



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED ON AUGUST 8, 2017

DATE: Wednesday, July 5, 2017
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Shana Crews, Stan Harper, Josh Hartke, Jon Rector, Giraldo Rosales, James Tinsley
Absent: NONE

County Staff: Rick Snider (County Administrator), Dana Brenner (Facilities Director), Tammy Asplund (Recording Secretary)

Others Present: Bradley Clemmons (County Board Member), Aaron Esry (County Board Member), Jim McGuire (County Board Member), C. Pius Weibel (County Board Chair)

MINUTES

I. Call to Order

Committee Chair Hartke called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Harper to approve the agenda; seconded by Mr. Rosales. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – June 6, 2017

MOTION by Mr. Rosales to approve the minutes of the June 6, 2017 meeting; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

V. Public Participation

None

VI. Communications

None

VII. For Information Only

None

VIII. Items for Facilities Committee Approval

A. Approval for Authorization for ITB #2017-006 Satellite Jail ADA Compliance Asphalt Work Project Bid Document

Mr. Brenner summarized this ADA project. He noted this is the last component of the ADA parking space repairs. According to Mr. Brenner, the concrete entrances will also be repaired or replaced. The project also includes sealing and painting of stripes in the parking area. Mr. Brenner stated this project is scheduled for completion by fall.

MOTION by Mr. Harper to approve Authorization for ITB #2017-006; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

B. Proposed Project Schedule (for information only)

IX. Items to be Recommended for County Board Approval

A. None

X. Facilities Director's Report

A. METCAD Emergency Electric Panel Replacement

Mr. Brenner stated this project, including a new panel and cable is complete and has been paid for.

B. CCNH Emergency Fire Alarm Panel Replacement

Mr. Brenner explained the Edwards fire alarm panel at the Nursing Home went bad. Thompson Electronics installed a new panel and completed all necessary inspections. Mr. Brenner commented that initially the bill will be covered in the capital asset funds, but the Nursing Home will be billed later.

C. Update on FY2017 Capital Asset Fund Expenditure Summary

Mr. Brenner reviewed the summary provided in the agenda packet. He noted there is approximately \$180,000 for the remainder of the year. Mr. Brenner discussed the ILEAS building mold issue. He recommended hiring an Engineer to evaluate how to close portions of the building utilities.

D. Update on CCNH Chiller Compressor Replacement

Mr. Brenner noted this project may be complete in early August.

E. Update on Brookens POD #200 Multi-Zone RTU Replacement

Mr. Brenner stated this project should be complete by the end of September.

F. Update on Coroner's Office Generator Project

Mr. Brenner stated this project should be complete by the end of September. Mr. Brenner stressed the need to have backup power, particularly for the Coroner and Maintenance Building.

G. Update on Sheriff's Office/Downtown Jail Discussions

Mr. Brenner stated he and members of the Sheriff's department met with an architectural firm called Reifstack/Reed to talk about closure of the downtown jail. He and Rick Snider will meet with Eagle Container next week to discuss temporary housing solutions for the project. In response to a question from Mr. Rosales, Mr. Snider responded the downtown jail houses approximately 60 detainees. According to Mr. Brenner, there has not been a discussion specific to the Sheriff's 20,000 square feet of office space. Mr. Esry suggested Eagle Containers offer a solution for the office space, in addition to the jail space. Mr. Snider noted the Sheriff is collecting estimates for housing detainees in neighboring County facilities.

XI. Other Business

None

XII. Chair's Report

Mr. Hartke stated the next Facilities Committee meeting is Tuesday, August 8, 2017 at 6:30 p.m.

XIII. Designation of Items to be Placed on the Consent Agenda

None

XIV. Adjournment

Mr. Hartke adjourned the meeting at 7:04 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*