



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED ON JULY 5, 2017

DATE: Tuesday, June 6, 2017
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Shana Crews, Stan Harper, Josh Hartke, Jon Rector, Giraldo Rosales, James Tinsley
Absent: NONE

County Staff: Rick Snider (County Administrator), Dana Brenner (Facilities Director), Tammy Asplund (Recording Secretary)

Others Present: C. Pius Weibel (County Board Chair)

MINUTES

I. Call to Order

Committee Chair Hartke called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rosales to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – May 2, 2017

MOTION by Mr. Harper to approve the minutes of the May 2, 2017 meeting; seconded by Mr. Rosales. Upon vote, the **Motion Carried Unanimously.**

Mr. Rector arrived at 6:33 p.m.

V. Public Participation

None

VI. Communications

None

VII. For Information Only

Discussion of Sheriff's Office/Downtown Jail Master Plan

Mr. Brenner reviewed the May 18 meeting that included board members, several employees from the Sheriff's office and Corrections, as well as Rick Snider and Tami Ogden. The group discussed the requirements for closing the downtown jail location and moving the Sheriff's office.

Mr. Brenner and the Sheriff will meet with the firm responsible for the Satellite Jail plans to review potential for an addition to that site.

In response to Mr. Hartke's question about temporary housing options, Mr. Brenner responded that will also be discussed at Friday's meeting. Mr. Brenner mentioned an Urbana establishment that utilized storage containers. Ms. Crews commented a similar concept is used by schools to handle overflow.

VIII. Items for Facilities Committee Approval

None

IX. Items to be Recommended for County Board Approval

A. Intergovernmental Lease with City of Urbana for storage space at Brookens for City of Urbana back-up IT server

Andy Rhodes explained the request from the City of Urbana to house its back-up IT server in the Brookens facility. He noted the State’s Attorney has reviewed the lease.

MOTION by Mr. Rector to approve the lease; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

B. RPC Lease Agreement beginning January 1, 2017 through December 31, 2021

Mr. Brenner noted the rent will increase annually over the 5-year period of the lease. He explained the new rate is comparable to other facility rates in the area.

MOTION by Mr. Anderson to approve the lease; seconded by Ms. Crews. Upon vote, the **Motion Carried Unanimously.**

C. Contract for ITB #2017-001 CCNH Chiller Compressor Replacement Project

Mr. Brenner reviewed the project, bid responses, GHR recommendation, and his own recommendation.

MOTION by Mr. Harper to approve award to Johnson Controls, Inc.; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

D. Contract for ITB #2017-002 Brookens POD 200 – 2 Multi-Zone RTU Replacement Project

Mr. Brenner reviewed the project, bid responses, GHR recommendation, and his own recommendation. He noted there may be rebates available from Ameren for this project.

MOTION by Mr. Rector to approve award to Reliable Plumbing and Heating; seconded by Mr. Tinsley. Upon vote, the **Motion Carried Unanimously.**

E. Contract for ITB #2017-003 Coroner’s Office, Election Storage and Physical Plant Generator Project

Mr. Brenner reviewed the project, bid responses, GHR recommendation, and his own recommendation.

MOTION by Mr. Anderson to approve award to Pals Electric, Inc.; seconded by Mr. Rosales. Upon vote, the **Motion Carried Unanimously.**

X. Facilities Director’s Report

A. METCAD main power panel issue – emergency repair project

Mr. Brenner explained the issue was discovered several weeks ago after a significant rainfall. He stated due to the safety issues associated, the Auditor approved the emergency repair by Aladdin Electric. According to Mr. Brenner, the work is scheduled for Wednesday and Thursday this week.

B. Sewer leak adjacent to Animal Control – emergency repair project

Mr. Brenner stated a sinkhole approximately 3-1/2 feet in diameter and 6 feet deep was reported last week. The auditor approved the emergency repair by Cross Construction.

Mr. Brenner provided an updated capital asset dollar spreadsheet, including the most recent expenditures.

XI. Other Business

None

XII. Chair's Report

Mr. Hartke stated the next Facilities Committee meeting is Wednesday, July 5, 2017. No tour is scheduled.

XIII. Designation of Items to be Placed on the Consent Agenda

IXA, IXB, IXC, IXD, IXE

XIV. Adjournment

Mr. Hartke adjourned the meeting at 7:08 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*