



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED

DATE: Tuesday, September 4, 2018
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Stan Harper, Jon Rector, Tracy Douglas, Giraldo Rosales, Pranjal Vachaspati
Absent: James Tinsley

County Staff: Dana Brenner (Facilities Director) Ashley Peete (Recording Secretary)

Others Present: Pius Weibel (County Board Chair)

MINUTES

I. Call to Order

Committee Chair Harper called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rosales to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – August 7, 2018

Deferred until next meeting.

V. Public Participation

None

VI. Communications

None

VII. Facilities Director's Report

A. Discussion of Art Bartell mandatory sidewalk project

Mr. Brenner stated that architects and an engineer have been hired for this project. Signed document listing the price for this project was reviewed. First meeting for the start of this project would be on 9/5/18. MSA Engineering will be out to start taking elevations sites for their input and suggestions to design the street and expansion so sidewalk can be put down as requirement by the City of Urbana along Art Bartell.

B. Update on Downtown Jail Generator

Mr. Brenner stated that the generator project is completed and now up and running. So far the generator is working fine, but some parts are very old.

C. Discussion of Brookens Fire Alarm Panel

Mr. Brenner stated that during a poll station pull a month and a half ago in Jim pod 400, the fire panel created zones but did not show exactly where the alarm is like modern fire alarms do. Fire Marshall requested that the fire panel be changed over so it tags where the sensor is at. Mr. Brenner received pricing through Johnson Controls to install new fire alarm panel. Purchase orders have been issued and hopefully within 45 days the new panel and sensors will be installed.

D. Capital Asset Fund 2018 Budget as of 08/27/18

Mr. Brenner reviewed the handout showing funds to date from the Capital Asset Fund.

E. Physical Plant FY2018 Budget as of 08/27/18

Mr. Brenner reviewed the handout showing the budget for Physical Plant FY2018.

VIII. Chair's Report

Future Meeting-Tuesday, October 2, 2018 at 6:30pm.

IX. Other Business

A. Semi-Annual Review of CLOSED Session Minutes

Mr. Harper asked for motion to keep semi-annual review of closed session minutes closed. **Moved** by Mr. Rosales; seconded by Mr. Rector. **Motion Carried Unanimously.**

X. Designation of Items to be placed on Consent Agenda

None

XI. Adjournment

Mr. Harper adjourned the meeting at 7:03 pm.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*