



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – Approved 5/3/2016

DATE: Tuesday, April 5, 2016
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Gary Maxwell (Chair), Giraldo Rosales (Vice Chair), Jack Anderson, Josh Hartke, James Quisenberry, Jon Rector, Rachel Schwartz

Absent:

County Staff: Kirk Kirkland (Buildings and Grounds Manager), Deb Busey (County Administrator), Linda Lane (Administrative Assistant)

Others Present: Pattsy Petrie (County Board Chair)

MINUTES

I. Call to Order

Committee Chair Maxwell called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rosales to approve the agenda; seconded by Mr. Rector. Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes - March 1, 2016

MOTION by Mr. Quisenberry to approve the minutes of the March 1, 2016 meeting; seconded by Mr. Hartke. Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. Approval of Contract for the ITB #2016-003 Brookens Pod #200 Roof Replacement Project

Mr. Maxwell noted there is a composite of the bids received. He said eight bids were received, with seven of them being able to be opened and read. Mr. Maxwell stated the apparent low bidder is Langlois Roofing.

MOTION by Mr. Quisenberry to take the recommendation of IGW to award a contract to Langlois Roofing for the base bid of \$172,107.00 with an additional contingency of 10% at \$17,210.00; seconded by Mr. Hartke.

Mr. Hartke asked what was budgeted for this project, and if the bid was where we figured it would be. Ms. Busey replied the bid came in better. Mr. Maxwell said initially they were looking at \$350,000. Mr. Quisenberry said that IGW's estimate was between \$220,000-\$250,000, so this is even better than that.

Upon vote, the **MOTION CARRIED unanimously.**

VIII. Facilities Director's Report

A. Update on CCNH Lint Filtration

Mr. Kirkland reported that they are about two weeks behind on this project. He explained that they had to shut down the sprinkler system and move a couple sprinkler pipes that were in the way. He said they also have a six-inch heating pipe that they need to move. Mr. Kirkland said that was scheduled for this week, but because of temperatures they are going to try to reschedule for next week. He said they are still hoping to have the project completed by the end of this month.

B. Update on CCNH Fire/Smoke Damper Project

Mr. Kirkland stated that this project is finished. He said they are meeting with GHR tomorrow to get the matrix, sign the paperwork, and get the final report sent to IDPH. He said approximately 1,000 smoke/fire dampers were checked. He explained there was a change order for a few things; one to put in 50 access doors for the smoke dampers, and the other to do fire caulking and some repairs to the firewall around the dampers.

IX. Other Business

None

X. Chair's Report

Mr. Maxwell said the next Facilities Committee meeting will be Tuesday, May 3, 2016 at 6:30 pm. He noted there will be a tour at 5:15 pm of ILEAS. Mr. Maxwell said anyone wanting to take the tour should meet in ILEAS's front parking lot off Main Street by 5:10 pm.

XI. Designation of Items to be Placed on the Consent Agenda

Mr. Maxwell suggested that because the contract is a money item, they not put it on the consent agenda.

XII. Adjournment

MOTION by Mr. Rector to adjourn; seconded by Mr. Hartke. There being no further business, Mr. Maxwell adjourned the meeting at 6:38 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*