



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED ON OCTOBER 3, 2017

DATE: Tuesday, September 5, 2017
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Josh Hartke, Jon Rector, Giraldo Rosales
Absent: Shana Crews, Stan Harper, James Tinsley

County Staff: Rick Snider (County Administrator), Dana Brenner (Facilities Director), Tammy Asplund (Recording Secretary)

Others Present:

MINUTES

I. Call to Order

Committee Chair Hartke called the meeting to order at 6:32 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rector to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – August 8, 2017

MOTION by Mr. Rosales to approve the minutes of the July 5, 2017 meeting; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

V. Public Participation

None

VI. Communications

None

VII. For Information Only

A. None

VIII. Items for Facilities Committee Approval

A. None

IX. Items to be Recommended for County Board Approval

A. Approval of Contract Authorization for ITB #2017-010 Satellite Jail ADA Compliance Project

Mr. Brenner reviewed the scope of the project and the bid results. Mr. Brenner noted the Architect Bailey Edwards recommended Option D.

MOTION by Mr. Rector to recommend Option D and award the contract to Cross Construction; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

X. Facilities Director's Report

A. Update on ITB #2017-01 Champaign County Nursing Home Chiller Compressor Replacement Project

Mr. Brenner stated this project is complete, except for the final payment.

B. Update on ITB #2017-002 Brookens 2 Multi-Zone RTU's Replacement Project

Mr. Brenner explained due to a manufacturing issue, he anticipates completion of the project in early November.

C. Update on ITB #2017-003 Coroner's Generator Project

Mr. Brenner anticipates the new generator will arrive in mid-October.

XI. Other Business

Semi-Annual Review of Closed Session Minutes. Minutes Shall Remain Closed Pursuant to Resolution No. 7969 Establishing Procedures for Semi-annual Review of Closed Session Minutes.

XII. Chair's Report

Mr. Hartke stated the next Facilities Committee meeting is Tuesday, October 3, 2017 at 6:30 p.m.

XIII. Designation of Items to be Placed on the Consent Agenda

IX. A.

XIV. Adjournment

Mr. Hartke adjourned the meeting at 6:47 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*