



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED ON FEBRUARY 6, 2018

DATE: Tuesday, November 7, 2017
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Stan Harper, Josh Hartke, Jon Rector, Giraldo Rosales, James Tinsley
Absent: Shana Crews

County Staff: Dana Brenner (Facilities Director), Tami Ogden (Deputy County Administrator of Finance), Tammy Asplund (Recording Secretary)

Others Present: Pius Weibel (County Board Chair)

MINUTES

I. Call to Order

Committee Chair Hartke called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rector to approve the agenda; seconded by Mr. Rosales. Upon vote, the **Motion Carried Unanimously**.

IV. Approval of Minutes – October 3, 2017

MOTION by Mr. Rosales to approve the minutes of the October 3, 2017 meeting; seconded by Mr. Tinsley. Upon vote, the **Motion Carried Unanimously**.

V. Public Participation

None

VI. Communications

None

VII. Items for Facilities Committee Approval

A. Approval Request for FY2018 Capital Asset Project

Mr. Brenner presented a project for replacement of the hot water delivery system at the Satellite Jail. He reviewed the issue with the current system and explained the potential for cost-savings that may be provided by a new system. According to Mr. Brenner, the Satellite Jail, due to the inefficiency of the current system, uses 40 percent of the County's annual water cost. He anticipates a twenty percent reduction in water usage with a new system. Mr. Brenner noted by approving this project now, it may be eligible for grant funding by Ameren for 2018.

MOTION by Mr. Tinsley to approve to move forward with the Capital asset project; seconded by Mr. Rosales. Upon vote, the **Motion Carried Unanimously**.

VIII. Items to be Recommended for County Board Approval

A. Discussion of Downtown Jail – ADA Projects, Deferred Maintenance Projects and Funding

Ms. Ogden reviewed the status of the ADA settlement agreement implementation. According to her, at the end of 2017, all of the County’s facilities with the exception of the Downtown Jail and Sheriff’s Office will be in compliance. Bailey Edwards estimates the cost for those remedial actions are \$175,000. Ms. Ogden explained the DOJ has agreed to a deadline extension for either vacating the facility or proceeding with the remedial actions. If the County decides to move forward with the remediation, it will have until the end of 2018 to complete the projects. If the County decides to vacate the facility, the DOJ would extend it further, if provided a plan and timeline for vacating. Ms. Ogden reminded the committee of the substantial deferred maintenance needs at the facility. She reviewed the list provided in the agenda packet.

Mr. Hartke requested scenarios regarding closing the downtown be presented at the December Facilities meeting. He requested separate scenarios for the jail and the office. Mr. Brenner suggested Sheriff Walsh participate in December’s meeting.

MOTION by Mr. Harper to defer this action until December; seconded by Mr. Hartke. Upon vote, the **Motion Carried Unanimously.**

IX. Facilities Director’s Report

A. Update on Brookens 2 Multi-Zone RTU’s Replacement Project

Mr. Brenner commented heat is restored in POD 200. He expects the project to be complete by the Thanksgiving holiday.

B. Update on Coroner’s Generator Project

Mr. Brenner stated the official startup will be Monday, November 13, 2017. He anticipates this project will be finished by the holiday as well.

X. Other Business

None

XI. Chair’s Report

Mr. Hartke stated the next Facilities Committee meeting is Tuesday, December 5, 2017 at 6:30 p.m.

XII. Designation of Items to be Placed on the Consent Agenda

None

XIII. Adjournment

Mr. Hartke adjourned the meeting at 7:01 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*