

1 CHAMPAIGN COUNTY BOARD
2 **COMMITTEE MINUTES**
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5 **COUNTY FACILITIES COMMITTEE**

6 **Tuesday, November 12, 2008**

7 **Lyle Shields Meeting Room, Brookens Administrative Center**

8 **1776 E. Washington St., Urbana**
9

10 **MEMBERS PRESENT:** Steve Beckett (Chair), Ron Bensyl, Tom Betz, Lorraine Cowart,
11 Stan James, Michael Richards, C. Pius Weibel
12

13 **MEMBERS ABSENT:** John Jay, Larry Sapp
14

15 **OTHERS PRESENT:** Kat Bork (Administrative Secretary), Deb Busey (County
16 Administrator of Finance & HR Management), Denny Inman (County
17 Administrator of Facilities & Procurement), Julia Rietz (State's
18 Attorney), Barbara Wysocki (County Board Member)
19

20 **CALL TO ORDER**
21

22 Beckett called the meeting to order at 7:02 p.m.
23

24 **ROLL CALL**
25

26 Beckett, Bensyl, Betz, James, Richards, and Weibel were present at the time of roll call.
27 Beckett announced that Jay was excused, as he had previously informed the Chair that he would be
28 absent.
29

30 **APPROVAL OF AGENDA/ADDENDUM**
31

32 **MOTION** by Betz to approve the agenda and addendum; seconded by James. **Motion**
33 **carried.**
34

35 Cowart entered the meeting at 7:03 p.m.
36

37 **APPROVAL OF MINUTES**
38

39 **MOTION** by Betz to approve the County Facilities Committee minutes of October 7, 2008;
40 seconded by Richards. **Motion carried.**
41

42 **PUBLIC PARTICIPATION**
43

44 There was no public participation.
45
46
47

48 **PHYSICAL PLANT**

49

50 The Physical Plants report was distributed to the committee.

51

52 **MOTION** by James to receive and place on file the Physical Plant October 2008 monthly
53 report; seconded by Betz. **Motion carried.**

54

55 **COURTHOUSE MASONRY/BELL TOWER PROJECT**

56 Project Spreadsheet

57

58 **MOTION** by Richards to receive and place on file the project spreadsheet for the
59 Courthouse Masonry/Bell Tower Project; seconded by James.

60

61 Beckett asked Inman about status of the project's budget. Inman stated the budget is right
62 on time and right on course with about \$200,000 remaining in the contingency line. Inman
63 estimated the project is 48%-50% paid out and about 55%-57% of the work is done. The most
64 difficult and technologically challenging part is complete, which was rebuilding the southwest
65 corner. This particular area is about 80% finished and there will be no additional charges. Inman
66 thinks the project is right on course with both the schedule and the budget.

67

68 **Motion carried.**

69

70 **ADDENDUM**

71 **Courthouse Masonry Restoration & Stabilization Project: Request for Life/Safety Design**
72 **Services**

73

74 Inman explained he is requesting a change order for White & Borgognoni Architects to
75 perform design work to make the north entrance an emergency exit. The matter of concern is that
76 the south emergency exit of the Courthouse is not conducive to handling large numbers of people in
77 an emergency situation. The implementation of the continuous jury system in 2006 resulted in the
78 constant use of the Jury Assembly area and the anticipated school groups visiting the Lincoln
79 Museum when it opens in June 2009 increases the traffic to the particular exit. These groups along
80 with Courthouse employees create a bottleneck in the south emergency exit, particularly at the
81 stairway's midpoint. Another issue is keeping the potential jurors separate from the Public
82 Defender clients. It will cost \$6,221.74 to design and retrofit the Courthouse's north entrance as an
83 emergency exit.

84

85 Weibel asked about the location of the new exit. Inman stated it is an old storefront that
86 consists of windows. Beckett explained how the architects would design the doors with emergency
87 panic bars to allow people to exit, but not enter the Courthouse. The Sheriff dislikes the south exit
88 from a security standpoint and supports the change. In response to Weibel's questions about the
89 south exit, Beckett clarified the exit would be closed off at the wall to make an internal exit for all
90 the upstairs offices and the Public Defender's Office.

91

92 **MOTION** by Betz to approve the change order to White & Borgognoni Professional Design
93 Services Contract in the amount of \$6,221.74 for the Courthouse Restoration & Stabilization
94 Project; seconded by Weibel. **Motion carried.**

95
96 **ILEAS TRAINING CENTER**
97 IGW Architecture Invoice #9

98
99 **MOTION** by Betz to recommend County Board approval of IGW Architecture Invoice #9
100 in the amount of \$90.00 for professional services rendered for the period of August 30, 2008 thru
101 September 26, 2008 for the ILEAS Training Center OB; seconded by Bensyl. **Motion carried.**

102
103 IGW Architecture Invoice #2

104
105 **MOTION** by Betz to recommend County Board approval of IGW Architecture Invoice #2
106 in the amount of \$720.00 for professional services rendered for the period of August 2, 2008 thru
107 September 26, 2008 for the ILEAS Evacuation Plans; seconded by Cowart.

108
109 James inquired if someone had to draft the evacuation plans. Inman confirmed that was
110 accurate because the old evacuation plans did not hold water. This was in the original scope of
111 work on the construction side, but not on the professional services side. James thought most
112 agencies did this work in-house and questioned why outside help was needed. Inman said the
113 County does not have that capability in-house. Cowart asked if the evacuation plans would be
114 published on the walls. Inman answered the plans would be posted in the building's prominent
115 areas, corridors, and in the emergency plan.

116
117 **Motion carried.**

118
119 **CHAMPAIGN COUNTY NURSING HOME**

120
121 **MOTION** by Betz to recommend County Board approval of Raterman Group Invoice
122 #12302 in the amount of \$15,102.21 for professional industrial hygiene services rendered for the
123 period of July 15, 2008 thru September 5, 2008 for air monitoring from July 28, 2008 thru July 31,
124 2008 at the Champaign County Nursing Home; seconded by Weibel. **Motion carried.**

125
126 **OTHER BUSINESS**

127 **Proposal to Rename Meeting Room Two to the Jennifer K. Putman Meeting Room**

128
129 **MOTION** by Betz to rename Meeting Room Two to the Jennifer K. Putman Meeting
130 Room; seconded by Cowart.

131
132 Betz asked the County Administrator to draft a resolution renaming the meeting room and
133 offered to provide assistance as a person who has served with Putman for many years. He reported
134 that Putman read this agenda packet and was elated. Busey informed the committee that a reception
135 for Putman would be held at 6:30 p.m. before the November County Board meeting. A resolution
136 honoring Putman and documenting her history on the County Board would also be included on the
137 County Board agenda, so the resolution changing the room's name would be simpler.

138 **Motion carried.**

139
140 **Closed Session Pursuant to 5 ILCS 120/2(c)(11) to Consider Litigation Which is Probable or**
141 **Imminent Against Champaign County**

142
143 **MOTION** by Weibel to enter into closed session pursuant to 5 ILCS 120/2(c)(11) to
144 consider litigation which is probable or imminent against Champaign County. He further moved
145 the following individuals remain present: County Administrators, County's legal counsel, and the
146 Recording Secretary. Motion seconded by James. A roll call vote was held. **Motion carried with**
147 **a vote of 7 to 0.** Beckett, Bensyl, Betz, Cowart, James, Richards, and Weibel voted in favor of the
148 motion. The committee entered into closed session at 7:17 p.m. and resumed open session at 7:33
149 p.m.

150
151 **DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

152
153 Beckett designated agenda items 7B, 8A-B, and 9A for the consent agenda.

154
155 Beckett spoke about the committee's last two years and expressed his appreciation for
156 everyone's work and commitment. The committee applauded.

157
158 **ADJOURNMENT**

159
160 The meeting was adjourned at 7:35 p.m.

161
162 Respectfully submitted,

163
164 Kat Bork
165 Administrative Secretary

166
167 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*