concurrence of the Chair it will go directly to the County Board if they are all in order and under budget. The contractors have been notified, they are aware of the project and there are no other bids in competition with this one.

Mr. James asked if the contractors will list if they are going to do any of these substitutions. Mr. Inman stated they will. When asked about item B#5, using domestic stone in lieu of imported stone, Mr. Inman stated the contractor who is awarded the contract will have a mock set up sitting next to the Courthouse so County Board members can go by and see the stone colors and give approval.

Fleet Maintenance /Highway Facility BLDD Architects Invoice No. 1330129

MOTION by Betz to recommend County Board approval of Invoice #1330129 from BLDD Architects in the amount of \$3,863.20 for professional A/E services provided through 1/1/2008 (\$3,600 – Basic Services, \$263.20 – Reimbursable); seconded by James. **Motion carried.**

BLDD Architects Invoice No. 1330119

MOTION by James to recommend County Board approval of Invoice #1330119 from BLDD Architects in the amount of \$5,539.84 for professional A/E services provided through 1/1/2008 (\$5,190.64 – site observation services, \$349.20 – Reimbursable); seconded by Betz. **Motion carried.**

BLDD Architects Invoice No. 1330128

MOTION by Betz to recommend County Board approval of Invoice #1330128 from BLDD Architects in the amount of \$320.00 for professional A/E services provided through 1/1/2008; seconded by Weibel. **Motion carried.**

Physical Plant **Monthly Reports**

MOTION by Betz to receive and place on file the February 2008 Physical Plant monthly reports; seconded by Weibel. **Motion carried.**

Electric Invoice

Mr. Reinhart stated this invoice, which was not included in the agenda, was to explain last months rate comparison showing a detailed breakdown of taxes. He will have a copy of that for the committee in March.

HWS Energy Partners Energy Usage Audit Update

Mr. Reinhart stated this is a report that was done in 2003. HWS Energy Partners, the firm chosen as a result of an RFP, did a complete audit of all of the County buildings. He reviewed their report and what action has been taken since that time.

There were no changes recommended for the Courthouse which was brand new and energy efficient. At the Sheriffs Office, they recommended replacing the chiller, improving the lighting and installing a digital control system. Nothing has been done in that building yet but he is working on an Illinois Clean Energy Grant to use to upgrade the lighting.

There were no changes recommended at the JDC. For the jail, they recommended upgrading the controls to digital and upgrading the hot water systems. He explained they did improve the hot water system just last year. The nursing home was the old building. At Brookens, they recommended over \$300,000 worth of improvements and to date they haven't done anything except put in newer lighting in the remodeled areas. The Youth Detention center is now gone and at METCAD they recommended upgrading the lower unit HVAC system. They have replaced the lower level condenser but not the blower because of money.

This was provided to the committee for information only at this time.

County Clerk Space Update

Mr. Reinhart explained the space is complete and has been since last month and he believes the County Clerk is happy with the results.

Brookens Remodel Update

Mr. Reinhart stated the committee is meeting in part of the remodeled space, the new small meeting room. They are completing the large meeting room, ready for carpet then there will be some minor work to be done on the other side of this wall.

Regarding the hot water issue they are still looking for the cross connection. Mr. Jay stated they could upgrade with a small water heater for less than \$8,000. Mr. Inman explained they will look at all options.

Chair's Report/Issues Fleet/Highway Project Sign

Mr. Beckett stated he asked for a search of past minutes to look for any discussion that was held regarding signage for the new fleet maintenance building after Mr. Jay mentioned the sign that is up at the site. Those minutes are at the members desks tonight. Mr. Jay stated the discussion could have taken place in a Highway committee meeting.

County Administrator Project Update

Mr. Inman reviewed the memo before the committee. He explained, regarding the new Fleet Maintenance Facility, the CAC is down and they are removing the last piles of debris. Mr. Weibel stated he had a brief tour of the new facility and he was impressed.

Regarding the ILEAS project, the demo portion is done and work is continuing in what was the old A wing and kitchen dining area. When asked if there will be a kitchen in the facility, he stated there will not and any activity will be mobile or with caterers.

Regarding the final audit report, they have not heard any comments back from the state.

Mr. James asked if the work on the parking lot at the new fleet building will be done by the highway department. Mr. Inman stated it will.

Mr. Beckett stated he has been in contact with the attorney's regarding the settlement of the HFPB issue and he may have something to report by the board meeting.

Other Business

There was no other business

Consent Agenda Items

Committee consensus that all items except the Duane Morris invoices will be placed on the County Board consent agenda.

Adjournment

Chair Beckett declared the meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Tiffany Talbott
Administrative Secretary