



**Champaign County Board  
Facilities Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – APPROVED AS DISTRIBUTED**

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**DATE:** Tuesday, October 2, 2018  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center  
1776 E. Washington, Urbana, IL 61802

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**Committee Members**

**Present:** Jack Anderson, Jon Rector, Giraldo Rosales, Pranjali Vachaspati  
**Absent:** James Tinsley, Stan Harper, Tracy Douglas

**County Staff:** Dana Brenner (Facilities Director) Ashley Peete (Recording Secretary)

**Others Present:** Pius Weibel (County Board Chair)

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**MINUTES**

**I. Call to Order**

County Board Chair Pius Weibel called the meeting to order at 6:34 p.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda/Addenda**

**MOVED** by Mr. Rector to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

**IV. Approval of Minutes – August 7, 2018 and September 4, 2018**

**MOVED** by Mr. Rosales to approve the minutes; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

**V. Public Participation**

None

**VI. Communications**

None

**VII. Items to be Approved by Facilities and recommended to County Board**

A. Proposed FY2019 Champaign County Courthouse Parking Rates

Mr. Brenner discussed the amounts for the new FY2019 parking rates. **Motion** was made by Anderson; seconded by Rector. After discussion, the committee was tied 2:2 which resulted in a fail. **Motion** made by Anderson; seconded by Vachaspati to move proposal to November 5, 2018 meeting. Upon vote, the **Motion Carried Unanimously**.

**VIII. Items to be Approved by Facilities**

A. Proposed Purchase of New Courthouse Pay Station

Mr. Brenner stated that the current pay station at the courthouse was installed in 2009 and is in bad condition. A new updated pay station was suggested for installation. The manufacturer of the current machine stated in the near future they will no longer make the parts for the current machine if something was needed to be replaced. Mr. Brenner has been researching vendors to find new machine. Mr. Brenner suggested vendor Parking Boxx and noted the process of installation could take about 4 to 4 1/2 weeks. **Moved** by Mr. Anderson to purchase the Parking Boxx Pay Station; seconded by Mr. Rector. Upon vote, the **Motion Carried Unanimously.**

B. Proposed changes to 10-Year Capital Plan for FY2019 AND FY2020 Capital Expenditures

Mr. Brenner suggested moving the METCAD expense in 2019 and exchanging it for JDC expense in 2020. Needs to replace roof at JDC and overall this change would break even. **Moved** by Mr. Anderson; seconded by Mr. Vachaspati. Upon vote, the **Motion Carried Unanimously.**

**IX. Facilities Director's Report**

A. Update on Brookens Fire Alarm Panel Replacement Project

Mr. Brenner stated that the fire alarm panel has been successfully installed. The project took about three days and Fire Department was notified of completion.

B. Discussion of proposed Art Bartell Sidewalk Schedule

Mr. Brenner stated that draft bid documents for the Art Bartell Sidewalk will be ready for the December 18, 2018 County Board Meeting. If approval is given at that meeting, bids will be advertised December 20, 2018. January 22, 2019, a vendor pre-bid meeting will take place.

**X. Chair's Report**

A. Future Meeting-Monday November 5, 2018

Future meeting date has been changed to Wednesday November 7, 2018

**XI. Other Business**

None

**XII. Designation of Items to be placed on the Consent Agenda**

**XIII. Adjournment**

Meeting was adjourned at 7:26 p.m.

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*