



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED ON MAY 8, 2018

DATE: Tuesday, March 6, 2018
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Stan Harper, Josh Hartke, Giraldo Rosales, James Tinsley
Absent: Shana Crews, Jon Rector

County Staff: Dana Brenner (Facilities Director), Tammy Asplund (Recording Secretary), Ashley Peete (Administrative Services) John Hall (Director of Planning and Zoning)

Others Present: Pius Weibel (County Board Chair), Pattsy Petrie (County Board Member)

MINUTES

I. Call to Order

Committee Chair Hartke called the meeting to order at 6:30 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rosales to approve the agenda; seconded by Mr. Tinsley. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – February 6, 2018

MOTION by Mr. Harper to approve the minutes of the February 6, 2018 meeting; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

V. Public Participation

None

VI. Communications

None

VII. Items to Recommended to the County Board

A. Approval of Contract for ITB #2018-002 Satellite Jail Domestic Hot Water Delivery System Replacement Project

Mr. Brenner Received 4 bids. The original estimate for the project was \$300,000. After discussion with GHR, Mr. Brenner removed the replacement of the two large tanks, which resulted in reducing the cost by approximately \$80,000. Mr. Brenner reviewed the bid tabulation report and GHR recommendation letter contained in the agenda packet. According to Mr. Brenner, Reliable Heating and Plumbing has completed several projects for the County in the past and is a good company to work with.

MOTION by Mr. Tinsley to Recommend Approval to County Board for ITB #2018-002 Satellite Jail Domestic Hot Water Delivery System Replacement Project to Reliable Plumbing and Heating Company; seconded by Harper. Upon vote, the **Motion Carried Unanimously**.

VIII. Facilities Director Report

A. Update on CCNH Plot Revision

Mr. Hall reviewed the history of this item. Mr. Hall stated Urbana's Subdivision Land Development Code requires any sub-divided lot must front a public street with sidewalk. Art Bartell is not a public street. The County submitted four applications to the City of Urbana. On February 22 City of Urbana Plan Commission considered proposed zoning map and waiver requirements. The Plan Commission did approve zoning map, but did not approve the County's request for full waivers. It also recommended approval for the requirement to make public street and for the dedication of the right of way.

Mr. Hall is working with County Highway and Urbana Park District to coordinate the sidewalk installation.

B. Review County Lease Information

Mr. Brenner reviewed a list of County leases. In 2017, the County collected \$627,727 for various leases.

C. Update on ILEAS

Mr. Brenner explained the pictures from the agenda packet. There is a leak in the basement at ILEAS. The work is postponed until a study is finished. The committee discussed how several of the properties held up with the large amount of rainfall in February.

D. Review of 2017 Capital Fund Expenses

Mr. Brenner presented printouts of updates. He stated he anticipates a capital budget for FY2018 of \$602,445., including the \$70,000 left from FY2017.

In response to a question from Mr. Rosales, Mr. Brenner responded the only outstanding ADA compliance project is the Sheriff's Office and Downtown Jail. He reminded everyone that the DOJ granted an extension on this project until July, 2018.

E. **Update on Downtown Fire Alarm Panel**

Mr. Brenner stated that the Downtown Jail had failure with the fire alarm panel and that it is out of date. Parts are no longer available from Edwards, which manufactured the panel and all the equipment. Mr. Brenner anticipates the replacement panel will cost \$5,500. He stated that until the replacement is in place, the corrections officers are on "fire alert".

IX. Chair's Report

A. Future Meeting- Tuesday April 3, 2018

X. Other Business

A. Approval of Closed Minutes February 6, 2018

MOTION by Mr. Rosales to approve the CLOSED Session minutes of the February 6, 2018 meeting; seconded by Mr. Harper. Upon vote, the **Motion Carried Unanimously**.

B. Semi Annual Review of CLOSED Session Minutes

Mr. Hartke reviewed the letter from the State's Attorney.

MOTION by Mr. Harper to maintain all as closed; seconded by Mr. Rosales. Upon vote, the **Motion Carried Unanimously**.

XI. Designation of Items to be Placed on the Consent Agenda

VIIA.

XII. Adjournment

Mr. Hartke adjourned the meeting at 7:18 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*