

**COUNTY FACILITIES COMMITTEE**  
**Action Taken at 9/8/09 Meeting**

1. **Called to Order** Meeting called to order at 7:00 p.m.
2. **Roll Call** Beckett, Bensyl, Cowart, James, Jay, Richards, Sapp, Smucker, Weibel present.
3. **Approval of Agenda/Addendum** Approved.
4. **Approval of Minutes – August 11, 2009** Approved.
5. **Public Participation** None
6. **Brookens Space Utilization Sub-Committee Report**
  - a. **Recommendation for Relocation of County Clerk Election Equipment and Coroner’s Office** MOTION CARRIED to move the County Clerk election equipment to the Brookens Pod 400 space formerly occupied by State’s Attorney Support Enforcement Program and that the Putman Meeting Room be designated for exclusive use of the County Clerk’s Office in the 6-8 week period prior to any election; and immediately upon the relocation of the County Clerk’s election equipment, the Coroner’s Office move from Brookens to the Gill Building, with both moves to be completed by November 30, 2009, at a cost not to exceed \$10,000.
  - b. **Request for Clarification by County Facilities Committee of Scope of responsibility assigned to Brookens Space Utilization Sub-Committee** Discussion. Consensus of committee to continue the work of the Sub-Committee for all of the County Facilities.
7. **Courthouse Masonry/Bell Tower Project** Received and placed on file.
8. **Physical Plant**
  - a. **Monthly Reports** Received and placed on file.
  - b. **Update Re: Downtown Correctional Center Chiller** Discussion. This item also placed on the Finance agenda for consideration of a budget amendment.
9. **Chair’s Report**
  - a. **Downtown Urbana Newsrack Project** MOTION CARRIED to accept the color “evergreen” for the proposed newsrack to be placed at the County Courthouse by the City of Urbana. The newsrack will be located near the parking pay station.

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Page 2

9. **Chair's Report, Cont'd.**
- b. **Schedule for County Board Members' Tour of Outlying County Buildings**      Each caucus to discuss their desire to conduct a tour for County Board members and report back to next month's meeting.
10. **County Administrator**
- a. **Update on Energy Efficiency Grant Applications**      Brief discussion on status of applications with the State of Illinois.
- b. **Request Approval for Renewal Application & Participation in CQI Electricity & Natural Gas Co-op**      **RECOMMEND COUNTY BOARD APPROVAL of renewal application fees for the County's participation in the Chamber Energy Co-op at \$150 per location, up to a maximum of \$1,800 or twelve locations for the electrical co-op; and \$200 per location, up to a maximum of \$2,400 or twelve locations for the gas co-op.**
- c. **Report on Nursing Home Life Safety/Smoke Barriers Issue**      Committee informed that bids for smoke barrier issued to be presented in October.
11. **Semi-Annual Review of Closed Session Minutes**      Deferred to October
12. **Other Business**
- Chair Beckett spoke to committee about upcoming Krannert Center Guitar Festival and that a reflection of a guitar will be reflected upon the east wall of the Courthouse.
- Smucker requested an update be given at the October meeting with regard to the implementation of the County's energy policy.
13. **Designation of Consent Agenda Items**      None.
14. **Adjournment**      Meeting adjourned at 8:04 p.m.